

Lake-Sumter State College

**DISTRICT BOARD
OF TRUSTEES**

Board Meeting Packet
May 20, 2026



CALENDAR NOTES:

District Board of Trustees Meeting	Wednesday, May 20, 2026 5:00 pm	Sumter Center
JUNE		
Executive Committee	Tuesday, June 9, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, June 9, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, June 10, 2026 3:30 pm	TBD
Student Engagement Committee	<i>To be scheduled</i>	
Finance Committee	Tuesday, June 16, 2026 3:00 pm	TBD
Strategic Planning Committee	Tuesday, June 16, 2026 5:30 pm	TBD
District Board of Trustees Meeting	Wednesday, June 17, 2026 5:00 pm	Leesburg Campus
NO BOARD MEETING IN JULY		
AUGUST		
District Board of Trustees Meeting	Wednesday, August 19, 2026 5:00 pm	Leesburg Campus

Lake-Sumter State College
DISTRICT BOARD OF TRUSTEES



Meeting Agenda
Wednesday, May 20, 2026
Sumter Center

PUBLIC BOARD MEETING AGENDA

CALL TO ORDER – Board Chair

PUBLIC COMMENT

*A Public Comment Card must be submitted to the Recording Secretary at least 10 minutes prior to the start of the meeting.

CONSENT CONSIDERATIONS

- | | | |
|---------|--------------|--|
| 0526-01 | Approve: | Minutes of April 9, 2026 Finance Committee Meeting |
| 0526-02 | Approve: | Minutes of April 15, 2026 Regular Board Meeting |
| 0526-03 | Acknowledge: | Personnel Staff Changes |
| 0526-04 | Acknowledge: | Monthly Fiscal Report for March 2026 |
| 0526-05 | Approve: | Purchases Over \$65,000 |
| 0526-06 | Acknowledge: | Capital Improvement Projects Report |
| 0526-07 | Approve: | Proposed Curriculum Changes |
| 0526-08 | Approve: | Write-Off of Tangible Personal Property |
| 0526-09 | Approve: | Write-Off of Uncollectible Accounts |
| 0526-10 | Approve: | 2026 Career Pathways Agreements |
| 0526-11 | Approve: | 2026-2027 Dual Enrollment Agreements |

PRESIDENT'S REPORT

- 0526-12 Mr. John Temple, LSSC President

VICE PRESIDENT'S REPORTS

- 0526-13 Dr. Joseph Mews, Vice President of Enrollment & Student Affairs
Mr. Nick Kemp, Vice President of Technology Innovation

BOARD ATTORNEY'S REPORT

- 0526-14 Ms. Anita Geraci-Carver's Update

Lake-Sumter State College
DISTRICT BOARD OF TRUSTEES



Meeting Agenda
Wednesday, May 20, 2026
Sumter Center

PUBLIC BOARD MEETING AGENDA continued

BOARD COMMITTEE REPORTS

- 0526-15 Executive Committee – Chair, Bret Jones
- Facilities Committee – Mr. Steve Munz
- Finance Committee – Vice Chair, Tim Morris
- Public-Private Partnerships Committee – Chair, Bret Jones
- Strategic Planning Committee – Mr. David Hidalgo
- Student Engagement Committee – Ms. Ivy Parks
- The LSSC Foundation, Inc. – Ms. Samantha Scott

NEW BUSINESS

- 0526-16 Approve: Second Reading of Updated Board Rule 2.06 Sexual Harassment
- 0526-17 Approve: Second Reading to Repeal Board Rule 2.07 Sexual Battery
- 0526-18 Approve: New Non-Credit Program Request: Electrical Pre-Apprentice
- 0526-19 Approve: New Credit Program Request: Bachelor of Science in Community Wellness, Sport, and Tourism

- 0526-20 Approve: 2026-27 General Education Course List Update
- 0526-21 Information: Accreditation Update
- 0526-22 Information: 2023-2026 Strategic Plan Year 3 Summary
- 0526-23 Approve: 2026-2031 LSSC Strategic Plan
- 0526-24 Approve: Approval of Qualified Contractors for Continuing Construction of Management Services for Projects Not Exceeding \$7.5M

- 0526-25 Approve: 2026-2028 LSSC Board Attorney Agreement Amendment
- 0526-26 Approve: 2026-27 Facility Use and Lease Addendum Pinecrest Academy, Inc.
- 0526-27 Approve: Orlando Health South Lake Termination Request
- 0526-28 Approve: Legends Way Softball Complex Management Services
- 0526-29 Approve: South Lake Campus Parking Lots

ADJOURNMENT

CONSENT CONSIDERATIONS



Lake-Sumter State College
FINANCE COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES
Thursday, April 9, 2026 Minutes

In attendance: Tim Morris, Chair, Bret Jones, Trustee, President John Temple, Dr. Laura Byrd, Bruce Duncan, Michelle Matis, and Kailyn Simone.

Mr. Tim Morris called the meeting to order at 3:00 pm.

March 2026 Fiscal Report

The Committee reviewed the March 2026 fiscal report that will be presented to the Board for approval at the next meeting.

Update on Senate Bill 7038

If approved, Senate Bill 7028 would require FCS institutions to maintain 7% of unrestricted reserve balance. This topic may return in next year's sessions, and the College will continue efforts to plan ahead if approved in the future. Currently, the Bill is "on the desk" for approval.

Workforce Development Center

Vice President of Finance, Michelle Matis shared the funds are still in place from the State for the Workforce Development Center.

FY25 Statement of Revenues, Expenses and Change in Net Assets

The Finance team worked to present an overview of all accounts for what supports operations. The presentation focused on clearly showing the different kinds of funding available for operations.

Mr. Tim Morris adjourned the meeting at 3:11 pm.

Respectfully submitted by Kailyn Simone, Recording Secretary.

**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
SOUTH LAKE CAMPUS
April 15, 2026**

PRESENT: Mr. Bret Jones, Board Chair, Board Members: Mr. Roger Croft, Mr. David Hidalgo, Ms. Ivy Parks, Mr. Steve Munz, Ms. Samantha Scott, Ms. Anita Geraci-Carver, Board Attorney, Mr. John Temple, LSSC President.

ABSENT: Mr. Tim Morris, Board Member

CALL-TO-ORDER:

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Chair Bret Jones at 5:00 p.m. on April 15, 2026, at the South Lake Campus.

PUBLIC COMMENT:

No public comment cards were submitted.

PRESENTATIONS:

Student Life & Activities: Dr. Christy Adkins, Executive Director Student and Career Engagement, and SGA President, Ryan Sandor, introduced and presented students who actively participate in Student Life groups and activities across campus. These students spoke to the Board on the impact being involved in student life and activities has on their educational and personal experience.

Spring Sports Student Athletes: Executive Director of Athletics, Jay Miller introduced and presented the student-athletes participating in spring sports. Students from Baseball, Beach Volleyball, Softball, and Track and Field, spoke to the Board of Trustees on the impact of participating in athletics at LSSC has on their educational experience.

CONSENT CONSIDERATIONS:

0426-01 Minutes of March 23, 2026 Strategic Planning Committee Meeting
0426-02 Minutes of March 25, 2026 Regular Board Meeting
0426-03 Minutes of April 6, 2026 Student Engagement Committee Meeting
0426-04 Minutes of April 8, 2026 Facilities Committee Meeting
0426-05 Personnel Staff Changes
0426-06 Monthly Fiscal Report for March 2026
0426-07 Purchases Over \$65,000

0426-08 Capital Improvement Projects Report

0426-09 Proposed Curriculum Changes

MOTION to approve the consent considerations 0426-01 through 0426-09, Ms. Samantha Scott, SECOND, Ms. Ivy Parks, motion passed unanimously.

PRESIDENT'S REPORT:

LSSC President, Mr. John Temple, presented his report.

- Registration is underway with current enrollment numbers for Summer 2026 at 3,171, which is 13.7% ahead of last year. Fall 2026 enrollment is at 1,951, which is 12.9% ahead of last year.
- Almost 900 students are graduating this semester with nearly half walking in one of the four ceremonies. Compared to three years ago, the number of students who are graduating has increased by 57% - in line with our overall enrollment growth at 58% compared to that same timeframe.
- Spring athletics sports are doing well with Baseball currently ranked #10 in the nation with DII NJCAA. The College hosted the NJCAA Regional Beach Volleyball Championships at the Leesburg Campus. The complex now has new tents and bleachers, windscreens, pole-mounted speakers and Hudl camera system, digital ticketing, and refresh of the sand.
- Welcomed new Associate Vice President of Campus Safety and Security, Darren Norris.
- Submitted the College's quarterly review of Civil Rights Compliance to the Florida Department of Education.
- Presenting at the State Board of Education meeting this week on the additional SAAT degrees focused on electrical, civil, and mechanical engineering tracks.
- Received a letter from Orlando Health South Lake to request removing themselves from the Legends Way Softball Complex agreement. This request is contingent upon the College finding a vendor to run the facility and the Hospital's offer of \$100,000 to be removed from the agreement and still involved in any related litigation. Requested guidance from the Board on moving forward with this request and any next steps.

