



## **INCLUSIVE WEBSITE EXPERIENCE**

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at [websupport@lssc.edu](mailto:websupport@lssc.edu) with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.



Directory Information is defined as information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. LSSC has established the following as Directory Information:

Name, major/field of study, participation in officially recognized sports and activities, weight and height of athletic team members, dates of attendance, degrees and awards received.

Under the Family Educational Rights and Privacy Act (FERPA), a currently enrolled student can request that the college/university not release any Directory Information about him or her. If the student places an information hold and then graduates or otherwise leaves the institution, this hold continues until the student submits a written request, along with proper identification, that the hold be removed.

In instances where a student is considering requesting non-disclosure, the student should be advised of the potential problems that may occur as prospective employers and other interested parties make inquiries. With graduating students, the decision to request non-disclosure is particularly important since this decision may have employment, and other, repercussions.

By signing this form, you are requesting that LSSC's Directory Information not be released without your written consent. Your decision to request non-disclosure of Directory Information will require that you authorize all record changes and inquiries, including address changes, either in person or with a signed authorization and proper identification. Information that you are a student at LSSC will be withheld, so if a loan company, prospective employer, family member, etc. inquire about you, they will be informed that no information is available at LSSC.

LSSC X-ID: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_