



INCLUSIVE WEBSITE EXPERIENCE

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at websupport@lssc.edu with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.

**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
LEESBURG, SUMTERVILLE, CLERMONT
MAY 15, 2019**

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order at 5:00 p.m. on May 15, 2019, in the Board Room at the Leesburg Campus, by Mr. Pete Wahl, Board Chairman. In attendance was Mr. Bryn Blaise, Mrs. Marcia Butler, Jennifer Hill, Jennifer Hooten, Bret Jones, and Emily Lee. Ms. Lee welcomed those in attendance and invited them to join in the Pledge of Allegiance followed by a moment of silence.

PRESENTATION

Kevin Yurasek introduced the new website that was launched on May 14th. The new site has been developed to assist with easy navigation. He highlighted a key feature which is the up to date digital campus maps. They are all GPS located which will lead you directly to the building you are searching for.

It is responsive and customizable to any device it is currently being viewed on. The new website is just another feature we have added that has taken LSSC to another level of quality services that we are able to provide for our students.

The meeting recessed for a break at 5:05 p.m. and resumed at 5:20 p.m.

CONSENT CONSIDERATIONS- ACTIONS and ACKNOWLEDGEMENTS

Emily Lee moved, and Marcia Butler seconded the motion to approve as presented agenda items numbers 438 through 445 with the exception of Item 12 Dental Hygiene Linkage on transmittal 439 that was pulled for modification as follows:

Minutes of April 17, 2019, Regular Board Meeting

2019-438

Curriculum Revisions

2019-439

Bret Jones made a motion to remove Item 12. Dental Hygiene Linkage from the revisions page and bring it back to the June 19th meeting for approval, Marcia Butler seconded, motion carried.

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

Human Resources Transactions

2019-440

Appointments of:

Rebecca Brosky (effective date 08/13/2019)

Melinda Barber (effective date 05/15/2019)

| | |
|-------------------|-----------------------------|
| Justin Greathouse | (effective date 04/15/2019) |
| Cynthia Christman | (effective date 05/06/2019) |
| Matthew Burks | (effective date 05/06/2019) |

Resignation of:

| | |
|-------------------|-----------------------------|
| Daniel Marulanda | (effective date 08/08/2019) |
| Robert Seigworth | (effective date 06/27/2019) |
| Dr. Scott Hopkins | (effective date 06/30/2019) |
| Daniel Espinoza | (effective date 04/30/2019) |
| Vincent Phan | (effective date 05/09/2019) |
| Kristen Cole | (effective date 06/02/2019) |

Monthly Fiscal Report for April 2019

2019-441

Facilities Update

2019-442

Purchases over \$25,000

2019-443

Tangible Personal Property

2019-444

Valic 401(a) Plan Document

2019-445

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

SCHEDULED INFORMATION REPORTS

President’s Update

2019-446

Dr. Sidor reported on the outcome of the 2019 Legislative Session and it did not result in a sufficient increase in PECO or Sum-of-the-Digits funding for the Florida College System. Our specific legislative appropriation requests for \$2.9M for deferred maintenance and \$900,000 for safety initiatives, yielded \$100,000 for fire panel replacements which are still pending governor approval.

Commissioner Corcoran has requested a meeting with the Council of Presidents on Tuesday, May 21 in Tampa to discuss PECO, small colleges, and dual enrollment, etc. There is a new PECO prioritization points system. This will change the way we calculate facilities utilization to make it more difficult to get funds to buy new facilities or repair current buildings. There will also be a new requirement where we set aside .5% of the cost for each future capital outlay project for future maintenance.

HB7071 The bill promotes career education and readiness opportunities for students in public schools and provides responsibilities for district school boards, the Department of Education (DOE), and the Commissioner of Education (commissioner) regarding career education opportunities; provides flexibilities and supports to public schools regarding teacher recruitment and training; strengthens transition pathways to college and career opportunities; establishes alignment between education and workforce needs; and specifies provisions related to the consolidation of accreditation of the University of South Florida branch campuses.

