



Lake Sumter
State College

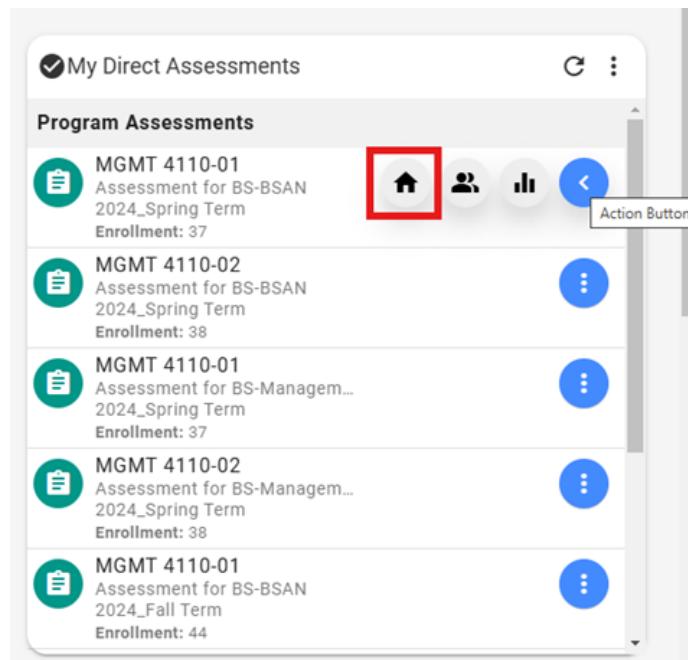
Assignment Linking in HelioCampus



1. Log in to HelioCampus with your institution username and password.
2. Navigate to the home page of the course section where you need to link assignments, which can be accomplished two different ways:
 - o Via the **Action Items** panel, which is open by default when you log in to HelioCampus. In the **Program Assessment** section, hover over the blue bubble to the right of a course section and click the black house icon

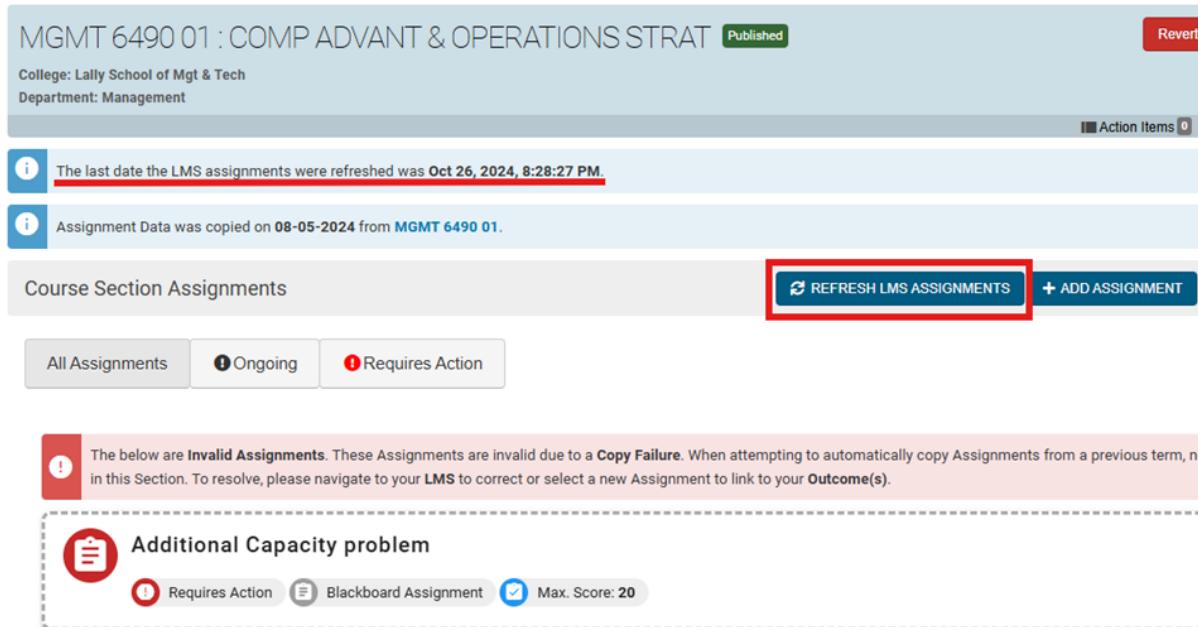
The screenshot shows the 'Action Items' panel on the HelioCampus platform. At the top, there are sections for 'SURVEYS AVAILABLE TO TAKE' (with 2 items) and 'PROGRAM ASSESSMENTS' (with 8 items). The 'PROGRAM ASSESSMENTS' section lists three course sections: 'MGMT 4110-01 OPERATIONS MANAGEMENT', 'MGMT 6490-01 COMP ADVANT & OPERATICS', and 'MGMT 4110-01 OPERATIONS MANAGEMENT'. Each item has a green checkmark icon, a blue pencil icon for editing, and a red house icon with a white outline. The house icon is specifically highlighted with a red box in the third item. Below the list is a 'VIEW ALL ACTION ITEMS' button.

