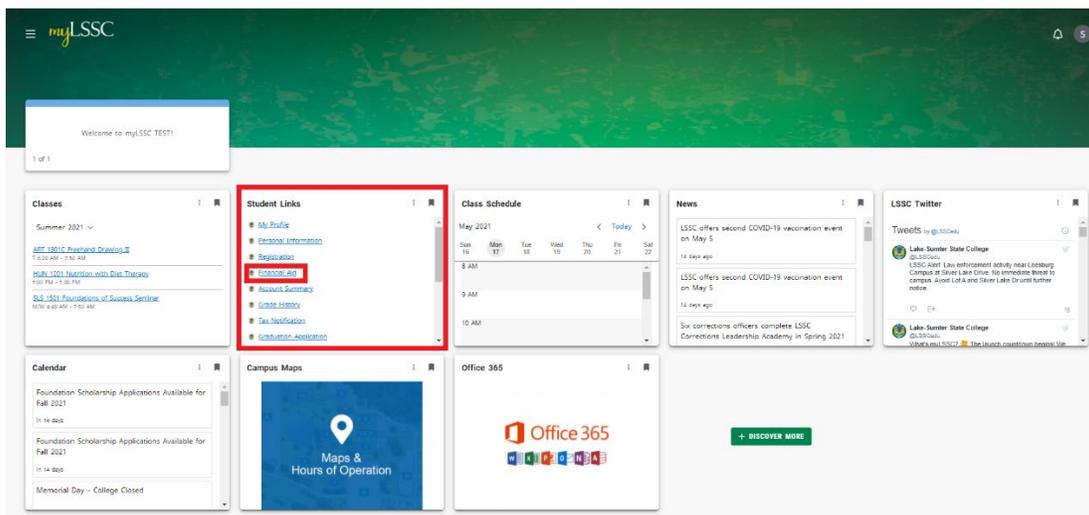




This guide will show you how to access and view your financial aid information and approve/decline/modify the award amount.

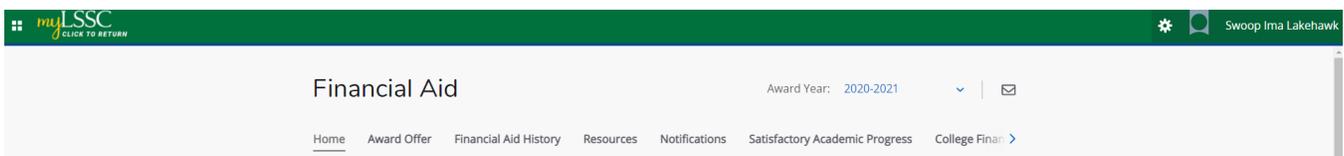
## Step 1: Locate Financial Aid Link

- On your myLSSC Dashboard, you will be able to see all cards that are saved to your Dashboard.
  - Your cards may be in a different order than the ones in the image, that is okay. It is customizable and can be changed.
- Locate the **Student Links** card.
  - If you do not see the **Student Links** card, 1) click the green **Discover More** button at the bottom the of page. 2) Find the **Student links** card by scrolling or using the search bar. 3) Click the bookmark icon in the upper right-hand corner to add it to your Dashboard. 4) Click the myLSSC logo in the upper left-hand corner to return to your Dashboard.
- On the **Student Links** card, find the **Financial Aid** link.
- Click the **Financial Aid** link.

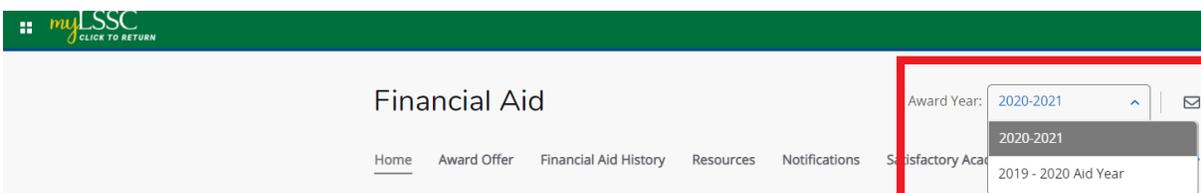


## Step 2: Choose the Award Year

- You should now be in the financial aid screen within myLSSC

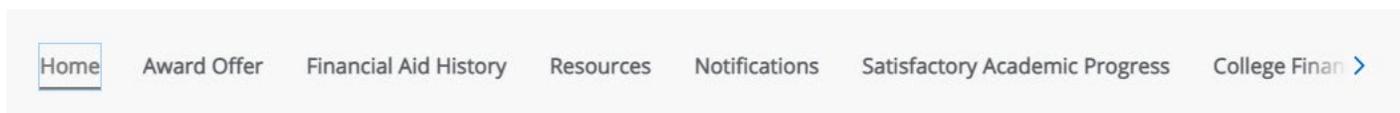


- On the right-side of the screen, you will see an option that says **Award Year** with a dropdown menu. This will allow you choose which academic year you would like to view.
  - The default year is the current academic year
- Click the dropdown menu to select a different year.



