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**LAKE-SUMTER STATE COLLEGE  
BOARD RULE**

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TITLE: Class Attendance

NUMBER: 3.05

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AUTHORITY: Florida Statutes 1001.64 (8) (b)

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HISTORY: New - 8/1/72

AMENDED: 8/1/73, 9/17/75, 7/14/76, 9/13/78, 6/19/96, 7/21/09

DATE ADOPTED: 7/21/09

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REFER TO ADMINISTRATIVE PROCEDURE NUMBER 3-05

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Punctual and regular attendance is encouraged in all courses and course activities. Any class session missed reduces the opportunity for learning and may have an adverse effect on the grade earned in the course. Additionally, financial aid may be impacted by class attendance.

Instructors will establish and include in each course syllabus their class attendance policies at the beginning of each term.

Students should see their instructors to work out reasonable accommodations for absences which would be substantiated by appropriate documentation.