Lake-Sumter State College

DISTRICT BOARD OF TRUSTEES

Board Meeting Packet
April 15, 2026

CALENDAR NOTES:

District Board of Trustees Meeting	**Wednesday, April 15, 2026 5:00 pm**	**South Lake Campus**
MAY		
Spring Nurse Pinning Ceremony	*Tuesday, May 5, 2026 5:00 pm*	*Leesburg Campus*
South Lake Commencement Ceremony	*Thursday, May 7, 2026 AM & PM*	*Clermont*
North Lake Commencement Ceremony	*Friday, May 8, 2026 AM & PM*	*Leesburg Campus*
Executive Committee	Tuesday, May 12, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, May 12, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, May 13, 2026 3:30 pm	TBD
Finance Committee	Monday, May 18, 2026 3:00 pm	TBD
Strategic Planning Committee	Monday, May 18, 2026 5:00 pm	TBD
Student Engagement Committee	*To be scheduled*	
District Board of Trustees Meeting	**Wednesday, May 20, 2026 5:00 pm**	**Sumter Center**
JUNE		
Executive Committee	Tuesday, June 9, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, June 9, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, June 10, 2026 3:30 pm	TBD
Student Engagement Committee	*To be scheduled*	
Finance Committee	Monday, June 15, 2026 3:00 pm	TBD
Strategic Planning Committee	Monday, June 15, 2026 5:00 pm	TBD
District Board of Trustees Meeting	**Wednesday, June 17, 2026 5:00 pm**	**Leesburg Campus**
NO BOARD MEETING IN JULY		
AUGUST		
District Board of Trustees Meeting	**Wednesday, August 19, 2026 5:00 pm**	**Leesburg Campus**

Lake-Sumter State College

DISTRICT BOARD OF TRUSTEES

Meeting Agenda

Wednesday, April 15, 2026
South Lake Campus

PUBLIC BOARD MEETING AGENDA

CALL TO ORDER – Board Chair

PUBLIC COMMENT

*A Public Comment Card must be submitted to the Recording Secretary at least 10 minutes prior to the start of the meeting.

PRESENTATIONS

Student Government Association & Spring Athletes – Dr. Joseph Mews, Vice President of Enrollment and Student Affairs

CONSENT CONSIDERATIONS

0426-01	Approve:	Minutes of March 23, 2026 Strategic Planning Committee Meeting
0426-02	Approve:	Minutes of March 25, 2026 Regular Board Meeting
0426-03	Approve:	Minutes of April 6, 2026 Student Engagement Committee Meeting
0426-04	Approve:	Minutes of April 8, 2026 Facilities Committee Meeting
0426-05	Acknowledge:	Personnel Staff Changes
0426-06	Acknowledge:	Monthly Fiscal Report for March 2026
0426-07	Approve:	Purchases Over $65,000
0426-08	Acknowledge:	Capital Improvement Projects Report
0426-09	Approve:	Proposed Curriculum Changes

PRESIDENT'S REPORT

0426-10 Mr. John Temple, LSSC President

VICE PRESIDENT'S REPORTS

0426-11

BOARD ATTORNEY'S REPORT

0426-12 Ms. Anita Geraci-Carver's Update

Lake-Sumter State College

DISTRICT BOARD OF TRUSTEES

Meeting Agenda

Wednesday, April 15, 2026
South Lake Campus

PUBLIC BOARD MEETING AGENDA - continued

BOARD COMMITTEE REPORTS

0426-13 Executive Committee – Chair, Bret Jones
Facilities Committee – Mr. Steve Munz
Finance Committee – Vice Chair, Tim Morris
Public-Private Partnerships Committee – Chair, Bret Jones
Strategic Planning Committee – Mr. David Hidalgo
Student Engagement Committee – Ms. Ivy Parks
The LSSC Foundation, Inc. – Ms. Samantha Scott

NEW BUSINESS

0426-14	Approve:	Tuition and Fee Schedule and Course Fee Changes FY27
0426-15	Approve:	DPZ Proposal – South Lake Master Plan, Main Street
0426-16	Approve:	Contract Negotiations for Workforce Development Center
0426-17	Information:	First Reading of Updated Board Rule 2.06 Sexual Harassment
0426-18	Information:	First Reading to Repeal Board Rule 2.07 Sexual Battery

ADJOURNMENT

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CONSENT CONSIDERATIONS

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ITEM: 0426-01

Lake-Sumter State College
STRATEGIC PLANNING COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES
Monday, March 23, 2026 Minutes

In attendance: Mr. David Hidalgo, Chair, President John Temple, Dr. Laura Byrd, and Kailyn Simone.

Mr. David Hidalgo called the meeting to order at 5:04 pm.

Workforce Development Center Contract

President John Temple shared an update on the status with the company recently approved to enter contract negotiations with for the Workforce Development Center. Both legal teams are working on agreement for the language in the contract. Once confirmed the contract will be presented to the board for approval.

Strategic Planning Progress

The Strategic Planning Council and Cabinet reviewed the final iteration of the new 2026-2031 strategic plan. It was modeled from previous years theme with minor adjustments based on the survey feedback.

South Lake Master Plan Updates

Fundraising continues to move aspects of the master plan forward and continue the work with partners who can assist with both North and South Lake master plans. DPZ architects are working on renderings of the South Lake Master Plan to show potential LSSC donors.

Legislative Ask Updates

President John Temple shared session has currently ended without a budget in place and the College's requests have no movement at this time.

Mr. David Hidalgo adjourned the meeting at 5:18 pm.

Respectfully submitted by Kailyn Simone, Recording Secretary.

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ITEM: 0426-02

DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
LEESBURG CAMPUS
March 25, 2026

PRESENT: Mr. Bret Jones, Board Chair, Board Members: Mr. Roger Croft, Mr. David Hidalgo (v), Mr. Tim Morris, Mr. Steve Munz, Ms. Samantha Scott, Ms. Anita Geraci-Carver, Board Attorney, Mr. John Temple, LSSC President.

CALL-TO-ORDER:

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Chair Bret Jones at 5:00 p.m. on March 25, 2026, at the Leesburg Campus.

PUBLIC COMMENT:

No public comment cards were submitted.

PRESENTATIONS:

Full-Time Faculty Promotions and Full-Time Faculty Continuing Contracts: Vice President Karen Hogans introduced and presented four full-time faculty members who were recommended for either a promotion or continuing contract. Each faculty member spoke to the Board of Trustees on the impact their work has made on the College, in the community, and in the student's education.

NEW BUSINESS:

0326-01 RECOMMENDATION OF FACULTY PROMOTIONS

The following candidates are recommended for promotions to the listed rank beginning August 11, 2026 and receive an increase in compensation per Faculty Union Article 10:

- Mr. James Brian Rogers – promote to Associate Professor
- Ms. Taralyn Pierce – promote to Associate Professor

MOTION to approve the promotions of Mr. James Brian Rogers and Ms. Taralyn Pierce to their next-level rank with associated salary increases beginning August 11, 2026 and receive an increase in compensation per Faculty Union Article 10, Mr. Tim Morris, SECOND, Ms. Ivy Parks, motion passed unanimously.

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ITEM: 0426-02

0326-01 RECOMMENDATION OF FACULTY CONTINUING CONTRACT

The following candidates are recommended and eligible for continuing contract, if approved, the candidates would receive continuing contract (no change in rank therefore compensation would remain as assigned) beginning August 11, 2026:

- Mr. James Brian Rogers – promote to Associate Professor
- Ms. Taralyn Pierce – promote to Associate Professor

MOTION to approve awarding Mr. Andy Dail and Ms. Nancy Parks of continuing contract with no rank or salary increase, all effective August 11, 2026, Mr. Tim Morris, SECOND, Mr. Roger Croft, motion passed unanimously.

0326-03 SECOND READING OF NEW BOARD RULE 7.06

At a previous District Board of Trustees meeting in November 2025 the College received an unsolicited inquiry regarding the potential purchase of a parcel of property located within the Leesburg Campus. At this meeting, it was suggested the Board Attorney develop language for a new board rule regarding offers to purchase college property and bring back to a future meeting.
Meeting adjourned at 5:20 pm per Board Rule 1.01, Florida Statute 120.
Meeting reconvened at 5:20 pm.
MOTION to approve new Board Rule 7.06 Submission and Consideration of Offers to Purchase College Property, Mr. Tim Morris, SECOND, Ms. Ivy Parks, motion passed unanimously.

0326-04 TUITION AND FEE SCHEDULE AND COURSE FEE CHANGES FY27

The Tuition and Fees, Other Fees, and Course Fees were presented to the board for the 2026-27 year. Affidavit of Publication and Press Release for tuition and fee change notice is at: LSSC proposing student fee modifications for 2026-27 year - Lake-Sumter State College. This item will be brought back to the next meeting for a vote.
This item is for informational purposes only.

0326-05 FY2024-25 FINANCIAL AUDIT

The FY25 Financial Audit was presented for review and acceptance.
MOTION to accept the FY25 Financial Audit, Mr. Tim Morris, SECOND, Mr. Steve Munz, motion passed unanimously.

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ITEM: 0426-02

0326-06 PRELIMINARY NEW PROGRAM PROPOSAL: BACHELOR OF SCIENCE IN SUNSHINE STATE TOURISM: SPORT, HEALTH, AND WELLNESS (WORKING TITLE)

The College seeks approval to move forward with exploring, developing, and adding a Bachelor of Science in Sunshine State Tourism: Sport, Health, and Wellness (*working title*). Upon approval, the College will move forward with establishing and seeking state and accreditor approval, as needed, to add the academic program with an anticipated program launch fall 2027.
MOTION to approve exploring, developing, and adding Bachelor of Science in Sunshine State Tourism: Sport, Health, and Wellness (working title), Mr. Tim Morris, SECOND, Ms. Samantha Scott, motion passed unanimously.

0326-07 UPDATED PERSONNEL CALENDAR 2026-2027

In November 2025, the District Board of Trustees approved the 2026-2027 Personnel Calendar. As part of America250, Governor DeSantis announced state offices closed on Monday, February 16, 2026 in observance of Washington's Birthday. Senior Chancellor Kevin O'Farrell, released a memo to the Florida College System and Board of Trustees, to recommend that as the board considers future calendar planning, to evaluate the feasibility of formally adopting Washington's Birthday, observed as the first Monday in February as an institutional holiday moving forward. The calendar is being brought back to the Trustees for consideration of closing the College on President's Day, Monday, February 15, 2027. If this additional closure request is approved, the faculty duty days will need to be adjusted for Spring 2027 to start on Monday, January 4, 2027.
MOTION to approve the updated 2026-2027 Personnel Calendar to include the College closure on Monday, February 15, 2027 for President's Day and adjust faculty duty days to start on Monday, January 4, 2027, Mr. Tim Morris, SECOND, Mr. Steve Munz, motion passed unanimously.

