



ADDENDUM TO SOLICITATION/OFFER AND AWARD

1. ADDENDUM 2	2. EFFECTIVE DATE December 12, 2022	3. SOLICITATION NUMBER RFQ 23-02	4. SOLICITATION DESCRIPTION Architectural Services, Continuing Projects, Misc. Projects
5. ISSUED BY: LAKE-SUMTER STATE COLLEGE TAMMY SPENCER, DIRECTOR OF PURCHASING 9501 U.S. HWY 441 WILLIAMS-JOHNSON BLDG./ROOM 133 LEESBURG, FLORIDA 34788-3950 TELEPHONE: (352) 365-3502			FAX:

7. TYPE OF ACTION REQUESTED

Check one:

- A. THE CHANGE ORDER IS ISSUED TO INCREASE/DECREASE FUNDING AMOUNT AS SET FORTH IN ITEM 8 BELOW:
- B. THE ABOVE NUMBERED SOLICITATION IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES SET FORTH IN ITEM 8 BELOW:
- C. OTHER (Set forth in Item 8 below)

IMPORTANT: CONTRACTOR IS NOT REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 ORIGINAL SIGNED COPY (IES) TO THE ISSUING OFFICE.
 IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 ORIGINAL SIGNED COPY (IES) TO THE ISSUING OFFICE.

8. DESCRIPTION OF ADDENDUM:

1. **Question:** The issuance email from you references a due date of January 6, 2023, but the RFQ cover and Vendorlink indicates a due date of January 3, 2023. Please confirm due date. The schedule on Page 19 also indicates a submission date of January 3, 2023 and evaluation on January 6.
Answer: The submittal date is January 3, 2023 as posted in RFQ 23-02.
2. **Question:** We also noticed that your offices are closed from 12/17/2022 - Sun 1/1/2023. Will someone be available to accept packages the week of 12/26 or on 1/2/23?
Answer: The College is closed from 12/17/22- 01/01/2023, although our shipping and receiving is opened by our security team Monday-Friday from 10:00 AM to 4:00 PM to accept deliveries/packages.
3. **Question:** Bonding capacity – this is referenced in several locations, and we believe it may be in error. Architects do not provide the bonding that it is indicated in the RFQ. Should this be deleted?
Answer: No bond is required, as this was previously answered in Addendum #1.
4. **Question:** Page 10 of 20 – Item 6 – previous experience with LSSC Projects. The last bullet reads “Zero (0) projects: one (0) point”. Is it one point for no prior projects or zero points?
Answer: The answer is ZERO (0) for prior projects.
5. **Question:** Page 10 of 20 – Item 3 first bullet is the same as the first bullet in Item 4. Is there a difference? Should the information be included twice or only in one of the two Items for response?
Answer: No difference, just an oversight. Please include this information once in your response.
6. **Question:** Page 12 of 20 – confirm if the “Letter from Bonding Company” is not required, as per question 2 above

Answer: No letter from Bonding company is required as stated on page 12. Please see Addendum #1 for further clarification.

7. **Question:** Please confirm that the forms are excluded from the 40-page limit.

Answer: The forms are excluded from the 40-page limit.

8. **Question:** Please confirm that we should submit subconsultants (ie structural, civil, and MEP) for this proposal

Answer: RFQ 23-02 is not requiring firms to submit their subconsultants (ie structural, civil, and MEP) for this proposal.

9. **Question:** In reference to the above RFQ, on the Public Entity Crimes form (pages 15-17), there is not a signature line for the company representative making the sworn statement to sign or a signature line for the Notary to sign. Will this form be revised?

Answer: Form revised and attached to this Addendum #2. Any firm may submit original form and place signature wherever visible on the page as well, both versions will be acceptable.

10. **Question:** Is this RFQ solely designated for Architects only?

Answer: Yes

11. **Question:** If so, how many forms are you planning to select?

Answer: The college anticipates awarding two (2) qualified firms.

12. **Question:** If not, can Engineer apply for Mech/Electrical design engineering services?

Answer: No

13. **Question:** Page 7, "All contractors and subcontractors must provide a letter acknowledging compliance to section 274A of the Immigration and Nationality Act at the time the contract is awarded. This statement is directed to contractors/subcontractors. Is this required of Architects also? Will the inclusion of Verification of E-Verify Registration suffice for Architects?"

Answer: Yes, the requirement consists of proof of enrollment in the E-Verify program at the time of the contract being awarded.

****End of Questions****

9. AUTHORIZED SIGNATURES REQUIRED

Tammy Spencer Director of Purchasing

NAME (PRINT) TITLE

NAME (PRINT) TITLE

SIGNATURE DATE SIGNED

SIGNATURE DATE SIGNED



Lake Sumter
State College

REQUEST FOR Qualifications **23-02**
Architectural Services

PURCHASING DEPARTMENT
9501 U.S. Hwy. 441
Leesburg, FL 34788-8751

RFQ #23-02

**REQUEST FOR QUALIFICATIONS
ARCHITECTURAL SERVICES, CONTINUING SERVICES-
MISCELLANEOUS PROJECTS
REVISED PUBLIC ENTITY CRIMES FORM**



REQUEST FOR Qualifications **23-02**
Architectural Services

PUBLIC ENTITY CRIMES

Any person submitting a qualification in response to this solicitation must execute the information below in accordance with 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES, including proper check(s), in the space(s) provided, and enclose it with your qualification.

THIS FORM **MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to:

(Print name of the public entity)

By _____

(Print name of entity submitting sworn statement)

Whose business address is

And (if applicable) it's Federal Employer Identification No. (FEIN) is:

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

PUBLIC ENTITY CRIMES

4. I understand that an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
 - (a) A predecessor or successor of a person convicted of a public entity crime: or



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- (b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Indicate which statement applies.)**

____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executive, partners, shareholders, employees, members, or agents who are active in management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (**attach a copy of the final order**).



REQUEST FOR Qualifications **23-02**
Architectural Services

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]

Sworn to and subscribed before me this _____ day of _____, 20_____.

Personally known _____

OR Produced identification _____ Notary Public - State of _____

(Type of Identification)

My commission expires _____

(Printed typed or stamped Commissioned name of Notary Public)

A person or affiliate who has been placed on the convicted Firm list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Firm, Sub-Firm, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of thirty-six months from the date of being placed on the convicted Firm list.