
**LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE**

TITLE: SAFETY IN RESTROOMS AND CHANGING FACILITIES

NUMBER: PRO 7-20

REFERENCE: Florida Statute 553.865
Florida Admin Rule 6A-14.00612
AP 5-25 Progressive Discipline
AP 4-15 Student Disciplinary Action

PAGE: 1 OF 2

I. PURPOSE

The purpose of this procedure is to comply with the requirements related to restroom and changing facility use at the College pursuant to F.S. 553.865 and Florida Admin Rule 6A-14.00612. Definitions are provided in F.S. 553.865 Safety in Private Spaces Act.

II. RESPONSIBILITY

The oversight of this procedure falls under the supervision of the Vice-President, Facilities Planning and Operation.

III. GENERAL

- a. Florida statute requires public colleges to provide restrooms and changing facilities designated exclusively for males and females, based on biological sex at birth, or that there is a unisex restroom designed for a single occupant or family. Lake-Sumter State College facilities are in compliance as required and include clear signage at all restrooms. A person may only enter a restroom or changing facility designated for the opposite sex under the following conditions as outlined in Florida law:
1. To assist or chaperone a child under the age of 12, an elderly person, a person with a disability or a person with a developmental disability;
 2. For law enforcement or governmental regulatory purposes;
 3. For the purposes of rendering emergency medical assistance or to intervene in any other emergency where health or safety is at risk;
 4. For custodial, maintenance, or inspections (provided the restroom is not in use); or

5. When the designated restroom is out of order or under repair (provided the restroom is not in use by anyone of the opposite sex)
 - b. Students, College personnel, and law enforcement are advised that they have the right to file a complaint with the LSSC Campus Safety Office and the State Attorney General's Office with regard to any alleged failure by the College to meet the minimum requirements for restrooms and changing facilities as outlined in the statute.
 - c. The documentation of any incident will include the name of the offender, the person that asked the offender to leave the restroom, and the circumstances of the event sufficient to establish a violation.

IV. ENFORCEMENT

- a. Public
Any person, other than a student or College personnel, who improperly enters a restroom or changing facility designated for the opposite sex and refuses to depart when asked to do so by College personnel or law enforcement shall be asked to leave the campus and may be prohibited from further or future access to College properties, event, or function per Administrative Procedure 2-29 No-Trespass Notifications.
- b. Employees
College personnel who willfully enter a restroom or changing facility designated for the opposite sex and refuse to depart when asked are subject discipline as outlined forth herein and in Administrative Procedure 5-25 Progressive Discipline, except as stated in Section III above.
- c. Students
Students who willfully enter a restroom or changing facility designated for the opposite sex and refuse to depart when asked are subject discipline as outlined and in Administrative Procedure 4-15 Student Disciplinary Action, except as stated in Section III above.