



## **INCLUSIVE WEBSITE EXPERIENCE**

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at [websupport@lssc.edu](mailto:websupport@lssc.edu) with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.



**TUITION WAIVER FORM**  
**EMPLOYEE / SPOUSE / DEPENDENT**  
 EMPLOYEE WAIVER CODE – LE  
 SPOUSE / DEPENDENT WAIVER CODE – LD

**THIS FORM IS NOT VALID WITHOUT HUMAN RESOURCES APPROVAL (SEE BELOW)**

Per Board Rule 6.08, full-time, regular employees who have successfully completed 90 days of employment with the College, as well as their spouses and dependents (per federal I.R.S. guidelines) , may be eligible for fee waivers covering matriculation fees (resident tuition only) for up to a maximum of two credit courses per term, plus lab fees. The number of students eligible for such scholarships may be limited by available funding.

Print Name of Employee	Employee XID
Print Name of Spouse/Dependent (if applicable)	Student ID

Tuition waiver is requested for Term: 20 \_\_\_\_\_ 20 \_\_\_\_\_

Fall (10)                      Spring (20)                      Summer A/AE (30)                      Summer B (40)

COURSE ABBREV/NUMBER	COURSE NAME	CREDIT HOURS
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Grade Verification Received	Date:	Grade:
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Grade Verification Received	Date:	Grade:
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I certify that the person identified above is a dependent or spouse as defined by federal I.R.S. guidelines. I understand that it is my responsibility to submit this completed form to the Admissions Office prior to the fee payment deadline in order for the waiver to be applied. Failure to do so by this deadline may result in my being dropped from the courses due to non- payment. I understand that once this form has been submitted, a registration hold will be placed on my account preventing me from making changes to my registration. If I need to make changes, I must obtain a new fee waiver approval form.  
 The Admissions Office will make the appropriate changes to my registration and fee waivers at that time.

Employee Signature	Date
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**EMPLOYMENT CERTIFICATION**

I certify that the above employee is a full-time, regular employee at Lake-Sumter State College and has successfully completed ninety (90) days of employment.

Tuition Waiver Request:	Approved	Denied	Date: _____
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Reason: \_\_\_\_\_

Human Resources Representative	Date
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