

Lake-Sumter State College

**DISTRICT BOARD  
OF TRUSTEES**

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Board Meeting Packet  
April 16, 2025



# Lake-Sumter State College

## DISTRICT BOARD OF TRUSTEES



### Meeting Agenda

Wednesday, April 16, 2025  
South Lake Campus

#### 4:30 PM - FACULTY & STUDENT RECEPTION

Recognizing Faculty and Students presenting at the District Board of Trustees meeting.

#### PUBLIC BOARD MEETING AGENDA

##### CALL TO ORDER - Chairman

##### PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

##### PRESENTATIONS

Spring Sports Student Athletes – Dr. Joseph Mews  
Faculty Rank & Promotion and Continuing Contract Candidates – Ms. Karen Hogans

##### PUBLIC COMMENT

\*A Public Comment Card must be submitted to the Recording Secretary at least 10 minutes prior to the start of the meeting.

##### CONSENT CONSIDERATIONS

- |         |              |  |
|---------|--------------|--|
| 0425-01 | Approve:     | Minutes of March 17, 2025 Strategic Planning Committee                   |
| 0425-02 | Approve:     | Minutes of March 18, 2025 Finance & Public-Private Partnership Committee |
| 0425-03 | Approve:     | Minutes of March 19, 2025 Regular Board Meeting                          |
| 0425-04 | Acknowledge: | Personnel Staff Changes  |
| 0425-05 | Acknowledge: | Monthly Fiscal Report for March 2025                                     |
| 0425-06 | Approve:     | Purchases over \$65,000  |
| 0425-07 | Approve:     | Capital Improvement Projects Report                                      |
| 0425-08 | Approve:     | AdventHealth Orlando Clinical Affiliation Agreement                      |
| 0425-09 | Approve:     | UF Health Central Florida Clinical Affiliation Agreement                 |
| 0425-10 | Approve:     | Florida PRIME Authorizing Resolution                                     |

##### PRESIDENT'S REPORT

0425-11 Dr. Laura Byrd, Interim President

##### VICE PRESIDENT'S REPORTS

0425-12

##### BOARD ATTORNEY'S REPORT

0425-13 Ms. Anita Geraci-Carver's Update

# Lake-Sumter State College

## DISTRICT BOARD OF TRUSTEES

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### Meeting Agenda

Wednesday, April 16, 2025  
South Lake Campus

#### COMMITTEE REPORTS

- 0425-14 Executive Committee – Chair, Bret Jones
- Facilities Committee – Vice Chair, Ms. Jennifer Hooten
- Finance and Public-Private Partnerships Committee – Mr. Tim Morris
- Strategic Planning Committee – Mr. David Hidalgo
- Student Engagement Committee – Ms. Ivy Parks
- Foundation Liaison – Mr. David Hidalgo

#### NEW BUSINESS

- 0425-15 Approve: Tuition and Fee Schedule and Course Fee Changes FY24/25
- 0425-16 Approve: Recommendation of Faculty Promotions
- 0425-17 Approve: Recommendation of Faculty Continuing Contract
- 0425-18 Information: Presidential Search Update

#### ADJOURNMENT

**CLOSED SESSION TO FOLLOW**

## **CALENDAR NOTES:**

Hawspys Athletics Banquet	Wednesday, April 23, 2025 5:00 pm	Leesburg Campus
Spring Nurse Pinning Ceremony	Tuesday, May 6, 2025 5:00 pm	Leesburg Campus
Spring Clermont Commencement Ceremonies	Thursday, May 8, 2025 11:00 am & 5:00 pm	Clermont Arts & Recreation Center
Spring Leesburg Commencement Ceremonies	Friday, May 9, 2025 11:00 am & 5:00 pm	Leesburg Campus
Executive Committee	Tuesday, May 13, 2025 9:00 am	Clermont
Facilities Committee	Wednesday, May 14, 2025 4:30 pm	TBD
Strategic Planning Committee	Monday, May 19, 2025 5:00 pm	TBD
Finance and Public-Private Partnership Committee	Tuesday, May 20, 2025 3:00 pm	Leesburg Campus
District Board of Trustees Meeting	Wednesday, May 21, 2025 4:30 pm	Leesburg Campus
Executive Committee	Tuesday, June 10, 2025 9:00 am	Clermont
Facilities Committee	Wednesday, June 11, 2025 4:30 pm	TBD
Strategic Planning Committee	Monday, June 16, 2025 5:00 pm	TBD
Finance and Public-Private Partnership Committee	Tuesday, June 17, 2025 3:00 pm	Leesburg Campus
District Board of Trustees Meeting	Wednesday, June 18, 2025 5:00 pm	South Lake Campus Board Room

**NO BOARD MEETING IN JULY**

# **CONSENT CONSIDERATIONS**



**Lake-Sumter State College**  
**STRATEGIC PLANNING COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES**  
**Monday, March 17, 2025 Minutes**

In attendance: David Hidalgo, Chair, Ivy Parks, Dr. Laura Byrd, and Kailyn Wurm.

Mr. David Hidalgo, Chair, called the meeting to order at 5:04 pm.

**Strategic Search for New President**

Dr. Laura Byrd shared that proposal requests were sent out to search firms for services with a deadline of next week. Firms who submit a proposal will be interviewing with the search committee in April.

**Leesburg Campus Master Plan**

The programming workshop with HuntonBrady, program directors, Cabinet took place in late February to discuss programs to include in the Workforce Development Center as part of the Leesburg Campus Master Plan. The Foundation, Inc. will look into donations for a performing arts center and score boards for the athletics fields.

**South Lake Master Plan**

Dr. Laura Byrd shared that a request has been sent to Edulorics for assistance with implementing the master plan. The College received a quote from Jacobs for assistance with implementation and is waiting on another. The master plan will start with the renovation of Building 2 first floor as part of the College's 2025 legislative budget request.

**Political Strategy**

The 2025 Legislative Budget Request for the \$2 million dollar remodel of Building 2 will be the first phase of the South Lake Master Plan. Dr. Laura Byrd has been advocating for this request with legislators in Tallahassee. Both Senator Truenow and Senator Yarkosky will be carrying this request for a 1 time ask. If the College receives these legislative funds, The Foundation, Inc. will raise dollars for a match.

**Other**

Dr. Laura Byrd shared the recent visits to Tallahassee with other Trustees and the college SGA representatives. She will provide the Trustees with a list of strategic details about the College for assisting with raising funds in the community.

Mr. David Hidalgo adjourned the meeting at 5:50pm.

Respectfully submitted by Kailyn Wurm, Recording Secretary.

**Lake-Sumter State College**  
**FINANCE AND PUBLIC-PRIVATE PARTNERSHIPS COMMITTEE OF THE**  
**DISTRICT BOARD OF TRUSTEES**  
**Tuesday, March 18, 2025 Minutes**

In attendance: Tim Morris, Chair, Dr. Laura Byrd, Michelle Matis, Bruce Duncan, and Kailyn Wurm.

Mr. Tim Morris, Chair, called the meeting to order at 3:01 pm.

**Review February 2025 Financials**

The Committee reviewed the February 2025 financials that will be presented to the Board for approval at the next meeting.

**FY25/26 Tuition and Student Course Fees**

The Committee reviewed the previously shared tuition and course fees from the Board meeting on March 19, 2025. The fees are an action item on the April Board meeting agenda for approval.

Mr. Tim Morris adjourned the meeting at 3:08pm.

Respectfully submitted by Kailyn Wurm, Recording Secretary.

**DISTRICT BOARD OF TRUSTEES  
LAKE-SUMTER STATE COLLEGE  
LEESBURG CAMPUS  
February 19, 2025**

**PRESENT:** Mr. Bret Jones, Board Chair, Ms. Jennifer Hooten, Vice-Chair, Dr. Laura Byrd, Interim President, Board Members: Ms. Ivy Parks, Mr. Tim Morris, Mr. David Hidalgo, Ms. Emily Lee, and Board Attorney Ms. Anita Geraci-Carver.

**DISTRICT BOARD OF TRUSTEES WORKSHOP**

The HuntonBrady Architects presented the current overview of plans for the Leesburg Campus Master Plan that includes the Workforce Development Center for the District Board of Trustees to review.

**REGULAR MEETING**

**CALL-TO-ORDER:**

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Board Chair Bret Jones at 5:00 p.m. on March 19, 2025, at the Leesburg Campus.

**PUBLIC COMMENT:**

No public comment cards were submitted.

**CONSENT CONSIDERATIONS – Part A:**

*MOTION to approve, Mr. Tim Morris, SECOND, Ms. Emily Lee, motion passed unanimously.*

**CONSENT CONSIDERATIONS – Part B:**

*MOTION to approve, Ms. Jennifer Hooten, SECOND, Ms. Emily Lee, motion passed unanimously. Mr. Tim Morris abstained from voting on this item due to a voting conflict.*



**SCHEDULED INFORMATION REPORTS:**

Interim President Byrd presented her report.