SCHEDULED INFORMATION REPORTS:

The Board Attorney shared an update to her report that the Board should not take action on any items not listed on the agenda.

Mr. Bret Jones presented the reports for the Executive Committee and the Public-Private Partnership Committee.

Mr. Steve Munz shared the Facilities Committee meeting was cancelled due to an unforeseen circumstance.

Vice President Michelle Matis presented the report for the Finance Committee in the absence of Mr. Tim Morris.

Ms. Ivy Parks shared the Student Engagement Committee meeting did not meet this month and will be meeting next month.

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Ms. Samantha Scott presented the report on the LSSC Foundation, Inc. as the Foundation Liaison.

NEW BUSINESS:

0426-14 TUITION AND FEE SCHEDULE AND COURSE FEE CHANGES FY27

The Tuition and Fees, Other Fees, and Course Fees were presented to the board for the 2026-27 year. Affidavit of Publication and Press Release for tuition and fee change notice is at: LSSC proposing student fee modifications for 2026-27 year - Lake-Sumter State College. ***MOTION to approve the tuition and fee schedule and course fee changes FY27, Ms. Ivy Parks, SECOND, Mr. David Hidalgo, motion passed unanimously.***

0426-15 DPZ CODESIGN PROPOSAL: SCHEMATIC MAIN STREET PHASE 1 PLAN

DPZ CoDesign presents a proposal that details the southern portion of the 2024 South Lake Campus Master Plan. The design will focus on the Main Street connection to the Sunset Plaza, with a mix of retail, residential, and academic uses. Board discussion focused on balancing project costs with the level of conceptual renderings and deliverables needed to support future fundraising and development efforts. Trustees emphasized the importance of strategic planning, fiscal stewardship, and ensuring a shared understanding of the Master Plan, with discussion of a future Board workshop to review the campus vision and phased development approach.

MOTION to approve the DPZ Proposal Schematic Main Street Phase 1 Plan, Mr. Steve Munz, SECOND, Mr. David Hidalgo, motion passed.

Those in favor: Mr. Bret Jones, Mr. Roger Croft, Mr. David Hidalgo, Ms. Ivy Parks, Mr. Steve Munz
Those opposed: Ms. Samantha Scott

0426-16 CONTRACT NEGOTIATIONS WITH HIGHEST RANKED FIRM FOR WORKFORCE DEVELOPMENT CENTER

At the last meeting on 1/28/26, the Board of Trustees voted to rank the two design-build services proposal received for the Workforce Development Center with Nicholas & Associates first and Florida Development Solutions second. It was voted to direct the President to enter negotiations with the highest ranked firm. This item was brought back to the Board for reconsideration and action. Board discussion focused on risk mitigation, procedural compliance, and identifying the most effective path forward for the WDC project. Recommendations included restarting the procurement process through an RFP

process to reduce potential legal exposure and moving forward with a design-build approach, with the Board requesting additional procedural guidance on next steps. A representative from GrayRobinson provided the Board with an update on the College's procurement and P3 protest process, including clarification of procurement methods and associated legal considerations.

MOTION to reject both proposals for the Workforce Development Center, Mr. David Hidalgo, SECOND, Mr. Steve Munz, motion passed unanimously.

MOTION to move forward with the project of the Workforce Development Center using a design-build method, Mr. David Hidalgo, SECOND, Mr. Steve Munz, motion passed unanimously.

0426-17 FIRST READING OF UPDATED BOARD RULE 2.06 SEXUAL HARASSMENT & RELATED MISCONDUCT

Board Rule 2.06 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. This update reflects changes related to Title IX of the Education Amendments of 1972, Violence Against Women Act of 2022, and Florida Statutes 1001.64(8)(F) and 1001.65(22). This item will be brought back to the next meeting for vote.

This item is for informational purposes only.

0426-18 FIRST READING TO REPEAL BOARD RULE 2.07 SEXUAL BATTERY

Board Rule 2.07 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. The repeal of this Board Rule is due to duplicate and overlapping language in Board Rule 2.06. Since Board Rule 2.06 is being updated, this Rule can be repealed as the language within it will be encompassed in Rule 2.06. This item will be brought back to the next meeting.

This item is for informational purposes only.

OTHER CONSIDERATIONS:

The next regular meeting is scheduled for May 20, 2026 at the Sumter Center.

The meeting was adjourned at 6:43 p.m.

ATTEST:

Mr. Bret Jones, Chair

Mr. John Temple, Secretary/ College President

Recording Secretary: Kailyn Simone

Personnel Staff Changes

Agenda Item: 0526-03

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution. Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

Staff New Hires:

Name	Title	Effective Date
Darren "Paul" Norris	Associate Vice President, Safety/Security Risk Mgmt.	04/01/2026
Daniel Lahr	Manager, TV program	04/06/2026
Raymond Rash III	Commercial Driver License (CDL) Trainer-Tester	04/20/2026

Staff Status Changes:

Name	Title	Status	Effective Date
Tammy Spencer	Assistant Director, Accounts Payable	Promotion	01/12/2026

Departures:

Name	Title	Status	Effective Date
Catrina Lovelady	Program Director, Respiratory Care	Resignation	04/13/2026
Ivan Marcial-Rodriguez	Specialist I, Technology Support	Resignation	04/14/2026
Maria Rodriguez	Specialist, Enrollment Services	Resignation	04/27/2026

Recommendation

Motion to acknowledge the Human Resource Staff Changes for April 1 – April 30, 2026 as written.

Monthly Fiscal Report for April 2026

Agenda Item: 0526-04

Background/References

Each month a report is provided to the District Board of Trustees accounting for the activity in the major operating fund (Fund 1) of the College. This report is prepared by the Office of the Vice President of Finance, and is intended to keep the District Board of Trustees apprised of the financial condition of the College.

Description

The General Operating Budget Fund 1 Report, is attached to this agenda item.

Recommendation

Motion to acknowledge the Monthly Fiscal Report for April 2026 as written.

Lake-Sumter State College
Fiscal Status Report - Fund 1
General Current Fund
July 1, 2025 through April 30, 2026

	FY 2024-25		FY 2025-26			
	Annual Budget	4/30/2025	Annual Budget	4/30/2026	Percent of Budget Earned/Spent	Projected 6/30/2026
REVENUES & BUDGETED FUND BALANCE						
Student Fees						
Fall						
Tuition	\$ 3,451,420	\$ 3,765,588	\$ 4,843,912	\$ 4,486,111	93%	\$ 4,486,111
Technology Fees	166,300	188,294	196,556	224,314	114%	224,314
Distance Learning	340,551	357,105	392,336	451,635	115%	451,635
Dual Enrollment	389,000	434,159	391,287	557,485	142%	557,485
HSCA Dual Enrollment	577,093	587,129	658,000	618,050	94%	618,050
Lab Fees	99,086	95,171	100,000	243,835	244%	243,835
Spring						
Tuition	\$ 3,113,630	\$ 3,523,143	\$ 4,410,782	\$ 4,383,577	99%	4,383,577
Technology Fees	149,300	176,175	184,622	219,203	119%	219,203
Distance Learning	304,208	344,355	374,469	439,905	117%	439,905
Dual Enrollment	480,000	531,860	564,200	636,817	113%	636,817
HSCA Dual Enrollment	546,984	-	587,500	571,050	97%	571,050
Lab Fees	176,750	201,823	198,500	304,579	153%	304,579
Summer						
Tuition	\$ 1,291,280	\$ 1,854,616	\$ 2,005,155	\$ 2,908,822	145%	2,133,218
Technology Fees	62,100	92,739	89,263	145,442	163%	106,674
Distance Learning	159,405	233,580	235,851	300,555	127%	298,235
Dual Enrollment	0	137,761	-	187,436	0%	-
Lab Fees	33,290	34,300	40,300	46,172	115%	39,338
Miscellaneous Fees	302,639	214,723	338,167	289,102	85%	289,102
Youth Development	250,000	89,764	110,000	102,191	93%	107,800
Continuing Education	1,127,788	922,060	1,054,150	719,062	68%	917,111
Total Student Tuition and Fees	\$ 13,020,824	\$ 13,784,346	\$ 16,775,050	\$ 17,835,342	106%	\$ 17,028,038
General Revenue Operational Support	\$ 20,958,984	\$ 17,612,645	\$ 21,135,196	\$ 18,182,679	86%	\$ 21,819,237
General Revenue Nursing Support	764,600	1,203,371	1,004,755	1,004,755	100%	1,004,755
General Rev. Student Success Incentive Initiative	338,782	299,137	404,104	320,087	79%	484,108
State Dual Enrollment Scholarship Program	400,000	441,511	387,083	316,986	82%	316,986
Educational Enhancement Support	3,231,881	1,833,402	3,055,669	1,803,864	59%	3,006,439
Miscellaneous State Contracts	26,000	(2,742)	26,000	-	0%	26,000
Federal Support Indirect Cost	75,000	61,534	75,000	7,510	10%	50,000
Foundation Support	-	73,681	75,000	53,953	72%	53,953
Other Contracts	586,868	566,305	683,248	626,776	92%	683,248
Miscellaneous Revenue	24,100	126,450	124,350	77,698	62%	77,698
Total Revenues	\$ 39,427,039	\$ 35,999,640	\$ 43,745,455	\$ 40,229,649	92%	\$ 44,550,462
Transfers In	1,000,000	-	422,000	-	-	605,000
Total Revenues and Transfers In	\$ 40,427,039	\$ 35,999,640	\$ 44,167,455	\$ 40,229,649	91%	\$ 45,155,462
EXPENDITURES						
Personnel Expenditures						
Salaries and Wages	\$ 22,917,640	\$ 17,585,797	\$ 24,742,852	\$ 19,162,416	77%	\$ 24,247,995
Benefits	7,757,893	6,752,646	8,445,398	7,244,964	86%	8,698,760
Lapse Salary and Benefits	(900,000)	-	(900,000)	-	0%	-
Current Operating Expenditures	10,098,417	8,087,076	11,831,612	8,346,547	71%	11,949,928
Capital Outlay Expenditures	40,000	9,034	36,000	(6,494)	-18%	10,000
Contingency	500,000	-	-	-	-	-
Total Expenditures	\$ 40,413,950	\$32,434,553	\$ 44,155,862	\$ 34,747,433	79%	\$ 44,906,683
Transfer to Fund Other Funds	-	-	-	-	-	-
Excess of Revenues over (Expenditures)	\$ 13,089	\$ 3,565,086	\$ 11,593	\$ 5,482,216		\$ 248,779

