



INCLUSIVE WEBSITE EXPERIENCE

Lake-Sumter State College is committed to ensuring that all students and visitors, including persons with disabilities, are able to access and use all of our services, programs and activities. We recognize that many individuals are increasingly using our website to access information and obtain services.

We understand that website users who have disabilities may use the website with the assistance of technology, including screen readers, captioning, transcripts, and other auxiliary aids and services. We are committed to providing all website users with information about our services and alternative ways we can offer these services.

Lake-Sumter State College is committed to making our websites accessible to all audiences. We are continually seeking solutions to improve LSSC.edu. Our website offers a wide range of information, and we recognize that for users with disabilities, some material on our site may pose challenges. If there are changes we can make to our website to make it easier to use, or if you encounter material or services that you cannot access, please let us know. Your feedback helps us to identify areas where we can improve.

We strive to ensure that our website will comply with Web Content Accessibility Guidelines (WCAG) put forth by the World Wide Web Consortium (W3C), but recognize that alternatives to using the website should be available in the event that a user with a disability encounters a problem using our website.

If you are unable to access information or documents posted on this website, please send us an email at websupport@lssc.edu with as much of the following information as possible:

- Your name
- Your phone number
- Your email address
- The date and time you encountered the problem
- The web page or address where the problem occurred
- What occurred or what you were unable to do
- Any error messages you received.

**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
LEESBURG, SUMTERVILLE, CLERMONT
FEBRUARY 19, 2019**

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order at 5:00 p.m. on February 19, 2019 in Clark Maxwell Building, Room 4107 at the Sumter Center, by Mr. Peter Wahl, Board Chairman. In attendance was Mr. Bryn Blaise, Mrs. Marcia Butler, Jennifer Hooten, and Mr. Tim Morris. Mr. Wahl welcomed those in attendance and invited them to join in the Pledge of Allegiance followed by a moment of silence.

PRESENTATIONS

Kelly Hickmon welcomed the board to the Sumter Center and gave an AFC update. She reported that there are currently 141 active members. She gave a complete overview of AFC and their fundraisers and what the funds are used for. She included a detailed report in each packet that also includes more upcoming chapter events.

CONSENT CONSIDERATIONS- ACTIONS and ACKNOWLEDGEMENTS

Mrs. Butler moved and Mr. Blaise seconded the motion to approve as presented agenda items number 394 through 400 as follows:

Minutes of January 16, 2019 Regular Board Meeting

2019-394

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

Human Resources Transactions

2019-395

Appointments of:

Cassady Cook (effective date 02/18/2019)

Resignation of:

Vance Meisner (effective date 02/01/2019)

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

Curriculum Revisions

2019-396

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

Monthly Fiscal Report for January 2019

2019-397

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

Facilities Update

2019-398

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

Purchases over \$25,000

2019-399

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

LSSC Foundation

2019-400

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

SCHEDULED INFORMATION REPORTS

President’s Update

2019-401

Dr. Sidor reported that the LSSC Foundation, Inc. has hired Sunrise Consulting Group as a lobbyist on behalf of the college. They have already started making connections for us. Dr. Sidor is going to Lake County Days in Tallahassee on the February 20th - 21st and they have already set-up meetings with connections beyond our local delegation.

The big issue revolving around legislation is PECO. Currently, Florida has \$733 million sitting on the PECO list. Rep. Fine has indicated that they will be going through the list projects by project to see if the recommendations are appropriate for the funding requested. Lake-Sumter is on the list at #22 for roofs, given the current PECO schedule that would take four years and #38 for fire systems replacement five to six years.

Dr. Sidor discussed House Bills 6007, 189, 217 and 381.

HB6007 filed by Rep. Sabatini licenses to carry concealed weapons or firearms does not have a senate sponsor and not likely that it will.

HB189 filed by Rep. Zika postsecondary education for secondary students does not have a senate sponsor yet but it is anticipated that it will get one. If passes this bill will require instructional materials be made available to certain dual enrollment students free of charge; provides additional options for students participating in early college program; revises program, contract, notification, & reporting requirements; authorizes charter schools to establish early college programs; provides that certain students & schools are not responsible for specified costs; provides FTE bonuses under certain circumstances.