0326-08 COLLEGIATE HIGH SCHOOL REQUEST

Lake-Sumter State College is committed to expanding educational opportunities that empower students and strengthen the region's economic future. To advance this priority, the College seeks authorization to establish a Collegiate High School within its service district, in partnership with local school districts.
MOTION to approve the College's request to establish an opportunity for a Collegiate High School, Mr. Steve Munz SECOND, Mr. Roger Croft, motion passed unanimously.

CONSENT CONSIDERATIONS:

0326-09 Minutes of February 12, 2026 Finance Committee Meeting
0326-10 Minutes of February 16, 2026 Strategic Planning Committee Meeting

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ITEM: 0426-02

0326-11 Minutes of February 17, 2026 Student Engagement Committee Meeting
0326-12 Minutes of February 18, 2026 Regular Board Meeting
0326-13 Minutes of March 12, 2206 Finance Committee Meeting
0326-14 Personnel Staff Changes
0326-15 Monthly Fiscal Report for February 2026
0326-16 Purchases Over $65,000
0326-17 Capital Improvement Projects Report
0326-18 Proposed Curriculum Changes
MOTION to approve the consent considerations 0326-09 through 0326-18, Mr. Tim Morris, SECOND, Mr. Roger Scott, motion passed unanimously.

PRESIDENT'S REPORT:

LSSC President, Mr. John Temple, presented his report.

- Registration has opened for Summer and Fall and is already trending positively. As of today, summer is 9.9% ahead of last year and fall is 13.7% ahead. Vice President of Enrollment & Student Affairs (ESA), Dr. Joseph Mews, and the ESA team are working hard to register new students and make sure that our continuing students register for classes.
- Student Athletes from baseball, golf and softball have been recognized by the NJCAA Region 8 and are continuing to compete well. Beach Volleyball hosted the University of Nebraska, a Big10 school, and played well, however fell 4-1 Nebraska.
- Hosted additional employee townhalls towards the end of the month to share updates and hear any feedback from the College.
- Commencement ceremonies are upcoming and this semester is the largest graduating class yet. CFO Blaise Ingolia will be the honored guest speaker at three ceremonies this semester.
- Continued investment of employees in leadership roles for leadership development training. A new training series has started to equip them with tools and behaviors necessary to increase trust of their teams.
- Shared updates on the College's legislative asks and the Senate & House budgets recently released.

SCHEDULED INFORMATION REPORTS:

The Board Attorney shared an update to her report on the matter between the College and Orlando Health South Lake. The Board Attorney asked the Hospital to request to indemnify the College for any damages pursuant to the contract. The McLean case will be takin deposition in early May.

Mr. Bret Jones presented the reports for the Executive Committee and the Public-Private Partnership Committee.

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ITEM: 0426-02

Mr. Steve Munz shared the Facilities Committee meeting was cancelled due to an unforeseen circumstance.

Mr. Tim Morris presented the report for the Finance Committee.

President John Temple presented the report for the Strategic Planning Committee as Mr. David Hidalgo was attending virtually.

Ms. Ivy Parks shared the Student Engagement Committee meeting did not meet this month and will be meeting next month.

Ms. Samantha Scott presented the report on the LSSC Foundation, Inc. as the Foundation Liaison.

OTHER CONSIDERATIONS:

DPZ PROPOSAL MAIN STREET – SOUTH LAKE MASTER PLAN

DPZ CoDesign presents a proposal that details the southern portion of the 2024 South Lake Campus Master Plan. The design will focus on the Main Street connection to the Sunset Plaza, with a mix of retail, residential, and academic uses.
The Board took no action on this item. It was requested to have DPZ CoDesign present at the next meeting to answer any questions from the Board and be prepared to clarify programming, costs of services, and present deliverables as explained in the proposal.

The next regular meeting is scheduled for April 15, 2026 at the South Lake Campus.

The meeting was adjourned at 6:43 p.m.

ATTEST:

Mr. Bret Jones, Chair	Mr. John Temple, Secretary/ College President

Recording Secretary: Kailyn Simone

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ITEM: 0426-03

Lake-Sumter State College
STUDENT ENGAGEMENT COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES
Monday, April 6, 2026 Minutes

In attendance: Ivy Parks, Chair, President John Temple, Dr. Laura Byrd, Dr. Joseph Mews, and Kailyn Simone.

Ms. Ivy Parks called the meeting to order at 5:00 pm.

Spring Graduation Prep

Four commencement ceremonies are scheduled for spring 2026, which is the 2nd time the College has hosted four commencements in the spring semester. There is a 25-30% increase in graduates this semester compared to last spring, with over 700 graduating students this semester.

Summer and Fall Enrollment

The Enrollment & Student Affairs teams have worked diligently to register students for summer and fall over the last month. Summer classes will be starting May and Fall classes will begin in August. So far, there are 300 more students registered compared to the same time of last year. There's been more engagement in students who applied with dual enrollment and first time in college. There's a 13% increase in enrollment numbers that could go up to 20% by the Summer classes starting in May.

Student Activities

There have been different events scheduled every week since the last Committee meeting. Events have included a Voices of Leadership series, Relay Tech Career Fair, Student Town Halls, Digital Media Showcase for AS in Digital Media, March Madness competitions, ASN Professional Day, Open Mic Nights, and many more. There are numerous ceremonies showcasing student success and excellence at the NSLS Ceremony, Hawkspys, Student Excellence Awards, HSCA Senior Send-Off, Early College Programs Ceremony, Nurse Pinning, and Graduation.

Athletics

Currently, the Baseball team is ranked 10th in the country. This is the highest ranking in College history and this year's team broke the record of homeruns at 52, with the previous record being 50. The Beach Volleyball team secured the #2 seed in the regional tournament. The College will be hosting the regional championships the 3rd week of April at the new beach volleyball courts. Track and Field are competing at D1 programs since LSSC is the only FCS institution to have Track and Field and the Women's team is ranked 6th nationally. Both Men's and Women's Golf Teams are getting ready for districts in mid-April. Softball is playing well and Head Coach, Jay Miller, reached his 300th win on March 11th.

Ms. Ivy Parks adjourned the meeting at 5:20 pm.

Respectfully submitted by Kailyn Simone, Recording Secretary.

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ITEM: 0426-04

Lake-Sumter State College
FACILITIES COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES
Wednesday, April 8, 2026 Minutes

In attendance: Steve Munz, Chair, President John Temple, Dr. Laura Byrd, Thom Kieft, and Kailyn Simone.

Mr. Steve Munz called the meeting to order at 3:30 pm.

Workforce Development Center

The College discussed a plan with moving forward on building the Workforce Development Center as the protest and potential legal action could delay building. One current contractor with the College is assisting with a design-pack for a RFQ for the Workforce Development Center to be presented to the Board for approval at the June board meeting. More options of the next steps for the Center will be shared with the Board at the April meeting.

UF Health Simulation Center in Leesburg

The College received a $1.25 million donation from UFHealth with a match of $1.25 million from the State as part of the LINE Grant. Dollars from the State will be for purchasing equipment, which has already begun, by July 1. The dollar donation from UFHealth will be for the construction of the simulation center at the UFHealth Leesburg Facility for the nursing program and assist with a selection of an architect. Designs are developing of the simulation center and the MOU between the College and UFHealth will be executed soon. The timeline of completion for the center is January 2027 with opening in Fall of 2027.

HVAC Freeze Damage

Over spring break a vendor with the College repaired the HVAC services to operational. Next week they will be finishing the work on piping at the Leesburg Campus. In Clermont, there is a temporary air handler unit being used until the custom coils are created and shipped in to start repairs.

Painting Around Campus

The Facilites Division has been hard at work painting classrooms and hallways in Building 2 at the South Lake Campus. Employees and students have expressed positive feedback on the newly painted rooms.

Performing Arts Building Remodel in Leesburg

The College posted an RFQ for continuing service contractors for the opportunity to work with more vendors on the remodel. The College currently has services with current contractors, however their contracts will end in a few months. Current contractors serviced with the College have started collecting quotes for the needs of the Performing Arts Building for remodeling.

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ITEM: 0426-04

Student Center Restrooms Remodel

Remodeling was completed over spring break of the bathrooms in the Student Center on the Leesburg Campus. The remodel including LED lighting, new ceiling tiles and grid, new vents, and the floors will eventually be redone in the coming month.

South Lake Campus Food Pantry

Vice President Thom Kieft met with staff who oversee the pantry logistics on both the Leesburg and South Lake Campuses. They toured the new space for the pantry at the South Lake Campus to measure out the space for the use of the pantry. Plans are in place to open the pantry at the South Lake Campus in Fall 2026.

Eustis Building Appraisal

College staff visited the Eustis property for the potential opportunity to purchase. The College obtained an appraisal of the land that will be shared at the next Board meeting. The property would need additional money invested to make the site an educational facility for workforce programs. Next steps would be to discuss possible academic avenues for what programs could offered at the location.

Other

The President's Office received an offer to purchase property on the South Lake Campus. Given the recently approved Board Rule 7.06, the requester will need to prepare a contract for the Board to review if the inquiry of purchasing is serious.

Mr. Steve Munz adjourned the meeting at 4:05 pm.

Respectfully submitted by Kailyn Simone, Recording Secretary.

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Personnel Staff Changes

Agenda Item: 0426-05

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution.
Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

Staff New Hires:

Name	Title	Effective Date
David Corbin	Navigation Coordinator, Health Professions Students	03/02/2026
Shannon Lopez	Coordinator, Health Professions Student Success	03/23/2026
Gianberto Rodriguez	Academic Advisor I	03/23/2026
Wendy Berry	Program Director, Sports Tourism	03/23/2026

Staff Status Changes:

Name	Title	Status	Effective Date
Marni Kay-Martinez	Executive Director, BS Education Programs	Promotion	02/01/2026

Departures:

Name	Title	Status	Effective Date
Curline Grant	Manager, HR Organizational Development & Operations	Separation	03/05/2026
Rishabh Singh	Administrator III, Enterprise Application	Resignation	03/09/2026

Recommendation

Motion to acknowledge the Human Resource Staff Changes for February 1 – March 31, 2026 as written.

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Monthly Fiscal Report for March 2026

Agenda Item: 0426-06

Background/References

Each month a report is provided to the District Board of Trustees accounting for the activity in the major operating fund (Fund 1) of the College. This report is prepared by the Office of the Vice President of Finance, and is intended to keep the District Board of Trustees apprised of the financial condition of the College.