- Via the **My Direct Assessments** widget on your Dashboard, which is the landing page when you log in to HelioCampus. Close the Action Items panel, then hover over the blue bubble to the right of a course section and click the black house icon



3. At the course section home page, click the **Assignments** tab on the left

4. If LMS assignments have not been refreshed in awhile, click the blue **REFRESH LMS ASSIGNMENTS** button to ensure all of your CANVAS assignments are added



MGMT 6490 01 : COMP ADVANT & OPERATIONS STRAT Published Revert

College: Lally School of Mgt & Tech
Department: Management

Action Items 0

The last date the LMS assignments were refreshed was **Oct 26, 2024, 8:28:27 PM**.

Assignment Data was copied on **08-05-2024** from **MGMT 6490 01**.

Course Section Assignments REFRESH LMS ASSIGNMENTS + ADD ASSIGNMENT

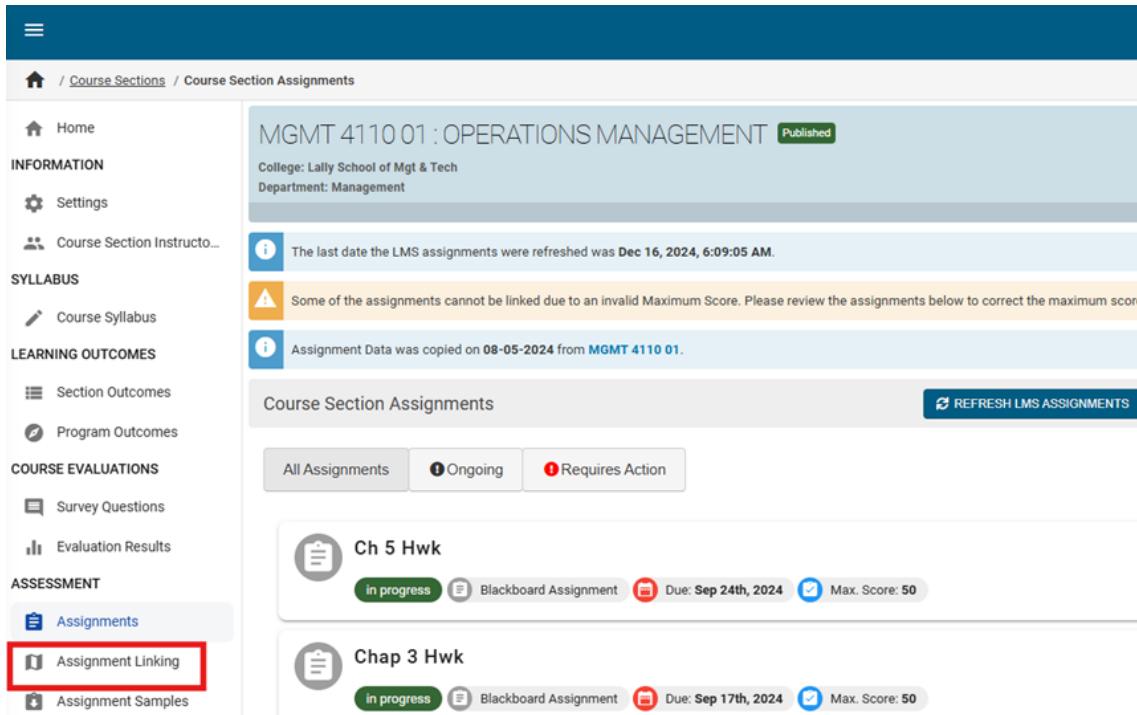
All Assignments Ongoing Requires Action

The below are **Invalid Assignments**. These Assignments are invalid due to a **Copy Failure**. When attempting to automatically copy Assignments from a previous term, no in this Section. To resolve, please navigate to your LMS to correct or select a new Assignment to link to your **Outcome(s)**.