- The Council of President's \$ 200 million legislative request appears to have continued support from state legislation.
- The Council of Presidents discussed possible legislative changes regarding LINE funding, presidential contracts, and board of trustees guidelines.
- The President's discussed the Governor's DOGE letter with Commissioner Diaz for guidance and next steps.
- The College will undergo a Civil Rights Review at the end of March that occurs every 10 years.
- The College hosted two send-offs for the Men's Golf Team competing in a collegiate open in Tennessee and the Men's and Women's Track and Field Teams competing in the NJCAA Indoor Nationals Championships.
- The Foundation, Inc. hosted it's annual Scholarship Dinner in early March with over 100 students and nearly 50 scholarship donors in attendance.
- The BAS-L Program hosted a speaker series focused on entrepreneurship where 3 members from the community shared their entrepreneurial experiences. Students enjoyed the opportunity to learn from real world examples.
- The BS Elementary Education and Recruitment teams hosted over 150 high school students on the Leesburg Campus to showcase our campus and the educator career pathway.

The Board Attorney report was presented by Ms. Anita Geraci-Carver and provided an update on the Parker case and a closed session scheduled for the April Board meeting. She also provided an update on a lawsuit filed from Kelly McLean.

Mr. Bret Jones presented the report for the Executive Committee.

Ms. Jennifer Hooten did not report on the Facilities Committee as a meeting is scheduled for April.

Mr. Tim Morris presented the report for the Finance & Private-Public Partnership Committee.

Mr. David Hidalgo presented the reports for the Strategic Planning Committee and the Foundation report.

Ms. Ivy Parks presented the report for the Student Engagement Committee.

**NEW BUSINESS:**

**0325-15 – NAMING OF THE LEESBURG CAMPUS BEACH VOLLEYBALL COMPLEX**

In recognition of a in-kind gift to the LSSC Foundation, Inc. to support the athletics

programs, the LSSC Foundation, Inc. recommends naming the Beach Volleyball Complex at the Leesburg Campus Lake Jem Farms Beach Court Complex.

***MOTION to approve the naming of the Leesburg Campus Beach Volleyball Complex at the Leesburg Campus Lake Jem Farms Beach Court Complex, Ms. Ivy Parks, SECOND, Ms. Emily Lee, motion passed unanimously.***

**0325-16 – NEW NON-CREDIT PROGRAM REQUEST – ENGLISH FOR WORKFORCE SUCCESS**

The English for Workforce Success program empowers non-English speaking learners with the essential language skills needed for career advancement and upward mobility.

***MOTION to approve the non-credit program request – English for Workforce Success with the minor typographical edits identified during Board discussion, Mr. Tim Morris, SECOND, Ms. Ivy Parks, motion passed unanimously.***

**0325-17 – BOARD ATTORNEY CONTRACT**

The District Board of Trustees maintains an agreement with the Law Office of Anita Geraci-Carver for legal services from July 1, 2016. The amendment to the agreement extends the term through June 30, 2026.

***MOTION to approve the amendment to the Board Attorney contract extending the term through June 30, 2026, Mr. Tim Morris, SECOND, Ms. Ivy Parks, motion passed unanimously.***

**0325-18 – TUITION AND FEE SCHEDULE AND COURSE FEE CHANGES FY25/26**

Tuition and Fees – The tuition and fee schedule was not changed from the prior year.

Other Fees – The recommended changes to other fees were shared previously with the Board. Course Fees – The recommended changes to course fees were shared previously with the Board.

***MOTION to approve the Tuition and Fee Schedule and Course Fee Changes for FY25/26, Ms. Ivy Parks, SECOND, Ms. Emily Lee, motion passed unanimously.***

**0325-19 – PRESIDENTIAL SEARCH UPDATE**

Mr. Bret Jones reported on the ongoing efforts of the Presidential Search Committee and process on search firms.

***This item is for informational purposes only.***

**OTHER CONSIDERATIONS:**

A Closed Executive Session will follow the regular March 19, 2025 Board meeting relative to Collective Bargaining Negotiations per F.S. 447.605(1)

The next regular meeting is scheduled for April 16, 2025 at the South Lake Campus.

The meeting was adjourned at 5:36 p.m.

**ATTEST:**

\_\_\_\_\_  
Mr. Bret Jones, Chair

\_\_\_\_\_  
Dr. Laura Byrd, Secretary/Interim College President

Recording Secretary: Kailyn Wurm

# Personnel Staff Changes

# Agenda Item: 0425-04

## Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution. Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

## Description

### New Hires:

Name	Title	Effective Date
John Kulmatycski	Facilities Technician II	03/03/2025
Kacey Barry	Generalist, Human Resource Operations	03/17/2025
Danielle Morris	Coordinator, Nursing Student Success	03/17/2025
Krista Swahn	Coordinator, Career Development and Placement	03/17/2025

### Departures:

Name	Title	Effective Date
Jacob Bryant	Library Technician I	03/21/2025
Christopher Seeker	Operations Specialist, Health Professions	03/27/2025

## Recommendation

Motion to acknowledge the Human Resource Staff Changes for March 1 – March 31, 2025 as written.

# Monthly Fiscal Report for March 2025

Agenda Item: 0425-05

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## Background/References

Each month a report is provided to the District Board of Trustees accounting for the activity in the major operating fund (Fund 1) of the College. This report is prepared by the Office of the Vice President of Finance, and is intended to keep the District Board of Trustees apprised of the financial condition of the College.

## Description

The General Operating Budget Fund 1 Report, is attached to this agenda item.

## Recommendation

Motion to acknowledge the Monthly Fiscal Report for March 2025 as written.

Lake-Sumter State College  
Fiscal Status Report - Fund 1  
General Current Fund  
July 1, 2024 through March 31, 2025

	FY 2023-24		FY 2024-25			
	Annual Budget	3/31/2024	Annual Budget	3/31/2025	Percent of Budget Earned/Spent	Projected 6/30/2025
<b>REVENUES &amp; BUDGETED FUND BALANCE</b>						
Student Fees						
Fall						
Tuition	\$ 2,883,900	\$ 3,119,374	\$ 3,451,420	\$ 3,789,678	110%	\$ 3,789,678
Technology Fees	144,300	155,978	166,300	189,499	114%	189,499
Distance Learning	309,300	312,330	340,551	357,105	105%	357,105
Dual Enrollment	386,700	274,015	389,000	434,159	112%	434,159
HSCA Dual Enrollment	577,080	419,070	577,093	587,129	102%	587,129
Lab Fees	79,600	88,313	99,086	95,132	96%	95,132
Spring						
Tuition	\$ 2,616,700	\$ 2,811,922	\$ 3,113,630	\$ 3,548,760	114%	3,513,273
Technology Fees	131,000	140,606	149,300	177,456	119%	175,681
Distance Learning	294,100	283,830	304,208	344,640	113%	341,194
Dual Enrollment	433,500	498,749	480,000	600,241	125%	594,239
HSCA Dual Enrollment	526,700	-	546,984	486,280	89%	481,417
Lab Fees	117,300	169,430	176,750	201,988	114%	199,968
Summer						
Tuition	\$ 949,300	\$ 858,761	\$ 1,291,280	\$ 1,186,986	92%	1,381,670
Technology Fees	45,000	42,941	62,100	59,356	96%	66,447
Distance Learning	157,000	109,350	159,405	149,355	94%	170,563
Dual Enrollment	0	62,119	0	77,801	0%	0
Lab Fees	9,600	16,915	33,290	20,148	61%	35,620
Miscellaneous Fees	190,300	172,153	302,639	192,709	64%	272,375
Youth Development	252,000	9,149	250,000	41,558	17%	175,000
Continuing Education	2,163,250	507,264	1,127,788	849,411	75%	1,105,232
<b>Total Student Tuition and Fees</b>	<b>\$ 12,266,630</b>	<b>\$ 10,052,271</b>	<b>\$ 13,020,824</b>	<b>\$ 13,389,391</b>	<b>103%</b>	<b>\$ 13,965,381</b>
General Revenue Operational Support	\$ 21,090,865	\$ 15,719,212	\$ 20,958,984	\$ 15,851,370	76%	\$ 21,135,196
General Revenue Nursing Support	764,607	573,456	764,600	899,518	118%	899,518
General Rev. Student Success Incentive Initiative	338,782	254,085	338,782	271,288	80%	334,183
State Dual Enrollment Scholarship Program	370,000	293,563	400,000	339,546	85%	387,083
Educational Enhancement Support	3,100,000	1,292,752	3,231,881	1,222,268	38%	3,055,669
Miscellaneous State Contracts	111,800	-	26,000	(2,742)	-11%	26,000
Federal Support Indirect Cost	75,000	2,343	75,000	72,990	97%	72,990
Foundation Support	20,000	-	-	74,283	0%	74,283
Other Contracts	1,121,200	413,525	586,868	516,067	88%	586,868
Miscellaneous Revenue	23,850	41,453	24,100	126,087	523%	126,087
<b>Total Revenues</b>	<b>\$ 39,282,734</b>	<b>\$ 28,642,660</b>	<b>\$ 39,427,039</b>	<b>\$ 32,760,065</b>	<b>83%</b>	<b>\$ 40,663,257</b>
Transfers In	490,000	-	1,000,000	-	-	800,000
<b>Total Revenues and Transfers In</b>	<b>\$ 39,772,734</b>	<b>\$ 28,642,660</b>	<b>\$ 40,427,039</b>	<b>\$ 32,760,065</b>	<b>81%</b>	<b>\$ 41,463,257</b>
<b>EXPENDITURES</b>						
Personnel Expenditures						
Salaries and Wages	\$ 22,045,323	\$ 14,434,019	\$ 22,917,640	\$ 15,444,888	67%	\$ 21,932,383
Benefits	7,779,971	5,446,084	7,757,893	6,030,226	78%	8,085,382
Lapse Salary and Benefits	(1,886,000)	-	(900,000)	-	0%	-
Current Operating Expenditures	9,450,628	6,249,168	10,098,417	7,291,988	72%	9,896,449
Capital Outlay Expenditures	58,000	9,360	40,000	9,034	23%	40,000
Contingency	500,000	-	500,000	-	0%	200,000
<b>Total Expenditures</b>	<b>\$ 37,947,922</b>	<b>\$26,138,630</b>	<b>\$ 40,413,950</b>	<b>\$ 28,776,136</b>	<b>71%</b>	<b>\$ 40,154,214</b>
Transfer to Fund Other Funds	(1,800,000)	(2,496)	-	-	-	(1,000,000)
<b>Excess of Revenues over (Expenditures)</b>	<b>\$ 24,812</b>	<b>\$ 2,501,534</b>	<b>\$ 13,089</b>	<b>\$ 3,983,929</b>		<b>\$ 309,043</b>