Specific impacts to the FCS include:

- That the statewide articulation agreement between the State Board of Education and the Board of Governors of the State University System of Florida (BOG) shall provide for a reverse transfer agreement for Florida College System (FCS) associate in arts (AA) degree-seeking students who transfer to a state university after earning more than 30 credit hours from an FCS institution but before earning an AA degree; and specifies related requirements for the state universities.
- That each career center and FCS institution with overlapping service areas must annually submit to the DOE by May 1, a regional career pathways agreement for each certificate program offered by the career center that is aligned with an associate degree offered by the FCS institution in the service area. Each career pathways agreement must guarantee college credit toward an aligned associate degree program for students who graduate from a career center with a career or technical certificate and meet specified requirements in accordance with the terms of the agreement.
- That the deadline for the annual reporting of postsecondary feedback information by the commissioner to specified entities is moved from November 30 to April 30.
- Establishes the “Strengthening Alignment between Industry and Learning (SAIL) to 60” Initiative to increase to 60 percent the percentage of working-age adults who hold a high-value postsecondary certificate, degree, or training experience by the year 2030.
- Establishes the “Last Mile Scholarship Program,” subject to legislative appropriation, to annually award the cost of in-state tuition and required fees for Florida resident students who are in good standing at FCS institutions and state universities and who are within 12 or fewer credit hours of completing their first associate or baccalaureate degree.
- Creates the “Florida Pathways to Career Opportunities Grant Program,” subject to legislative appropriation (\$10 million provided in specific appropriation 125A), to provide competitive grants to career and technical centers and Florida Colleges to expand existing or establish new apprenticeship and pre-apprenticeship programs.
- Reconstitutes the Higher Education Coordinating Council as the Florida Talent Development Council for the purpose of developing a coordinated, data-driven, statewide approach to meeting Florida’s need for a 21st-century workforce, which utilizes Florida’s talent supply system. The bill also moves the administrative support for the council from the DOE to the Department of Economic Opportunity, revises the council’s membership, and specifies reporting requirements.

Items to watch for the next session: Dual enrollment, Career and Technical programs, and Facilities.

Claire Brady

Dr. Brady reported that after a whirlwind few weeks leading up to our Commencement ceremonies, we are now settling into the summer semester and preparing for the busy months ahead.

Summer & Fall Enrollment Update

Registration is ongoing for the summer B and fall semesters. Summer enrollments are strong with year to year comparisons up in the double digits. Fall enrollments are also strong with significant gains in early registration by our currently enrolled students. Encouraging fall enrollment positively contributes to overall retention and completion efforts.

Commencement Update

We had a record number of students apply for spring graduation (~600) and a record number of students walking in the ceremonies. This spring brought newly updated graduation robes for the Bachelor degree students and a more formal diploma holder gift for both the Associate's degree and Bachelor degree students. This spring also marked our first graduating class from the Health Sciences Collegiate Academy (HSCA).

Our record-setting 60th Commencement Ceremonies began with the South Lake ceremony at the Clermont Arts & Recreation Center Wednesday (May 1). Albert Manero, President of Limbitless Solutions and student Nicholas Drechsler served as our speakers. On Friday, May 3rd we gathered at the Everett A. Kelly Conference Center at the Leesburg campus. Student speaker Jeffrey Paradee Jr and Catherine Stempien, President of Duke Energy Florida, served as our Commencement speakers. Among a notable list of special guests included "Swoop the Lakehawk", who took pictures with graduates, families, and faculty after the ceremony. The ceremonies aired on Facebook Live for the first time.

Other Divisional Updates:

On 4/29/19, we held the annual Student Leadership Awards event on the South Lake campus. 64 students were honored by 12 clubs and organizations.

On 4/30/19, Dr. Sidor and Dr. Brady attend the Take Stock in Children (TSIC) Class of 2019 senior event. 14 TSIC graduates will join the Lakehawk family this summer and fall.

On 5/09/19, the Division of Enrollment and Student Affairs (ESA) held their annual awards event. 30 staff were nominated and 11 awards were presented in 9 categories.

