

LAKE-SUMTER STATE COLLEGE

BOARD RULE

TITLE: Evaluation of Personnel **NUMBER:** 5.16

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SBE 6A-14.0261

HISTORY: New - 8/1/68
Amended – 9/12/73, 3/13/74, 9/15/92, 6/19/96, 11/18/08

DATE ADOPTED: 11/18/08

REFERS TO PROCEDURE NUMBER: PRO 5-05

1. The performance of all regular and full-time and part-time personnel shall be evaluated at least once a year.
2. The principle purposes of the performance appraisal process are to encourage employee development, to strengthen individual professional effectiveness, and to provide documentation for appropriate personnel actions.
3. Established procedures shall specify the evaluation process for personnel at all levels.