Reviewed and approved minutes for July 8 and July 14 President’s Cabinet meetings.

**Human Resources**

- Approved EARS for Learning Center Tutors for Summer 2014 (4) and Academic 2014-2015 (8).
- Approved EARS for Fitness Center Instructors for Summer 2014 (3) and Fall 2014 (1).
- Approved overtime for Jane Little in the Human Resources Office for Summer 2014.
- Approved stipend for Tracey Hoff to continue managing the Wellness Center for Fall 2014.
- Tabled the EAR for the Director of Health Career Pathways position until the Partners Meeting on July 28, 2014.
- Discussed the Position Description for the Associate Dean for Workforce Programs and suggested some minor edits to Howard.
- Discussed the Human Resources “active” Recruitment Searches and agreed to lighten the load for the Human Resources Office by setting the following priorities:
  1. Accounts Payable Specialist, Associate Dean of Workforce Programs, and Manager of Enrollment & Student Affairs (Sumter)
  2. Academic Advisor & HS Recruitment Liaison (South Lake), Accountant, and Assistant Director of Sumter Workforce Partnership
  3. Assistant Director of Computer Institute, Career Advisor, and Programmer
  4. Program Specialist, Financial Aid & Webmaster
Planning and Budgeting

- Discussed Library Budget Request for Student Assistants. Mojock will follow-up with the LSSC Foundation to see if they can supplement the current Library Student Assistant budget.

- Reviewed Faculty Orientation Week Schedule for August 2014. Added the following calendar items:
  1. College Planning Council Kick-off Breakfast (Friday, August 22, 2014)
  2. Baccalaureate New Student Orientation (Saturday, August 23, 2014)
  3. “Ask Me Anything Tents” (Monday & Tuesday, August 25 & 26, 2014)
  4. New Faculty Reception (Friday night, October 17, 2014 in Magnolia Room)

- Discussed Fall 2014 Enrollment trends and initiatives. Searle reported that the Admissions Office will be working with the ESA Division to conduct a telephone call campaign to encourage Fall 2014 admitted students to sign-up for New Student Orientation ASAP.

- Reviewed PTK proposal to begin the FLOAT Program for Academic 2014-2015. Searle will meet with the PTK Advisors on the Programming Calendar and Implementation Plan. Mojock will meet with the LSSC Foundation to see if they can donate a scholarship to be given away as an “incentive” for program participants.

- Discussed CAMPUS COMPACT Awards Banquet in Jacksonville in October 2014. Mojock and Scott will check their calendars to see if they can represent the college at this event. Searle will encourage Dr. Roles and L. Karp to request SPD Funds for the conference.

- Discussed state waivers for homeless & foster care children. Mojock will check with the LSSC Foundation to see if they can fund non-credit courses through a scholarship for these students. Searle will double-check to see if Admissions waives the Application Fee for these students. Scott will check to see if the STARS Scholarship fund has any available money that could be dedicated for non-credit courses for these students.

- Mojock requested that G. Slgih attend the Health Sciences HS at South Lake Partners Meeting on July 28, 2014.

- Mojock affirmed that E. Jones will Chair the Sumter Workforce Partnership Meeting on Wednesday, July 30, 2014. Items for Discussion include:
  1. Position Description for Director of Sumter Workforce Partnership
  2. Involvement in Director’s Search Process
  3. Branding/Marketing Efforts
4. Program Updates
5. MEMCO Training Opportunity with Career Source Florida

- Scott will review the Lease Agreements for Sumter Workforce Partnership facilities for the new fiscal year.
- Discussed participation in the USF Health Coach Program through a student focus group for Fall 2014. Agreed to join forces with USF in this effort. Howard will ask E. Jones to coordinate the student focus group.
- Discussed nomination process for Sylvia Thomasson program for Academic 2014-2015. Searle will send the names of past SMT program participants to Cabinet for their review. Searle will request recommendations from previous SMT participants and bring these names to the next Cabinet meeting. Searle will work on a more “formal” application/nomination process for Academic 2015-2016, including an Application Form and Information Session/Reception with past participants.
- Howard reminded Cabinet that we will need to recommend a Leadership Lake participant soon.
- Searle mentioned FAMU’s scholarship program and involvement in Lake and Sumter Counties.