Purchases Over \$65,000

Agenda Item: 0526-05

Background/References

Each month a report is provided to the District Board of Trustees accounting for any purchases that have been approved by the President which fall between \$65,000 and \$195,000. This report is prepared by the Office of the Vice President of Finance and Chief Financial Officer, and is intended to apprise the Board of purchases that fall under the authority of the President to approve. The authorization requiring the President’s approval of such purchases is guided by Board Rule 6.09, Purchasing.

Description

Purchase Orders Over \$65,000 – April 2026

Vendor: Elevate Healthcare, Inc.
Item Description: UF Health Learning Space Enterprise Equipment
Amount: \$311,983.25
Purchase Order #: P2600530
Vendor Code: X00116939

Vendor: Elevate Healthcare, Inc.
Item Description: UF Health Patient Simulator Manikins
Amount: \$395,269.12
Purchase Order #: P2600536
Vendor Code: X00116939

Vendor: Elevate Healthcare, Inc.
Item Description: UF Simulation Lab
Amount: \$68,147.65
Purchase Order #: P2600603
Vendor Code: X00116939

Vendor: Dell Marketing
Item Description: 62 Dell Pro 16 Plus Laptops
Amount: \$81,412.82
Purchase Order #: P2600578
Vendor Code: DELMARLP

Vendor: Dell Marketing
Item Description: 40 Dell Pro 14 Plus Laptops
Amount: \$104,322.80
Purchase Order #: P2600581
Vendor Code: DELMARLP

Vendor: Oracle America, Inc.
Item Description: Software Update License and Support for 2026/2027
Amount: \$118,601.09
Purchase Order #: P2600557
Vendor Code: ORAAME

Recommendation

Motion to approve the purchases over \$65,000 for the months of April 2026 as written.

Capital Improvement Projects Report

Agenda Item: 0526-06

Background/References

The Facilities Department prepares a monthly report on the status of Capital Improvement Projects.

Description

A report on the status on projects is attached.

Recommendation

Motion to acknowledge the Capital Improvement Projects Report for April 2026 as written.

Capital Improvement Projects FY 2025-2026			
May 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 4/30/26	Progress To Date
Safety			
Fire Safety Upgrades	\$126,000	\$130,469	The existing fire alarm panel and devices were replaced at the Leesburg Campus Health Science Center Nov 2025. The fire alarm system upgrades for the Gym are in progress and expected to continue through May 2026.
Safety Upgrades	\$100,000	\$94,415	Funds have been expended on door locks, repairing gate valves, and for cabling to expand the emergency speaker system.
Roofs and Building Envelope			
Building Envelope	\$45,000	\$3,840	Building exterior maintenance and repairs as needed for all Campuses. Faden completed stucco repair work for the Gym exterior wall in early March.
Leesburg Campus Building M Exterior Wall Refurbishment	\$30,000	\$13,928	The west exterior wall cleaning, repairs, painting and gutter work completed January. Power-washing and additional exterior wall painting is in progress.
Leesburg Campus Science-Math Roof Refurbishment	\$5,130	\$5,130	Met with Garland early Aug 2025. A roof scan was performed to verify the condition and confirmed that the roof requires replacement in lieu of refurbishment. This work is delayed at least until the next Fiscal Year due to the unbudgeted cost.
Roof Maintenance and Repairs	\$25,000	\$10,959	Roof maintenance and repairs as needed for all Campuses.
Paving-Grounds			
Sumter Center Repave, Repair, and Re-stripe Parking	\$230,000	\$220,115	Repaving and modifications to Parking Lots B, C & D completed end of July. Additional improvements are in planning.
Irrigation Improvements	\$20,000	\$7,705	On going as needed.
Parking Lot Repairs and Sealing/Striping	\$280,000	\$7,000	Several concrete repairs were completed at the Leesburg Campus late Sept., including Lake Hall sidewalk, Science-Math handicap areas and pot-holes. Planning for Paquette to resurface and restripe at the South Lake Campus, primarily around CML and Bldg.1 parking lots. This work is projected for June 2026.
South Lake Campus Concrete Slab Refresh	\$8,000	\$3,500	A color coating to match the adjacent basketball court concrete slab was applied and completed January.

Capital Improvement Projects FY 2025-2026			
May 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 4/30/26	Progress To Date
New Structure			
Eustis CDL Pad and Building	\$5,750,000	\$112,002	Design Development at 60% is on hold. The SJRWMD permit application is currently in process to meet a December 2025 deadline. Funding through grant is pending.
Leesburg Campus Workforce Development Center	\$17,070,000	\$1,093,770	Design Development efforts that completed Aug. 13, 2025 are on hold. Design restart is pending. Owner occupancy is currently projected for Fall 2027.
HVAC			
HVAC Controls	\$183,870	\$165,573	Automated Logic (ALC) completed the controls retrofit work for the Leesburg Campus Student Services Building 1st floor in December . A PO was issued to ALC for the Health Sciences Center; this work will be performed over the summer semester.
HVAC Projects (exhaust fans, air handler units, coil overhaul, etc.)	\$300,000	\$250,400	On going maintenance, repairs and replacements for all Campuses. At the Leesburg Campus; the Student Center 8 Ton Trane HVAC System was replaced in December. The Williams-Johnson Bldg. AHU heating coils replacement work completed January.
South Lake Campus Chiller Pipe Insulation	\$60,000	\$59,881	The South Lake Campus chiller piping and equipment reinsulation project work completed November 25, 2025
South Lake Campus Bldg. 2 Transformers	\$20,000	\$8,499	In planning to replace transformers inside SL Bldg.2. Equipment procurment is in process.
General			
Furniture and Equipment (All Campuses)	\$75,000	\$46,190	On going procurement as approved by leadership. New furniture has been purchased for the Education programs, Health Professions in SL, and Engineering at Sumter.
ADA Braille Room Signage	\$30,000	\$23,000	New room signs are in procurement and being prioritized across multiple buildings; including Sumter Bldgs. 1 & 5, Leesburg Campus SSB, & Lake Hall. Planning to complete all braille signs by the end of June.
Signage (All Campuses)	\$40,000	\$38,109	The City of Leesburg has approved a \$16,000 grant for a new sign at College Drive. Currently, Sign Crafters is in plan review for the permitting; then will begin fabrication of the sign which is anticipated 9 - 10 weeks, including installation.
College Vehicles	\$110,000	\$139,245	Acquired two vans end of July 2025 and installed College logos on the vans. Three new golf carts were procured and received in March for Facilities, IT, and Production Studio.