### Step 3: View Your Information

- Once you have selected the Award Year you wish to view, you will be able to view information pertaining to your financial aid.
- There is a ribbon across the top of the screen that will allow you to view various pieces of information, from left to right:
  - Home
  - Award Offer
  - Financial Aid History
  - Resources
  - Notifications
  - Satisfactory Academic Progress
  - College Financing Plan
- You will notice through the various sections, there is a small icon that is represented by a question mark within a circle. This is an active icon, when you hover your mouse over it, there will be additional information about that specific section you're are looking at.



- **Home**
  - The home screen will show a breakdown of any financial aid holds and unsatisfied and satisfied student requirements.
    - Holds and unsatisfied student requirements will prevent your financial aid from being dispersed.
    - Satisfied student requirements indicate things you have completed.

- The unsatisfied requirements have an arrow on the right-side of the box, clicking the arrow will show additional information about the requirements and how to satisfy it.
- The title of the unsatisfied requirement may sometimes link out to other websites to help navigate you to the correct place to satisfy the requirements.

The screenshot shows the myLSSC financial aid portal. At the top, there is a green header with the myLSSC logo and a user profile for Swoop Ima Lakehawk. Below the header, there are sections for 'Holds', 'Student Requirements', 'Unsatisfied Requirements', and 'Satisfied Requirements'. In the 'Unsatisfied Requirements' section, there are two items. The first item, 'Appeal of financial aid SAP', is highlighted with a red box and has a red 'Link' label next to it. The second item, 'Terms & Conditions of Financial Aid Offer', is also highlighted with a red box and has a red 'Additional Information' label next to it. The 'Satisfied Requirements' section shows 'High School Transcript/GED/Affidavit' as satisfied.

- At the bottom of the home page, there are some general student financial aid links.

## General Links

[Federal Aid Application or Renewal Application](#)

[General Financial Aid Information](#)

[National Student Loan Data System](#)

[Federal Direct Loan Information](#)

- **Award Offer**

- On the **Award Offer** page, you will see your expected enrollment status, the estimated cost of attendance at LSSC, and any 3<sup>rd</sup> party award offers you may receive.
  - Award Offers can include federal, state, and institution financial aid, grants and scholarships, and other sources of aid.

Expected Enrollment Status ⑥

Full-Time

Cost of Attendance ⑥ \$12,084.00 ▾

Grants and Scholarships to Pay for College ⑥

Type	Spring 2021	Summer 2021	Amount	Take Action
Bookstore Fund Scholarship	\$500.00	\$500.00	\$1,000.00	Select ▾
Community Designated Sch...	NA	\$5,000.00	\$5,000.00 ACCEPTED	
	\$500.00	\$5,500.00	\$6,000.00	
				- \$6,000.00

Net Cost ⑥ \$6,084.00

Options to Pay Net Cost

Loans ⑥

Type	Spring 2021	Summer 2021	Amount	Take Action
Alternative Student Loan	\$2,500.00	\$2,500.00	\$5,000.00	Select ▾
	\$2,500.00	\$2,500.00	\$5,000.00	
				- \$5,000.00

Submit

- For any award offer, you will be able to either approve, decline, or modify the amount you accept through this screen.
  - Next to any award offer that you have the option to approve, decline, or modify, there will be a drop-down box in the **Take Action** column. Click the box to show your options.
  - Choose your option
  - Then click **Submit** at the bottom to finalize your choice

Grants and Scholarships to Pay for College ⑥

Type	Spring 2021	Summer 2021	Amount	Take Action
Bookstore Fund Scholarship	\$500.00	\$500.00	\$1,000.00	Select ▴
Community Designated Sch...	NA	\$5,000.00	\$5,000.00 ACCEPTED	Select ▾
	\$500.00	\$5,500.00	\$6,000.00	

Net Cost ⑥ \$6,084.00

Options to Pay Net Cost

Loans ⑥

Type	Spring 2021	Summer 2021	Amount	Take Action
Alternative Student Loan	\$2,500.00	\$2,500.00	\$5,000.00 ACCEPTING	Accept ▾
	\$2,500.00	\$2,500.00	\$5,000.00	
				- \$5,000.00

Submit

- When you modify your award offer, you will need to type in the amount you wish to accept.
- Click modify, then a pop-up window will appear. This is where you type your desired amount in.

