After the “Powered by Partnership” successful event at the Sumter Campus on February 24, 2015, the District Board of Trustees held its regular monthly meeting.

The Board approved the appointments of
Parker Redman as Senior Manager Sumter County Partnership & Workforce Programs (effective 2-2-2015)
Ivey Beate as Career Development Program Assistant (effective 2-11-2015); and accepted the resignations of Beth Skipper and Arrie Spurlock.

The Board approved or accepted the following:

- Faculty Rank and Promotion Candidates:
  - Dr. Alex Perez to Assistant Professor (Developmental English)
  - Steven Clark to Assistant Professor (Biology)
  - Jennifer Cerione to Assistant Professor (Biology)
  - Alexander Bruno to Assistant Professor (Foreign Language).

- Summer 2015 Four-Day Work Week during the period Monday, May 4, 2015 through Friday, July 31, 2015.

- Curriculum Revisions recommended by the Curriculum Committee (in December 2014 and January 2015) and the President.

- New Directors and 2015 Officers for the LSSC Foundation, Inc.
  - New Directors – Phyllis Baum, Linley Bowyer, Nan Cobb, Kim Couch, Isaac Deas, Peyton Grinnell, Michael Holland, Michelle Michnoff, Jerry Smith, Cheryl Thaler and Sandra Woodard.
  - 2015 Officers - George Davis, President; Lori Farfaglia, President-Elect; Lindsay Holt, Vice President; Josh Gonzales, Treasurer; Rosanne Brandenburg, Executive Director/Secretary; Tim McRae, Past President; Dr. Charles Mojock, LSSC President; Dick Bowersox, Trustee Liaison; Dr. Gary Sligh, Faculty Liaison.

- Memorandum of Understanding for the Health Sciences Collegiate Academy among LSSC, Lake County Schools, South Lake Hospital, Montverde Academy and University of Central Florida.

- Monthly Fiscal Report for January 2015, indicating that Revenues and Expenditures are in good order.

- Facilities Update for February, indicating the completion of Handicap access to SSB and CTL at Leesburg; renovation of building 5 at Sumter to house Relay/Substation Tech Specialization training classroom and Relay Switch and construct a substation; and
installation of Sonitrol keyless entry system in 8 buildings at Leesburg, using funds from a Homeland Security Grant.

Associate VP Vicki Ward gave a mid-year review of finances that indicated

✓ Total Revenues are projected to be favorable by $149,629 compared to budget. Major contributing items to this increase are
  ▪ A modest increase in enrollment in Fall 2014, there was an increase of Student Tuition and Fees of $305,762.
  ▪ There was a decrease of Gifts received ($140,602) compared to budget.

✓ Total Personnel Expenses are projected to be favorable by $775,728 compared to budget due to vacant positions throughout the year.

✓ Total Current Expenses projected savings are $218,747 compared to budget.

✓ Total Capital Outlay Expenses projected savings are $26,478 compared to budget.

✓ At the end of 2014-2015 Fiscal Year, the estimated fund balance is 6.81% of estimated funds available. Florida Statutes require at least a 5% fund balance.

As part of the Mid-Year Review of the Annual Plan, Dr. Mojock asked the Vice Presidents to present a few highlights from their areas, after which he spoke about his area.

Dr. Barbara Howard, Senior Vice President of Academic Affairs

  o General Education courses were created, modified, and/or deleted to meet the state statute for General Education. All these changes have been completed by the Curriculum Committee and the new General Education curriculum is ready to be implemented in Fall Term 2015.

  o The Relay Tech and Engineering Tech programs are on-track for implementation in the 2015-2016 academic year.

  o The Health Sciences Collegiate Academy is on track for implementation when the Memorandum of Understanding is approved and signed by all the partners.

  o After completing the RISE 2014 Summer Math Academy program 20 out of the 41 students scored “college ready” in mathematics. Many of the 20 are enrolled in Dual Enrollment math courses this academic year.

  o “Stackable” A.S. degree programs offer stackable credit certificates with industry certification.

  o The Math Emporium at South Lake opened in January 2015 and there are 441 students using the facility.

  o Service Excellence has expanded at LSSC Learning Centers with programs such as hosting the following events “Ask Us Anything,” “Twick or Tweet,” “Talk Like A Pirate Day,” and a table at Convocation. The Learning Centers also participated in Connection Week events.
Mr. Dick Scott, Senior Vice President of Business Affairs

- The Planning and Financial Aid components of Degree Works are being implemented for students.
- New processes to assist Payroll are in the planning stage and will be in place by January 2016.
- Mandatory online training for all employees was launched January 26, 2015.
- Budget Amendments can now be processed online.
- There has been continuous improvement in all areas of Business Affairs

Dr. Mary Ann Searle, Vice President of Enrollment & Student Affairs

- A Meta-Major must be declared by a student at the very beginning of LSSC enrollment. To assist the students, there is collaboration between Academic Advising and Career Development Services.
- The 30-hour state mandated Advising Rule has been implemented. When students have earned 30 credits they must meet with an Advisor who will assist them in continuing on their educational path. Currently, the Advising area is going through Program Review.
- The National Science Foundation Grant is being used to increase the number of Hispanic and African-American transfer students entering bachelor’s programs in the STEM area.
- Develop/Expanded a comprehensive high school relations plan.

Dr. Charles Mojock, President

- The Foundation exceeded its goal of $250,000. Marketing-College Relations (MCR) created a marketing plan for the Foundation’s Annual Campaign and increased faculty and staff participation by 2%.
- The Foundation’s coordinated fundraising efforts to assist with BAS-OM and Johnson Scholars Scholarship Programs.
- Marketing-College Relations developed marketing strategies that support the expansion of workforce by using social media to announce events, creating bus-wraps to advertise LSSC “on the street,” and working for good relationships with the local media, and continues to positively shape LSSC image on the community with positive media coverage and sponsoring popular community events.
- Planning and Institutional Effectiveness helps to improve our processes so they are not so labor-intensive.
The Equity Office develops our annual Equity Report required by the state. It plans, hosts and collaborates in community activities to enhance the College presence in the community. The Martin Luther King, Jr. annual activities in January are led by the Equity Office.

The President identifies and pursues unique programs and expansion opportunities for the College.

At the end of the Mid-Year Review of the 2014-15 Annual Plan, Dr. Mojock reported that LSSC has four students who are on the All Florida Academic Team this year.

After the Board's discussion about the 20 acre parcel in East Lake County to be donated to LSSC, Dr. Mojock was asked to continue to work on this donation and all the planning it will take to bring it to fruition.

The next meeting of the Board will be on March 24, 2015 at 5:00 p.m. in the Board Room, Leesburg Campus. Before the meeting there will be a Reception at 4:30 outside the Board Room that will honor faculty promoted this year.