## Background/References

Each month a report is provided to the District Board of Trustees accounting for any purchases that have been approved by the President which fall between \$65,000 and \$195,000. This report is prepared by the Office of the Vice President of Finance and Chief Financial Officer, and is intended to apprise the Board of purchases that fall under the authority of the President to approve. The authorization requiring the President’s approval of such purchases is guided by Board Rule 6.09, Purchasing.

## Description

### Purchase Orders Over \$65,000 – March 2025

**Vendor:** WELBRO Building Corporation  
**Item Description:** SSB 1st Floor Renovations  
**Amount:** \$1,152,333.00  
**Purchase Order #:** P2500537  
**Vendor Code:** X00139865

**Vendor:** OVID Solutions  
**Item Description:** Grant Development Strategic Planning and Writing Services  
**Amount:** \$67,497.00  
**Purchase Order #:** P2500575  
**Vendor Code:** X00152941

## Recommendation

Motion to approve the purchases over \$65,000 for the month of March 2025 as written.

## **Background/References**

The Facilities Department prepares a monthly report on the status of Capital Improvement Projects.

## **Description**

A report on the status on projects is attached.

## **Recommendation**

Motion to acknowledge the Capital Improvement Projects Report for March 2025 as written.



<b>Capital Improvement Projects FY 2024-2025</b>			
<b>April 2025 Update</b>			
<b>Project Description</b>	<b>CIP Budget</b>	<b>Expended or PO issued as of 3/31/25</b>	<b>Progress To Date</b>
<b>Safety</b>			
Leesburg Campus William-Johnson Bldg. HR Dead-end Corridor	\$10,000	\$5,620	Faden Builders was issued a PO to install a new interior door at the wall location as needed for compliance. Work will be scheduled after the SSB 1st floor remodel completes.
Fire Safety Upgrades (DM)	\$81,000	\$86,740	Fire Safety related repairs and replacement of Fire Alarm System devices continue. Design drawings completed late March and are in plan review to overhaul the fire alarm system including panel, strobes, duct detectors, etc. for the Leesburg Campus Gym.
Security Upgrades	\$25,000	\$23,828	Selected security cameras are being replaced as they fail.
<b>Roofs</b>			
Roof Maintenance and Repairs (DM)	\$100,000	\$100,000	In progress. Deferred Maintenance FY 23 Budget allocated for maintenance/repairs.
South Lake Campus Bldg.1 New Gutters Installation (DM)	\$80,000	\$0	In planning.
Leesburg Campus William-Johnson Admin. Building Roof Restoration (DM)	\$223,000	\$218,781	The roofing restoration project completed January 30. Punch work was scheduled at the end of March.
<b>Paving-Grounds</b>			
South Lake Campus Irrigation	\$20,000	\$19,911	In planning. Repairs are being made by a vendor.
South Lake Campus Drainage Pipe Break Repair	\$100,000	\$99,657	Faden/Paquette completed the project repairs early Sept. About 1,800 SY of sod was also added within the basin to help stabilize the area from washout.
Sumter Center Repave, Repair and Re-stripe Parking	\$300,000	\$9,700	Springstead is near complete with civil design development for the parking lot layout. Preliminary drawings were received on Feb. 21 for review. Final drawings will be taken out for bid. Timeline is TBD.
<b>New Structure</b>			
Sumter Center Workforce Instruction Pavilion & Restroom Facility	\$585,000	\$617,288	The new prefabricated pavilion delivered mid January. Construction is in progress for the pavilion installation. Project to complete by the end of April.
Eustis CDL Pad and Building	\$5,750,000	\$197,000	Design development with the architect, civil engineer and contractor is currently on hold. Funding through grant is pending.

<b>Capital Improvement Projects FY 2024-2025</b>			
<b>April 2025 Update</b>			
<b>Project Description</b>	<b>CIP Budget</b>	<b>Expended or PO issued as of 3/31/25</b>	<b>Progress To Date</b>
Leesburg Campus Workforce Development Center	\$17,500,000	\$1,569,649	Planning and programming efforts for design development restarted Jan - Feb 2025. Schematic design phase is planned to begin in April. Final completion and owner occupancy is projected by Summer 2027.
<b>HVAC</b>			
HVAC Projects (exhaust fans, air handler units, coil overhaul, etc.) (DM)	\$225,000	\$486,963	Multiple HVAC projects are in progress or completed FY 24-25. Reinsulating of the Leesburg Campus Chillers 1&2 completed end of January. Waiting on equipment to replace AHUs for the Gym Weight Room. The Leesburg Science-Math Bldg. Roof Top Exhaust Fan is scheduled to ship the week of April 7th; the replacement will be scheduled once this equipment is received.
Leesburg Campus Building M HVAC Replacement	\$820,000	\$756,319	The new AHUs and chillers are installed. The controls integration work is near complete. Final inspection and equipment testing is planned in April.
Leesburg Campus William Johnson Admin Building HVAC Design and Replacement	\$90,000	\$28,597	Bids received April 2024 were overbudget and on hold. Scope modifications are in planning.
Leesburg Campus New Chiller	\$650,000	\$0	In planning.
<b>General</b>			
Furniture and Equipment (All campuses)	\$135,000	\$125,358	On going procurement as approved by leadership.
Leesburg Campus Monument Signage	\$115,000	\$91,520	The main Monument Sign replacement is in planning with SignCrafters. The footings for the new sign was installed in March. Anticipate final completion in May.
Signage (All Campuses)	\$31,500	\$26,789	In planning or completed FY 24-25.
<b>Building Upgrades</b>			
South Lake Campus Building-2 1st and 3rd Floors Redesign	\$180,000	\$3,762	Planning to start design services. Some refresh work for the Lobby has started.
Leesburg Campus Student Services Building 2nd Floor Remodel	\$3,240,000	\$3,243,924	A temporary occupancy permit (TCO) was issued to Welbro on 11/15/24. Punch work including completion of the new handrail and installation of furnishings continued through March. Final inspection and approvals in April.
Building Envelope DM23 (various)	\$300,000	\$169,602	The exterior building façade repairs for the South Lake Campus Science-Health Building began March 5 and will complete in April.
Leesburg Campus Liberal Arts Building Demolition	\$318,500	\$326,146	The Liberal Arts building demo completed in November. Additional exterior repairs including stucco finishes for the IT Network Bldg completed in March.

## Capital Improvement Projects FY 2024-2025

April 2025 Update

Project Description	CIP Budget	Expended or PO issued as of 3/31/25	Progress To Date
Exterior Painting Projects	\$10,000	\$0	Exterior refresh painting is on-going. Sumter Center Bldg.1 is complete.
Interior Painting (All Campuses)	\$10,000	\$8,385	Various interior painting projects continue at all Campuses.
Leesburg Campus Student Services Building 1st Floor Remodel	\$1,420,000	\$1,271,326	The GMP was approved by the District Board of Trustees in February. Construction begin early March and anticipated to continue through June.
Leesburg Campus Team Locker Room	\$220,000	\$211,093	Contractor refresh work began July 10, 2024. New lockers, flooring and soft seating was installed in September. Some mechanical & electrical repairs were also completed.
Leesburg Campus Student Center Vet Lounge Office and SGA Refresh	\$0	\$0	On Hold
Leesburg Campus Athletics Complex Upgrades	\$65,000	\$55,742	In progress. Scope of work includes; Improved netting for batting cage and around dugouts, new roofs for dugouts, fencing for the bullpen, curbing for east side of gym between mulch and parking lot. Donor funded construction for the new Beach Volleyball courts completed early March.
Leesburg Campus Center for Teaching and Learning Front Entrance Door Replacement	\$30,000	\$26,719	Faden Builders installed the new doors during Spring Break week. Project complete.
Leesburg Campus Center for Teaching and Learning Remodel/Convert 116 to Offices	\$80,000	\$68,166	Faden Builders completed in February.
Leesburg Campus Student Services Building Elevator ADA Upgrade/Replacement	\$350,000	\$72,826	In design development with Spiegle Architects and Welbro Builders.
Leesburg Campus Student Services Building Pipe Repairs	\$0	\$0	On Hold.
South Lake Campus Building-2 Boardroom 327 Refresh	\$0	\$0	Refresh work completed early July 2024.
South Lake Campus E-Sports Room Refresh	\$30,000	\$29,642	E-Sports Room in SL Bldg.2 101 is complete and in use by the students. New lights, ceiling tiles, equipment and furnishings were provided.
South Lake Campus Masterplan	\$457,500	\$457,350	Completed with Jacobs Engineering/DPZ. Final presentations were presented in November.
South Lake Campus Testing Services Remodel	\$1,500	\$1,358	On Hold

**Background/References**

Per the Florida Statute 1001.64, each Board of Trustees shall be responsible for cost-effective policy decisions appropriate to the Florida College System institution's mission, the implementation and maintenance of high-quality education programs within law and rules of the State Board of Education, the measurement of performance, the reporting of information, and the provision of input regarding state policy, budgeting, and education standards.