HB217 postsecondary education for certain military veterans. Postsecondary Education for Certain Military Personnel; Requires BOG & SBE to create uniform system for award of postsecondary college credit to certain service members & veterans of U.S. military; provides requirements for such uniform system; provides transcript fee waiver for active duty members of Armed Forces of U.S., certain veterans, & their spouses & dependents.

HB381 sponsored by Robinson, school district career centers. School District Career Centers; Authorizes school district career centers to conduct certain associate degree nursing programs. The college Council of Presidents are not opposed of them moving in this direction but are requesting meet the same requirements that we do, SACSCOC accreditation, the same funding streams and mechanism, and the same performance measures.

HB839 is primarily a university system bill. All of our bills have been submitted and we are ready for the deadline of March 5th.

The governor's budget wasn't exactly what we hoped.

He will keep the board updated on all legislative issues.

Claire Brady

Dr. Brady gave a division update.

Enrollment & Student Affairs

Final Spring Enrollment Update (10 day census data)

Headcount 4,623 (+~3%)

FTE 1,336(+~5%)

Fee paying headcount (-0.5%), fee paying FTE (+1.45%)

Non/reduced fee paying headcount (+13%), non/reduced fee paying FTE (+18%)

Spring 2019 Student Demographics

6% FTIC, 25% Dual Enrollment, & 69% non-FTIC

69% part-time (1-11 credits) and 31% full-time (12+ credits)

62% female and 38% male

Average age 23.25

56% AA degree seeking, 28% non-degree seeking (mostly Dual Enrollment), 11% AS degree seeking, 3% Bachelor degree seeking, 1% Technical Certificate seeking, 0.4% AAS degree seeking.

2019 Lake & Sumter Counselors Conference

On Wednesday 2/06/19, LSSC Admissions & Records hosted their annual Counselors Conference for public, private, and home education programs in Lake & Sumter counties. Approximately 100 Counselors, administrators and LSSC faculty and staff participated. Lake Technical College, the NSF grant, and Enrollment/Student Affairs sponsored this event. Dr.

Sidor and Dr. Brady addressed the participants, along with representatives from Lake County schools and Sumter County schools.

The 2019 Dual Enrollment Excellence Awards were presented to the following Counselors: Preya Jadunauth (South Sumter High School), Nicole Lake (Villages Charter High School), Amanda Nunez (Mount Dora Christian Academy), Maritza Rios (Umatilla High School), Donna Scheetz (South Lake High School), and Eucretia Waite (Hope Preparatory Academy).

Professional development sessions included:

Women in STEM: Bob Seigworth, LSSC Director/Program Manager, Energy Technology Programs & Brenda Skoczelas, LSSC Faculty, Physics

Promoting Career Pathways for Lake and Sumter County Students through Partnership:

Dr. Amy Albee-Levine, LSSC Dean of Workforce Programs, Frances Celis, LCS Director of College and Career Readiness, & Casey Ferguson, SCS Career and Adult Education Coordinator
Success in Online Courses:

A Panel Discussion with the Experts: Mark Duslak, LSSC Director of Student Development, Amber Karlins, LSSC Coordinator of the Honors Program & English Instructor, & Jackie Pierce, LSSC Assistant Professor, English

Other Divisional Updates:

-The Enrollment Management and Marketing teams recently facilitated retreats with the BSN and BAS-OM faculty/staff to develop comprehensive communication and recruiting plans for each of these programs.

-Enrollment/Student Affairs and Academic Affairs recently co-hosted a Guided Pathways Summit to begin the process of implementing this national model in the future.

-The South Lake campus Veteran College and Career Success Center was formally opened on Monday 2/18/19.

-Mr. Pete Wahl recently presented to the Educational Opportunity Programs TRIO programs and Ms. Emily Lee is scheduled to present later this semester. Thank you for your willingness to give of your time.

-Dr. Claire Brady was recently selected as a Faculty member for the 2019 National Association of Student Personnel Administrators (NASPA) week-long New Professionals Institute at UNC Charlotte in June.

Doug Wymer

Dr. Wymer reported on January 17 we were notified that the RN to BSN program has been granted Candidacy Status by the Accreditation Commission for Education in Nursing (ACEN). This is an important step toward full program accreditation within the next two years. Thanks to the efforts of Dr. Robin Walter who is the RN to BSN program director, Dr. Lange and many others who contributed to this effort.