Description

The General Operating Budget Fund 1 Report, is attached to this agenda item.

Recommendation

Motion to acknowledge the Monthly Fiscal Report for March 2026 as written.

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ITEM: 0426-06

Lake-Sumter State College
Fiscal Status Report - Fund 1
General Current Fund
July 1, 2025 through March 31, 2026

	FY 2024-25		FY 2025-26			
	Annual Budget	3/31/2025	Annual Budget	3/31/2026	Percent of Budget Earned/ Spent	Projected 6/30/2026
REVENUES & BUDGETED FUND BALANCE						
Student Fees						
Fall						
Tuition	$ 3,451,420	$ 3,765,588	$ 4,843,912	$ 4,488,346	93%	$ 4,488,346
Technology Fees	166,300	188,294	196,556	224,425	114%	224,425
Distance Learning	340,551	357,105	392,336	451,635	115%	451,635
Dual Enrollment	389,000	434,159	391,287	557,485	142%	557,485
HSCA Dual Enrollment	577,093	587,129	658,000	618,050	94%	618,050
Lab Fees	99,086	95,132	100,000	243,835	244%	243,835
Spring						
Tuition	$ 3,113,630	$ 3,539,075	$ 4,410,782	$ 4,407,352	100%	4,319,205
Technology Fees	149,300	176,972	184,622	220,392	119%	215,984
Distance Learning	304,208	344,640	374,469	440,130	118%	431,327
Dual Enrollment	480,000	600,241	564,200	637,464	113%	624,715
HSCA Dual Enrollment	546,984	-	587,500	571,050	97%	571,050
Lab Fees	176,750	201,823	198,500	306,173	154%	300,049
Summer						
Tuition	$ 1,291,280	$ 1,187,961	$ 2,005,155	$ 1,619,776	81%	1,965,052
Technology Fees	62,100	59,404	89,263	80,995	91%	87,478
Distance Learning	159,405	149,490	235,851	190,725	81%	231,134
Dual Enrollment	0	77,801	-	104,227	0%	-
Lab Fees	33,290	20,148	40,300	25,194	63%	39,494
Miscellaneous Fees	302,639	192,709	338,167	263,105	78%	263,105
Youth Development	250,000	41,728	110,000	73,716	67%	107,800
Continuing Education	1,127,788	849,411	1,054,150	602,285	57%	896,028
Total Student Tuition and Fees	**$ 13,020,824**	**$ 12,868,811**	**$ 16,775,050**	**$ 16,126,360**	**96%**	**$ 16,636,198**
General Revenue Operational Support	$ 20,958,984	$ 15,851,370	$ 21,135,196	$ 16,364,400	77%	$ 21,819,237
General Revenue Nursing Support	764,600	899,518	1,004,755	751,052	75%	1,004,755
General Rev. Student Success Incentive Initiative	338,782	271,288	404,104	288,078	71%	484,108
State Dual Enrollment Scholarship Program	400,000	339,546	387,083	264,319	68%	387,083
Educational Enhancement Support	3,231,881	1,222,268	3,055,669	1,202,576	39%	3,006,439
Miscellaneous State Contracts	26,000	(2,742)	26,000	-	0%	26,000
Federal Support Indirect Cost	75,000	61,534	75,000	6,010	8%	75,000
Foundation Support	-	73,681	75,000	40,705	0%	75,000
Other Contracts	586,868	516,067	683,248	562,796	82%	683,248
Miscellaneous Revenue	24,100	138,087	124,350	76,572	62%	121,863
Total Revenues	**$ 39,427,039**	**$ 32,239,427**	**$ 43,745,455**	**$ 35,682,868**	**82%**	**$ 44,318,931**
Transfers In	1,000,000	-	422,000	-	-	605,000
Total Revenues and Transfers In	**$ 40,427,039**	**$ 32,239,427**	**$ 44,167,455**	**$ 35,682,868**	**81%**	**$ 44,923,931**
EXPENDITURES						
Personnel Expenditures						
Salaries and Wages	$ 22,917,640	$ 15,433,592	$ 24,742,852	$ 16,989,139	69%	$ 24,247,995
Benefits	7,757,893	6,029,201	8,445,398	6,448,806	76%	8,585,398
Lapse Salary and Benefits	(900,000)	-	(900,000)	-	0%	-
Current Operating Expenditures	10,098,417	7,411,176	11,831,612	7,271,260	61%	11,949,928
Capital Outlay Expenditures	40,000	9,034	36,000	(15,494)	-43%	32,400
Contingency	500,000	-	-	-		-
Total Expenditures	**$ 40,413,950**	**$28,883,003**	**$ 44,155,862**	**$ 30,693,710**	**70%**	**$ 44,815,721**
Transfer to Fund Other Funds		**-**	**-**	**-**	**-**	**-**
Excess of Revenues over (Expenditures)	**$ 13,089**	**$ 3,356,424**	**$ 11,593**	**$ 4,989,157**		**$ 108,210**

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Purchases Over $65,000

Agenda Item: 0426-07

Background/References

Each month a report is provided to the District Board of Trustees accounting for any purchases that have been approved by the President which fall between $65,000 and $195,000. This report is prepared by the Office of the Vice President of Finance and Chief Financial Officer, and is intended to apprise the Board of purchases that fall under the authority of the President to approve. The authorization requiring the President's approval of such purchases is guided by Board Rule 6.09, Purchasing.

Description

Purchase Orders Over $65,000 – March 2026

Vendor: ScholarBuyes
Item Description: Microsoft Annual Renewals
Amount: $101,153.39
Purchase Order #: P2600506
Vendor Code: SCHBUY

Recommendation

Motion to approve the purchases over $65,000 for the months of March 2026 as written.

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Capital Improvement Projects Report Agenda Item: 0426-08

Background/References

The Facilities Department prepares a monthly report on the status of Capital Improvement Projects.

Description

A report on the status on projects is attached.

Recommendation

Motion to acknowledge the Capital Improvement Projects Report for March 2026 as written.

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ITEM: 0426-08

Capital Improvement Projects FY 2025-2026

April 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 3/31/26	Progress To Date
Safety			
Fire Safety Upgrades	$126,000	$130,469	The existing fire alarm panel and devices were replaced at the Leesburg Campus Health Science Center Nov 2025. The fire alarm system upgrades for the Gym are in progress and expected to continue through April 2026.
Safety Upgrades	$100,000	$94,415	Funds have been expended on door locks, repairing gate valves, and for cabling to expand the emergency speaker system.
Roofs and Building Envelope			
Building Envelope	$45,000	$3,840	Building exterior maintenance and repairs as needed for all Campuses. Faden completed stucco repair work for the Gym exterior wall in early March.
Leesburg Campus Building M Exterior Wall Refurbishment	$30,000	$13,255	The west exterior wall cleaning, repairs, painting and gutter work completed January. Power-washing and additional exterior wall painting is in progress.
Leesburg Campus Science-Math Roof Refurbishment	$5,130	$5,130	Met with Garland early Aug 2025. A roof scan was performed to verify the condition and confirmed that the roof requires replacement in lieu of refurbishment. This work is delayed at least until the next Fiscal Year due to the unbudgeted cost.
Roof Maintenance and Repairs	$25,000	$10,959	Roof maintenance and repairs as needed for all Campuses.
Paving-Grounds			
Sumter Center Repave, Repair, and Re-stripe Parking	$230,000	$220,115	Repaving and modifications to Parking Lots B, C & D completed end of July. Additional improvements are in planning.
Irrigation Improvements	$20,000	$7,705	On going as needed.
Parking Lot Repairs and Sealing/Striping	$280,000	$7,000	Several concrete repairs were completed at the Leesburg Campus late Sept., including Lake Hall sidewalk, Science-Math handicap areas and pot-holes. A PO is in process for Paquette to resurface and restripe at the South Lake Campus, primarily around CML and Bldg.1 parking lots. This work is projected for June 2026.
South Lake Campus Concrete Slab Refresh	$8,000	$3,500	A color coating to match the adjacent basketball court concrete slab was applied and completed January.

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ITEM: 0426-08

Capital Improvement Projects FY 2025-2026

April 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 3/31/26	Progress To Date
New Structure			
Eustis CDL Pad and Building	$5,750,000	$112,002	Design Development at 60% is on hold. The SJRWMD permit application is currently in process to meet a December 2025 deadline. Funding through grant is pending.
Leesburg Campus Workforce Development Center	$17,070,000	$1,093,770	Design Development efforts that completed Aug. 13, 2025 are on hold. Design restart is pending. Owner occupancy is currently projected for Fall 2027.
HVAC			
HVAC Controls	$183,870	$165,573	Automated Logic (ALC) completed the controls retrofit work for the Leesburg Campus Student Services Building 1st floor in December . A PO was issued to ALC for the Health Science Center; this work is projected to start early May once materials are received.
HVAC Projects (exhaust fans, air handler units, coil overhaul, etc.)	$300,000	$238,621	On going maintenance, repairs and replacements for all Campuses. At the Leesburg Campus; the Student Center 8 Ton Trane HVAC Sys was replaced in December. The Williams-Johnson Bldg. AHU heating coils replacement work completed January.
South Lake Campus Chiller Pipe Insulation	$60,000	$59,881	The South Lake Campus chiller piping and equipment reinsulation project work completed November 25, 2025
South Lake Campus Bldg. 2 Transformers	$20,000	$0	In planning to replace three transformers inside SL Bldg.2. Quotes are currently in review.
General			
Furniture and Equipment (All Campuses)	$75,000	$46,190	On going procurement as approved by leadership.
ADA Braille Room Signage	$30,000	$23,000	New signs are in procurement and being prioritized across multiple buildings; including Sumter Bldgs. 1&5 and Leesburg Campus SSB & Lake Hall. Some installs have started. Planning to complete all signs by June.
Signage (All Campuses)	$40,000	$38,109	The City of Leesburg has approved a $16,000 grant for a new sign at College Drive. Currently, Sign Crafters is in plan review for the permitting; then will begin fabrication of the sign which is anticipated 9 - 10 weeks, including installation.
College Vehicles	$110,000	$139,245	Acquired two vans end of July 2025 and installed College logos on the vans. Three new golf carts were procured and received in March for Facilities, IT and Production Studio.