Capital Improvement Projects FY 2025-2026			
May 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 4/30/26	Progress To Date
Building Upgrades			
Athletic Complex Upgrades	\$80,000	\$68,690	New Baseball and Softball Field Scoreboards are operational. Installs of poles for the cameras and speakers began mid March. The project was complete by the Region beach volleyball tournament.
Leesburg Campus Library Demolition	\$375,000	\$7,500	Faden Builders' GMP proposal approval to demo the Library is pending.
Leesburg Campus Safety Office Renovations	\$20,000	\$14,847	New flooring and painting completed in September.
Leesburg Campus Facilities Main Office Renovations	\$15,000	\$12,946	New flooring for the Lobby and Admin offices completed in September.
Leesburg Campus STEM Center Flooring	\$0	\$0	New flooring installed August 2025 with Foundation donation.
Painting Projects	\$20,000	\$3,000	In planning.
Restroom Refresh	\$55,000	\$48,611	Leesburg Campus Lake Hall and Student Services Building single use restrooms flooring restoration completed Oct. Lake Hall's Men and Women's restroom refresh, including epoxy flooring and recoating of the walls, completed Dec. The Student Center restrooms new ceiling tiles/grid, LED lighting and painting completed over Spring Break and the flooring refresh will be done during the summer semester.
South Lake Campus Building-2, 1st Floor Remodel	\$160,000	\$9,991	Planning to start design services. Some refresh work for the Lobby has started.
South Lake Campus Simulation Lab Cameras and Microphones	\$45,000	\$40,191	Elevate Healthcare completed the installations on April 22, 2026.

Proposed Curriculum Changes

Agenda Item: 0526-07

Background/References

Per Florida Statute 1001.64, each District Board of Trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property. The Curriculum Committee prepares a monthly report on the status of committee business.

Description

A report on the status of Curriculum Committee transactions approved by the Strategic Planning Council and the President's Cabinet is attached.

Recommendation

Motion to approve the proposed curriculum changes as written.



Curriculum Proposals

No.	ACTION	COURSE	PROGRAM/COURSE TITLE
68	Credit Program Deletion		Basic Line Worker CCC
66	Credit Program Addition		Physical Therapist Assistant
66a	Credit Course Addition	PHT 1000C	Foundations of Physical Therapy Practice
66b	Credit Course Addition	PHT 1020	Communication for the PTA
66c	Credit Course Addition	PHT 1080	Principles of Practice
66d	Credit Course Addition	PHT 1120	Kinesiology and Functional Anatomy
66e	Credit Course Addition	PHT 1211C	Therapeutic Modalities and Physical Agents
66f	Credit Course Addition	PHT 1252C	Orthopedic Rehabilitation
66g	Credit Course Addition	PHT 1289C	Cardiovascular and Pulmonary Rehabilitation
66h	Credit Course Addition	PHT 1800L	Introduction to Clinical Education
66i	Credit Course Addition	PHT 2162C	Neurological Rehabilitation I
66j	Credit Course Addition	PHT 2208C	Advanced Clinical Techniques
66k	Credit Course Addition	PHT 2253C	Neurological Rehabilitation II
66l	Credit Course Addition	PHT 2501C	Health & Wellness for Physical Therapy
66m	Credit Course Addition	PHT 2601	Evidence-Based Practice
66n	Credit Course Addition	PHT 2801L	Clinical Education I
66o	Credit Course Addition	PHT 2810L	Clinical Education II
66p	Credit Course Addition	PHT 2820L	Clinical Education III
66q	Credit Course Addition	PHT 2934	Transition to Professional Practice

Write-Off of Tangible Personal Property **Agenda Item: 0526-08**

Background/References

Per Florida Statute 274.07 the Board of Trustees must approve the write-off of equipment that is no longer of use to the College. Authorizing and recording the disposal of the property is mandated, which states “the disposal of property shall be recorded in the minutes of the government unit.”

Description

The attached list of items for write-off are no longer of use to the College and considered obsolete or broken beyond repair and ready for disposal.

Recommendation

Motion to approve the write-off of tangible personal property as written.

FY26 Property Write-Off Requests

<u>PTAG</u>	<u>Description</u>	<u>Acquisition Date</u>	<u>Original Value</u>	<u>Book Value</u>	<u>Condition</u>	<u>Method</u>
9782	Ditch Witch Trencher	11/17/2005	24,890.00	-	Poor	Scrap
11181*	Executive Desk	6/25/2013	5,296.64	-	Poor	Scrap
12467	Gymguard Floor Covers	9/19/2018	7,385.40	-	Obsolete	Scrap
12750	VW Atlas	6/10/2021	37,365.45	-	Used	Traded
12811	2010 Stoughton 43FT Dry Van Trailer	11/14/2022	9,000.00	-	Obsolete	Scrap
12818	2014 Freightliner Cascadia 125	11/14/2022	42,796.00	-	Broken	Scrap
12814	2014 Volvo	11/14/2022	48,949.00	-	Obsolete	Scrap
12813	2010 Stoughton 43FT Dry Van Trailer	11/14/2022	9,000.00	-	Obsolete	Scrap
12812	2010 Stoughton 43FT Dry Van Trailer	11/14/2022	9,000.00	-	Obsolete	Scrap
12809	Stoughton Trailer	11/14/2022	9,000.00	-	Obsolete	Scrap
12817	2016 Volvo VNL64T - 300	11/14/2022	55,525.00	-	Broken	Scrap
12816	2018 Freightliner Cascadia 1258	11/14/2022	75,269.00	-	Broken	Scrap

Total	333,476.49	-
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Write-Off of Uncollectable Accounts

Agenda Item: 0526-09

Background/References

Florida Statue 1010.03 Delinquent Accounts permits the District Board of Trustees to charge off delinquent accounts. Even then, holds will be maintained on students' records to prohibit students from registering for future classes or graduation until amounts due to the College are paid.

Description

The College has an agreement with Conserve and Williams and Fudge collection agencies on past-due accounts. The collection agencies automatically list past due uncollected accounts with TRW Credit Bureau, Trans Union Credit and Equifax, Inc. National Credit Bureau.

The attached Accounts Receivable write-off list includes:

- returned checks,
- loan repayments,
- return to Title IV Pell repayments

The total recommended write-off amount is \$271,622.48.

The largest amount comes from Tuition/Fees totaling \$196,650.58 (72.4%).

The next largest delinquent accounts are from Pell repayments totaling \$52,307.22 (19.3%).

For fiscal year 2023-2024*, total revenue from tuition and fees was \$10,334,522.78; therefore, the \$271,622.48 in write-offs represents only 2.6% of the total tuition and fees due for that fiscal year.

A total of \$32,082.18, or 10.5%, was collected during the 2025-2026 fiscal year against the previous bad debt expense.

**Accounts are written off as bad debt or uncollectible two years after they become due.*

Recommendation

Motion to approve the write-off of uncollectable accounts as written.

Lake-Sumter State College
Uncollectible Accounts from FY 2023-2024

Description	Count	Fall 2023	Spring 2024	Summer 2024	Balance
Tuition/Fees	246	\$ 79,184.20	\$ 70,927.87	\$ 46,538.51	\$ 196,650.58
Loan Repayment/R2T4	24	\$ 8,777.00	\$ 10,671.90		\$ 19,448.90
Pell Repayment/R2T4	75	\$ 20,161.15	\$ 12,794.07	\$ 19,352.00	\$ 52,307.22
Bookstore Charges	1			\$ 318.99	\$ 318.99
VA Benefits Return	2	\$ 517.86		\$ 2,114.54	\$ 2,632.40
Returned ACH	1	\$ 264.39			\$ 264.39
Total	349	\$ 108,904.60	\$ 94,393.84	\$ 68,324.04	\$271,622.48

Background/References

Section 1007.233, Florida Statutes, requires Florida College System (FCS) institutions to submit a regional career pathways agreement for each certificate program offered by the district career center(s) in its service area that is aligned with an associate degree offered by the FCS institution(s) by May 1.

Description

The District Board of Trustees previously approved regional career pathways agreements effective July 1, 2023 through June 30, 2026. These agreements have been reviewed and updated with the following changes:

- Each agreement is for three years, except for Marion County who requested a one-year agreement and updated section VI. Term and Termination which does not include data sharing.
- Lake County Schools requested for “CTE” be added after “HSCP” in letter IA and IB for clarification. The agreement allows students to test while still in high school.
- Florida Virtual School does not provide students the opportunity to test while still in high school during the three-year term.
- Lake Technical College contains different language as it’s governed by a separate process.

Recommendation

Motion to approve the 2026 Career Pathways Agreements as written.

Background/References

Per Florida Statute 1001.64, each District Board of Trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property.

Description

Lake-Sumter State College partners with local schools to offer college courses to eligible students in grades 6-12. The dual enrollment program is an acceleration program where students can take college courses on a part time basis while still in secondary school, creditable toward high school completion and an associate or baccalaureate degree. Credits earned in the program count for both high school and college credit. The stipulations of the Dual Enrollment program are covered under annual agreements. The agreements are due to the FLDOE by August 1, 2026.