**Description**

This clinical affiliation agreement between the College and AdventHealth Orlando provides the opportunity for Healthcare Professions students to perform clinical practicums at AdventHealth Orlando.

This agreement was provided to the District Board of Trustees by email.

**Recommendation**

Motion to approve the AdventHealth Orlando Clinical Affiliation Agreement as written.

**Background/References**

Per the Florida Statute 1001.64, each Board of Trustees shall be responsible for cost-effective policy decisions appropriate to the Florida College System institution's mission, the implementation and maintenance of high-quality education programs within law and rules of the State Board of Education, the measurement of performance, the reporting of information, and the provision of input regarding state policy, budgeting, and education standards.

**Description**

The College and UFHealth Central Florida has previously entered into an Academic Clinical Affiliation Agreement dated January 2, 2023. The first amendment extends the term from January 2, 2025 to January 2, 2027 and the provisions of the Agreement that are not expressly modified by the first amendment shall remain in effect pursuant to their terms. This agreement was provided to the District Board of Trustees by email.

**Recommendation**

Motion to approve the UFHealth Central Florida Clinical Affiliation Agreement as written.

## Background/References

Per Florida Statutes 1001.64, each Florida College System Board of Trustees is vested with the responsibility to govern its respective Florida College System institution and with such necessary authority as is needed for the proper operation and improvement thereof in accordance with rules of the State Board of Education.

## Description

Lake-Sumter State College for several years has maintained an account in Florida PRIME, a local government surplus funds investment pool administered by the State Board of Administration (SBA) pursuant to Section 218.405, Florida Statutes. The college also maintains accounts in two other similar local government investment pools: FLCLASS and the Florida Treasury Special Purpose Investment Account (SPIA). The latter two accounts are primarily used while the Florida PRIME account has not been actively used in several years. The balance in the account is approximately \$58k. Leadership has determined that it is not necessary to maintain balances in three different investment pools and wants to close the Florida PRIME account and transfer the balance to the college's main bank depository at Wells Fargo.

Because the Florida PRIME account has been not used on a regular basis, the list of authorized representatives is outdated and no current college administrator can make any transactions on behalf of the college. Florida PRIME is requiring a new resolution with an updated representative before they will process our request to close the account.

The Florida PRIME authorizing resolution form was provided to the District Board of Trustees by email.

## Recommendation

Motion to approve the Florida PRIME authorizing resolution as written.

**PRESIDENT'S REPORT**



**VICE PRESIDENT'S REPORTS**





**Institutional Advancement Division  
Update for the President and Board of Trustees  
April 2025**

**Dr. Laura Byrd, Interim President | Senior Vice President, Institutional Advancement**

**Access**

- The Annual Campaign finished at \$255,452, surpassing the goal of \$242,000. Faculty and staff contributed over \$61,000 and participated at a rate of 56%. The District Board of Trustees and the LSSC Foundation Board participated at 100%.
- The LSSC Foundation received 890 applications for the Summer 2025 semester, a 73% increase over last Summer (515 applications). The Foundation plans to award \$400,000 in scholarships this month.
- The LSSC Foundation is partnering with Lake Cares and Second Harvest Food Bank to open the LakeHawk Harvest food pantry for students on the Leesburg Campus.
- The 39<sup>th</sup> Annual Gala Auction, held on Friday, April 11, was an evening of excitement and generosity, reminding everyone of the impact the Foundation provides to students in Lake and Sumter Counties. Look for the forthcoming earnings announcement in the Sunday edition of the Lake Section of the Orlando Sentinel.
- The Marketing and Digital Media team are working to get the LSSC TV channels up and running. They expect to reintroduce the channels at the August Convocation.

**Student Learning & Success**

- An IMPACT Grant was submitted to support the LakeHawk Harvest food pantry in the amount of \$20,000.
- A grant was submitted to Kroger Grocery for \$20,000 to fund the LakeHawk Harvest food pantry.
- JW Couch offers a grant to support reading initiatives with hands on learning. The Foundation submitted a grant to assist the Elementary Education program for \$100,000.

**Workforce Development**

- The LSSC Foundation submitted a grant to the Association of Builders & Contractors for \$45,000 to support scholarships and program recruitment for Construction Management.
- A Lowes Hardware grant was submitted to support equipment for Construction Management in the amount of \$100,000.

**Learning & Work Environment**

- The LSSC Foundation is searching for an Advancement Services and Stewardship Manager to assist with an upcoming Capital Campaign, which will help move the mission forward.
- Applications are being accepted for a Student Assistant enrolled in the Spring or Summer semester.

**GIFTS AND CONTRIBUTIONS**

**RECEIVED March 1, 2025 – March 31, 2025**

\$157,750

**Division of Academic Affairs**  
**Report to the President and District Board of Trustees**  
**April 2025**

**Ms. Karen Hogans, Vice President of Academic Affairs**

**Access**

- Approximately 150 Lake and Sumter County junior and senior high school students attended LSSC Education Preview Day on March 25 on the Leesburg Campus. They were welcomed, provided a campus tour, and attended four sessions that showcased elements of the Bachelor's in Elementary Education program, along with the Theater Arts and VR opportunities that currently exist within other programs at LSSC. Partners from Lake County Schools also facilitated sessions coding Dash robots and STEAM Literacy Camp.

**Student Learning & Success**

- The Mathematics Department hosted the 38<sup>th</sup> Annual Mathlympics on Friday, April 4 on the Leesburg campus. Students from 14 Lake and Sumter County schools competed on 27 teams to showcase their mathematical skills by competing to earn prizes and scholarships.

**Learning & Work Environment**

- Professor Jeremy Norton and Instructor Tyler Rhodes attended the Florida Political Science Association Annual Conference on March 30, 2025. Professor Norton was nominated and elected to serve on the state executive board at the business meeting section of the conference to serve for the next two years.
- The February/March 2025 production of Gods' Man earned a Superior rating from the Florida College System Activities Association with a score of 96 out of 100 and received a "The Show Must Go On!" Award. Students Jesse Baar, Tyler Baar, Hannah Pearson, Alice Benyo, and Megan Miller were highlighted for their performances.
- March 6<sup>th</sup> Stephanie & Marni co-presented with Erin Ruegg of Substantial Schools at the National School and University Partnerships Conference. Conference attendees from states across the US were interested in the partnership LSSC has with local schools and their ability to substitute.
- March 1, 2025, Natural Sciences Professors James Jackson, Jennifer Cerione, Kelly Moore, and Courtney Forbes all attended the Human Anatomy and Physiology Regional Conference at Florida Southern College in Lakeland. The day-long event featured sharing of best practices in the classroom, poster sessions, and workshops on gamification, social media, test review, and collaborative quizzing.

## **Enrollment & Student Affairs Division**

### **Update for the President and District Board of Trustees**

### **April 2025**

#### **Dr. Joseph Mews, Vice President of Enrollment & Student Affairs**

##### **Enrollment Summary**

As of April 8, Spring 2025 student headcount total stands at 5,998 in credit programs, an increase of 19.5% (+979) compared to final Spring 2024 total. This headcount total represents a record high for a spring semester. Summer 2025 and Fall 2025 registration windows are now open, and student counts are currently 2,494 and 1,537, respectively. Both terms are pacing ahead by more than 35% compared to this time last year. The College is accepting applications for all Summer 2025 and Fall 2025 terms.

##### **Access**

- The Recruitment team has generated 1,306 admissions applications for the Summer 2025 semester and 1,668 for the Fall 2025 semester thus far. These totals represent increases of 55.5% (+466) and 9.7% (+148) compared to this time last year, respectively. The team has conducted over 100 campus tours, high school visits, and community events this semester.
- The Enrollment and Student Affairs Team recently held the annual Block Party recruitment/open house events for prospective students and their families (March 22 in Leesburg; April 5 in South Lake). Together, these events hosted over 800 guests (nearly 300 students). These events connect prospective students, families, and the community with LSSC.
- Youth Outreach launched its first Xploration PERT Power Up course on April 2. This program provides high school students with additional support in preparation for the PERT Exam.
- Kids' College has accepted over 250 students within three weeks of its application launch - a new record.

