
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: COMPLIANCE WITH COLLEGE LEVEL WRITING AND
COMPUTATIONAL SKILLS REQUIREMENTS

NUMBER: PRO 3-04

REFERENCE: Board Rule 3.04
State Board of Education Rule 6A-10.030

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I. PURPOSE

To establish the mechanism for each student to demonstrate college-level writing and computation abilities.

II. RESPONSIBILITY

Oversight for compliance with this requirement is under the supervision of the Vice President of Academic Affairs.

III. GENERAL

Students desiring to complete an Associate in Arts or baccalaureate degree must complete requirements in college-level writing and mathematics.

IV. COLLEGE-LEVEL WRITING

Each student seeking an AA or baccalaureate degree must complete 12 credit hours of writing emphasis coursework to include ENC1101 and ENC1102, or ENC2210, and 6 more credit hours of writing emphasis coursework as identified in the LSSC Catalog and Student Handbook.

V. COLLEGE-LEVEL COMPUTATION

Each student must complete six credit hours of mathematics courses as indicated in the Catalog and Student Handbook. For the purpose of this requirement, a grade of C or higher shall be considered successful completion.

New: 11/26/1997

Revised: 10/18/2004, 1/14/2020