At its meeting on June 24, 2013, the District Board of Trustees chose August 5, 2013 as the date for its Retreat which will be held from Noon to 4:00 p.m. in a location to be determined. Mr. Bill Mullowney, long-time Attorney for Valencia College, will speak to the Board at the Retreat.

The Board discussed the agenda item “End of Year/FY 2012-2013 Budget Amendment/Transfer of Funds from Fund 1 to Fund 7.” The Board decided to do two things with the pending surplus for the benefit of students and employees.

- **First**, transfer dollars to the Capital Fund to pay for technology and equipment next year, thus negating the need to raise for 2013-2014 the Capital Improvement Fee by $2.00 per credit hour which is charged students.
- **Second**, in order to recognize the great efforts of all regular full-time employees who have been on board since January 2, 2013 and have a satisfactory evaluation, to authorize a performance award of $500 in a one-time lump sum payment in the June 2013 paycheck (less taxes), and similarly to all regular part-time employees a pro-rata share.

The Board approved the appointments of
- Joan Johnson as Instructor in Computer Science,
- Cynthia Nash as Instructor in Biology,
- Imke Casey as Instructor Health Information Technology,
- Colleen Carter as Interim Instructor in Nursing, and
- Julie Brooks-Fason as Interim Instructor in Psychology, all effective August 13, 2013;
- Francine Pistilli as Executive Director of Human Resources,
- Shareece Moore as Coordinator of Financial Aid Scholarships,
- Sheldon Williams as Senior Staff Assistant,
- Erin North as Instructional Administrative Staff Assistant at South Lake,
- Roxzel Soto as Administrative Accounting Specialist and
- Brad Fox as Programming-Analyst.

Dr. Mojock reported on topics of interest:

- The Sumter Partnership continues to make progress in its planning. The first training “911 Dispatch” will be given this fall. Sheriff Farmer says this course is greatly needed in Sumter County. The second course planned will deal with turf equipment and golf course operations. Experts in those fields will be consulted about what is needed for the curriculum.

- A meeting of School District Superintendents was held this week in Tampa with several community and state college presidents in attendance. The purpose of the meeting was to answer questions about the new legislation on Dual Enrollment. Because the School Boards and Colleges are trying to figure out what the rules are statewide for Dual Enrollment, the Commissioner of Education will produce a question and answer booklet reviewing all facets of the new legislation. New Dual Enrollment agreements for LSSC with Lake and Sumter County Schools will be required for the coming academic year.

- Dr. Barbara Howard, Vice President of Academic and Student Affairs; Mr. Scott Blankenship, LSSC Trustee; Dr. Peter Klingman, LSSC Consultant; and Ms. Sue Brown, representing South Lake Hospital; met with President Eileen Holden of Polk State College to learn about the start-up and current operations of Polk’s Chain of Lakes
Collegiate Charter High School for Information Technology. The information from and experience of Polk will be very helpful to LSSC as it once again explores the possibility of developing a Magnet High School for Health Sciences.

- Topics on the Board Retreat agenda will be the development of the 2014-2017 Strategic Plan and the offering of a second bachelor’s degree. In order to begin the new bachelor’s degree program in Fall Term 2014, a “Letter of Intent” must go to the Florida Department of Education very soon to get the process started.

- Discussions will continue about an East Lake County site off of Route 46 which could be offered to the College by a private donor. The City of Mount Dora is enthusiastic about the idea. The City has established utilities in the area of the site.

The Board approved a $23,530,557 Annual Operating Budget for 2013-2014 and a Salary Schedule with some of the following major elements:

- No increase of tuition or Capital Improvement Fund fee
- Increase of Student Activities Fee by $1.00 per credit hour
- A Sumter Partnership Budget of $1,650,000
- Implement Phase two of the Compensation Study = $339,130, pay Equity Adjustments = $51,770; approximately 5% increase for Overloads and 5% increase for Adjuncts
- Conversion of six staff from temporary to regular and/or from part-time to full-time; and hiring of nine staff for Sumter Partnership; and various tutors, temporary staff and proctors.
- Includes $98,436 in Contingencies.

The 2013-2014 Tuition, Out-of-State, and Lab/Other Student Fee Changes was approved by the Board as follows:

- No increase in tuition or Capital Improvement Fund fee
- Increase of Student Activities Fee by $1.00 per credit hour
- Tuition and fees for the Baccalaureate Program reduced by $1.62
- Changes in Lab/Other fees based on actual costs incurred by the College
- Change Lower Division application fee to $30.00 to match that of Upper Division

The Board approved/acknowledged:

- A contract with Board Attorney Anita Geraci-Carver for 2013-2014 legal services
- Facilities Update for June 2013
- Purchases over $25,000 for AV refresh in classrooms
- Revision of Board Rule 2.02 – Equity – in order to bring the language into line with current State and Federal language
- First Reading of Revision of Board Rule 6.03 – Checks and Electronic Funds Transfers – in order to bring into alignment with changing Florida Statutes requiring more detail and specificity regarding procedures for moving funds.
- 2013-2014 Annual Plan
- Monthly Fiscal Report for May 2013
- 2014-2015 through 2018-2019 Capital Improvement Plan
- 2013-2014 Budget for Fund 7/Capital Outlay Budget
- Write-Off of Uncollectible Accounts in the amount of $110,291.95 which includes returned checks, outstanding fee deferments, Pell repayments, and return to Title IV repayments and is 1.55% of total tuition and fees.
The Nominating Committee of Mr. Richard Bowersox, Chair; Ms. Emily Lee and Mrs. Margo Odom reported its recommendation for the 2013-2014 Board Officers: Mr. Timothy Morris for Chairman and Mr. Bowersox for Vice Chairman. The election will take place at the Organizational Meeting of the Board on July 16, 2013.

The Board adopted the Official Summary of the Evaluation of the President as rated by the members of the District Board of Trustees and summarized by the Board attorney Anita Geraci-Carver.

The next meeting of the Board will be on July 16, 2013 at 5:00 p.m. in the Board Room, Leesburg.