
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: Tobacco Free and Smoke-Free Environment

NUMBER: PRO 2-24

REFERENCE: Board Rules 2.15
Florida Statutes 1001.64(5); 386.201-206

PAGE 1 OF 2

I. TOBACCO FREE AND SMOKE-FREE ENVIRONMENT

Lake-Sumter State College is committed to promoting a safe, healthy, and comfortable environment for its students, visitors, and employees. It is the intent of the District Board of Trustees to establish a tobacco-free college environment. Therefore, smoking and the use of smokeless tobacco products in all facilities and areas owned and/or leased by the College is prohibited. All employees, students, guests, and members of the public are required to adhere to this policy.

Tobacco Products includes all forms of tobacco, including but not limited to cigarettes, cigarillos, cigars, shisha, pipes, herbal cigarettes, water pipes (hookahs), electronic cigarettes (vaporizers, or any other device intended to simulate smoked tobacco), electronic hookahs, any other forms of loose leaf and all forms of smokeless tobacco, including but not limited to chew, orbs, snuff, sticks and strips and all future nicotine devices and products.

Prohibited Actions include, but are not limited to:

- a. The use of tobacco on all College owned, operated, leased, and/or controlled properties and facilities such as: buildings, sports venues, bridges, walkways, sidewalks, courtyards, parking lots and garages, on-campus streets and driveways, grounds, and exterior open spaces.
- b. The use of tobacco in all College leased or owned vehicles both on and off College property.
- c. The use of tobacco in all personal vehicles while on College property.
- d. The sale of cigarettes and other tobacco products, and the free distribution of tobacco products.
- e. Littering the campus with the remains of tobacco products or any other disposable product.

The scope of this prohibition does not apply to any non-smoking products intended for use in smoking cessation programs, such as dermal patches. Additionally, this policy does not apply to off-campus facilities leased or used by the College for college events or functions. On those occasions, the tobacco policy of the facility shall be applicable.

II. RESPONSIBILITY

All employees, students, guests, and members of the public are responsible for complying with this policy.

III. VIOLATION OF POLICY

The responsibility for the enforcement and communication of this policy rests with all members of the College community. Visitors, contractors and other individuals on College property who are in violation of this policy should be reminded of the policy and asked to comply by immediately ceasing smoking, (or otherwise using tobacco) and discarding the tobacco. If the individual refuses to comply, they may be asked or required to leave the college property.

All staff, faculty, and students in violation of the policy should be reminded of the policy and asked to comply. Employees who fail to comply with this policy should be reported to the Director of Human Resources. Students who fail to comply with this policy should be reported to the Dean of Students. These persons or their designee will follow up with the employee or student regarding the policy and available resources.

Continuing violations may also result in appropriate disciplinary action up to and including dismissal in accordance with established student, staff, and/or faculty codes of conduct and procedures.