##### **Student Learning & Success**

- The 71<sup>st</sup> Commencement Ceremonies are scheduled for May 8-9 (May 8 in Clermont; May 9 in Leesburg). Both days will include ceremonies at 11 am and 5 pm to expand guest access to at least five tickets per graduate. The College expects approximately 400 graduates to participate this year, up ~100 from last year.
- The following students will receive the prestigious Order of the Lakehawk Award during one of four commencement ceremonies in May: Hannah Wagar, Jeannette Paradee, Michael Worden, and Chrissy Ramirez.
- The Student Excellence Awards ceremony will be held on April 15 in Leesburg. These awards recognize students for outstanding academic performance and leadership.
- The SGA and Student Leadership & Development teams have been active with events.
  - Fan Day was held on April 8 to support Baseball and Softball teams in Leesburg.
  - Twelve students attended the FCSAA State Conference in Ocala. Two are serving on the SGA State Board (Kaitlin Otero and Ryan Sandor) and one is serving on the Regional Board (Daniel Anderson).
  - The first annual Intramural March Madness tournament was held on March 24, including 3v3 basketball and ping pong tournaments.
  - Weekly student study sessions and activities have been held in conjunction with Learning Services.
- Beach Volleyball is preparing for its District Tournament on April 18-19.
- Three outdoor track members recently qualified for Nationals in May (Mark Fyffe-Long Jump, Oksanna Smith-400M Hurdles, and Kenyon Wells-400M Hurdles), along with the 4x800 team. The Men's Track & Field team is now ranked #24 in the country.
- Softball is ranked #15 in the country and continues its win streak, now at a record 24 games as of April 8. Amy Bak and Emma Christensen were recognized as Region 8 DII Pitcher of the Week and Player of the Week, respectively, for their play during the first week of April.
- The Baseball team continues its successful season, holding a #22 ranking in the latest national poll.
- Men's Golf is set to compete in its first District Tournament at the end of April in Bristol, TN.

##### **Learning & Work Environment**

- Student Wellness communication and activities highlighted the importance of healthy eating for academic success and raised awareness about April as Sexual Assault Awareness Month.

**Facilities Planning and Operations Division  
Update for the President and District Board of Trustees  
April 2025**

**Thom Kieft, Vice President, Facilities Planning and Operations**

**Learning & Work Environment**

***Leesburg Campus***

- WELBRO is beginning the remodeling of the first floor of the Student Services Building. This project required relocating over 20 staff to other locations on campus. Demolition of interior walls and ceilings has been completed and new walls are beginning to be constructed.
- JCI and ALC are completing the HVAC system updates at Building M. The only remaining task is controls work.
- HuntonBrady and College leadership are finalizing the programming of the new Workforce Development Center. Currently, the building is planned for about 32,000 sq. ft.
- HuntonBrady has presented the Leesburg Campus Master Plan options to the District Board of Trustees and they are currently selecting the preferred option of the two presented.
- The OCR ADA walk with Alex Jordan took place the week of March 24. Facilities staff is making improvements to handicap parking signage, parking lot striping, braille signs, sidewalk repairs, etc.

***Sumter Center***

- The Workforce Pavilion has begun construction with the slab poured the week of March 3. Roof construction will commence on March 11. The pavilion will begin to have the siding installed on April 8. The Pavilion and related landscaping should be completed by the end of April. New picnic tables have been purchased for the pavilion and are being constructed.
- Interim President Byrd and VP Kieft have been communicating with leadership from the Family Church Sumter to make improvements to parts of Bldg. 4.

***South Lake Campus***

- The exterior brick and stucco repair project for the Science-Health Partnership Building commenced on March 5. This project has concluded by April 1. CPPI representatives have visited the site to see the building envelope issues that they constructed and are going to assist LSSC with interior wall repairs and roof issues.

**Financial Services Division  
Update for the President and District Board of Trustees  
April 2025**

**Michelle Matis, Vice President, Finance and Chief Financial Officer**

**Learning and Work Environment**

- FY25-26 Budget Development is in progress. Initial budget requests have been submitted and the Finance team is preparing an initial draft.
- Finance staff attended the Capital Improvement Plan (CIP) Workshop conducted by FCS.
- HR oversaw the preparation of the Civil Rights Compliance Review conducted by the FDOE. This review is required every 10 years.
- Onboarded 17 new hires in March. Since the beginning of the fiscal year, 175 new employees have been hired.
- Professional and Organizational Development moderated the second BASL speaker series and hosted Lunch and Learn sessions for college faculty and staff.

**Student Learning and Success**

- Preparations are still underway to open the Leesburg Campus Store. Once a final open date is set, communications will go out to students and staff. The store will be temporarily housed in part of the space previously occupied by Follett and will carry supplies, snacks and branded merchandise.

**Technology Innovation Division**  
**Update for the President and District Board of Trustees**  
**April 2025**

**Nick Kemp, Vice President of Technology Innovation and Chief Information Officer**

**Learning and Work Environment**

***Cybersecurity***

- Intercepted and processed over 150,000 cyberattacks and phishing emails since the beginning of the year, minimizing risks to systems and safeguarding employees and students, resulting in enhanced system security and compliance with regulations and insurance requirements.
- Monitored and neutralized cyber threats at an unprecedented rate, protecting critical infrastructure and sensitive data, ensuring operational continuity and regulatory adherence.
- Coordinated with the Network team to resolve issues with the phishing reporting button and employee membership, enabling the resumption of phishing test campaigns, which ensures compliance with regulatory and insurance requirements while improving the evaluation and remediation of employee training effectiveness.
- Restored functionality of the phishing reporting tool, streamlining incident reporting and testing processes, leading to improved cybersecurity posture and adherence to training efficacy standards.

***Enterprise Systems***

- Migrated from BMC Track-It! to TeamDynamix, streamlining IT service management with a user-friendly platform, resulting in improved efficiency and enhanced user satisfaction.
- Introduced self-service capabilities through the new support portal and knowledge base, empowering users to resolve issues independently and reducing IT workload.
- Automated workflows to reduce manual tasks, increasing operational efficiency and allowing the IT team to focus on strategic initiatives.
- Upgraded reporting and analytics tools, providing actionable insights for better decision-making and improved service performance.
- Upgraded reporting and analytics tools for tracking resource allocation, project timelines, and service performance.

***Education Technology***

- Initiated classroom refresh with final installation items received, scheduling upgrades for four classrooms every Friday to modernize 35 rooms by June 27, 2025, resulting in enhanced learning environments and improved technology accessibility for students and faculty.
- Demonstrated virtual reality technology to Lake and Sumter county schools during the Education Program Showcase on March 25, providing students with immersive learning experiences that fostered practical skill development, leading to greater interest in educational technology and STEM activities.

**Workforce Programs Division  
Update for the President and District Board of Trustees  
April 2025**

**Rep. John Temple, Vice President of Workforce Programs**

**Workforce Development**

- Health Programs continue to cultivate strong partnerships. There will be one new and one renewal proposed MOU's that will support students in opportunities to become industry experts.
- With the growth in healthcare programs, the College is bringing interdisciplinary simulation experiences this summer between ASN Bridge students and Respiratory Care students.
- The English for Workforce Success program had a strong start, thanks to Ms. Kelly Marcal and Dr. Alberto Rodriguez. When it was initially pitched, the goal for 30 students in the first cohort with an aggressive stretch goal of 50 was set. There are sixty-three (63) fully registered students and a Fall semester waitlist. The registration of 63 students has generated \$9,450 in revenues making the program profitable in the inaugural cohort. The team is already working on adapting the activities and experiences to meet the unique needs of the groups and planning for the fall cohorts.
- The next Lineworker Showcase is set for May 2<sup>nd</sup> 9:00-11:00 a.m. at the Sumterville Campus.
- Met with Dr. Laura Byrd and Vice President Keift to discuss allocated space for the Workforce building so the designers can move forward with their plans.

**BOARD ATTORNEY'S REPORT**







March 31, 2025

District Board of Trustees for  
Lake-Sumter State College  
9501 U.S. Highway 441  
Leesburg, Florida 34474

Re: Board Attorney Report for April 16, 2025

Dear Trustees:

Below is an update on several matters of interest to the Board.

Karen Parker v. Lake-Sumter State College and Leadership Lake County, Inc., Lake County Case No. 2019-CA-001641. Ms. Parker alleges the College was negligent surrounding an alleged incident on August 18, 2016 where Ms. Parker claims she was injured when she tripped and fell while attending an event on the Leesburg campus. Attorney Dylan Hall is defending the College. The Court ordered the parties to endeavor to work toward a trial date no later than July 14, 2025. The parties are currently coordinating a date for mediation. A closed session meeting with attorney Hall, attorney Augspurger and the Board will be held immediately following the Board meeting on April 16<sup>th</sup>.