The 2026-27 dual enrollment agreements include a standard template with details regarding our partnerships with Lake County School District, Sumter County Schools, Private Schools, Home Education, Private Education Plan, Charter Schools, and The Villages High School and have been approved by the Strategic Planning Council and President's Cabinet. The following are notable changes from the previous year:

- Dual enrollment eligibility requirements for Villages High School has an additional option of CGS 1000 for PERT Pilot.
- Process to participate in dual enrollment for Home Education and Private Education Plan removes all references to counselors.
- Different dual enrollment course policies and procedures for Public Schools, Charter Schools, Private Schools, and Home Education, Private Education Plan.
- Delineation of dual enrollment responsibility between schools in Home Education, Private Education Plan removes all references to counselors.
- Transmission of student grades in Home Education, Private Education Plan Template removes references to transmission of grades to schools.
- Funding provision sections differ between Public Schools, Charter Schools, Private Schools, and Home Education, Private Education Plan.

The agreements have been provided to the Trustees by email.

Recommendation

Motion to approve the proposed 2026-27 Dual Enrollment Agreements as written.

PRESIDENT'S REPORT



VICE PRESIDENT'S REPORTS



Institutional Advancement Division
Update for the President and District Board of Trustees
May 2026

Dr. Laura Byrd, Executive Vice President of Operations & Institutional Advancement

Access

Institutional Advancement:

- The 40th Annual Gala: *Ruby Ball* was held on Friday, April 10, 2026, at the Brownwood Hotel & Spa and raised \$350,000 to help support students.
- The LSSC Foundation, Inc. received 1,024 scholarship applications for Summer 2026 and awarded \$542,300 to 982 students.
- The Fall 2026 scholarship application is available from June 1-June 30 to all accepted LSSC students with a high school diploma or equivalent and a minimum GPA of 2.0.
- The Professionals Planned Giving Seminar, co-hosted by the LSSC Foundation, Inc. and the AdventHealth Foundation, Waterman, will be held on the Leesburg Campus on Friday, August 21, 2026. Continuing Education courses may be earned for CLER, CFP, CPA, and CTFA. Registration will be available soon on the college website.
- The 27th Annual Golf Classic, hosted by the LSSC Foundation, Inc. & LSSC Athletics, will be held on Friday, September 11, 2026, at Harbor Hills Country Club.

Learning & Work Environment

Human Resources:

- Launched the Leadership Foundations training cohort and the Emerging Leaders cohort, both to begin in August.
- Provided employee training on Emotional Intelligence 2.0.
- Deployed the PERFORM evaluation tool for all staff. Evaluations will be completed June 30, 2026.

Student Learning & Success

Institutional Advancement:

- The Marketing Team assisted with the launch of SUNY, an AI-powered chatbot to help support enrollment services and enhance user experience.

Workforce Development

Institutional Advancement:

- Submitted a grant for \$1.5M for five years for the Federal Talent Search grant.
- A submission was made for the Pathways to Career Opportunity Grant for \$369,881 to support the teacher apprenticeship program.
- Submitted a grant for \$50,000 to Kubota to help support the College challenge course and Kid's College Scholarships.
- The UFHealth Leesburg Hospital Foundation has partnered with the LSSC Foundation to offer scholarships to nursing students who complete their clinicals at the Leesburg Hospital.

GIFTS AND CONTRIBUTIONS RECEIVED

RECEIVED April 1, 2026 – April 30, 2026

\$237,609.21

Academic Affairs Division
Update for the President and District Board of Trustees
May 2026
Ms. Karen Hogans, Vice President of Academic Affairs

Access

- Dr. Megan Cavanah, Dean of Mathematics - with support of Sybil Brown and the entire mathematics department - held the 39th Annual Mathlympics on April 17th at the Leesburg campus. The top four finishers were Montverde B team, Eustis High School A Team, East Ridge B Team, and South Sumter Team A. Twenty teams participated from across Lake & Sumter County high schools.
- The fall 2026 application period remains open for AS Nursing, MLT, and Respiratory Care. We are seeing increased interest in all health professions programs.

Learning & Work Environment

- Dr. Rachel Morgan and Dr. Justin Greathouse (Department of Teaching and Learning) attended and presented at TOPkit at UCF on student-centered ways to use AI in the classroom.
- Dr. Megan Cavanah, Dean of Mathematics, is officially the president elect of the Florida Two-Year College Mathematics Association (FTYCMA). LSSC will be hosting the annual FTYCMA conference this October.
- MLT celebrated National Lab Week during April 19-25, 2026. The students and faculty held a celebratory luncheon on April 21, 2026.

Student Learning & Success

- Local filmmaker and LSSC professor Amber Karlins brought her WWII-era short film *His Name Is John* to Eustis, filming on location with community partners and providing hands-on learning opportunities for students in the College's filmmaking program.
- *The Little Mermaid* was a major success at the ARC, with three nearly sold-out performances (April 23-25) and record ticket sales for the final show, led by Program Director Aspacia Lindstrom and Performing and Digital Arts students.
- On April 23, LSSC celebrated the inaugural graduating class of the Bachelor of Elementary Education program. Twenty-three graduates were honored alongside their families and college and district leaders, with more than 90 attendees.
- The ASN practicum is complete, with 82 nursing students graduating during the May 2026 Commencement Ceremony and participating in the Nurse Pinning Ceremony on May 5, 2026.
- The inaugural cohort of eight Respiratory Care students has completed its fourth semester and will enter the final semester with a summer 2026 practicum; all will participate in commencement on May 7, 2026.
- Forty-eight RN to BSN students are scheduled to graduate during the May 2026 Commencement Ceremony, including 11 supported by the LINE grant in partnership with AdventHealth Waterman Hospital.

Workforce Development

- Digital Media A.S. student Susana Perez Rivera earned a 2026 Suncoast Student Production Award nomination for Best Director for her short film *Newlyweds*. The awards, presented by the National Academy of Television Arts & Sciences (NATAS), recognize student excellence and honor Susana's work under the guidance of Advisor and Program Director Andrew Hernández Sepúlveda—proudly representing Lake-Sumter State College and the A.S. Digital Media: Creative Video Production program.

Enrollment & Student Affairs Division Update for the President and District Board of Trustees May 2026

Dr. Joseph Mews, Vice President of Enrollment & Student Affairs

Enrollment Summary:

Spring 2026 enrollment finished at a record 7,390 headcount, a 23.3% increase (+1,395) over the final total of 5,995 last spring. The Summer 2026 semester begins May 11, and enrollment stands at 4,132 headcount, up 14.8% (+534) compared to this time last year. Fall 2026 enrollment is up to 2,804 headcount, ahead of last year by 12.3% (+308). Admission application windows are open for summer B terms and all fall terms.

Access

New Student Recruitment & Enrollment:

- First-time student enrollment stands at 2,001 through, ahead of last year by 27.5%.
- Summer applications for admission are up by 60.2% (+1,090); Fall is ahead by 6.7% (+163).
- Sumter Campus Open House was held on April 25, welcoming over 120 guests.

Financial Aid:

- Local seniors are being awarded institutional scholarships at their high school award ceremonies.
- Supporting students through both the 2025-26 and 2026-27 aid years to prepare for the summer and fall terms.

Student Learning & Success

Advising, Retention, & Graduation:

- Nearly 850 students applied for spring graduation and over 520 participated in the four Commencement Ceremonies, representing increases of over 25% compared to last year. Both totals are College records.
- Retention rates for spring students are consistent with last year, at 48% for summer continuation and 32% for fall.

Athletics:

- Baseball: For the second straight season, advanced to the FCSAA Regional Championship game, where they fell to Pasco-Hernando. Baseball ends the season ranked No. 12 in the country. The team will now wait to see if it earns an at-large bid to the NJCAA World Series.
- Beach Volleyball: Competed for an NJCAA National Championship in Alabama and finished as National Runners-Up, the highest finish at an NJCAA Championship event in LSSC Athletics history.
- Outdoor Track & Field: A program-record 13 student-athletes will compete at Nationals between the men's and women's teams, which will take place in Hobbs, NM, from May 14-16.
- Golf: Kasen Schlichenmaier prepares for his NJCAA National event in Indiana in mid-May. Wies Bouwma will compete at the women's NJCAA National Championship begins May 12 in Alabama.

Student & Career Engagement:

- The LSSC Student Excellence Awards took place on April 21. Students were recognized for outstanding academic achievement, engagement, and contributions to campus life. Student clubs were also recognized for promoting student involvement and a sense of belonging.
- Held send-off events for the Marvel Rivals E-Sports Team on May 4 to celebrate their trip to the NJCAA E-Sports National Championship later that evening, where they finished runner-up.
- Employment tracking surveys were held at all four Commencement Ceremonies to begin analyzing outcomes of graduates.

Student Support & Wellbeing:

- April social media outreach and tabling events promoted Sexual Assault Awareness and Prevention Month, Stress Management, Environmental Wellness, Earth Day, and Finals Week Preparation and Self-Care.
- Lakehawk's Harvest Food Pantry served 118 students in April, distributing 608 pounds of food and essential non-perishable items to help address student food insecurity.

