
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: STANDARDS OF ACADEMIC PROGRESS

NUMBER: PRO 4-06

REFERENCE: Board Rule 4.07

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I. PURPOSE

The College Standards of Academic Progress procedure serves two major purposes:

- a. To outline academic classifications and delineate a method of identifying degree-seeking students who are experiencing academic difficulty.
- b. To present a series of interventions aimed at student retention and completion while upholding the academic integrity of the College.

II. SCOPE

This procedure applies to all students enrolled in degree-seeking programs who have attempted seven or more credit hours.

III. RESPONSIBILITY

The Vice President of Enrollment and Student Affairs shall be responsible for implementation of this procedure.

IV. ACADEMIC CLASSIFICATIONS

Students will be evaluated for academic progress at the end of fall, spring, and summer semesters after final grades have posted. The overall grade point average (GPA) is defined as a combination of grades and credits earned at the College (Institution) and other institutions (Transfer). The overall grade point average (GPA) will be used in determining academic progress and will be used to designate students into one of five academic classifications:

a. Good Academic Standing

Students with a minimum 2.0 overall grade point average (GPA) for all credit hours in which they are enrolled will be classified academically as Good Academic Standing.

b. Academic Warning

Students whose overall grade point average (GPA) falls below 2.0 after final grades have posted for the semester will be classified academically as Academic Warning. Students must achieve a minimum overall grade point average (GPA) of 2.0 in their next semester to return to the academic classification of Good Academic Standing. Students on Academic Warning who earn an overall grade point average (GPA) below 2.0 for a subsequent semester will progress to an academic classification of Academic Probation.

c. Academic Probation

Students will progress to an academic classification of Academic Probation if their overall grade point average (GPA) continues to fall below 2.0 in the subsequent semester of attendance following their academic classification of Academic Warning.

1. Students with an academic classification of Academic Probation who earn an overall and semester grade point average (GPA) below 2.0 for a subsequent semester will progress to an academic classification of Academic Suspension.
2. Students earning a minimum overall grade point average (GPA) of 2.0 will return to an academic classification of Good Academic Standing.
3. Students earning a semester grade point average (GPA) of 2.0 or higher and the overall grade point average (GPA) remains below a 2.0 will remain on Academic Probation.

d. Academic Suspension

Students will progress to an academic classification of Academic Suspension if their overall and semester grade point average (GPA) falls below 2.0 in the subsequent semester following their academic classification of Academic Probation.

Academic Suspension applies for one semester wherein the student will be administratively dropped from all registered courses and a registration hold will be placed on their account.

Students will be unable to register for classes at LSSC or apply for transient status during the period of Academic Suspension.

Upon return, the student will need to complete an appeal to return to LSSC. This appeal must be filed prior to the first day of open registration of the semester the student intends to return. If the appeal is approved, students must meet with an academic advisor and the registration hold will be lifted. If the appeal is denied, students will continue to be unable to register for classes at LSSC or apply for transient status. Students will be eligible to appeal again in the subsequent semester. Students who return from Academic Suspension must earn a semester grade point average of 2.0 or higher in that semester of return or will be placed in academic dismissal. Students wishing to appeal their decision to return should follow the complaints and grievance procedure outlined in the current year's Catalog and Student Handbook.

e. Academic Dismissal

Once readmitted after Academic Suspension, students who do not attain a semester grade point average (GPA) of at least 2.0 in that first semester will be academically dismissed. Students will be able to register for classes after a two-year period.

Upon return, the student will need to complete an appeal to return to LSSC.

This appeal must be filed prior to the first day of open registration of the semester the student intends to return. If the appeal is approved, students must meet with an academic advisor and the registration hold will be lifted. If the appeal is denied, students will continue to be unable to register for classes at LSSC or apply for transient status. Students will be eligible to appeal again in the subsequent semester.

Students who return from Academic dismissal must earn a semester grade point average of 2.0 or higher in that semester of return or will be placed back in academic dismissal.

Students wishing to appeal their decision to return should follow the complaints and grievance procedure outlined in the current year's Catalog and Student Handbook.

V. SPECIFIC INTERVENTIONS TO PROMOTE STUDENT RETENTION & COMPLETION**a. Academic Warning**

Students placed on Academic Warning will be notified that they are no longer classified academically as Good Academic Standing and a registration hold will be placed on their account. Students will be required to complete a learning activity centered on building academic resiliency and self-reflection. Additionally, students will need to meet with an academic advisor in order to have the registration hold lifted.

b. Academic Probation

A registration hold will be placed on the account of students on probation. Students will need to meet with an academic advisor in order to have the registration hold lifted.

c. Academic Suspension

Students will be unable to register for classes at LSSC or apply for transient status during the period of Academic Suspension. Students must file an appeal with the Dean of Students or their designee to return to LSSC after Academic Suspension. Students will be eligible to register for classes after the current semester grades are posted.

d. Academic Dismissal

Under this classification, students will be unable to register for classes at LSSC or apply for transient status for a period of at least two years.

If an appeal to return appeal is approved, the student must meet with an academic advisor and the registration hold will be lifted. If the appeal is denied, students will continue to be unable to register for classes at LSSC or apply for transient status.

New: 03/10/2000

Revised: 01/27/2004, 02/21/2019, 03/05/2019, 07/30/2024, 8/18/2025