Notice of Charge of Discrimination; EEOC Charge No. 510-2024-04478. A former employee filed a charge of discrimination with the Florida Commission on Human Resources alleging the College was discriminated against “based upon disability in violation of both the Americans with Disabilities Act and the Florida Civil Rights Act of 1992.” The Notice alleges the former employee has severe allergies, the College knew of this condition and was nevertheless terminated on or about November 1, 2023. Attorney Brian Koji is representing the College in this matter. The former employee’s attorney relayed a demand of \$55,000 from the College in exchange for a general release. On March 24, 2025 the EEOC issued a notice of dismissal. This item will be removed from future reports.

Notice of Charge of Discrimination; EEOC Charge No. 510-2024-04846. A former employee filed a charge of discrimination with the U.S. Equal Employment Opportunity Commission alleging discrimination based on National Origin, and involve issues of terms/conditions, promotion, discharge that are alleged to have occurred on or about January 29, 2024. Attorney Brian Koji is representing the College in this matter.

Brittany Whittemore as parent and natural guardian of L M, a minor v. PFXA Inc. and Independent Sports Association LLC ISA, Lake County Case No. 35-2024-CA-001404. This

case was filed in July of 2024 against PFXA Inc. and Independent Sports Association LLC ISA. The complaint alleges Negligence against PFXA, Inc. for negligently designing, placing, and maintain the practice pitch area without adequate protective measures and alleges as a result L.M. was struck by a wild-practice pitch while walking to a designated spectator area causing L.M. to suffer injuries and damages. On January 9, 2025 Plaintiff filed a Motion to For Lease to Amend Complaint. The Motion has not been scheduled for a hearing. The Plaintiff seeks Court approval to allow Plaintiff to amend its complaint to add the College as a party defendant. Although the College previously notified the College insurance of the matter, the College again notified insurance of the pending Motion to add the College as a party.

If you have any questions, please feel free to call me. I look forward to seeing you at the Board meeting.

Respectfully submitted,



Anita Geraci-Carver

cc: Dr. Byrd, Interim President



# **BOARD COMMITTEE REPORTS**



- I. Executive Committee – Chair, Mr. Bret Jones**
- II. Facilities Committee – Vice Chair, Ms. Jennifer Hooten**
- III. Finance and Private-Public Partnerships Committee – Mr. Tim Morris**
- IV. Strategic Planning Committee – Mr. David Hidalgo**
- V. Student Engagement Committee – Ms. Ivy Parks**
- VI. Foundation Liaison – Mr. David Hidalgo**

**NEW BUSINESS**



# Tuition and Fee Schedule and Course Fee Changes FY 2025-26

Agenda Item: 0425-15

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## Background/References

In accordance with Florida Statutes 1009.23(20), Lake-Sumter State College is required to notify the community of any proposed changes in tuition and fees. The District Board of Trustees approves the tuition and fee schedule for each fiscal year in accordance with Florida Statutes 1009.23(23). Lake-Sumter State College is notifying the community of proposed changes in institutional student tuition and fees before their consideration at the District Board of Trustees of Lake-Sumter State College meeting on April 16, 2025.

## Description

Tuition and Fees – The tuition and fee schedule was not changed from the prior year. Schedule attached.

Other Fees – The recommended changes to other fees are attached to this form.

Course Fees – The recommended changes to course fees are attached to this form. Affidavit of Publication and Press Release for tuition and fee change notice is at: LSSC proposing student fee modifications for 2025-26 year - Lake-Sumter State College.

## Recommendation

Motion to approve the tuition and fee schedule and course fee changes for FY 25/26 as written.

**Lake-Sumter State College**  
**Tuition and Fees Per Credit Hour**

	<u>FY 24/25</u>	<u>FY 25/26</u>	<u>Change</u>
<b>Associate in Arts/Associate in Science Degree</b>			
Tuition	81.20	81.20	-
Financial Aid Fee	5.03	5.03	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	11.88	11.88	-
Technology Fee	4.06	4.06	-
<b>Total</b>	<b>109.73</b>	<b>109.73</b>	-
<b>Associate in Arts/Associate in Science Degree Non-Resident</b>			
Tuition	81.20	81.20	-
Out-Of-State Fee	248.33	248.33	-
Financial Aid Fee	23.06	23.06	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	65.91	65.91	-
Technology Fee	16.48	16.48	-
<b>Total</b>	<b>442.54</b>	<b>442.54</b>	-
<b>Baccalaureate Degree</b>			
Tuition	91.79	91.79	-
Financial Aid Fee	6.43	6.43	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	11.88	11.88	-
Technology Fee	4.59	4.59	-
<b>Total</b>	<b>122.25</b>	<b>122.25</b>	-
<b>Baccalaureate Degree Non-Resident</b>			
Tuition	91.79	91.79	-
Out-Of-State Fee	275.37	275.37	-
Financial Aid Fee	25.70	25.70	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	41.52	41.52	-
Technology Fee	18.36	18.36	-
<b>Total</b>	<b>460.30</b>	<b>460.30</b>	-
<b>Career Certificate</b>			
Tuition	73.40	73.40	-
Financial Aid Fee	7.34	7.34	-
Capital Improvement Fee	3.67	3.67	-
Technology Fee	3.67	3.67	-
<b>Total</b>	<b>88.08</b>	<b>88.08</b>	-

**Lake-Sumter State College**  
**Other Fees**

FEE TYPE	FREQUENCY	FY 24/25	FY 25/26	CHANGE
Accuplacer	Per test	\$ 20.00	\$ 20.00	-
Admissions Application Fee	Once	\$ 30.00	\$ 30.00	-
Advanced Math Placement Test	Per test	\$ 20.00	\$ 20.00	-
CLEP	Per test	\$ 25.00	\$ 25.00	-
Competency Based Credit	Per Credit Hour	\$ 30.00	\$ 30.00	-
Credit Card Convenience Fee	Per payment	\$3.00 minimum or 2.85% of total	\$3.00 minimum or 2.95% - 3% of total	-
Credit Card Convenience Fee for Testing Payments	Per test	-	\$ 3.50	\$ 3.50
Distance Learning Fee	Per Credit Hour	\$ 15.00	\$ 15.00	-
Distance Testing Fee	Per test	\$ 25.00	\$ 25.00	-
Duplicate Diploma Fee	Each	\$ 30.00	\$ 30.00	-
FCLE Retake	Per test	\$ 20.00	\$ 20.00	-
HESI Test	Per test	\$ 50.00	\$ 51.00	\$ 1.00
International Student Application	Once	\$ 75.00	\$ 75.00	-
Ordering Official LSSC Transcripts	Each	\$ 30.00	\$ 30.00	-
Parking Fee	Per On-campus Credit Hour	\$ 2.00	\$ 2.00	-
Parking Fine (if issued ticket by security)	Each	\$ 20.00	\$ 20.00	-
PERT Test	Per test	\$ 25.00	\$ 25.00	-
Return Check Fee	Each	\$ 35.00	\$ 35.00	-
Security Equipment Fee	Per On-campus Credit Hour	\$ 2.00	\$ 2.00	-
TEAS Test	Each	\$ 70.00	\$ 70.00	-
Transcript Fee	Each	\$ 5.00	\$ 5.00	-
Transient Application Fee	Per Course	\$ 5.00	\$ 5.00	-



**Lake-Sumter State College  
Lab and Course Fees**

Subject	Course	FY 24/25	FY 25/26	Change	Purpose of Change	Justification for Change
ART	1202C	\$ 20.00	\$ 20.00	\$ -	No Change in Fee	
ART	1300C	\$ 15.00	\$ 15.00	\$ -	No Change in Fee	
ART	1301C	\$ 15.00	\$ 15.00	\$ -	No Change in Fee	
ART	2540C	\$ 15.00	\$ 15.00	\$ -	No Change in Fee	
ART	2750C	\$ 35.00	\$ 35.00	\$ -	No Change in Fee	
ART	2751C	\$ 35.00	\$ 35.00	\$ -	No Change in Fee	
BSC	1010C	\$ 30.00	\$ 20.00	\$ (10.00)	Decrease Fee	Lower cost of consumables
BSC	1011C	\$ 50.00	\$ 30.00	\$ (20.00)	Decrease Fee	Lower cost of consumables
BSC	2085C	\$ 40.00	\$ 15.00	\$ (25.00)	Decrease Fee	Lower cost of consumables
BSC	2086C	\$ 60.00	\$ 30.00	\$ (30.00)	Decrease Fee	Lower cost of consumables
CHM	1025C	\$ 20.00	\$ 15.00	\$ (5.00)	Decrease Fee	Lower cost of consumables
CHM	2045C	\$ 50.00	\$ 25.00	\$ (25.00)	Decrease Fee	Lower cost of consumables
CHM	2046C	\$ 95.00	\$ 70.00	\$ (25.00)	Decrease Fee	Lower cost of consumables
EDG	4942	\$ -	\$ 50.00	\$ 50.00	New Fee	Cost for course materials
EDG	4943	\$ -	\$ 50.00	\$ 50.00	New Fee	Cost for course materials
EET	1084C	\$ 120.00	\$ 120.00	\$ -	No Change in Fee	
ETI	1084C	\$ 30.00	\$ -	\$ (30.00)	Decrease Fee	Course no longer offered
ETP	1138C	\$ 25.00	\$ 25.00	\$ -	No Change in Fee	
ETP	1700C	\$ -	\$ 45.00	\$ 45.00	New Fee	Cost of consumables
ETP	2931C	\$ 30.00	\$ 35.00	\$ 5.00	Increase Fee	Higher cost of consumables
GRA	1190C	\$ 20.00	\$ 20.00	\$ -	No Change in Fee	
MAC	1105	\$ 55.00	\$ -	\$ (55.00)	Delete Fee	Beginning fall 2025, there will be merged services to provide academic support to all students instead of a subset of math students.
MAN	4900	\$ 20.00	\$ 20.00	\$ -	No Change in Fee	