Spring 2021	Summer 2021	Offered Amount	Modified Amount
\$350.00	\$350.00	\$1,000.00	\$700.00

Ok

- This will then change the amount you're accepting on the main screen, you will still need to click **Submit** at the bottom of the page.
- **Financial Aid History**
  - This is where you can view your accepted financial aid history by academic year.
  - This page will show the source of the aid, the award period, the accepted amount(s), and the paid status.
  - To change the academic year you are viewing, click the dropdown menu on the left-side of the page.

Fund	Award Period	Accepted	Paid
Community Designated Scholarsh	05/07/2021 - 08/12/2021	\$5,000.00	\$0.00

- **Notifications**
  - This section will contain any messages to you from the financial aid department at LSSC.

Messages

- Complete and return the enclosed Appeal Form.  
05/13/2021

- **Satisfactory Academic Progress**
  - This is where you can view your financial aid standing based on academic performance.
  - This is mainly for federal, state, and institution aid.
  - Scholarships, grants, and 3<sup>rd</sup> party sources are separate from this.
- **College Financing Plan**
  - This section contains the college financing plan document customized to you.
  - This uses a standard template from the Department of Education to allow you to easily compare your awards & costs between different institutions.

Information about the Cost of Attendance and aid that you have been awarded is provided below. The college financing plan is a standard format prescribed by the U.S. Department of Education which allows you to easily compare your awards and costs between multiple higher education institutions (if applicable).

Lake-Sumter State College (LSSC)		05/17/2021
<p><b>Expected Family Contribution</b></p> <p><b>Based on FAFSA</b> / yr At calculated by the institution using information reported on the FAFSA or to your institution.</p> <p><b>Based on Institutional Methodology</b> / yr Used by most private institutions in addition to FAFSA.</p>		
Total Cost of Attendance 2020-2021		
	On Campus Residence	Off Campus Residence
Tuition and fees		\$3,232
Housing and meals	\$4,000	
Books and supplies		\$2,000
Transportation		\$1,052
Other education costs		\$1,800
<b>Estimated Cost of Attendance</b>	<b>\$12,084 / yr</b>	
<p><b>Scholarship and Grant Options</b></p> <p>Scholarships and Grants are considered "Gift" aid - no repayment is needed.</p>		
Scholarships	Grants	
Merit-Based Scholarships	Need-Based Grant Aid	
Scholarships from your school	Federal Pell Grants	\$0
Scholarships from your state	Institutional Grants	\$0
Other scholarships	State Grants	\$0
Employer Paid Tuition Benefits	Other forms of grant aid	\$0
<b>Total Scholarships</b>	<b>Total Grants</b>	<b>\$0 / yr</b>
College Costs You Will Be Required to Pay		
<b>Net Costs</b>	<b>\$12,084 / yr</b>	
(Cost of attendance minus total grants and scholarships)		
<p><b>Loan and Work Options to Pay the Net Costs to You</b></p> <p>You must repay loans, plus interest and fees.</p>		
Loan Options*	Work options	
Federal Direct Subsidized Loan (0% Interest rate)	Work-Study (Federal, state, or Institutional)	\$0 / yr
Federal Direct Unsubsidized Loan (0% Interest rate)	Hours Per Week	0 / wk
Private Loan (N/A)	Other Campus Job	N/A
Institutional Loan (N/A)	<b>Total Work Options</b>	<b>\$0 / yr</b>
Other Aid That Must Be Repaid		
<i>In addition to the loans above, parents may also apply for the following:</i>		
Parent Plus Federal Loan (0% Interest rate)		
<b>Total Loan Options</b>	<b>\$0 / yr</b>	
<p><b>For more information</b></p> <p>Lake-Sumter State College (LSSC) Financial Aid Office 9501 US Hwy 441 Leesburg, FL 34788 Telephone: 352-365-3567 E-mail: <a href="mailto:finald@lssc.edu">finald@lssc.edu</a></p>		