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ITEM: 0426-08

Capital Improvement Projects FY 2025-2026

April 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 3/31/26	Progress To Date
Building Upgrades			
Athletic Complex Upgrades	$80,000	$68,690	New Baseball and Softball Field Scoreboards are operational. In progress to install electrical for Hud1 outfield cameras. Installs of poles for the cameras and speakers began mid March.
Leesburg Campus Library Demolition	$375,000	$7,500	Faden Builders' GMP proposal approval to demo the Library is pending.
Leesburg Campus Safety Office Renovations	$20,000	$14,847	New flooring and painting completed in September.
Leesburg Campus Facilities Main Office Renovations	$15,000	$12,946	New flooring for the Lobby and Admin offices completed in September.
Leesburg Campus STEM Center Flooring	$0	$0	New flooring installed August 2025 with Foundation donation.
Painting Projects	$20,000	$0	In planning.
Restroom Refresh	$55,000	$48,611	Leesburg Campus Lake Hall and Student Services Building single use restrooms flooring restoration completed Oct. Lake Hall's Men and Women's restroom refresh, including epoxy flooring and recoating of the walls, completed Dec. The Student Center restrooms new ceiling tiles/grid, LED lighting and painting completed over Spring Break and the flooring refresh will be done over a weekend April - May.
South Lake Campus Building-2, 1st Floor Remodel	$160,000	$9,991	Planning to start design services. Some refresh work for the Lobby has started.
South Lake Campus Simulation Lab Cameras and Microphones	$45,000	$40,191	In planning with Nursing and IT Teams. Elevate Healthcare is scheduled April 20- 1 to install additional cameras and microphones. The IT cabling work completed January.

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Proposed Curriculum Changes Agenda Item: 0426-09

Background/References

Per Florida Statute 1001.64, each District Board of Trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property.
The Curriculum Committee prepares a monthly report on the status of committee business.

Description

A report on the status of Curriculum Committee transactions approved by the Strategic Planning Council and the President's Cabinet is attached.

Recommendation

Motion to approve the proposed curriculum changes as written.

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ITEM: 0426-09

Lake Sumter State College

Curriculum Proposals

No.	Action	Course	Program/Course Title
55	Credit Course Modification	CHM 1020	Chemistry in Society
56	Credit Course Modification	ENL 2022	British Literature 1600 to Present
57	Credit Course Deletion	IDH 2911	Cornerstone: Honors Research Process
57a	Credit Course Deletion	IDH 2912	Capstone: The Honors Project
58	Credit Course Deletion	NUR 2463L	Maternal Child Clinical
58a	Credit Course Deletion	NUR 2823	Management of Care II
59	Credit Course Deletion	ECO 2949	Coop Ed Internship in Economics
60	Credit Course Deletion	ETP 1100C	Safe Work Practices
60a	Credit Course Deletion	ETP 1101C	Basic Electricity for Line Workers
60b	Credit Course Deletion	ETP 1104C	First Aid Rescue & CPR
60c	Credit Course Deletion	ETP 1105	OSHA Electrical Standards and the NESC
60d	Credit Course Deletion	ETP 1130C	Pole Climbing, Ropes & Rigging
60e	Credit Course Deletion	ETP 1134C	Underground Distribution
60f	Credit Course Deletion	ETP 1135C	Street & Area Lighting
60g	Credit Course Deletion	ETP 1140C	Electrical Distribution Structures
60h	Credit Course Deletion	ETP 1150C	Trucks & Excavation Equipment
60i	Credit Course Deletion	ETP 2020	American Power Systems
60j	Credit Course Deletion	ETP 2102C	Rubber Gloving - Hot Line
60k	Credit Course Deletion	ETP 2110C	Metering & Energy Management
60l	Credit Course Deletion	ETP 2120C	Basic Transformer
60m	Credit Course Deletion	ETP 2131C	Pole Line Equipment I
60n	Credit Course Deletion	ETP 2132C	Pole Line Equipment II
60o	Credit Course Deletion	ETP 2137C	Electrical Distribution Substations
60p	Credit Course Deletion	HSC 2130	Health Behavior and Decision Making
60q	Credit Course Deletion	HSC 2400	First Aid & Personal Safety
60r	Credit Course Deletion	HUS 1001	Introduction to Human Services

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ITEM: 0426-09

60s	Credit Course Deletion	HUS 1302	Counseling and Interviewing
60t	Credit Course Deletion	HUS 1353	Issues in Community Health Services
60u	Credit Course Deletion	HUS 2540	Building Stronger Fam and Com
60v	Credit Course Deletion	MAD 2470	Introduction to Cryptography

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PRESIDENT'S REPORT

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VICE PRESIDENT'S REPORTS

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ITEM: 0426-11

Institutional Advancement Division
Update for the President and Board of Trustees
April 12026

Dr. Laura Byrd, Executive Vice President of Operations and Institutional Advancement

Access

- The LSSC Foundation received 1,024 scholarship applications for Summer 2026 with plans to award $400,000 in scholarships.
- The 40th Annual Gala: *Ruby Ball* was held on Friday, April 10, 2026, at the Brownwood Hotel & Spa.

Student Learning & Success

- The Production team is in post-production on their second episode of "Heart of Lake and Sumter" with host Amanda Powell. This program spotlights work from different non-profits tackling food insecurity in Lake and Sumter counties.

Workforce Development

- The Foundation received a $10,000 grant from Suncoast Credit Union for student scholarships.

Learning & Work Environment

Institutional Advancement

- The Fine Arts theater is prepped and ready for the next step of the remodeling process.
- Production welcomed Daniel Lahr as an instructor from the Digital Media program to be the new TV Manager. He started on April 6th.

Human Resources

- Completed Franklin Covey employee cohort training, "The Speed of Trust". Over 100 employees serving as supervisors participated in the training.
- Launching two employee development programs: Leadership Foundations (two years) and Emerging Leaders (one year).
- Executed new recruitment, advertising, screening and scheduling of candidates to support all hiring managers.
- Lake-Sumter will be hosting the benefits fair for the State of Florida in October.

GIFTS AND CONTRIBUTIONS RECEIVED

RECEIVED March 1, 2026 – March 31, 2026 $85,440.58

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ITEM: 0426-11

Academic Affairs Division
Update for the President and District Board of Trustees
April 2026
Ms. Karen Hogans, Vice President of Academic Affairs

Access

- SAAT–Biology pathway web pages and promotional flyers launched; first student outreach occurred at last week's Open Houses. Enrollment is growing for the fall organic chemistry section, a key CPP for the pathway.

Student Learning & Success

- Implemented CidiScapes in Canvas, enabling Deans and Supervisors to monitor accessibility reports and support collegewide compliance by the April 24 deadline.
- LSSC faculty presented multiple sessions at the Florida Teaching and Learning Exchange, highlighting alternative grading, metacognition, student engagement strategies, AI-informed instruction, and AI-resistant assignment design.
- On March 12, Dr. Totaram hosted the first Health Services Management Lunch and Learn, engaging 12 students in a 75-minute interactive mentoring session.

Workforce Development

- The PTA program received communication from CAPTE accreditation and is preparing for a Spring 2028 site visit, with the first cohort scheduled to begin in Fall 2028.

Learning & Work Environment

- The Department of Teaching and Learning hosted the Florida Teaching and Learning Exchange, delivering 12 faculty-led sessions with participation from over 100 attendees across six Florida institutions.
- Adjunct Academy and Faculty Learning Network sessions supported faculty in developing and publishing ZTC and OER course materials to advance affordability initiatives.
- Justin and Dr. Morgan attended the Training Magazine Network Conference and applied new communication and artifact-development strategies to support faculty.
- The Performing Arts area is preparing for the upcoming production of *The Little Mermaid*.
- Faculty hosted the America 250 Scholars Forum on March 25, featuring Professor Jeremy Norton's presentation on the Declaration of Independence.
- The BAS–Leadership program concluded its 2025–2026 Speaker Series on March 26 with *Beyond the Pitch*, focused on modern entrepreneurship.
- Dr. Roland Nuñez and Assistant Professor Taralyn Pierce presented the SLS Dual Enrollment Pilot at the Florida Alliance for Dual Enrollment Partnerships conference.
- Dr. Megan Cavanah served as a judge at the state science fair.
- Student Professional Development Day for AS Nursing students was held on March 31.

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ITEM: 0426-11

Enrollment & Student Affairs Division
Update for the President and Board of Trustees
April 2026

Dr. Joseph Mews, Vice President of Enrollment & Student Affairs

Enrollment Summary:
Spring 2026 enrollment stands at a record 7,395 headcount (as of 4/2), a 23.4% increase (+1,400) over our final total of 5,995 last spring. Enrollment for the Summer 2026 and Fall 2026 semesters started in early March, and currently have 2,630 and 1,583 students registered, respectively, trending ahead of last year by more than 12% for both semesters. Admission application windows are open for all summer and fall terms.

Access

New Student Recruitment & Enrollment:

- First-time student enrollment stands at 1,562 through the spring, ahead of last year by 20.9%.
- Summer applications for admission are up by 43.1% (+499); Fall is trending ahead by 4.8% (+75).
- Held the Sumter Showcase (3/23) for over 50 students from Sumter County Schools, including hands-on program demonstrations. Spring Open Houses were held in Leesburg (3/24) and South Lake (4/4), welcoming over 600 guests to our campus, including over 300 prospective students.

Financial Aid:

- The Fall 2026 High School Senior Scholarship and Summer 2026 Foundation Scholarship windows closed on March 31. Attending high school senior events throughout April and May to present scholarship awards to local seniors.
- Supporting students through both the 2025-26 and 2026-27 aid years as the spring semester warps up and prepare for the summer and fall terms.

Student Learning & Success

Advising, Retention, & Graduation:

- New orientation and mid-term student experience surveys launched in March.
- Advising led a Registration Rally event (3/31) to support summer and fall registration.
- Since registration opened on March 11, 236 new incoming students have been oriented.
- 785 students have applied for spring graduation, an increase of 25% over last year. Expecting over 500 students to participate across the four Commencement Ceremonies in May.

Athletics:

- Baseball is 28-16 on the season; ranked #14 in the nation and first in the conference. Recently set a team record 52 home runs for the season, breaking the previous record of 50 set in 2000.
- Softball is 28-15; Mittie O'Brien, Pitcher, was named player of the week by the FCSAA on April 1.
- Beach Volleyball is 11-13; Emma Grace Blevins and Brooke Fintak were named players of the week by the FCSAA on April 1. Hosting the regional tournament April 16-18 as the #2 seed.
- Outdoor Track & Field teams have had several national qualifiers as they prepare for the outdoor national tournament in New Mexico (May 14-16).
- Men's & Women's Golf teams finished their regular season competitions and are preparing for their district tournaments in Alabama (April 19-21) and Lake City (April 26-28), respectively.
- Athletics will hold the annual Hawkspy's event on April 13 in Leesburg.