**Facilities Planning and Operations Division
Update for the President and District Board of Trustees
May 2026**

Thom Kieft, Vice President of Facilities Planning and Operations

Learning & Work Environment

LSSC hired an AVP of Campus Safety/Security and Risk Management Darren Norris and starting on June 1, Travis Davies will be in the role of Executive Director of Facilities Management.

Leesburg Campus

- The fountain in the pond by Lake Hall has been replaced and improved.
- Replaced the ceiling grid and tiles in part of the Student Center.
- Replaced a couple bypasses on the backflows for Science-Math and the Health Sciences Center.
- In the process of replacing a broken windshield on one of the Athletics buses.
- Met for RFQ 26-03 for the scoring summary for Continuing Services Contractors with recommendations at the May DBOT meeting.
- A vendor has been contacted to assist with getting the back irrigation well functioning again.
- Ductwork cleaning in Williams-Johnson Building took place May 15-16.

UF Health Central Florida – Leesburg

- LSSC and UF Health are partnering to create a Nursing Simulation Center on the UF Health Leesburg Campus. An MOU and licensee agreement are being drafted for the project.
- The \$1.25M equipment list has been submitted to the state for approval as this project was awarded a matching LINE grant from the state. UF Health donated \$1.25M that will be used for building renovations.
- The construction bid should be in at the end of May with opening for student use in January.

South Lake Campus

- Freeze damage impacted the domestic water for Cooper Memorial Library (CML), a bypass for a backflow at CML, irrigation well, and a chilled water coil on the 2nd floor of the Science-Health Bldg. A temporary air handler unit has been connected to the Science-Health Building for the east end of the 2nd floor as the coil replacement lead time is 12 weeks.
- Furniture for the South Lake Campus Food Pantry in Building 2 has been delivered and is being put together. This location will open in August 2026.
- SERVPRO cleaned ductwork in the Cooper Memorial Library where there were reports of debris coming from vents. They also used a lift to clean ledges and birds in the lobby as well as put back 3-4 ceiling tiles that were out of place.

**Financial Services Division
Update for the President and District Board of Trustees
May 2026**

Michelle Matis, Vice President of Finance and Chief Financial Officer

Learning and Work Environment:

- Financial Services Leadership is putting together a list of goals and priorities for FY27.
- Accounting worked on finalizing Foundation's year end financials and is sharing files with the Foundation's external auditors to complete their FY25 financial audit. Foundation will early-adopt GASB 103 so their financials are presented correctly as a component unit in the College's AFR.
- Conducted a Budget Townhall to provide information and background to interested staff on how the budget is prepared, where funding comes from, how funds are used, etc.
- Student Accounts is monitoring 226 students from Fall with unpaid balances totaling \$307,000. For Spring, 356 students are being monitored for unpaid balances totaling \$391,000.
- Director of Student Accounts attended the Florida Association of Bursars & Student Accounting Administrators annual conference. Bursars from several state Universities and Colleges attended.
- Procurement completed RFQ 26-03 Continuing Construction Management Services for Projects with Budgets not Exceeding \$7.5M.
- Procurement released Required Annual Credit Card Training in April for all current cardholders and their supervisors. Cardholders were required to successfully complete the Canvas training in order to keep their credit card active.
- In April, Accounts Payable processed 350 invoices for payment totaling \$2.5M and reconciled/posted 165 credit card transactions.

Student Learning and Success

- Campus stores completed 944 sales transactions in April 2026 with total sales of \$5,934. This brings total sales for Spring semester to \$38,374 and is an increase of \$8,412 over Fall semester sales.

Technology Innovation Division Update for the President and District Board of Trustees May 2026

Nick Kemp, Vice President of Technology Innovation & Chief Information Officer

Learning and Work Environment

- LSSC was notified that Canvas (Instructure) experienced a vendor-side security incident affecting multiple institutions on May 5th. Upon notification, the College immediately notified the Florida College System Risk Management Consortium. A “breach” call with a cyber attorney firm took place on May 8th. The recommended posture from the lawyer was to monitor, manage integrations cautiously, and avoid premature disclosures while awaiting further verified details from Instructure. The platform is back online; no evidence of credential compromise or data exfiltration has been identified. Instructure has since come to an agreement with the threat attacker and has been assured that no data will be released. Instructure is hosting a webinar on May 13th to steps being taken.
- Launched “Sunny,” an AI powered Salesforce Agentforce chatbot on the main website to deliver instant, 24/7 answers for admissions, financial aid, and enrollment questions, cutting wait times, easing staff workload, and creating a more accessible digital front door that drives higher engagement, stronger operational efficiency, and better support for student success.
- Led a statewide Florida College System CIO Council webinar showcasing Evisions Argos automation, self-service reporting, and leadership dashboards, sharing proven practices with more than 30 participants from over 14 institutions to strengthen data-driven decision-making, boost operational efficiency, and reinforce Lake-Sumter State College’s role as a system-wide leader in analytics innovation.
- Began upgrades in the Science Math building to replace smart boards with projectors in 10 classrooms and labs, improving instructional flexibility, standardizing room technology, and reducing long-term maintenance needs for teaching spaces.
- The Beach Volleyball Hudl camera installation is drawing interest from Hudl and the NJCAA, with a May 14 webinar scheduled to showcase the installation approach so other programs can replicate the setup and achieve similar benefits.
- Supported production for commencement, nurse pinning, HSCA, and ECP events, delivering smooth AV and technical execution that contributed to strong attendance, positive audience feedback, and high quality experiences for students and guests.
- Advanced installation of new Canon copiers in high issue locations based on a walking inventory to confirm placements and readiness, reducing repeat service calls now and completing the remaining copier replacements by August to improve reliability and minimize workflow disruptions for employees.
- InformaCast and Everbridge now operate through Azure middleware to centralize emergency alerts; final coordination of alert rules and testing will complete the end-to-end emergency notification system, enabling reliable, synchronized campus-wide notifications and faster incident response.
- Refresh cycle underway for faculty, staff, and student computing under established lifecycle standards; all equipment has arrived and Technology Support Specialists have received deployment plans and are actively rolling out devices campus wide to complete replacements and improve performance and consistency.

BOARD ATTORNEY'S REPORT





May 13, 2026

District Board of Trustees for
Lake-Sumter State College
9501 U.S. Highway 441
Leesburg, Florida 34474

Re: Board Attorney Report for May 20, 2026

Dear Trustees:

Below is an update on several matters of interest to the Board.

Brittany Whittemore as parent and natural guardian of L. M. a minor v. PFXA Inc. and Independent Sports Association LLC ISA, Lake County Case No. 35-2024-CA-001404. This case was filed in July of 2024 against PFXA Inc. and Independent Sports Association LLC ISA. The complaint alleges Negligence against PFXA, Inc. for negligently designing, placing, and maintain the practice pitch area without adequate protective measures and alleges as a result L.M. was struck by a wild-practice pitch while walking to a designated spectator area causing L.M. to suffer injuries and damages. Attorney Rick Mitchell of GrayRobinson, P.A. is assigned to defend the College. Discovery is ongoing. On February 20, 2026 Plaintiff filed its Fourth Amended Complaint. The College filed a responsive pleading on March 27, 2026. Mediation is scheduled for June 5, 2026. The mediator is Marcia Davis, Esq.

Kelly McLean v. Lake Sumter State College Foundation, Inc., Board of Trustees, a/k/a Lake-Sumter College. Lake County Case No. 2024-CA-002270. A former employee filed an action under the Florida Civil Rights Act for claims of discrimination based on her disability and retaliation claims of Family Medical Leave Act interference and retaliation. The Consortium assigned attorneys Mark E. Levitt and Howard M. Waldman to represent the College. Discovery must be completed on, or before September 30, 2026 and any motions for pre-trial rulings must be heard prior to December 18, 2026. The College is seeking copies of the plaintiff's medical records from her healthcare providers. Plaintiff filed an objection of the College's intent to serve subpoena on the healthcare providers. On April 24, 2026 Plaintiff served the College with discovery. The College is working with attorney Levitt to provide responses.

Shelia Williams v. Lake Sumter State College, Lake County Case No. 35-2025-CA-001358-A. A former employee filed a complaint alleging disability discrimination and failure to accommodate, both under the Florida Civil Rights Act of 1992. The Court entered an Amended Case Management Order on February 3, 2026. Discovery must be complete no later than September 11, 2026, mediation must be held no later than October 23, 2026, dispositive motions must be

Lake Sumter State College

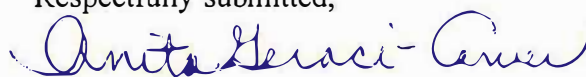
May 13, 2026

Page 2 of 2

filed no later than December 7, 2026 and the project trial term remains set for March 2027 or soon thereafter. On April 28, 2026 the College served a subpoena seeking Plaintiff's medical records. The College will be taking Plaintiff's deposition on May 28, 2026.

If you have any questions, please feel free to call me. I look forward to seeing you at the Board meeting.