On 5/13/19, we had the formal opening" of the South Lake Veteran's College and Career Success Center.

Doug Wymer

Dr. Wymer reported that nearly 160 Lake and Sumter County high school students participated in our fourth-annual Lineworker Appreciation event last month. LSSC, in partnership with Duke Energy and The City of Leesburg, hosted the event at the Sumter Center. It's all to educate students about this high-demand career field. The tour included a live line safety demonstration,

pole climbing, and a tour of the Electrical Utility Institute. Admissions reps were readily available to answer student's questions and help them enroll.

Dr. Peter Olen, Instructor of Philosophy, has recently received considerable attention in the *Journal for the History of Analytical Philosophy* for a book he wrote in 2016. The book, entitled *Wilfrid Sellars and the Foundations of Normativity*, investigates the early days of analytical philosophy from a perspective informed by history. Experts in the field indicate that the book "illuminates hitherto unappreciated nuances" and "Olen's book situates Sellars' work with respect to his logical positivist peers and interlocutors in radically unexplored ways".

Dr. Wymer along with Dr. Albee-Levine met with Mark Starcher of Evergreen Construction last week in Mount Dora concerning a potential Associate in Science program in Construction Management. The demand numbers are good for the graduates from this program and the starting pay is comparable to the Lineworker starting salary. Mike will reach out to the other construction companies to help us build the advisory committee and to help us build support for this program.

Heather Bigard

Dr. Bigard reported that we have a new member of our finance team she joined the family this week. Melinda Barber is the new Associate Vice President and Controller.

Dr. Bigard updated on the budget. We are in the final stages of completing the balanced budget. It will be brought forward at the June meeting. The budget will include a three-year technology plan and a five-year plant survey.

The Foundation audit is also underway with the audit firm starting their fieldwork.

Committee Reports

2019-447

Executive Committee

Pete Wahl reported that the Executive Committee met and discussed items on the agenda.

Sumter Operations Committee

Mrs. Butler reported that the Sumter Operations committee met on May 9th and discussed a potential for a charter technical career center at the Sumter Center. A white paper has been developed with Sumter County Schools, The Villages Charter School, and Lake Technical College to begin a feasibility analysis.

The anticipated next steps are to present the proposal to the full DBOT and respective partner boards and create a partner MOU to develop a proposal that would answer questions regarding employer interest and hiring commitment, governance, cost, and operations. They also reviewed and discussed a proposal to create a partnership with Sun-State Trucking to establish CDL training onsite in Sumterville.

Foundation Liaison

The 34th Annual Gala was held April 13, 2019, at the Savannah Center. Thank you to Ernie Morris Enterprises for once again serving as the Presenting Sponsor and to Cemex and Tri-County Landscape for serving as Co-sponsors. This year, the gala raised \$126,000, showing an increase in sponsorships, and silent and live auction sales. The total raised after expenses was \$84,000, almost \$30,000 over last year's total. The majority of expenses were food, Qtego services, and printed materials. We are grateful to you for your support and to everyone who helped--board members, faculty, staff and the community.

Scholarship applications for summer closed with 170 student applications. The Foundation awarded 112 student scholarships, totaling \$81,294.

Don't forget to get your tickets to the Tony Pace Show. We are grateful to Chairman Wahl for making the introduction to Mr. Pace who is donating his time. All proceeds will benefit Veteran's programs at the College. The show is scheduled for June 15 at 2 p.m. in the Paul P. Williams Auditorium. General admission tickets are \$30 and for an additional \$5.00 you can enjoy wine with Tony Pace at a meet and greet after the show. Please contact the Foundation to purchase your ticket.

In the month of April, the Foundation received three substantial gifts as contributions to the Annual campaign which finished at \$106,151. Those gifts were:

Earl and Sophia Shaw \$10,000 for scholarships, Marion Shuck Scholarship Trust \$20,000 for scholarships, and Ruth & Roy Ryan Scholarship \$10,000 for scholarships

The Annual Planned Giving Seminar hosted by Lake-Sumter State College Foundation and Advent Health Waterman is scheduled for August 23rd beginning at 7:30 a.m. This year's event will be held at the Waterman location.

