



Lake Sumter
State College

INCLUSIVE WEBSITE EXPERIENCE

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at websupport@lssc.edu with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.



Change of Academic Year or “Catalog Year”

STUDENT INFORMATION

X-ID # _____

Print Name: Last, First, Middle Initial _____

ABOUT the ACADEMIC YEAR

Academic Year (or **Catalog Year**) refers to the year during which a student entered LSSC and therefore determines the certificate and/or degree requirements for that student based on the college catalog issued and in use at that time.

- LSSC catalogs are updated each year and are distinguished by the academic year (e.g. 2016-2017, 2017-2018, 2018-2019, etc.).
- The default Academic Year is the year the student was admitted to LSSC.
- Students may change their Academic Year — *forward* — if the major curriculum revisions in a different catalog offer an advantage.
- Students must complete all graduation requirements from one (and only one) LSSC catalog and must fulfill all certificate and/or degree requirements pertaining to their program within that catalog.

Requests submitted after the add/drop deadline will be processed for the following semester.

CHANGE of ACADEMIC YEAR

CONTINUOUSLY-ENROLLED, DEGREE-SEEKING STUDENTS

Students who select a new program of study will remain under their initial Academic Year to meet graduation requirements, unless otherwise declared.

Change my Catalog Term to: _____

(To be completed by an Advisor)

ADVISOR: Use LSSC's Banner naming conventions to indicate the Academic Year; for example, 201810, 201610, etc.

AFFIRMATION and SIGNATURES

I affirm I met with an Academic Advisor to discuss Academic Year options for my program of study.

Student's Signature

Date

Academic Advisor's Signature or Initials

Date