Respectfully submitted,



Anita Geraci-Carver

cc: John Temple, President



BOARD COMMITTEE REPORTS



Board Committee Reports

Agenda Item: 0526-15

- I. Executive Committee – Mr. Bret Jones**
- II. Facilities Committee – Mr. Steve Munz**
- III. Finance Committee – Mr. Tim Morris**
- IV. Private-Public Partnerships Committee – Mr. Bret Jones**
- V. Strategic Planning Committee – Mr. David Hidalgo**
- VI. Student Engagement Committee – Ms. Ivy Parks**
- VII. The LSSC Foundation, Inc. Liaison – Ms. Samantha Scott**

Second Reading of Updated Board Rule 2.06 Sexual Harassment & Related Misconduct

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

Board Rule 2.06 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. This update reflects changes related to Title IX of the Education Amendments of 1972, Violence Against Women Act of 2022, and Florida Statutes 1001.64(8)(F) and 1001.65(22).

Recommendation

Motion to approve updated Board Rule 2.06 Sexual Harassment & Related Misconduct as written.

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: Sexual Harassment & Related Misconduct **NUMBER:** 2.06

AUTHORITY: Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Violence Against Women Act of 2022, Florida Statutes 1000.05, 1001.64(8)(F), 1001.65(22) **PAGE:** 1 of 2

HISTORY: New- 8/16/89
Amended - 4/20/94, 6/19/96, 6/16/99, 6/20/01, 9/20/05, 10/20/09, 5/31/24, 4/03/26

DATE ADOPTED: 10/20/09

REFERS TO PROCEDURE NUMBER: PRO 2-07

- ~~1. Sexual harassment is a form of discrimination that violates Title VII of the Civil Rights Act of 1964.~~
- ~~2. Florida Statute 1000.05, which may be cited as the "Florida Educational Equity Act," states that "discrimination against students and employees in the Florida K-20 public education system (is) prohibited."~~
- ~~3. The law defines sexual harassment as any form of unwelcome sexual advances or requests for sexual favors, or any conduct of a sexual nature when such conduct creates to a reasonable person an intimidating or offensive working or educational environment, or interferes with work performance or educational opportunities. Sexual harassment can be physical (touching, gesturing), verbal (requests for a date or favors, lewd sounds, jokes), or visual (photos, posters); and the victim does not have to be of the opposite sex.~~
4. 1. The District Board does not tolerate any form of sexual harassment or related misconduct by its students, employees, applicants for admission and employment, and persons doing business with Lake-Sumter State College. Sexual harassment and related misconduct is unacceptable conduct and will not be tolerated.
 - a. Violation of this Rule by a student or an employee shall be grounds for disciplinary action up to and including dismissal for a student and termination for an employee.
 - b. Violation of this Rule by a non-student or non-employee shall be grounds for being barred from campus and/or from doing business with the College.
 - c. Students or employees who are found to have intentionally filed a false sexual harassment complaint will be disciplined up to and including dismissal if a student and termination if an employee.

- ~~5.~~ 2. The District Board ~~authorizes~~ **directs** the President, ~~or designee~~, to establish procedures to protect students and employees from sexual harassment. ~~while they are in the pursuit of their academic goals, duties and/or responsibilities.~~
- a. **The protocol for dealing with these acts, including timely investigations**
 - b. **disciplinary procedures for students, employees, applicants, and vendors**
 - c. **victims' rights and services for victims**
 - d. **confidentiality and voluntary confidential reporting**
 - e. **educational programs for students and employees**
- ~~6.~~ 3. **The District Board will not tolerate** retaliation against any person, student or employee, who has reported a complaint of sexual harassment ~~or related misconduct~~, or who has cooperated in the investigation of a complaint. ~~of sexual harassment, is a violation of this Rule.~~ A student or employee of the College who retaliates in any manner against another student or employee will be disciplined up to and including dismissal for a student or termination for an employee.

~~7. Reporting, Investigation and Resolution:~~

~~A complaint of sexual harassment may be filed at any time and shall be immediately investigated. If such harassment is found to exist, a prompt resolution of the matter shall take place. The confidentiality of allegations of sexual harassment shall be protected to the fullest extent possible.~~

- ~~a. Information on proper procedures for investigation and resolution of a sexual harassment complaint can be found in the Administrative Procedures Manual, PRO 2-07. The time limit for filing a discrimination complaint of any kind with the Equal Employment Opportunity Commission (EEOC) is 180 days after the violating act. A complaint of discrimination must be filed with the Florida Commission of Human Relations within 365 days of the violating act (see Section 760.11, Florida Statutes).~~
- ~~b. Students, employees and third parties are encouraged to promptly report complaints of sexual harassment to:~~

~~Executive Director of Campus Safety
Campus Safety Office
Student Services Bldg
Lake Sumter State College
9501 U.S. Highway 441
Leesburg, FL 34788-3950
352/365-3502~~

~~OR~~

~~AVP of Human Resources
Human Resources Department
Student Services Building
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Second Reading to Repeal Board Rule 2.07 Sexual Battery Agenda Item: 0526-17

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

Board Rule 2.07 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. The repeal of this Board Rule is due to duplicate and overlapping language in Board Rule 2.06. Since Board Rule 2.06 is being updated, this Rule can be repealed as the language within it will be encompassed in Rule 2.06.

Recommendation

Motion to approve repealing Board Rule 2.07 Sexual Battery.

LAKE-SUMTER STATE COLLEGE

BOARD RULE

TITLE: Sexual Battery **NUMBER:** 2.07

AUTHORITY: Florida Statutes 794.011; 704.024, **PAGE:** 1 of 1
1001.64(8)(F), 1001.65(22)

HISTORY: New - 10/21/92
Amended - 6/19/96, 5/20/08, 10/21/08

DATE ADOPTED: 10/21/08

REFERS TO PROCEDURE NUMBER: PRO 2-16

1. The District Board maintains that the criminal act of sexual battery, as defined by Florida Statutes 794.011, shall not be condoned. All such incidents at or in connection with a college sponsored or college related function, whether on or off campus, shall be reported to the appropriate person set forth in Procedure 2-16. The violator whether student or employee, will be subject to disciplinary action by the college under student disciplinary and employee disciplinary rules and procedures of the college with penalties up to and including expulsion as a student or termination of employment as an employee.
2. The President or designee shall establish procedures for responding to sexual battery violations, including, but not limited to, the providing of information regarding the rights of victims and the support services available to them; administrative procedures for the handling by the college of cases involving sexual battery; administrative proceedings, disciplinary actions, and penalties which may be imposed upon violators; and direction to encourage the victim to report an offense to law enforcement and procedures for the college to report an offense to law enforcement, as provided in Procedure 2-16, in cases where the victim will not do so. These procedures shall include disciplinary measures and directions on acquiring comprehensive support services for victims of sexual battery.
3. The President or designee shall ensure that college rule and procedures regarding sexual battery are provided to students and employees, which may be accomplished by implementing an educational program for students and employees to discourage and attempt to prevent sexual battery, to encourage reporting and the receipt of assistance by victims, as well as to educate students and employees of the college's disciplinary penalties and procedures.

New Program Approval: Electrical Pre-Apprentice Non-Credit Training Program

Agenda Item: 0526-18

Background/References

Per the Florida Statute 1001.64 (6), each Board of Trustees has the responsibility for the establishment and discontinuance of program and course offerings in accordance with law and rule; provision for instructional and noninstructional community services, location of classes, and services provided; and dissemination of information concerning such programs and services. New programs must be approved pursuant to s. 1004.03.

Summary

The College seeks approval to add an Electrical Pre-Apprentice Non-Credit Training Program with an anticipated launch summer 2026.

Recommendation

Motion to approve adding an Electrical Pre-Apprentice Non-Credit Training Program as written.

NEW PROGRAM APPROVAL REQUEST
Lake-Sumter State College Academic Programs
()

[Back to agenda](#)
ITEM: 0526-18

Credit Program Title: Electrical Pre-Apprentice Non-Credit Training Program

Length: 0 credits OR 240 non-credit contact hours

CIP number and title: 46.0302 Electrician

Program Start Date (upon Board of Trustees approval): May 20, 2026

Program Description:

To meet the surging infrastructure demands in Sumter County and the surrounding region, Lake-Sumter State College proposes a comprehensive, **240-hour Electrical Pre-Apprentice Non-Credit Training Program**. This initiative is designed to create a "ready-to-work" pipeline, transitioning students from foundational theory to residential application through a structured, three-part curriculum.

This **non-credit program** is strategically modeled after the rigorous curriculum frameworks provided by the **Florida Department of Education (FLDOE)**. While the program adheres to state-recognized educational standards to ensure high-quality outcomes, it is specifically designed as a **non-clock-hour program**, offering the institution greater flexibility in scheduling and delivery to meet the immediate needs of the local workforce.