The 21st Annual Lake-Sumter State College Athletics Golf Classic is scheduled for Friday, September 20, 2019, with a shotgun start at 8:30 a.m. at Harbor Hills Country Club. Start working on your team and get your sponsorship in!

The Distinguished Alumni and Hall of Fame Awards Celebration is scheduled for October 17, 2019, at 6:00 p.m. at Mission Inn. We would love to have your support!

Board Attorney's Report

2019-448

Mrs. Geraci-Carver reported that she would have an update on pending items at the June 19th board meeting.

NEW BUSINESS

Beach Volleyball

2019-449

Mike Matulia introduced Head Volleyball Coach Amanda Phelps and Executive Director of the Florida Region United States Volleyball Association, Steve Bishop. He explained that the Lake-

Sumter State College Athletic Program desires to begin an intercollegiate Women's Beach Volleyball. Beach Volleyball is a new and emerging sport in the National Junior College Athletic Association and the Florida College System Activities Association. Lake-Sumter State College and Lake County would become a focal point for this sport and the destination for visitors throughout the Nation. This program will support the College strategic plan to develop local partnerships to enhance the student experience and provide new opportunities to expand the Athletic sports offerings for our local students.

LSSC Athletics desires to enter into an agreement with Florida Region USA Volleyball and Hickory Point Beach Volleyball Complex in order to utilize the Beach Volleyball Courts and additional amenities provided by this partner that will allow our team to practice, compete, and host regional and national events. The proposed addition of Women's Beach Volleyball would contribute to the College's retention and completion agenda while promoting enrollment growth and potential revenue from potential financial support from the Lake County Community.

The initial cost of beginning the Beach Volleyball program would include the stipend for one (1) part-time head coach and one (1) part-time assistant coach, necessary equipment, uniforms, and other miscellaneous expenses. The Athletic Department will fund two (2) Tuition and Textbooks Scholarship for the first three years of the program. The financial analysis includes the net income generated from the potential FTE's, based on the number of student-athletes involved in the program.

Bret Jones made a motion to approve the start of the new Beach Volleyball program, Emily Lee seconded the motion, and the motion carried. The motion was passed with the following vote: Voting "yea" – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

Board Attorney Evaluation

2019-450

Dr. Sidor asked the board to accept the evaluation remarks submitted by each college trustee.

Marcia Butler made a motion to approve, and Bryn Blaise seconded, and the motion carried. The motion was passed with the following vote: Voting "yea" – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

BAS-OM Program Change

2019-451

Dr. Wymer reported on the progress of the BASOM Program. The Advisory Committee has indicated the need for additional concentrations in this program; however, adding concentrations will require a re-design of the program and a new program name. After weighing the input of our local partners and looking at the Florida Department of Economic Opportunity job projections for our service area, we believe that adding concentrations will enrich the program and produce graduates with marketable skills in the local workforce.

The College would like to move forward with a plan to rename the program to Bachelor of Applied Science in Strategic Leadership with the following concentrations: Organizational Management, Criminal Justice Administration, Health Services Administration, Project Management, and Human Resources Management. All concentrations will share a common core of courses with both required and elective courses within each concentration as represented below.

These proposed concentrations will phase in over the next 3 to 4 academic years. Preliminary work has begun on Criminal Justice Administration and we are ready to start on Health Services and Project Management.

Emily Lee made a motion to approve, and Bret Jones seconded, and the motion carried. The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

Board Self Evaluation

2019-452

On an annual basis, the District Board of Trustees takes part in a self-evaluation to determine their overall satisfaction with how well the board manages and oversees their responsibilities. The board members completed the survey to determine the overall satisfaction with themselves and fellow board members. The results are included in each packet. They range from Agree and Strongly Agree that all board members work well together, communicate well with each other and have a productive work environment.