Lake-Sumter State College  
Lab and Course Fees

Subject	Course	FY 24/25	FY 25/26	Change	Purpose of Change	Justification for Change
MAT	0018	\$ 75.00	\$ -	\$ (75.00)	Delete Fee	Beginning fall 2025, there will be merged services to provide academic support to all students instead of a subset of math students.
MAT	0028	\$ 75.00	\$ -	\$ (75.00)	Delete Fee	Beginning fall 2025, there will be merged services to provide academic support to all students instead of a subset of math students.
MAT	0055	\$ 20.00	\$ -	\$ (20.00)	Delete Fee	Beginning fall 2025, there will be merged services to provide academic support to all students instead of a subset of math students.
MAT	1033	\$ 55.00	\$ -	\$ (55.00)	Delete Fee	Beginning fall 2025, there will be merged services to provide academic support to all students instead of a subset of math students.
MCB	2010C	\$ 75.00	\$ 45.00	\$ (30.00)	Decrease Fee	Lower cost of consumables
MLT	2930	\$ -	\$ 28.00	\$ 28.00	New Fee	Cost of supplies
MLT	1022C	\$ -	\$ 150.00	\$ 150.00	New Fee	Cost of supplies and Drug Screen for 1st Semester
MLT	1221C	\$ -	\$ 134.00	\$ 134.00	New Fee	Cost of supplies
MLT	1300C	\$ -	\$ 137.00	\$ 137.00	New Fee	Cost of supplies
MLT	1302C	\$ -	\$ 154.00	\$ 154.00	New Fee	Cost of supplies and Drug Screen for 2nd Semester
MLT	1401C	\$ -	\$ 220.00	\$ 220.00	New Fee	Cost of supplies
MLT	1500C	\$ -	\$ 182.00	\$ 182.00	New Fee	Cost of supplies
MLT	1525C	\$ -	\$ 911.00	\$ 911.00	New Fee	Cost of supplies

**Lake-Sumter State College  
Lab and Course Fees**

<b>Subject</b>	<b>Course</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>Change</b>	<b>Purpose of Change</b>	<b>Justification for Change</b>
MLT	1610C	\$ -	\$ 122.00	\$ 122.00	New Fee	Cost of supplies and Drug Screen for 3rd Semester
MLT	2800L	\$ -	\$ 47.00	\$ 47.00	New Fee	Cost of supplies and Drug Screen for 4th Semester
MLT	2807L	\$ -	\$ 28.00	\$ 28.00	New Fee	Cost of supplies
MLT	2811L	\$ -	\$ 28.00	\$ 28.00	New Fee	Cost of supplies
MLT	1022C	\$ -	\$ 13.00	\$ 13.00	New Fee	New program - INS is billed at \$13 per yr per student in the first MLT course.
MLT	2800L	\$ -	\$ 13.00	\$ 13.00	New Fee	New program - INS is billed at \$13 per yr per student in this second year course.
NUR	1006C	\$ 13.00	\$ 13.00	\$ -	No Change in Fee	Insurance is \$13 per year per student. Insurance fee charged first course each year.
NUR	1006C	\$ -	\$ 24.00	\$ 24.00	New Fee	Drug Screening Plus Supplies 1st Semester Bridge Track
NUR	1006C	\$ 386.00	\$ 323.00	\$ (63.00)	Decrease Fee	Current Exam cost for Sim Chart - ELSEVIER - Charged per Semester per Student - Bridge Track
NUR	1006C	\$ -	\$ 193.00	\$ 193.00	New Fee	Current Exam cost for Exam Soft - Charged per Semester per Student - Bridge Track
NUR	1006C	\$ -	\$ 308.00	\$ 308.00	New Fee	Current Exam cost for HESI - ELSEVIER - Charged per Semester per Student - Bridge Track
NUR	1006C	\$ 222.00	\$ 218.00	\$ (4.00)	Decrease Fee	Represents current cost of Lab Totes given to each student for the Bridge Track
NUR	1006C	\$ 9.00	\$ -	\$ (9.00)	Delete Fee	Captured in Other Nursing Fees

**Lake-Sumter State College  
Lab and Course Fees**

Subject	Course	<u>FY 24/25</u>	<u>FY 25/26</u>	<u>Change</u>	Purpose of Change	Justification for Change
NUR	1021C	\$ 13.00	\$ 13.00	\$ -	No Change in Fee	Insurance is \$13 per year per student. Insurance fee charged first course each year. This course is year one of General track Drug Screening Plus Supplies 1st Semester
NUR	1021C	\$ 9.00	\$ 217.00	\$ 208.00	Increase Fee	General Track Current Exam cost for HESI - ELSEVIER - Charged per Semester per Student - General
NUR	1021C	\$ 306.00	\$ 308.00	\$ 2.00	Increase Fee	Track Current Exam cost for Exam Soft - Charged per
NUR	1021C	\$ -	\$ 193.00	\$ 193.00	New Fee	Semester per Student - General Track Current Exam cost for Sim Chart - ELSEVIER - Charged per Semester per Student - General
NUR	1021C	\$ -	\$ 323.00	\$ 323.00	New Fee	Track Represents current cost of Lab Totes given to
NUR	1021C	\$ 243.00	\$ 218.00	\$ (25.00)	Decrease Fee	each student for the General Track Current Cost of Supplies plus Drug screening for
NUR	1052C	\$ 9.00	\$ 61.00	\$ 52.00	Increase Fee	3rd semester General Track Current Exam cost for HESI - ELSEVIER - Charged per Semester per Student - General
NUR	1052C	\$ 300.00	\$ 308.00	\$ 8.00	Increase Fee	Track Current Exam cost for Exam Soft - Charged per
NUR	1052C	\$ -	\$ 193.00	\$ 193.00	New Fee	Semester per Student - General Track Current Exam cost for Sim Chart - ELSEVIER - Charged per Semester per Student - General
NUR	1052C	\$ -	\$ 323.00	\$ 323.00	New Fee	Track Depending on track, total Lab Tote fees are
NUR	1052C	\$ 62.00	\$ -	\$ (62.00)	Delete Fee	charged in 1006C or 1021C

**Lake-Sumter State College  
Lab and Course Fees**

<b>Subject</b>	<b>Course</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>Change</b>	<b>Purpose of Change</b>	<b>Justification for Change</b>
NUR	1520C - B	\$ -	\$ 5.00	\$ 5.00	New Fee	Cost of supplies
NUR	1520C - G	\$ -	\$ 22.00	\$ 22.00	New Fee	Cost of supplies
NUR	2213C	\$ 13.00	\$ -	\$ (13.00)	No Change in Fee	Insurance is \$13 per year per student.
NUR	2213C	\$ 9.00	\$ 40.00	\$ 31.00	Increase Fee	Current Cost of Supplies plus Drug Screening
NUR	2213C	\$ 300.00	\$ 308.00	\$ 8.00	Increase Fee	Current Exam cost for HESI - ELSEVIER - Charged per Semester per Student
NUR	2213C	\$ 385.00	\$ 323.00	\$ (62.00)	Decrease Fee	Current Exam cost for Sim Chart - ELSEVIER - Charged per Semester per Student
NUR	2213C	\$ -	\$ 193.00	\$ 193.00	New Fee	Current Exam cost for Exam Soft - Charged per Semester per Student
NUR	2213C	\$ 42.00	\$ -	\$ (42.00)	Delete Fee	Depending on track, total Lab Tote fees are charged in 1006C or 1021C
NUR	2213C	\$ 62.00	\$ -	\$ (62.00)	Delete Fee	Depending on track, total Lab Tote fees are charged in 1006C or 1021C
NUR	2214C	\$ 9.00	\$ 36.00	\$ 27.00	Increase Fee	Current Cost of Supplies plus drug screening for new semester
NUR	2214C	\$ 302.00	\$ 308.00	\$ 6.00	Increase Fee	Current Exam cost for HESI - ELSEVIER - Charged per Semester per Student
NUR	2214C	\$ 386.00	\$ 323.00	\$ (63.00)	Decrease Fee	Current Exam cost for Sim Chart - ELSEVIER - Charged per Semester per Student
NUR	2214C	\$ -	\$ 193.00	\$ 193.00	New Fee	Current Exam cost for Exam Soft - Charged per Semester per Student
NUR	2214C	\$ 42.00	\$ -	\$ (42.00)	Delete Fee	Depending on track, total Lab Tote fees are charged in 1006C or 1021C
NUR	2214C	\$ 62.00	\$ -	\$ (62.00)	Delete Fee	Depending on track, total Lab Tote fees are charged in 1006C or 1021C
NUR	2440C	\$ -	\$ 9.00	\$ 9.00	New Fee	Cost of Supplies