Student & Career Engagement:

- Voter Registration Drives in Leesburg (4/7) and South Lake (4/8).
- National Student Leadership and Success (NSLS) Induction Ceremony was held on April 2. The Student Excellence Awards event will be held on April 21.
- Establishing the 2026-27 SGA Board with interviews the week of April 6. 2026-27 Student Activity budget planning is scheduled for April 24.

Student Support & Wellbeing:

- Lakehawks' Harvest served 141 students in March, distributing 827.9 pounds of food and essential non-perishable items to help address student food insecurity.
- Four graduates will be inducted into the Order of the Lakehawk during the May ceremonies.

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Facilities Planning and Operations Division
Update for the President and District Board of Trustees
April 2026

Thom Kieft, Vice President of Facilities Planning and Operations

Learning & Work Environment

Leesburg Campus

- New ADA braille room signage has been installed in the Student Center, Network Operations Center Bldg. 8, and the Concessions Bldg. with the Gymnasium to be completed in the next week.
- The first phase of the Student Center restroom renovations have been completed with new ceiling grid, ceiling tiles, and LED lights.
- The electrical power to the Lake Jem Beach Volleyball Complex is complete with new poles installed for Hudl cameras for live streaming and power on the complex side of the parking lot for amplifier, speaker, and microphones.
- Chilled water coils for two of the four air handler units for the Science-Math Bldg. burst in the recent deep freeze. The chilled water coils were replaced over Spring Break. Insulation for the new piping for the Science-Math Bldg. AHUs is underway.
- The fire safety system in the Convocation Center is being finished and the new system will be activated after passing the final inspection.
- Updates to the green wayfinding signs is underway.

UF Health Central Florida – Leesburg

- LSSC and UF Health are partnering to create a Nursing Simulation Center on the UF Health Leesburg Campus. The floorplan has been approved and the project is moving into the design development phase.
- The $1.25M equipment list has been submitted and approved by the state as this project was awarded a matching LINE grant from the state. Over $700,000 of equipment has already been ordered. UF Health donated $1.25M that will be used for building renovations.

South Lake Campus

- The space identified for the South Lake Campus food pantry is being renovated as the classroom equipment has been removed with the space painted and floors cleaned. New store furniture has been identified and will be procured in April and May.

Sumter Center

- A new outdoor building identification sign was created and installed at the west end of Bldg. 5.

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ITEM: 0426-11

Financial Services Division
Update for the President and Board of Trustees
April 2026

Michelle Matis, Vice President of Finance and Chief Financial Officer

Learning and Work Environment

- Accounting finalized the process of restating the FY25 AFR under the new GASB requirements for Revenue Recognition. A copy was shared with the State.
- Budget development for FY27 is underway. All budget requests have been received and Finance is now compiling all requests into one book and working on a first draft of the budget.
- Student Accounts is monitoring 245 students from Fall with unpaid balances totaling $337,000. For Spring, 461 students are being monitored for unpaid balances totaling $472,000.
- Procurement released RFQ 26-03 Continuing Construction Management Services for Projects with Budgets not Exceeding $7.5M.
- Procurement announced the release of the new Banner Self Service module and shared updated "how-to" guidance.
- Financial Services Leadership participated in Leading at the Speed of Trust leadership development.
- Completed a recent internal audit of all credit card charges for the month of January. There were no instances of inappropriate charges. Most issues centered around late submission of reports, missing a detailed receipt, or missing copy of travel authorization for travel-related expenses.
- Payroll, in coordination with HR, participated in a meeting with representatives from the State Deferred Compensation program to learn more about how their plans work.

Student Learning and Success

- Campus store sales for March 2026 totaled $5,806.

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ITEM: 0426-11

Technology Innovation Division
Update for the President and District Board of Trustees
April 2026

Nick Kemp, Vice President of Technology Innovation/CIO

Learning and Work Environment

- In March, the Technology Innovation Cybersecurity team intercepted and analyzed over 60,000 phishing emails and cyberattack attempts. Year-to-date mitigation exceeds 240,000 threats—averaging one attempt every 31.8 seconds—demonstrating the growing intensity of the threat landscape and the strength of LSSC's proactive defense operations.
- Conducted a targeted March phishing simulation in partnership with KnowBe4 and completed the annual cybersecurity training cycle, reinforcing employee awareness and compliance. The simulation achieved zero clicks, confirming strong detection skills, while resolving LMS completion issues ensured full training credit and badge distribution. These actions strengthened LSSC's cybersecurity culture, reduced help-desk inquiries, and enhanced clarity for future training initiatives.
- Launch of the Banner 9 Self-Service Finance module modernizes LSSC's financial system, improving accessibility, streamlining budgets, and enabling faster reporting, greater efficiency, and stronger data-driven decision-making.
- Implementation of the Summary/Printable Course Schedule Option simplifies access to class details by combining times, locations, instructors, and formats into one mobile-friendly view. This enhancement improves student navigation during registration, minimizes schedule-related inquiries, and advances LSSC's focus on user-centered academic technology.
- Transition of RoboRegistrar from a physical machine to a server-based platform modernizes transcript processing, improving accessibility, reliability, and efficiency while reducing maintenance costs and downtime. Remote monitoring and support eliminate on-site troubleshooting, enabling faster service and reinforcing LSSC's commitment to innovative, technology-driven student support.
- Enhanced employee action request workflows strengthen LSSC's talent acquisition and retention by streamlining processes for hires, transfers, and rehires. Leadership collaboration has reduced redundancies, clarified approvals, and improved communication, resulting in faster processing, greater transparency, and more efficient staffing decisions that align with institutional priorities.
- Identified copier and PaperCut issues stemming from legacy architecture, licensing mismatches, and environmental factors. IT and Sissines are implementing a PaperCut v25 rebuild, corrected Canon licensing, stocked spare parts, staged hot-swap copiers, and enhanced power protection, with scheduled term inspections and a coordination meeting this week. These actions aim to reduce downtime, improve first-visit repairs, and strengthen campus confidence while supporting long-term fleet planning.
- External visitors praised the simplicity and functionality of LSSC's classroom technology, noting its ease of use compared to other institutions. Preparations are underway for summer technology refreshes, including ceiling power installations in remaining classrooms scheduled for upgrade to the new standard.
- Beach volleyball camera installation is complete with all 6 cameras operational. The audio system has been fully installed and tested for court and perimeter coverage. Final camera configurations are scheduled for completion by April 2nd, ensuring full system readiness.

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BOARD ATTORNEY'S REPORT

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ITEM: 0426-12

AGC
Anita Geraci-Carver
ESQUIRE
LAW OFFICE OF ANITA GERACI-CARVER, PA

April 8, 2026

District Board of Trustees for
Lake-Sumter State College
9501 U.S. Highway 441
Leesburg, Florida 34474

Re: Board Attorney Report for April 15, 2026

Dear Trustees:

Below is an update on several matters of interest to the Board.

Brittany Whittemore as parent and natural guardian of L M, a minor v. PFXA Inc. and Independent Sports Association LLC ISA, Lake County Case No. 35-2024-CA-001404. This case was filed in July of 2024 against PFXA Inc. and Independent Sports Association LLC ISA. The complaint alleges Negligence against PFXA, Inc. for negligently designing, placing, and maintain the practice pitch area without adequate protective measures and alleges as a result L.M. was struck by a wild-practice pitch while walking to a designated spectator area causing L.M. to suffer injuries and damages. Attorney Rick Mitchell of GrayRobinson, P.A. is assigned to defend the College. Discovery is ongoing. On February 12, 2026, Plaintiff served on all the defendants, including the College a Joint Proposal for Settlement. This is used as an attempt to limit a party's attorney fees by shifting the responsibility to the other parties if a final judgment awards damages within a certain percentage of the proposal for settlement. On February 20, 2026 Plaintiff filed its Fourth Amended Complaint. The College filed a responsive pleading on March 27, 2026.

Kelly McLean v. Lake Sumter State College Foundation, Inc., Board of Trustees, a/k/a Lake-Sumter College. Lake County Case No. 2024-CA-002270. A former employee filed an action under the Florida Civil Rights Act for claims of discrimination based on her disability and retaliation claims of Family Medical Leave Act interference and retaliation. The Consortium assigned attorneys Mark E. Levitt and Howard M. Waldman to represent the College. On July 3, 2025 attorney Levitt filed an Answer and Affirmative Defenses on behalf of the College. Mediation previously scheduled on January 13, 2026 has been cancelled because the parties are not prepared for mediation. Since the last Board meeting Dr. Byrd and I spoke with attorney Levitt to discuss the status of the case. On January 22, 2026 Plaintiff served the College with its answers to Interrogatories and Request to Produce propounded by the College. On February 27, 2026 the Court granted the parties' joint motion to extend certain pre-trail deadlines. Discovery must be completed on, or before September 30, 2026 and any motions for pre-trial rulings must

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be heard prior to December 18, 2026. The College is seeking copies of the plaintiff's medical records from her healthcare providers.

Shelia Williams v. Lake Sumter State College, Lake County Case No. 35-2025-CA-001358-A. A former employee filed a complaint alleging disability discrimination and failure to accommodate, both under the Forida Civil Rights Action of 1992. A Case Management Order was entered on August 26, 2025. The Court entered an Amended Case Management Order on February 3, 2026. On February 3, 2026 the Court granted the College's Unopposed Motion to Amend Case Management Order. Discovery must be complete no later than September 11, 2026, mediation must be held no later than October 23, 2026, dispositive motions must be filed no later than December 7, 206 and the project trial term remains set for March 2027 or soon thereafter. The College will be taking the plaintiff's deposition on May 28, 2026.

Protest – P3 Workforce Development Center. The College received a Notice of Intent to Protest on January 30, 2026 from Florida Development Solutions, followed by a Formal Written Protest letter on February 9, 2026. Attorney Rick Mitchell of GrayRobinson, P.A. is representing the College in this matter.

Action on Items Not Included on Agenda. An agenda must be prepared in time to ensure a copy is available to be received at least 7 days before the meeting, and must contain the items to be considered. After the agenda has been made available, a change is only allowed for good cause, as determined by the person presiding over the meeting, and must be stated in the record. See § 120.525 F.S.

If you have any questions, please feel free to call me. I look forward to seeing you at the Board meeting.