BSE Program Update

2019-453

Dr. Wymer reported that in October 2018 the Board granted permission to the College to explore the idea of developing a Bachelor of Science degree in Secondary Education. Since then a robust team of people has been assembled to serve as the development group with subgroups working on curriculum, recruiting, field experiences, grant funding for startup support, and a timeline for implementation. The College’s project lead is Dr. Mark Thompson, Coordinator of Academic Assessment. The Notice of Intent, which is the first step in the state approval process, was submitted to the Chancellor’s office on Monday, April 1, 2019. The full proposal will be submitted in early July.

Subject matter experts are examining materials related to the subject area tests for STEM fields to ensure that we build a curriculum that is capable of meeting the goal of preparing a student to pass the subject area exams in two STEM fields.

Curriculum: Subject matter experts are examining materials related to the subject area tests for STEM fields to ensure that we build a curriculum that is capable of meeting the goal of preparing a student to pass the subject area exams in two STEM fields.

Recruiting: The key to success for this program will be to build relationships with secondary educators in Lake and Sumter Counties. One mechanism to accomplish this will be the Florida Institute for Teacher Excellence (FLITE). FLITE will focus on professional development for teachers and students interested in becoming teachers geared towards best practices in teaching, classroom management, communication skills, and reflective thinking. The official launch of FLITE is scheduled for November 8, 2019, on the Leesburg campus. The keynote speaker will be Mrs. Carleen Glasser of the William Glasser Institute, which is a leader in teacher development. We also will offer a Pre-FLITE program targeting middle and high school students with demonstrations of those best practices for teaching conducted by our own instructors. An MOU is also in development to establish Future Teacher Academies at partner secondary schools with a standard curriculum that will include dual enrollment opportunities.

Field Experiences: The Field Experiences Action Team, a subset of the development group, is working on a plan to get BSE students in area classrooms early and often through observation, substitute teaching, and final internships.

Grants and Funding: A group is working to identify and develop funding for scholarships, grants, and private partners to support the program.

The full proposal will be complete in early July and will include the draft curriculum, budget, and enrollment projections for the program.

Approval of Noticing the Capital Improvement Fee

2019-454

Dr. Bigard reported that given the outcome of the 2019 Legislative Session did not result in a sufficient increase in PECO or Sum-of-the-Digits funding for the Florida College System. Our specific legislative appropriation requests for \$2.9M for deferred maintenance and \$900,000 for safety initiatives, yielded \$100,000 for fire panel replacements. Florida Statute 1009.23 outlines the District Board's authority to implement fees, including a capital improvement fee. LSSC current charges \$7.88 per credit hour as a capital improvement fee and recommends increasing the fee by \$2 per credit hour. This fee is part of the tuition and fee package. The increase would raise the tuition and fee package to \$107.73 per credit hour for fee-paying students.

We recommend approval of the public notice of intent to increase the Capital Improvement Fee Security Equipment by \$2.00 per credit hour, effective fall 2019.

Bret Jones made a motion to approve, and Emily Lee seconded, and the motion carried. The motion was passed with the following vote: Voting "yea" – Blaise, Butler, Hill, Hooten, Jones, Lee, and Wahl.

OTHER CONSIDERATIONS

As Needed by Chairman/President

Jennifer Hill spoke briefly regarding our facilities and PECO funding. She reported on a study that will be performed by the legislature which will most likely follow this year's proposed legislation and create a higher threshold of utilization which will make it hard to justify repair or replacement of our worn out buildings.

She suggested that the Facilities Committee restart the discussion about how to increase our building utilization and which of our building to take out of service. An update will be brought back to the July meeting.

- ✓ Chairman Wahl reviewed the events on the calendar. He announced that the next Board meeting will be on Wednesday, June 19, 2019, at 5 p.m. for the regularly scheduled meeting at the Leesburg Campus.

There being no further business, the meeting was adjourned at 6:41 p.m.

Respectfully submitted,

ATTEST:

Peter F. Wahl, Chairman

Stanley M. Sidor, Ed. D.
Secretary/College President

Recording Secretary: Claudia Morris