**Lake-Sumter State College  
Lab and Course Fees**

<b>Subject</b>	<b>Course</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>Change</b>	<b>Purpose of Change</b>	<b>Justification for Change</b>
NUR	2832L	\$ -	\$ 8.00	\$ 8.00	New Fee	Cost of Supplies
PGY	1401C	\$ 10.97	\$ 10.97	\$ -	No Change in Fee	
PHY	1020C	\$ 70.00	\$ 30.00	\$ (40.00)	Decrease Fee	Lower cost of consumables
PHY	1057C	\$ 5.00	\$ -	\$ (5.00)	Delete Fee	
PHY	2048C	\$ 35.00	\$ 35.00	\$ -	No Change in Fee	
PHY	2049C	\$ 25.00	\$ 25.00	\$ -	No Change in Fee	
RET	1485	\$ -	\$ 119.00	\$ 119.00	New Fee	New program - ECG certification
RET	2930	\$ -	\$ 399.00	\$ 399.00	New Fee	New program - NBRC Board Prep plus drug screening for new semester
RET	1025C	\$ -	\$ 296.00	\$ 296.00	New Fee	Cost of consumables and Drug Screen for 1st Semester
RET	1265C	\$ -	\$ 244.00	\$ 244.00	New Fee	Cost of consumables and Drug Screen for 2nd Semester
RET	1265C	\$ -	\$ 10.00	\$ 10.00	New Fee	New program - ACLS certification
RET	1274C	\$ -	\$ 117.00	\$ 117.00	New Fee	Cost of consumables
RET	1875L	\$ -	\$ 19.00	\$ 19.00	New Fee	Cost of Drug Screen for 3rd Semester
RET	1450C	\$ -	\$ 117.00	\$ 117.00	New Fee	Cost of consumables
RET	1450C	\$ -	\$ 10.00	\$ 10.00	New Fee	New program - BLS certified
RET	2714C	\$ -	\$ 401.00	\$ 401.00	New Fee	Cost of consumables
RET	2714C	\$ -	\$ 10.00	\$ 10.00	New Fee	New program - PALS certified
RET	1025C	\$ -	\$ 13.00	\$ 13.00	New Fee	New program - INS is billed at \$13 per yr per student. Year one insurance billed to this course as the first RET course.
RET	2714C	\$ -	\$ 13.00	\$ 13.00	New Fee	New program - INS is billed at \$13 per yr per student. Year two insurance billed to this course.
RN-BSN	3634C	\$ -	\$ 189.00	\$ 189.00	New Fee	New Shadow Health software

## Background/References

Per Florida Statute 1001.64 (18), each board of trustees shall establish the personnel program for all employees of the Florida College System institution including promotion and other conditions of employment.

## Description

The review process was completed for this year's faculty candidates eligible for promotion. If approved by the Board of Trustees, the following candidates would be promoted to the listed rank beginning August 12, 2025, and receive an increase in compensation per Faculty Union Article 10:

- Dr. Lisa Bailey – promote to Associate Professor
- Ms. Jennifer Cerione – promote to Associate Professor

## Recommendation

Motion to approve the faculty promotions of Dr. Lisa Bailey and Ms. Jennifer Cerione to their next-level rank with associated salary increases effective August 12, 2025.

# Recommendation of Faculty Continuing Contract

Agenda Item: 0425-17

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## Background/References

Per Florida Statute 1001.64 (18), each board of trustees shall establish the personnel program for all employees of the Florida College System institution including promotion and other conditions of employment.

## Description

The review process has also been completed for this year's faculty candidates eligible for continuing contract. If approved by the Board of Trustees, the following faculty member would receive continuing contract (no change in rank therefore compensation would remain as assigned) beginning August 12, 2025:

- Mr. Gregory Bridgeman, Assistant Professor and Program Manager of Criminal Justice
- Ms. Jessica Terrell, Assistant Professor of Mathematics

## Recommendation

Motion to approve awarding Mr. Gregory Bridgeman and Ms. Jessica Terrell of continuing contract with no rank or salary increase, effective August 12, 2025.



## **Background/References**

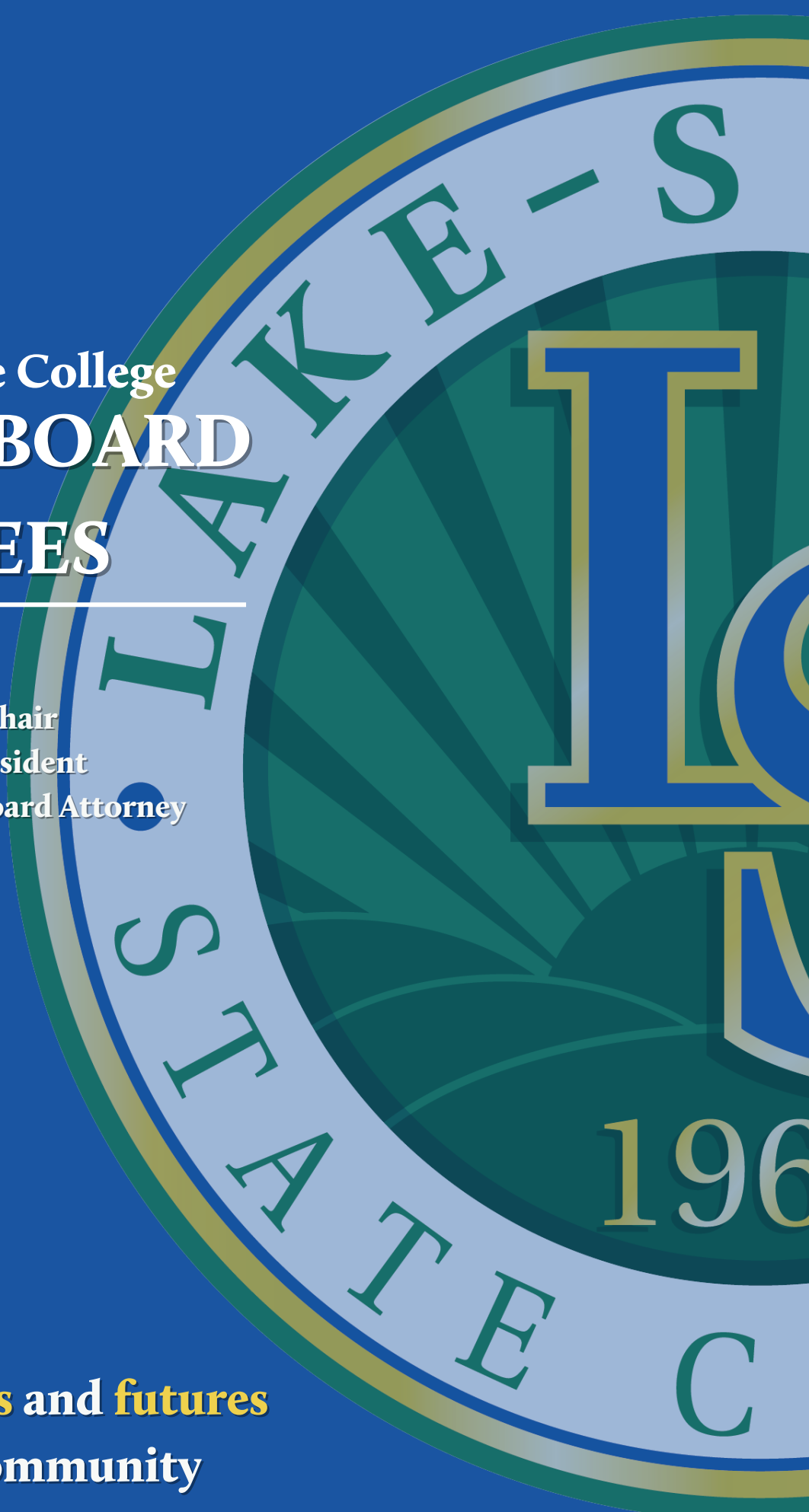
Per Florida Statutes 1001.64, each Florida College System Board of Trustees is vested with the responsibility to govern its respective Florida College System institution and with such necessary authority as is needed for the proper operation and improvement thereof in accordance with rules of the State Board of Education.

## **Description**

Discussion of priorities and leadership characteristics related to the Board's statutory role and fiduciary responsibility.

## **Recommendation**

This item is for informational purposes only.

The logo of Lake-Sumter State College is a circular seal. The outer ring contains the text "LAKE-SUMTER STATE COLLEGE" in a serif font. The inner circle features a stylized sunburst or fan-like pattern. In the center, there is a large, bold, blue letter "L" with a yellow outline, and a smaller "S" to its right. Below the "L" and "S", the year "1966" is visible in a yellow serif font. The entire logo is set against a dark blue background.

Lake-Sumter State College  
**DISTRICT BOARD  
OF TRUSTEES**

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**Mr. Bret Jones, Chair**

**Ms. Jennifer Hooten, Vice Chair**

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