The faculty have chosen Jacklyn Pierce, Assistant Professor of English as the LSSC Professor of the Year and she is preparing to represent the College at regional and statewide events as this year's competition unfolds. Win, lose, or draw, we are happy to have Jackie representing LSSC

in this year's competition. Of course, it would be great to win the statewide competition three years in a row...

Dr. Scott Hopkins, Dean of Arts and Letters has been invited to speak at the AFC Conference on College Teaching and Learning in April. He has been asked to share the best-practice strategies in English instruction in the context of LSSC's writing emporium. The presentation will include the need for research-based methodology that is needed to fully explore the impact of this and other educational practices.

LSSC was named a top 10 finalist in the instructional programs and services category of the 2019 Bellwether Awards for the RISE Summer Math Academy. Associate Professor Sybil Brown and Title III Grant Manager Kim Kidd presented a session in San Antonio, Texas on highlighting the RISE Academy. Although they did not win the Bellwether Award this year, this is the 2nd time in 3 years that the RISE Summer Math Academy has made it into the top 10.

On Friday February 15 over 350 people attended the second TED^XLSSC event. The day was a great success thanks to the efforts of Amber Karlins, Instructor of English and Heather Elmatti, Assistant Professor of Speech, and an army of volunteers. Among the presenters were many LSSC people including James Simmons, student; Mark Duslak, Director of Student Development; Steve Clark, Associate Dean of Math and Science; Jackie Pierce, Assistant Professor of English, Dr. Scott Hopkins, Dean of Arts and Letters; and Nicole Duslak, Director of Educational Opportunity Programs.

Dr. Amy Albee-Levine is serving as co-chair of the state's Perkins V Workgroup. The Strengthening Career and Technical Education Act for the 21st Century or, Perkins V, was authorized in July 2018 and will take effect July 2020. The Perkins V Workgroup is responsible for working with the Florida Department of Education to develop the Florida State Plan for Perkins V.

Bob Seigworth was asked to serve as chair of the Leesburg HS Power Academy. Through his role as chair, Mr. Seigworth will lead the curriculum design for the program and work to develop a pipeline of talented students prepared to enter our energy programs.

Heather Bigard

Dr. Bigard announced the new Lake-Sumter Safe application. This is our very own branded app with all information on how to be safe on our campus. There are many features within this app to keep our campus safe.

She reported that the final operation report has been received. We were successful at positioning ourselves within the auditor to make it clear what is statutorily required versus what the recommendations made by the auditors. She was very pleased with the outcome. There is one item that is being recommended for the board to review and take to the Board of Education. This has to do with our terminal pay for sick pay out. The auditors noted that we are not using the classification of non-educational support employees and we believe all of our employees support education in some way. We were successful in producing an artifact from the chancellor from 2004 stating that all state colleges were given the same direction on how to implement this.

On Friday, March 8th we are planning an Employee Appreciation lunch if any of the board would like to attend please plan to be at the baseball field for fun, food, and a Lakehawk baseball game.

She included a detailed report of each area in her department in each packet.

Mid-Year Review/2018-2019 Finances

2019-402

Dr. Bigard reported on the mid-year projects, she provided a very short analysis and is open for questions. We have an increased enrollment due to our marketing strategies and are in a very good position due to that. We have an overall surplus that we are anticipating at about \$760,000 at the end of the year we will ask the board to transfer \$350,000-\$500,000 over to Fund 7, so we can take care of facilities repairs as we do every year.

Strategic Plan

2019-403

Dr. Bigard reported on the current draft of the strategic plan. They worked individually with the pillar teams to come up with the objectives and initiatives to support the overall categories. There are five main pillars. Each project will have key performance indicators attached to them so we can develop the appropriate bench marks so we can track our progress. The next step to the strategic plan process is to feed this out to the community and getting additional input, which will lead to the final stage of completing all of the projects.

Committee Reports

2019-404

Executive Committee

Pete Wahl reported that the Executive Committee met and discussed items on the agenda.

Foundation Liaison

The Foundation Scholarships open March 1 – March 31 for the Summer Semester.

The Foundation Performing Arts Series welcomes The John Denver Tribute show by Ted Vigil on March 9 & 10. There will be two shows on Saturday and one show on Sunday. This is the last show of the season for the Performing Arts Series.