Respectfully submitted,

Anita Geraci-Carver

cc: John Temple, President

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BOARD COMMITTEE REPORTS

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Board Committee Reports

Agenda Item: 0426-13

I. Executive Committee – Mr. Bret Jones

II. Facilities Committee – Mr. Steve Munz

III. Finance Committee – Mr. Tim Morris

IV. Private-Public Partnerships Committee – Mr. Bret Jones

V. Strategic Planning Committee – Mr. David Hidalgo

VI. Student Engagement Committee – Ms. Ivy Parks

VII. The LSSC Foundation, Inc. Liaison – Ms. Samantha Scott

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Tuition and Fee Schedule and Course Fee Changes FY27

Agenda Item: 0426-14

Background/References

In accordance with Florida Statutes 1009.23(20), Lake-Sumter State College is required to notify the community of any proposed changes in tuition and fees. The District Board of Trustees approves the tuition and fee schedule for each fiscal year in accordance with Florida Statutes 1009.23(21). Lake-Sumter State College previously notified the community of proposed changes in institutional student tuition and fees before their consideration at the District Board of Trustees of Lake-Sumter State College meeting on April 15, 2026.

Description

The Tuition and Fees, Other Fees, and Course Fees are attached.
Affidavit of Publication and Press Release for tuition and fee change notice is at: LSSC proposing student fee modifications for 2026-27 year - Lake-Sumter State College.

Recommendation

Motion to approve the Tuition and Fee Schedule and Course Fee Changes for FY27 as written.

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ITEM: 0426-14

Lake-Sumter State College
Tuition and Fees Per Credit Hour

	FY 25/26	FY 26/27	Change
Associate in Arts/Associate in Science Degree			
Tuition	81.20	81.20	-
Financial Aid Fee	5.03	5.03	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	11.88	11.88	-
Technology Fee	4.06	4.06	-
Total	**109.73**	**109.73**	-
Associate in Arts/Associate in Science Degree Non-Resident			
Tuition	81.20	81.20	-
Out-Of-State Fee	248.33	248.33	-
Financial Aid Fee	23.06	23.06	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	65.91	65.91	-
Technology Fee	16.48	16.48	-
Total	**442.54**	**442.54**	-
Baccalaureate Degree			
Tuition	91.79	91.79	-
Financial Aid Fee	6.43	6.43	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	11.88	11.88	-
Technology Fee	4.59	4.59	-
Total	**122.25**	**122.25**	-
Baccalaureate Degree Non-Resident			
Tuition	91.79	91.79	-
Out-Of-State Fee	275.37	275.37	-
Financial Aid Fee	25.70	25.70	-
Activity Fee	7.56	7.56	-
Capital Improvement Fee	41.52	41.52	-
Technology Fee	18.36	18.36	-
Total	**460.30**	**460.30**	-
Career Certificate			
Tuition	73.40	73.40	-
Financial Aid Fee	7.34	7.34	-
Capital Improvement Fee	3.67	3.67	-
Technology Fee	3.67	3.67	-
Total	**88.08**	**88.08**	-

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Lake-Sumter State College
Other Fees

FEE TYPE	FREQUENCY	FY 25/26	FY 26/27	CHANGE	Justifiction of change
Accuplacer	Per test	$ 20.00	$ 25.00	5.00	Increase to cover proctoring and associated printing costs
Admissions Application Fee	Once	$ 30.00	$ 30.00	-	
Advanced Math Placement Test	Per test	$ 20.00	$ 25.00	5.00	Increase to cover proctoring and associated printing costs
CLEP	Per test	$ 25.00	$ 25.00	-	
Competency Based Credit	Per Credit Hour	$ 30.00	$ 30.00	-	
Credit Card Convenience Fee	Per payment	$3.00 minimum or 2.95% of total	$3.00 minimum or 2.95% of total	-	
Credit Card Convenience Fee for Testing Payments	Per test	$ 3.50	$ 3.50	-	
Distance Learning Fee	Per Credit Hour	$ 15.00	$ 15.00	-	
Distance Testing Fee	Per test	$ 25.00	$ 25.00	-	
Duplicate Diploma Fee	Each	$ 30.00	$ 30.00	-	
FCLE Retake	Per test	$ 20.00	$ 20.00	-	
HESI Test	Per test	$ 51.00	$ 53.00	2.00	Increase to cover proctoring and associated printing costs
International Student Application	Once	$ 75.00	$ 75.00	-	
Ordering Official LSSC Transcripts	Each	$ 30.00	$ -	(30.00)	Delete fee. Transcript requests are now all through Parchment transcript services
Parking Fee	Per On-campus Credit Hour	$ 2.00	$ 2.00	-	
Parking Fine (if issued ticket by security)	Each	$ 20.00	$ 20.00	-	
PERT Test	Per test	$ 25.00	$ 25.00	-	
Return Check Fee	Each	$ 35.00	$ 35.00	-	
Security Equipment Fee	Per On-campus Credit Hour	$ 2.00	$ 2.00	-	
TEAS Test	Each	$ 70.00	$ 72.00	2.00	Increase to cover proctoring and associated printing costs
Transcript Fee	Each	$ 5.00	$ 10.00	5.00	To cover increased cost of Parchment transcript services
Transient Application Fee	Per Course	$ 5.00	$ 5.00	-	
Tuition Installment Plan Fee	Per term	$ 25.00	$ 25.00	-	

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ITEM: 0426-14

Lake-Sumter State College
Lab and Course Fees

Subject	Course	Track	Current FY 25/26	Proposed FY 26/27	Change	Purpose	Justification
ART	1202C		$ 20	$ 20	$ -	No Change in Fee	
ART	1300C		$ 15	$ 15	$ -	No Change in Fee	
ART	1301C		$ 15	$ 15	$ -	No Change in Fee	
ART	2540C		$ 15	$ 15	$ -	No Change in Fee	
ART	2750C		$ 35	$ 35	$ -	No Change in Fee	
ART	2751C		$ 35	$ 35	$ -	No Change in Fee	
BSC	1010C		$ 20	$ 8	$ (12)	Decrease Fee	Lower cost of consumables
BSC	1011C		$ 30	$ 18	$ (12)	Decrease Fee	Lower cost of consumables
BSC	2085C		$ 15	$ 6	$ (9)	Decrease Fee	Lower cost of consumables
BSC	2086C		$ 30	$ 11	$ (19)	Decrease Fee	Lower cost of consumables
CHM	1025C		$ 15	$ 7	$ (8)	Decrease Fee	Lower cost of consumables
CHM	2045C		$ 25	$ 14	$ (11)	Decrease Fee	Lower cost of consumables
CHM	2046C		$ 70	$ 39	$ (31)	Decrease Fee	Lower cost of consumables
CHM	2210C		$ -	$ 130	$ 130	New Fee	New course added as part of SAAT program; fee estimate based on comparisons to nearby institutions teaching the same course
CHM	2211C		$ -	$ 130	$ 130	New Fee	New course added as part of SAAT program; fee estimate based on comparisons to nearby institutions teaching the same course
EDG	4942		$ 50	$ 50	$ -	No Change in Fee	
EDG	4943		$ 50	$ 50	$ -	No Change in Fee	
EET	1084C		$ 120	$ 120	$ -	No Change in Fee	
ETP	1138C		$ 25	$ 25	$ -	No Change in Fee	
ETP	1700C		$ 45	$ 45	$ -	No Change in Fee	
ETP	2931C		$ 35	$ 35	$ -	No Change in Fee	
GRA	1190C		$ 20	$ 20	$ -	No Change in Fee	
MAN	4900		$ 20	$ -	$ (20)	Delete Fee	Materials not needed
MCB	2010C		$ 45	$ 13	$ (32)	Decrease Fee	Lower cost of consumables
MLT	2930		$ 28	$ 28	$ -	No Change in Fee	
MLT	1022C		$ 150	$ 150	$ -	No Change in Fee	
MLT	1022C		$ 13	$ 13	$ -	No Change in Fee	
MLT	1040C		$ -	$ 30	$ 30	New Fee	New Phlebotomy course added to curriculum, covers lab supplies
MLT	1221C		$ 134	$ 134	$ -	No Change in Fee	
MLT	1300C		$ 137	$ 137	$ -	No Change in Fee	
MLT	1302C		$ 154	$ 125	$ (29)	Decrease Fee	Remove drug screening requirement

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ITEM: 0426-14

Lake-Sumter State College
Lab and Course Fees

Subject	Course	Track	Current FY 25/26	Proposed FY 26/27	Change	Purpose	Justification
MLT	1401C		$ 220	$ 220	$ -	No Change in Fee	
MLT	1500C		$ 182	$ 182	$ -	No Change in Fee	
MLT	1525C		$ 911	$ 540	$ (371)	Decrease Fee	Lower cost of consumables & able to extend usage of reagents
MLT	1610C		$ 122	$ 122	$ -	No Change in Fee	
MLT	2800L		$ 47	$ 28	$ (19)	Decrease Fee	
MLT	2800L		$ 13	$ 13	$ -	No Change in Fee	
MLT	2807L		$ 28	$ 28	$ -	No Change in Fee	
MLT	2811L		$ 28	$ 28	$ -	No Change in Fee	
NUR	1006C	B	$ 13	$ 13	$ -	No Change in Fee	
NUR	1006C	B	$ 24	$ 19	$ (5)	Decrease Fee	Drug screening fee. For transparency, separating out charges and moving lab supplies to separate line item.
NUR	1006C	B	$ 323	$ 890	$ 567	Increase Fee	New 360 resource package - includes books, HESI, SIM and Sherpath
NUR	1006C	B	$ 193	$ 88	$ (105)	Decrease Fee	Lower cost of consumables
NUR	1006C	B	$ 308	$ -	$ (308)	Delete Fee	Fee included in new 360 resource package
NUR	1006C	B	$ 218	$ 298	$ 80	Increase Fee	Increased for cost of tote supplies
NUR	1006C	B	$ -	$ 50	$ 50	New Fee	Cost of lab supplies. Previously lumped with other charges.
NUR	1021C	G	$ 13	$ 13	$ -	No Change in Fee	
NUR	1021C	G	$ 217	$ 198	$ (19)	Decrease Fee	Cost of lab supplies. For transparency, drug screening separated out.
NUR	1021C	G	$ 308	$ 902	$ 594	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath
NUR	1021C	G	$ 193	$ 88	$ (105)	Decrease Fee	Lower cost of consumables
NUR	1021C	G	$ 323	$ -	$ (323)	Delete Fee	Fee included in new 360 resource package
NUR	1021C	G	$ 218	$ 298	$ 80	Increase Fee	Increased for cost of tote supplies
NUR	1021C	G	$ -	$ 19	$ 19	New Fee	Drug screening fee
NUR	1052C	G	$ 61	$ 50	$ (11)	Decrease Fee	Lower cost of lab supplies
NUR	1052C	G	$ 308	$ 624	$ 316	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath
NUR	1052C	G	$ 193	$ -	$ (193)	Delete Fee	ExamSoft fee charged only in 1st and 3rd semester
NUR	1052C	G	$ 323	$ -	$ (323)	Delete Fee	Fee included in Elsevier 360
NUR	1052C	G	$ -	$ 19	$ 19	New Fee	Drug screening charge listed seperately for transparency
NUR	1520C	B	$ 5	$ 25	$ 20	Increase Fee	Increased cost of lab supplies