Additional Capacity problem

Requires Action Blackboard Assignment Max. Score: 20

5. Once the assignments have refreshed, click the **Assignment Linking** tab



MGMT 4110 01 : OPERATIONS MANAGEMENT Published

College: Lally School of Mgt & Tech
Department: Management

The last date the LMS assignments were refreshed was **Dec 16, 2024, 6:09:05 AM**.

Some of the assignments cannot be linked due to an invalid Maximum Score. Please review the assignments below to correct the maximum score.

Assignment Data was copied on **08-05-2024** from **MGMT 4110 01**.

Course Section Assignments REFRESH LMS ASSIGNMENTS

All Assignments Ongoing Requires Action

Ch 5 Hwk
in progress Blackboard Assignment Due: Sep 24th, 2024 Max. Score: 50

Chap 3 Hwk
in progress Blackboard Assignment Due: Sep 17th, 2024 Max. Score: 50

Assignments Assignment Linking Assignment Samples

6. Click an outcome to enable the blue **MANAGE** button, then click the button to open the assignments panel

Action Assignment Mapping

MGMT 4110 01: OPERATIONS MANAGEMENT

College: Lally School of Mgt & Tech
Department: Management

⚠ Some of the assignments cannot be linked due to an invalid Maximum Score. Please visit the assignment details for more information.

MGMT 4110 01 Assignment Linking

Select an Outcome

Proficient 80% or above 0 of 73 PROFICIENT

BS-Management Program Assessment

MGMT 1.5 Operations

Introduction

Mapped To Performance Indicator, MGMT 1.5 Operations:
Demonstrated functional knowledge in Operations.

Mapped To Demonstrate functional knowledge:
Students will demonstrate functional knowledge in Accounting, Finance, Organization

Manage Linked Assignments

CANCEL SAVE LINKS

MGMT 4110 01

Linked: 0 of 73
Weight: 0%

Assignment	Score	Link Status
Ch 5 Hwk MGMT 4110 01 ASSIGNMENT	50	Linkable
Chap 3 Hwk MGMT 4110 01 ASSIGNMENT	50	Linkable
Chap 3 Hwk MGMT 4110 01 ASSIGNMENT	50	Linkable
Chapter 10 hwk problems MGMT 4110 01 ASSIGNMENT	50	Linkable
Chapter 10 hwk problems MGMT 4110 01 ASSIGNMENT	50	Linkable

ⓘ Assignment has invalid data and cannot be linked.

ⓘ Assignment has invalid data and cannot be linked.

ⓘ Assignment has invalid data and cannot be linked.

7. Assignments are listed in alphabetical order; if assignment names have changed from previous semesters, they will have a blue band at the bottom of the tile and will not be available for assignment linking. Click the checkbox(es) of the valid assignment(s) you want to link to the selected outcome, then click the blue **SAVE LINKS** button

MGMT 4110 01 : OPERATIONS MANAGEMENT

College: Lally School of Mgt & Tech
Department: Management

Some of the assignments cannot be linked due to an invalid Maximum Score. Please visit the assignment details page for more information.

MGMT 4110 01 Assignment Linking

Select an Outcome

Proficient 80% or above 0 of 73 PROFICIENT

BS-Management
Program Assessment

MGMT 1.5 Operations

Introduction

Mapped To Performance Indicator, MGMT 1.5 Operations:
Demonstrated functional knowledge in Operations.

Mapped To Demonstrate functional knowledge:
Students will demonstrate functional knowledge in Accounting, Finance, Organization,

Manage Linked Assignments

MGMT 4110 01

Linked: 0 of 73
Weight: 0%

Ch 5 Hwk
MGMT 4110 01 ASSIGNMENT
MAX. SCORE 50

Chap 3 Hwk
MGMT 4110 01 ASSIGNMENT
MAX. SCORE 50

Chap 3 Hwk
MGMT 4110 01 ASSIGNMENT
MAX. SCORE 50

Chapter 10 hwk problems
MGMT 4110 01 ASSIGNMENT
MAX. SCORE 50

Chapter 10 hwk problems
MGMT 4110 01 ASSIGNMENT
MAX. SCORE 50

8. Repeat for each outcome you want to link in the section
9. Navigate to other course sections to link assignments there one of two ways
 - o Via the **Action Items** panel - click the notification bell on the top right to open the panel



- o Via the **My Direct Assessments** widget on your Dashboard – click the 3 bars on the top left to open the Main Navigation Menu

10. Click **My Dashboard** at the top