A special performance by Tony Pace, a comedian, who performs crazy & fun impressions and has an incredible voice is schedule for June 15 at 2pm in the Paul P. Williams Auditorium. Thanks to Chairman Wahl's help, Mr. Pace will donate his time and all proceeds will benefit Veteran's programs at the College. For a small fee attendees will have the opportunity after the show to meet Mr. Pace at a wine and cheese event. We are very excited about this opportunity. Thanks to Insight Credit Union for being the presenting sponsor and to Chairman Wahl for his

assistance. General admission tickets are \$30. Please contact the Foundation to purchase your ticket.

The Foundation received a gift of \$25,000 from the Arthur J. and Esther A. Ohlsson Charitable Trust. The Trust agreed to allow the gift to be used for scholarships for the Honors Program which will begin in the fall of 2019.

The LSSC Foundation Annual Campaign is at \$64,126. The goal is to have 100% of the Board of Trustees and the Foundation Board Directors make a donation to support our College and our students. Please consider making your gift today. We truly appreciate all you do.

Gala is scheduled for April 13th at the Savannah Center. We are very excited and appreciative to Ernie Morris for once again serving as our Presenting Sponsor. The theme for this year's gala is "The Great Gatsby." You should have received an invitation by mail.

The LSSC Foundation is partnering with the Community Foundation of South Lake to offer a planned giving seminar on March 1, 2019 on the South Lake Campus. This is a great opportunity for the Foundation to grow our presence in the South Lake Community. The title of the Conference is Tax Wise Giving. Please consider joining us.

The Shamrock Shuffle 1 mile/5K/8K is scheduled for March 16, 2019 on the South Lake Campus. We are excited to bring new participants and sponsors to support the event.

A scholarship dinner is planned for March 28, 2019 at 6pm on the Leesburg campus. This is an opportunity for donors and students to come together and for the student to thank their donor for the investment into their lives.

Board Attorney's Report

2019-408

Mrs. Geraci-Carver reported that we received a ruling from the hearing officer we asked they do an administrative review of the petition cards that came in. Initially they filed 18 and supplemented two, so the union can move forward for a vote of the unit.

On Feb. 4, 2019 the college received notice from the United Faculty of Florida-Lake Sumter State College that it wishes to commence contract negotiations in April. The college has provided dates for negotiations.

She updated that after a proposed amendment was prepared extending the deadlines for closing, development, state designation, etc. She will be moving forward with the East Lake Property donation with Dr. Sidor and Dr. Bigard.

The college insurance company is in receipt of the Notice of Claim on behalf of Karen Parker and is in communication with Ms. Parker's attorney.

NEW BUSINESS

Naming of the Health Science Building

2019-406

Dr. Sidor reported that Orlando Health/South Lake Hospital donated approximately one million dollars to help start the construction of the Science Health Building and since that time they have contributed \$200,000 for internal support and equipment over the past two years. Plus they purchased a vehicle to shuttle students back and forth. Additionally, Orlando Health has committed to \$70,000 per year on an ongoing basis in personnel services to support the HSCA.

It is requested approval for naming the South Lake Campus Science-Health Building to the Science-Health Partnership Building. Tim Morris made the motion to name the building as requested and Marcia Butler seconded and motion carried.

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

SSB Air Handler

2019-407

Dr. Bigard reported that the facilities staff is currently finalizing the scope of work and is requesting approval to move forward with the bid process. They are anticipating this will cost \$350,000.

A motion was made by Marcia Butler to move forward with the process and Jennifer Hooten seconded and motion carried.

The motion was passed with the following vote: Voting “yea” – Blaise, Butler, Hooten, Morris, and Wahl.

OTHER CONSIDERATIONS

Mr. Wahl announced the names of the Sumter Partnership Committee. They are: Bryn Blaise, Jennifer Hooten, and Marcia Butler.

As Needed by Chairman/President

- ✓ Chairman Wahl reviewed the events on the calendar. He announced that the next Board meeting will be on Wednesday, March 27, 2019 at 5 p.m. for the regularly scheduled meeting at the Leesburg Campus.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

ATTEST:

Peter F. Wahl, Chairman

Stanley M. Sidor, Ed. D.
Secretary/College President

Recording Secretary: Claudia Morris