
LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE

TITLE: PUBLIC VISITS AND CONTACT
WITH STUDENTS OR FACULTY

NUMBER: 2-06

REFERENCE: Board Rule 2.09
Admin Pro 2-05

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- I. Unauthorized presence on the College property or the unauthorized use of College grounds, buildings, or other facilities by individuals or organizations shall not be permitted.
 - a. If there is a question about whether or not someone is authorized to be on campus, security should be called.
 - b. Security personnel are responsible for assessing the situation and taking whatever steps are necessary.
- II. The College can assume no responsibility for the supervision of children on campus unless they are enrolled in a College sponsored activity or program. Accordingly, children are not permitted on campus unless they are under the constant, direct supervision of a responsible adult (parent, guardian, teacher, activity/program director, etc.).
 - a. Those individuals who fail to comply with these procedures will be asked to leave the campus and make appropriate arrangements for off-campus child-care.
 - b. Security should be called if:
 - 1. Children are found unsupervised and no adult responsible for that child can be located;
 - 2. The adult responsible for the child refuses to cooperate.
- III. In case of extreme emergency, the College will make every reasonable attempt to assist a caller or visitor in contacting a student. Calls taken by the switchboard will be referred to security in writing.

New: 12/05/97

Amended: 01/27/04, 12/04/07