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ITEM: 0426-14

Lake-Sumter State College
Lab and Course Fees

Subject	Course	Track	Current FY 25/26	Proposed FY 26/27	Change	Purpose	Justification
NUR	1520C	G	$ 22	$ 25	$ 3	Increase Fee	Increased cost of lab supplies
NUR	2213C	G	$ 13	$ 13	$ -	No Change in Fee	
NUR	2213C		$ 40	$ 125	$ 85	Increase Fee	Increased cost of lab supplies. Fee is for both Bridge and General tracks
NUR	2213C	G	$ 308	$ 624	$ 316	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath - fee for General track
NUR	2213C	B	$ 323	$ 668	$ 345	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath - fee for Bridge track
NUR	2213C	G	$ 193	$ 88	$ (105)	Decrease Fee	Reduction in product charges - fee for General track
NUR	2213C		$ -	$ 19	$ 19	New Fee	Drug screening charge listed seperately for transparency. Fee for both Bridge and General tracks.
NUR	2214C		$ 36	$ 27	$ (9)	Decrease Fee	Includes just cost of lab supplies. Fee for both Bridge and General tracks.
NUR	2214C	G	$ 308	$ 624	$ 316	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath - fee for General track
NUR	2214C	B	$ 323	$ 668	$ 345	Increase Fee	New Elsevier 360 resource package - includes books, HESI, SIM and Sherpath - fee for Bridge track
NUR	2214C		$ 193	$ -	$ (193)	Delete Fee	ExamSoft fee charged in 1st and 3rd semester for General and 1st for Bridge
NUR	2214C		$ -	$ 19	$ 19	New Fee	Drug screening charge listed seperately for transparency. Fee for both Bridge and General tracks.
NUR	2440C		$ 9	$ 45	$ 36	Increase Fee	Cost of lab supplies. Fee for both Bridge and General tracks
NUR	2832L		$ 8	$ -	$ (8)	Delete Fee	No lab supplies
NUR	3145		$ -	$ 120	$ 120	New Fee	New Pharmacology course added to curriculum. Access to Elsevier Shadow Health app
NUR	3634C		$ 189	$ 120	$ (69)	Decrease Fee	Reduction in product charges
PGY	1401C		$ 11	$ 11	$ -	No Change in Fee	
PHY	1020C		$ 30	$ 27	$ (3)	Decrease Fee	Lower cost of consumables
PHY	2048C		$ 35	$ 29	$ (6)	Decrease Fee	Lower cost of consumables
PHY	2049C		$ 25	$ 74	$ 49	Increase Fee	Increased cost of consumables
RET	1485		$ 119	$ 119	$ -	No Change in Fee	
RET	2930		$ 399	$ 460	$ 61	Increase Fee	Inclusive of Kettering NBRC Board Prep & Oaks Academy Review
RET	1025C		$ 296	$ 117	$ (179)	Decrease Fee	Lower cost of consumables

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ITEM: 0426-14

Lake-Sumter State College
Lab and Course Fees

Subject	Course	Track	Current FY 25/26	Proposed FY 26/27	Change	Purpose	Justification
RET	1265C		$ 244	$ 225	$ (19)	Decrease Fee	Remove drug screening requirement
RET	1265C		$ 10	$ 10	$ -	No Change in Fee	
RET	1274C		$ 117	$ 117	$ -	No Change in Fee	
RET	1875L		$ 19	$ -	$ (19)	Delete Fee	Remove drug screening requirement
RET	1450C		$ 117	$ 117	$ -	No Change in Fee	
RET	1450C		$ 10	$ 10	$ -	No Change in Fee	
RET	2714C		$ 401	$ 225	$ (176)	Decrease Fee	Lower cost of consumables
RET	2714C		$ 10	$ 10	$ -	No Change in Fee	
RET	1025C		$ 13	$ 13	$ -	No Change in Fee	
RET	2714C		$ 13	$ 13	$ -	No Change in Fee	

Notes:
B Bridge Track for Nursing
G General Track for Nursing

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DPZ CoDesign Proposal: Schematic Main Street Phase 1 Plan

Agenda Item: 0426-15

Background/References

Per Florida Statute 1001.64, each board of trustees shall be responsible for cost-effective policy decisions appropriate to the Florida College System institution's mission, the implementation and maintenance of high-quality education programs within law and rules of the State Board of Education.

Description

DPZ CoDesign presents a proposal that details the southern portion of the 2024 South Lake Campus Master Plan. The design will focus on the Main Street connection to the Sunset Plaza, with a mix of retail, residential, and academic uses.

Recommendation

Motion to approve the DPZ Proposal Schematic Main Street Phase 1 Plan as written.

DPZ
CoDESIGN

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ITEM: 0426-15

March 23, 2026

President John Temple
Lake-Sumter State College
9501 US Highway 441
Leesburg, FL 34788
templej@lssc.edu
352-787-3747

Re: Proposal for Schematic Master Plan Services
Lake-Sumter State College Initiative

Dear President Temple

We thank you and the LSSC leadership for the opportunity to collaborate again on the Clermont campus. Based on the program information you have transmitted, DPZ CoDESIGN is prepared to undertake a focused effort to prepare a **Schematic Main Street Phase 1 Plan** that details the southern portion of our proposed 2024 Campus Master Plan. The design will focus on the Main Street connection to the Sunset Plaza, with a mix of retail, residential and academic uses.

Our role will be to advance the urban design framework and shape the architectural direction of the master plan, thereby establishing a coherent spatial structure that guides subsequent architectural and engineering development.

PROJECT TEAM
The schematic master planning effort will be undertaken by a coordinated team led by **DPZ CoDESIGN**, with specialized contributions in the area of civil engineering.

DPZ CoDESIGN
Lead consultant responsible for urban design studies, spatial framework development, parcelization strategies, building massing studies, review and production of 3-D visualizations, and the architectural direction of the Main Street corridor. DPZ will coordinate all planning work and integrate engineering advisory input and visualization materials.

Crabtree Group, Inc.
CGI, Inc will serve as our Colorado and Florida-based civil engineering advisor providing guidance related to site infrastructure, topography, existing conditions, and development constraints. Their input will inform the planning framework and assist coordination with local engineering teams if needed.

SCOPE OF SERVICES

1. Academic Programming

DPZ will rely on the approximately 40,000 square feet of identified academic and support space provided by LSSC, along with the additional program elements outlined in Appendix A. DPZ will not further develop, modify, validate, or expand the program, nor will we provide detailed programming services.

The provided square footage will be incorporated into schematic-level test fits to establish approximate building sizes, massing assumptions, and development envelopes for integration into the Main Street framework. These studies will inform the scale and placement of academic facilities within the overall urban structure but will not constitute detailed building planning or interior layout development.

Any refinement of departmental relationships, operational requirements, technical criteria, or formal SREF compliance shall be the responsibility of LSSC and subsequent architectural and engineering teams under separate agreements.

2. *Schematic Master Plan – Main Street Segment*

DPZ will prepare a Schematic Master Plan establishing the urban structure and architectural direction for this portion of Main Street. The work will define parcelization consistent with a 25- to 75-foot lot rhythm or similar, buildable envelopes, massing studies, diagrammatic circulation, and parking and service allocations. The design will also address the expected impact to southern edge of the existing west parking lot.

DPZ will prepare sketches or drawings of street elevations sufficient to guide character, scale, frontage articulation, and public realm proportions along the corridor.

Civil engineering advisory input will inform the schematic planning effort, particularly with respect to infrastructure considerations and site constraints.

Illustrative 3D visualizations will translate the planning work into conceptual visual representations of the proposed Main Street environment. DPZ will provide the master plan, massing models, street sections, and elevation studies required to guide the visualization process.

Engineering services beyond advisory input are excluded. Deliverables are conceptual planning documents intended for decision-making purposes and are not suitable for permitting or construction.

BASE INFORMATION DISCLAIMER
The documentation obtained in advance of the 2024 Master Plan Charrette offers sufficient existing conditions information on which to base the above-described schematic design. Nevertheless, a more detailed proposal leading to the preparation of signed and sealed permitting and construction documents will not be possible until a complete topographic and boundary survey locating existing underground utilities, easements, and other site constraints is provided.

TIMELINE, SCHEDULE OF SERVICES & PAYMENT MILESTONES
Upon receiving a signed agreement and the initial retainer, DPZ shall commence with the work that is anticipated to proceed over approximately two months.

PROJECT TIMELINE:

We are proposing a Scope of Services that incorporates Four (4) Phases spanning over a flexible, approx. 8-week, schedule:

Weeks 0 – 2	**Phase 1** – Team Review, Initial Assumptions & Draft Studies
Weeks 3 - 4	**Phase 2** – Team Video Conference & Initial Feedback Response
\Weeks 5 – 7	**Phase 3** – Final Draft Study Preparation
Week 8	**Phase 4** – Final Schematic Phase 1 Main Street Plan Package & Presentation

Phase 1 – Team Review of Initial Assumptions & Draft Studies (2-Weeks)
Team meeting with the Client/ College representatives via video-conference to review base information, initial assumptions, and early studies; coordination of base information; Commencement of urban framework and massing studies.

Deliverable: Initial PowerPoint package.
Payment: $ 20,000 non-reimbursable retainer due upon execution of the agreement.

Phase 2 – **Team Video Conference & Initial Feedback Response** (*2 Weeks*)
A Team meeting with the Client via video-conference to discuss draft of design concepts. Feedback to the design team shall be sent within 1-week via a single consolidated list of comments/ revisions.

Deliverable: Draft 1 PowerPoint package.
Payment: $50,000 due upon issuance of the Draft 1 PowerPoint package.

Phase 3 – Draft Study Preparation *(3 Weeks)*
Team meeting with Client via video-conference to review Draft 2 of refinements to the master plan. Feedback to the design team shall be sent within 1-week via a single consolidated list of comments/ revisions. Preparation of final design materials.

Deliverable: Draft 2 PowerPoint package.
Payment: $20,000 due upon issuance of the Draft 2 PowerPoint package.

Phase 4 – Final Schematic Phase 1 Main Street Plan & Presentation *(Week 8)*
Refinement of the master plan and preparation of final materials. Final Presentation to Client Team.

Deliverable: Final Design Package.
Payment: $ 10,000 due upon delivery of Final Design Package.

PROFESSIONAL FEE SUMMARY
The total fixed fee for services described herein is $100,000, structured as follows:
$ 20,000 non-reimbursable retainer upon authorization to proceed
$ 50,000 upon first draft issuance
$ 20,000 upon second draft issuance
$ 10,000 upon final design delivery

This fee includes urban design studies, schematic master planning, coordination of engineering advisory input, and preparation of visualization materials. A detailed summary of the client-provided space program is attached as Appendix A.

Given the multi-party nature of this work, we strongly recommend that the College designate a single individual to serve as project manager on its behalf to facilitate coordination and communication the planning effort.

We appreciate the opportunity to assist in shaping this important initiative and look forward to advancing a clear and compelling framework for Main Street as a first step toward implementation of the broader campus vision.

Sincerely,

Galina Tachieva

Galina Tachieva, FCNU, AICP, LEED AP
Managing Partner
DPZ CoDESIGN
galina@dpz.com
C 305 798 8479
W 305 644 1023

Appendix A

Client-Provided Academic Space Program Summary

The following program represents preliminary space needs transmitted via email, which identifies that academic and support space equals approximately 37,380 square feet and is subject to refinement. Priority programs include Nursing (RN), Respiratory Care, and Physical Therapist Assistant. Future programs and housing components are to be integrated as described above. All facilities must comply with SREF (2014).

Space Description	# of Students	Quantity	Sq. Ft. (Each)	Total Sq. Ft.
Didactic Nursing Lecture Rooms	80	4	2,400	9,600
Smaller Lecture Rooms	40	2	1,400	2,800
Auditorium	400	1	5,000	5,000
Respiratory Care Skills Lab	—	1	3,000	3,000
Nursing Skills Lab	—	1	3,000	3,000
Nursing Simulation Lab	—	1	2,000	2,000
Debriefing Room	—	1	500	500
Physical Therapist Assistant Lab	—	1	3,000	3,000
Faculty Offices	—	12	120	1,440
Program Director Offices	—	3	175	525

Dean or AVP Office	—	1	240	240
Conference Room	—	1	400	400
Collaborative Spaces	—	1	2,000	2,000
Restrooms (1 set per sex per floor)	—	4	250	1,000
Custodial Closet	—	2	100	200
Student Break Room	—	1	300	300
Faculty/Staff Work Room	—	1	200	200
IT Rooms (1 per floor)	—	2	200	400
Mechanical Rooms (1 per floor)	—	2	700	1,400
Electrical Rooms (1 per floor)	—	2	120	240
Elevator Machine Room	—	1	135	135
Subtotal Identified Area				**37,380**

Additional Program:

Student Housing: 60 minimum
Design & Development Program Space
Sports Leadership Tourism Program Space
Collegiate Academy + Charter + Micro-School Space

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Contract Negotiations with Highest Ranked Firm for Workforce Development Center

Agenda Item: 0426-16

Background/References

Per Florida Statute 1001.64, each board of trustees shall be responsible for cost-effective policy decisions appropriate to the Florida College System institution's mission, the implementation and maintenance of high-quality education programs within law and rules of the State Board of Education.

Description

At the last meeting on 1/28/26, the Board of Trustees voted to rank the two design-build services proposal received for the Workforce Development Center with Nicholas & Associates first and Florida Development Solutions second. It was voted to direct the President to enter negotiations with the highest ranked firm.

This item is being brought back to the Board for reconsideration and action.

Recommendation

It is recommended the Board take action on this item.

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First Reading of Updated Board Rule 2.06 Sexual Harassment & Related Misconduct

Agenda Item: 0426-17

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

Board Rule 2.06 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. This update reflects changes related to Title IX of the Education Amendments of 1972, Violence Against Women Act of 2022, and Florida Statues 1001.64(8)(F) and 1001.65(22).
This item will be brought back to the next meeting for vote.

Recommendation

This item is for informational purposes only.

Red: New
~~**Strikeout:**~~ Remove

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ITEM: 0426-17

LAKE-SUMTER STATE COLLEGE

BOARD RULE

TITLE:	Sexual Harassment & Related Misconduct	**NUMBER:**	2.06
AUTHORITY:	Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Violence Against Women Act of 2022, Florida Statutes 1000.05, 1001.64(8)(F), 1001.65(22)	**PAGE:**	1 of 2

HISTORY: New- 8/16/89
Amended - 4/20/94, 6/19/96, 6/16/99, 6/20/01, 9/20/05, 10/20/09, 5/31/24, 4/03/26

DATE ADOPTED: 10/20/09

REFERS TO PROCEDURE NUMBER: PRO 2-07

~~1. Sexual harassment is a form of discrimination that violates Title VII of the Civil Rights Act of 1964.~~

~~2. Florida Statute 1000.05, which may be cited as the "Florida Educational Equity Act," states that "discrimination against students and employees in the Florida K-20 public education system (is) prohibited."~~

~~3. The law defines sexual harassment as any form of unwelcome sexual advances or requests for sexual favors, or any conduct of a sexual nature when such conduct creates to a reasonable person an intimidating or offensive working or educational environment, or interferes with work performance or educational opportunities. Sexual harassment can be physical (touching, gesturing), verbal (requests for a date or favors, lewd sounds, jokes),or visual (photos, posters); and the victim does not have to be of the opposite sex.~~

~~4.~~ 1. The District Board does not tolerate any form of sexual harassment or related misconduct by its students, employees, applicants for admission and employment, and persons doing business with Lake-Sumter State College. Sexual harassment and related misconduct is unacceptable conduct and will not be tolerated.

a. Violation of this Rule by a student or an employee shall be grounds for disciplinary action up to and including dismissal for a student and termination for an employee.

b. Violation of this Rule by a non-student or non-employee shall be grounds for being barred from campus and/or from doing business with the College.

c. Students or employees who are found to have intentionally filed a false sexual harassment complaint will be disciplined up to and including dismissal if a student and termination if an employee.

~~5.~~ 2. The District Board ~~authorizes~~ directs the President, or designee, to establish procedures to protect students and employees from sexual harassment. ~~while they are in the pursuit of their academic goals, duties and/or responsibilities~~.

a. The protocol for dealing with these acts, including timely investigations

b. disciplinary procedures for students, employees, applicants, and vendors

c. victims' rights and services for victims

d. confidentiality and voluntary confidential reporting

e. educational programs for students and employees

~~6.~~ 3. The District Board will not tolerate retaliation against any person, student or employee, who has reported a complaint of sexual harassment or related misconduct, or who has cooperated in the investigation of a complaint. ~~of sexual harassment, is a violation of this Rule.~~ A student or employee of the College who retaliates in any manner against another student or employee will be disciplined up to and including dismissal for a student or termination for an employee.

~~7. Reporting, Investigation and Resolution:~~

~~A complaint of sexual harassment may be filed at any time and shall be immediately investigated. If such harassment is found to exist, a prompt resolution of the matter shall take place. The confidentiality of allegations of sexual harassment shall be protected to the fullest extent possible.~~

~~a. Information on proper procedures for investigation and resolution of a sexual harassment complaint can be found in the Administrative Procedures Manual, PRO 2-07. The time limit for filing a discrimination complaint of any kind with the Equal Employment Opportunity Commission (EEOC) is 180 days after the violating act. A complaint of discrimination must be filed with the Florida Commission of Human Relations within 365 days of the violating act (see Section 760.11, Florida Statutes).~~

~~b. Students, employees and third parties are encouraged to promptly report complaints of sexual harassment to:~~

~~Executive Director of Campus Safety~~
~~Campus Safety Office~~
~~Student Services Bldg~~
~~Lake-Sumter State College~~
~~9501 U.S. Highway 441~~
~~Leesburg, FL 34788-3950~~
~~352/365-3592~~

~~OR~~

~~AVP of Human Resources~~
~~Human Resources Department~~
~~Student Services Building~~
~~Lake-Sumter State College~~
~~9501 U. S. Highway 441~~
~~Leesburg, FL 34788-3950~~
~~352/323-3680~~
~~HR@LSSC.edu~~

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First Reading to Repeal Board Rule 2.07 Sexual Battery

Agenda Item: 0426-18

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

Board Rule 2.07 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. The repeal of this Board Rule is due to duplicate and overlapping language in Board Rul 2.06. Since Board Rule 2.06 is being updated, this Rule can be repealed as the language within in will be encompassed in Rule 2.06.
This item will be brought back to the next meeting.

Recommendation

This item is for informational purposes only.

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ITEM: 0426-18

LAKE-SUMTER STATE COLLEGE

BOARD RULE

TITLE: Sexual Battery **NUMBER:** 2.07

AUTHORITY: Florida Statutes 794.011; 704.024, 1001.64(8)(F), 1001.65(22) **PAGE:** 1 of 1

HISTORY: New - 10/21/92
Amended - 6/19/96, 5/20/08, 10/21/08

DATE ADOPTED: 10/21/08

REFERS TO PROCEDURE NUMBER: PRO 2-16

REPEALED

1. The District Board maintains that the criminal act of sexual battery, as defined by Florida Statutes 794.011, shall not be condoned. All such incidents at or in connection with a college sponsored or college related function, whether on or off campus, shall be reported to the appropriate person set forth in Procedure 2-16. The violator whether student or employee, will be subject to disciplinary action by the college under student disciplinary and employee disciplinary rules and procedures of the college with penalties up to and including expulsion as a student or termination of employment as an employee.

2. The President or designee shall establish procedures for responding to sexual battery violations, including, but not limited to, the providing of information regarding the rights of victims and the support services available to them; administrative procedures for the handling by the college of cases involving sexual battery; administrative proceedings, disciplinary actions, and penalties which may be imposed upon violators; and direction to encourage the victim to report an offense to law enforcement and procedures for the college to report an offense to law enforcement, as provided in Procedure 2-16, in cases where the victim will not do so. These procedures shall include disciplinary measures and directions on acquiring comprehensive support services for victims of sexual battery.

3. The President or designee shall ensure that college rule and procedures regarding sexual battery are provided to students and employees, which may be accomplished by implementing an educational program for students and employees to discourage and attempt to prevent sexual battery, to encourage reporting and the receipt of assistance by victims, as well as to educate students and employees of the college's disciplinary penalties and procedures.

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Lake-Sumter State College

DISTRICT BOARD OF TRUSTEES

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Mr. Roger Croft
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Mr. David Hidalgo
Mr. Timothy Morris, Vice Chair
Mr. Steven Munz
Ms. Ivy Parks
Ms. Samantha Scott
Mr. John Temple, LSSC President

Transforming lives and futures throughout our community