Lake-Sumter State College
CURRICULUM & INSTRUCTION COMMITTEE MEETING
December 4, 2013

Committee Members Present:
Dr. Gary Sligh  Dr. Joanne Greata  Dr. Mary Jo Rager  Rebecca Nathanson
Dr. Michael Morse  Rick Palmer  Heather Elmatti  Jay Clark
Daniel Trilo

Committee Members Absent:  Scott Hopkins, Carolyn Scott and Irene Owens

Resource Members Present:  Betty Downy, Sybil Brown

Guests:  Dr. Eugene Jones, Brandy Ziesemer, Karen Hogan and Julia Switzer

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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>ACTION/NEXT STEPS</th>
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<td>Welcome/Call to Order</td>
<td>Dr. Sligh called the meeting to order at 2:10 p.m.</td>
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<td>Dr. Sligh requested a motion to adopt minutes from the October 16th meeting. The Committee approved.</td>
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<td>Dr. Rager brought our attention to a correction that needed to be made in the October minutes. Item 3.5 should indicate 87 credits NOT 84 as written in the October minutes.</td>
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<td>Correction made in V-drive.</td>
<td>Motion: Dr. Michael Morse/Rick Palmer</td>
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<td>Action: Minutes approved</td>
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<td>Old Business</td>
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New Business

Rick Palmer took some time to remind the committee of the correct way to complete the SLO’s. Rick reiterated that individuals needed to be careful as to how they utilize the different assessment instruments when they evaluate students. He added that everyone needs to get more specific in how they do their measurements so that the students will not be assessed incorrectly. Rick Palmer will be interacting with individuals when they turn in their SLO’s so that everyone can be on the same page to get things moving forward correctly.

CC#5  **Credit Course Addition**  
HSC 2130 Health Behavior and Decision Making

The committee was reminded that new legislation that was passed about two years ago mandated that as part of the AA, students had to have fulfilled their foreign language requirement before they graduate with their AA degree. Students do not have to take these Foreign Language courses here at Lake Sumter State. This is a required piece of the new AA structure which has to be in place by fall 2014.

Motion: Scott Hopkins/Dr. Joanne Greta

Action: Approved
CC#6 Credit Course Addition
FIL 2836 Science Fiction Cinema

Dr. Mary Jo Rager explained that they are asking that both Digital Forensics I and Digital Forensics II be listed as professional elective options so that students are offered more options with the digital forensics I & II, otherwise students would have to do course substitution in order to be approved to move forward into the program. Dr. Sligh reminded the committee of the Digital forensics technical certificate program that was approved this summer. He went on to say that when a certificate is set up there has to be a pathway so that once students get their certificates they can move on into a degree program if they want to, which makes this a great clean up because it creates a the kind of parallel in which students who have taken the certificate and gotten some of that course work out of the way would be further along in terms of computers.

Motion: Carolyn Scott/Dr. Michael Morse
Action: Approved

CC#7 Credit Course Addition
EEX 2080 Teaching Special Needs Learners

Imke Casey explained that the course is designed for students who would like to be in the Nursing Program, but have not been able to be admitted because of limited amount of students that are admitted each semester. Students would be introduced to the concept of health, wellness and community. Students will learn how to research and critically analyze individual health concerns as they exist in their

Motion: Daniel Triolo/Irene Owens
Action: Approved
CC#4 Credit Course Addition
Developmental Mathematics II for Liberal Arts

Sybil Brown communicated to the committee that since we were no longer allowed to offer the developmental math in the straight lecture format that it was previously being offered, there were other options. She researched many options but came upon many that would remove most of the algebra from their programs replacing them with more concepts. She expressed that this course that she is offering provides instruction in developmental algebra concepts. It would serve as foundation for college level liberal arts math. Sybli introduced the committee to a book she came across written by Kathleen Amy called Math Lit. The resources are currently in Sybli's math lab which is what she currently uses. She would keep a lot of the algebra content from the book. For instance, one of the examples of the exercise contained in the book is called "Cookie Monster". She gives a recipe for making cookies and asking the students to modify the recipe and instead of making cookies for ten people asking them to figure out what they would do to make enough for five or for twenty or thirty. All of the proportional reasoning and dimensional analysis would get incorporated by doing this particular activity. The math lab would still use skill and drill with students learning how to add fractions. Class time would be used to work on projects where the skills are used to apply them to projects. This class is intended for non-STEM Majors who may directly enroll in MGF 1106 or MGF 1107 following successful completion of this course.

Motion: Irene Owens/Carolyn Scott
Action: Approved
Proposal to approve Credit-by-Exam Process

Dr. Sligh introduced the Credit-by-Exam proposal along with the Procedure 3-2 literature which contains information regarding Credit-by-Exams to the committee. He stated that in the past people were delivering Credit-by-Exam which gave student credits for certain courses and there was not a curriculum process developed to approve those exams. Students were being granted college credits through a process that had never been approved by curriculum. In the past couple of years SACCS decided to add some language about how Credit-by-Exam is done. Danny Triolo along with Marion Kane’s department is among the ones who have reviewed the form and the process. We now will be creating a process so that any Credit-by-Exam needs to be approved by this committee just like it was a course. We would need to see the exam and any study materials developed with it. Dr. Sligh wanted the board to be aware of the fact that all those credit by exams that were in place right now would have to be approved, which means that we would have to go back to all previous Credit-by-Exam, do the paperwork and bring it before the committee for approval.

Credit by exam is an opportunity afforded to student to exempt specific courses by testing. Following development of credit exams by faculty a credit by exam proposal is submitted to the curriculum instruction committee for adoption. Upon approval from Vice President of academic affairs and President, new Credit-by-Exams are submitted to District Board of Trustees for approval.

Other

None

N/A

Adjournment

Dr. Sligh Adjourned the meeting at 2:05 p.m.

Meeting adjourned