Position Vacancy Announcement

Position: Senior Manager eLearning Instructional Design                      Date: August 21, 2014
Salary: $45,500 – 57,800 Commensurate with Education and Experience
Posting No.: 832
Deadline: September 21, 2014 at 5 p.m.

TO APPLY: Go to www.lssc.edu and click on the “Employment” icon. Complete the Lake-Sumter State College application for the specific position in which you are interested. In addition, a resume, cover letter and unofficial graduate transcripts must be submitted via email to jobs@lssc.edu for consideration.

Located in Central Florida, Lake-Sumter State College is a multi-campus institution annually serving over 7,500 students. Our main campus is located in Leesburg, which is less than one hour north of Orlando. We also have vibrant campuses in Clermont and Sumterville. LSSC provides an accessible, affordable, and high-quality education that prepares students for transfer and career success, strengthens the regional workforce, and enriches the community.

The eLearning Department supports academic initiatives that increase student success by providing electronic tools for education and academic services that complement the traditional methods of delivery and support. The eLearning Department is committed to ensuring that the most diverse student population can be reached, retained and supported using a variety of technology resources. Additionally our commitment extends to supporting faculty and staff by designing, developing, applying, and managing their requirements relating to eLearning.

We invite candidates to apply for our Senior Manager eLearning Instructional Design position. Reporting to the Director, eLearning, the duties of the Manager will include leading the centralized, college-wide instructional design processes, focusing on fostering quality learning that promotes academic excellence and student success; supporting and advancing all academic disciplines and educational support areas, providing expertise and assistance in the field of instructional design; responsible for the planning, operation, administration and control of the adopted quality assurance processes, to include ADA compliance; responsible for supervising faculty development related to eLearning products, and supporting all faculty, students and staff by providing self-help guides, videos and on-demand training materials. The incumbent also assists the eLearning director with institutional strategic planning tasks related to eLearning. Responsible for demonstrating LSSC’s core value of Service Excellence; respect, competence, responsiveness, and collaboration, in all interactions.

REQUIREMENTS: Master’s degree required in Higher Ed Curriculum, Instructional Technology, Education, Educational Technology, or related degree or field with three to five years’ management experience in an educational setting; or equivalent combination of education, training and experience. Three to five recent years’ experience teaching and/or and student services role in a post-secondary institution preferred. Demonstrated in past three years’ experience in teaching with online course delivery. Demonstrated technical training facilitation of online design. Previous experience in training people to use academic software and management experience in higher education is highly desirable.

The college reserves the right to extend searches or, in event of transfer or budget cuts, to not offer the position.

MINORITY APPLICANTS ENCOURAGED
AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION