



Lake Sumter
State College

INCLUSIVE WEBSITE EXPERIENCE

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at websupport@lssc.edu with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.



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FLORIDA STATE GOVERNMENT EMPLOYEE AND PUBLIC SCHOOL TEACHER TUITION AND FEE WAIVER

Effective Spring term 2003, Lake-Sumter State College will waive tuition and fees for state employees to enroll for up to 6 credit hours of courses per term on a space available basis. State employees are defined as employees of the executive, legislative, and judicial branches of state government (Florida Statute 1009.265). State employees not eligible include most school district, community college, state university employee, or other personnel employed by local government entities.

For Public School Teachers Only

Beginning in Spring 2014, a full-time classroom teacher employed by a public school district is eligible for a tuition and fee waiver. The waiver is limited to six(6) credits per term consisting of undergraduate courses in math, science, and special education. The courses cannot be taken during school day hours. All other limitations apply as well.

GUIDELINES:

- Please submit this form to the Leesburg Campus Office of Admissions and Records.
- State employees are responsible for paying Admissions application fees.
- State employees must complete all admissions requirements, including the Application for Admission, placement testing, transcripts, proof of prerequisites, etc.
- State employees must register in person during the college's advertised add period (please see academic calendar State Employee Registration Date). Registration is for classes on a space available basis only.
- Tuition and Fees will be assessed at the non-resident rate unless the student provides documentation that satisfies residency for tuition purposes as outlined in Section 240.1201, Florida Statutes, and Rule 6A-10.044, Florida Administrative Code.
- Tuition will be waived for a maximum of six credits, plus any applicable lab fees. Waiver is for college credit or *vocational credit courses only; it is not applicable to non-credit (continuing education) courses.
- Courses must be taken for a grade; they may not be taken as audit.
- A completed tuition waiver form must be provided each term. If the form is not provided, the student will be responsible for tuition and fees.
- The tuition waiver is for the current term of registration only. It is not retroactive.

** Public school teachers: vocational courses not eligible*

X-ID #: _____



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State of Florida Employee Tuition Waiver Form

To be completed by the employee: (Please type or print)

Name: Last, First, MI _____

Phone Number _____

Email _____

Select Term:

Fall

Spring

Summer A/AE

Summer B

Year: _____

COURSE(S) SELECTED:

YOU MAY NOT EXCEED SIX (6) CREDIT HOURS

CRN	Course Prefix	Course Number	Credit Hours	Name of Course

DEPARTMENT/AGENCY

Name of Agency: _____

Public School Teacher

Yes

Job Title: _____

No

Phone Number of Agency: (____) _____

I certify that I am a full-time state employee and eligible to receive up to six (6) credit hours of tuition-free courses at Lake-Sumter State College. I understand that:

- My participation in this program is to be conducted on my own time;
- I am required to request leave for any time off in connection with this program; and
- My supervisor is not obligated to grant me time off or leave so that I may participate in the program;

REMEMBER: The waiver is only valid for up to six (6) credit hours, and that all other charges are my responsibility;

Employee Signature

Date

THE SUPERVISOR AND AGENCY HEAD CERTIFY THAT this employee is eligible to participate in this program and meets the conditions outlined in State law.

Supervisor's Signature

Date

Agency Head or Designee's Signature

Date

Print Name

Title

Print Name