



DUAL ENROLLMENT CHECKLIST

Dual Enrollment Eligibility Requirements:

- Un-weighted 3.0 high school GPA
- Complete at least two (2) high school-level classes with a passing grade (HOPE credit not eligible)
- Qualifying Test scores
 - **SAT**: Reading 24, Writing 25, Mathematics 24
 - **ACT**: Reading 19, English 17, and Math 19
 - **PERT**: Reading 106, English 103, Math 114
 - **CLT**: Reading and Writing 38 combined, Math 16
- Submit by Dual Enrollment Deadline published on [Early College Programs Webpage](http://lssc.edu/ecp) (lssc.edu/ecp)

Test scores must be less than two years old and may be mixed for eligibility purposes.

- ☐ 1. Complete [placement testing](http://libguides.lssc.edu/testcenter) (libguides.lssc.edu/testcenter), meeting the minimum scores listed above.
- ☐ 2. Submit the [Dual Enrollment Application](#), providing the following supporting documentation:
 - a. GPA and 2 HS-class Verification through Transcript (*Public, Private, and Charter school students*)
 - b. Proof of Qualifying Test Scores (*All students*)
 - c. Proof of alternative credit such as AP or IB, if applicable (*All students*)
 - d. Home Education Verification Form (*Home Education students only*)
 - e. Signed Dual Enrollment Home Education Agreement (*Home Education students only*)
- ☐ 3. Check email in 5-7 business days for an LSSC Acceptance Letter that provides next steps.
- ☐ 4. Once accepted, log into your [LakeHawk account](#) and LSSC email as instructed in the acceptance letter.
- ☐ 5. Schedule your New Student Advising and Registration (NSAR) Orientation using the link in your LSSC email.
- ☐ 6. Once Orientation is complete and your hold is removed, you may register for classes before the deadline.
Classes are not finalized until School Counselor and LSSC DE Advisor approve courses.
- ☐ 7. Students should arrange to pick up textbooks and supplies for classes.
 - a. Public School Students- Lake County
 - i. Lake County Textbook pick-up location: 509 S. Palm Ave. Howey-in-the-Hills
 - ii. Contact Lake County Schools at 352-253-6770 with any questions.
 - b. Public School Students- Sumter County
 - i. Textbook/materials are delivered to the respective high schools (South Sumter/Wildwood).
The guidance counselor will then distribute materials to students.
 - ii. Contact Sumter County Schools at 352-793-5719 with any questions.
 - c. Private School Students
 - i. Textbooks are obtained at the LSSC Leesburg Campus and South Lake Campus bookstores.
 - d. Home Education Students
 - i. Textbooks are obtained at the LSSC Leesburg Campus and South Lake Campus bookstores.
 - e. Charter School Students
 - i. Please speak to your counselor for textbook pickup instructions as they vary by school.