

**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
SUMTERVILLE, FL
February 15, 2023**

PRESENT: Mr. Bret Jones, Board Chair, Ms. Jennifer Hooten, Vice Chair, Dr. Heather Bigard, President, Board Members: Ms. Emily Lee, Mr. Bryn Blaise, Ms. Ivy Parks, Mr. Tim Morris, Mr. Pete Wahl, and Board Attorney Ms. Anita Geraci-Carver.

ABSENT: Mr. David Hidalgo, Board Member.

CALL-TO-ORDER:

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Chairman Bret Jones at 5:04 p.m. on February 15, 2023, at the Sumter Center. Mr. Jones welcomed those in attendance and invited them to join in the Pledge of Allegiance followed by a moment of silence.

PUBLIC COMMENT:

No Public Comment cards were submitted for the meeting.

CONSENT CONSIDERATIONS:

MOTION to approve, Mr. Pete Wahl, SECOND, Ms. Jennifer Hooten, motion passed.

SCHEDULED INFORMATION REPORTS:

President Bigard presented her report.

- Provided updates on the recent visit in Washington, DC with legislative leaders at the ACCT Legislative Summit.
- A letter was submitted with the Lake County Commission requesting ARPA funds for assistance with developing a construction management program.
- Currently partnering with Lake County Schools for support and development teacher education and apprenticeship program.
- The 2021-2022 Financial Audit exit was completed with zero findings. Three more audits are upcoming.
- The property insurance premiums in consortium are going up and the Council of President's is considering a legislative ask to supplement premiums for both health care and property.
- Began internal strategic planning for the College's mission and values statements with

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the goal to bring the Board a recommendation by May.

- Provided a list of 60th Anniversary celebration dates occurring throughout the year, including a museum opening on March 23rd.
- Provided a one page flyer listing the College's programs and information on enrolling in each program.

Mr. Thom Kieft, VP of Facilities Planning and Operations:

- The new monument sign was installed at the Sumter Center.
- A second smaller Sumter Center sign was installed on the corner of County Roads 526A and 528.
- The South Lake Campus had a new sign installed.
- Collaborating with the Marketing department for more signage needed at the Leesburg Campus.
- Currently working with the Board approved contractors for quotes on the renovations at the South Lake Campus in Building 2, the Leesburg Campus Student Services Building and restrooms, and the Cagan Crossings Site.

Mr. Bret Jones presented the report for the Executive Committee Meeting.

Mr. Bryn Blaise presented the report for the Facilities Committee Meeting.

Mr. Tim Morris presented the report for the Finance and Private-Public Partnership Committee Meeting.

Ms. Jennifer Hooten presented the report for the Student Engagement Committee Meeting.

The Board Attorney report was presented by Ms. Anita Geraci-Carver.

NEW BUSINESS:

0223-15 – MID-YEAR REVIEW 2022-2023 FINANCES

Ms. Kristie Harris provided updates on the Mid-Year Review for 2022-2023 for information. This item was for discussion purposes only.

0223-16 – SITE DESIGNATION FOR CAGAN CROSSINGS

President Bigard recommended designating the new Cagan Crossings Town Center location as a Special Purpose Center that initially focuses on instructional delivery of general education courses.

MOTION to approve Cagan Crossing site as a Special Purpose Center focusing on general education courses, Ms. Emily Lee, SECOND, Ms. Jennifer Hooten, motion passed.

0223-17 – SITE DESIGNATION FOR EUSTIS

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President Bigard recommended designating the new Eustis location as a Special Purpose Center that focuses on the instructional delivery of the Commercial Driver's License (CDL) and Utility Lineworker programs on the 4 acres of donated land from the City of Eustis.

MOTION to approve Eustis site as a Special Purpose Center focusing on CDL instruction and Utility Linework programs, Mr. Tim Morris, SECOND, Mr. Pete Wahl, motion passed.

OTHER CONSIDERATIONS:

Mr. Tim Morris recommended the March and April District Board of Trustees meeting locations to be swapped for the Trustees to attend the special opening of the College's 60th Anniversary History Museum at the Leesburg Campus. The District Board of Trustees Meeting on March 22, 2023 will switch to the Leesburg Campus and the District Board of Trustees Meeting on April 19, 2023 will switch to the South Lake Campus.

MOTION to switch March and April District Board of Trustees meeting locations, Ms. Jennifer Hooten, SECOND, Mr. Bryn Blaise, motion passed.

The next regular meeting is scheduled for March 22, 2023 at the Leesburg Campus.

The meeting was adjourned at 5:53 p.m.

ATTEST:

Mr. Bret Jones, Board Chair

Dr. Heather Bigard, Secretary/College President

Recording Secretary: Kailyn Wurm