This 240-hour program takes place over 6 weeks. The first two weeks provide 80 classroom instruction hours, while the remaining four weeks provide 80 hands-on lab instruction hours and 80 on-the-job training hours.

Justification:

The proposed Electrical Pre-Apprentice Non-Credit Training Program at the Sumter Center is a direct response to a critical labor shortage reported by regional electrical service providers. As Sumter County and the surrounding areas continue to experience unprecedented residential and commercial growth, the demand for skilled electrical labor has significantly outpaced the local supply.

Current industry partners have identified two primary obstacles to their business sustainability:

- **Capacity Constraints:** Local firms are increasingly forced to decline new contracts or delay project timelines due to a lack of qualified personnel at the Helper, Residential, and Commercial levels.
- **Skill Gaps:** There is a pressing need for a standardized training pipeline that ensures new hires possess not only foundational safety and wiring knowledge but also the specialized hands-on proficiency required for immediate field integration.

By implementing this tiered, non-credit program—modeled after the Florida Department of Education standards—Lake-Sumter State College will provide the scalable workforce solution local businesses need to meet current demand and expand their operations. This program transforms the Sumter Center into a vital economic engine, ensuring that the local construction and service industries are supported by a steady influx of high-skilled, "work-ready" professionals.

Alignment with LSSC's Mission

This electrician training program is a direct extension of **Lake-Sumter State College's (LSSC) Strategic Plan 2023–2026**, specifically targeting the core mission to "transform lives and futures throughout our community."

The proposal aligns with LSSC's institutional pillars in the following ways:

1. Workforce Development & Economic Impact

The primary goal of the current strategic plan is to **align programs with employer demand** and

accelerate career placement.

- **LSSC Mission Alignment:** By creating a pipeline for "ready-to-work" helpers and technicians, the program directly contributes to the local economic engine, ensuring Sumter County businesses can grow without being throttled by labor shortages.

2. Access and Affordability

LSSC strives to be the "community's college of choice" by maximizing access.

- **Non-Credit Flexibility:** The non-credit, non-clock-hour format allows the college to offer this training at a lower barrier to entry than traditional degree tracks.
- **Hybrid Delivery:** The online/hybrid format for the "Electrician Helper" course mirrors the college's objective to **maximize access to programs**, allowing working students to begin their training without sacrificing their current income.

3. Student Learning and Success

A key performance indicator for LSSC is **accelerating credential attainment**.

- **Program Format:** Rather than a long, multi-year commitment, this program provides quick credentials with employment. A student can complete the 240-hour program while working and immediately possess a tangible, employable skill set. This reflects the college's goal to **improve student completion rates** by providing clear, manageable pathways to professional certification.

4. Community Partnership

LSSC values **collaboration** as a core value.

- **Industry Integration:** This program isn't built in a vacuum; it is designed to be a joint venture with partner electrician service companies. This fulfills the college's vision to be a **hub for career training** that is deeply embedded in the local industry fabric.

Programmatic Advantages

The non-credit nature of this program offers several strategic advantages over traditional degree-seeking paths or long-term clock-hour programs. These advantages benefit the institution, the students, and the industry partners simultaneously.

1. Rapid Workforce Entry

Traditional vocational programs often require completion of the entire program before a student is considered "employable."

- **The Advantage:** This program provides on-the-job training after the first 80 hours (two weeks) of classroom training.
- **Impact:** This allows students to begin working as Electrician Helpers while simultaneously completing their Residential and Commercial training, while on the job with their employer.

2. Institutional Agility (Non-Clock-Hour Flexibility)

Operating as a non-credit, non-clock-hour program removes much of the administrative rigidity associated with federal financial aid (Title IV) clock-hour requirements.

- **The Advantage:** The college can adjust start dates, modify curriculum delivery methods, and update equipment more rapidly to stay current with changing National Electrical Code (NEC) standards without lengthy state-level re-approval processes.
- **Impact:** LSSC can pivot based on real-time feedback from the Board of Trustees and industry partners.

3. Optimized Resource Utilization at Sumter Center

The hybrid delivery of the 240-hour course maximizes the efficiency of the physical campus.

- **The Advantage:** The **Electrician Helper** course (Phase I) can be conducted with minimal lab footprint. This reserves the specialized, high-cost lab space at the Sumter Center for the intensive **Residential** and **Commercial** (Phases II & III) hands-on training.
- **Impact:** This allows for higher "throughput," enabling the college to run multiple cohorts simultaneously without overcrowding physical facilities.

4. Lower Barrier to Entry for Non-Traditional Students

Because this is a non-credit program, the application and enrollment process is significantly more streamlined than for academic degree programs.

- **The Advantage:** It appeals to "career-switchers" or adult learners who may be intimidated by

traditional college admissions but are seeking high-wage, high-demand technical skills.

- **Impact:** Expands the college’s reach into a demographic that might not otherwise consider higher education.

5. Employer-Driven Quality Control

The curriculum alignment with Florida Department of Education standards ensures that even though the program is non-credit, it maintains high academic and professional rigor.

- **The Advantage:** Partner companies are guaranteed that a student who completes the program will meet their requirements for new, work-ready helpers.
- **Impact:** This builds long-term trust with service providers, who can rely on the LSSC "brand" for their hiring needs.

Labor Market Demand (*State College Projections Portal - <https://www.floridajobs.org/workforce-statistics/products-and-services/state-colleges-projections-portal>*):

SOC Title	2025	2033	Growth	Percent Growth	Total Job Openings
47-2111 Electricians	964	1,125	161	16.7	891

DRAFT Program Course List (if available):

Program curriculum:

Phase 1: The Electrician’s Helper (Weeks 1–2)

The first two weeks are conducted entirely in a focused classroom and lab environment. Students build the essential "helper" toolkit, ensuring they are productive and safe from their first moment on a job site. Key areas of focus include:

Job Site Safety: OSHA standards, personal protective equipment (PPE), and ladder safety.

Tool Identification & Mastery: Professional use of multimeters, wire strippers, benders, and power tools.

Material Recognition: Understanding various wire gauges, conduits, boxes, and fittings.

Foundational Theory: Introduction to circuitry, basic Ohm’s Law, and reading blueprints.

Phase 2: Residential & Commercial Integrated Training (Weeks 3–6)

The final four weeks utilize a daily split-shift model to ensure that theory is immediately reinforced by practice. Students spend their mornings in the classroom and their afternoons on an actual job site.

While the primary focus remains on Residential Construction—covering rough-ins, trim-outs, and service entrances—the curriculum also introduces Commercial Skills, such as metal clad (MC) cabling and basic 3-phase systems.

Morning Session (Classroom/Lab): Daily 4-hour instructional blocks focus on diving deeper into National Electrical Code (NEC) requirements, complex circuit troubleshooting, and the technical specifications of residential and commercial systems.

Afternoon Session (On-the-Job Training): Daily 4-hour sessions take place on an actual job site, fully supported by the student’s employer. This OJT component allows students to apply the morning’s lessons in a live construction environment under the mentorship of experienced journey-level electricians.

Marketing and Recruitment Plan:

Initial students in this program are current new hires of our partner Electrical Services providers. Partners will be a major driver of marketing and recruiting, with the primary focus on fulfilling their employee training needs. To increase enrollment and act as a conduit to connect students with job opportunities, Lake-Sumter can also leverage its marketing and recruitment services to advertise the opportunity and connect potential students with partner employers.

3-year Estimated Program Budget (confer with VP of Enrollment and VP of Finance):

	Projected Fall 2026	Projected 2027-2028	Projected 2028-2029	Projected 2029-2030		
Enrollment	15	45	45	45		
Cost per Student	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00		
Revenue:						
Projected Tuition Revenue	\$ 7,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	Tuition Rate per course:	\$ 500.00
Grant Funds	\$ -	\$ -	\$ -	\$ -	Classes per program	1
Subtotal	\$ 7,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	Total Program Cost	\$ 500.00
					Assuming 15 cap per course	
					Assuming we start a new cohort each semester, and each student completes the program uninterrupted in that semester.	
Expense:						
Instructor	\$ 3,326.40	\$ 9,979.20	\$ 9,979.20	\$ 9,979.20	Initial program design consultant	\$40 per hour for 45 hours
Program Design Consultant	\$ 1,800.00	\$ -	\$ -	\$ -	Equipment donated: potential grant.	
Marketing	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	SES tool for each student	
Equipment	\$ 1,275.00	\$ 3,825.00	\$ 3,825.00	\$ 3,825.00	Instructor pay per hour (based on pay/hour for the lineworker/COL program)	\$ 20.79
Ed/Office Materials/Supplies	\$ 250.00	\$ 500.00	\$ 500.00	\$ 500.00	Classroom hours per cohort	100
Subtotal	\$ 7,651.40	\$ 15,304.20	\$ 15,304.20	\$ 15,304.20	CVT Hours per cohort	80
Net Margin	\$ (151.40)	\$ 7,195.80	\$ 7,195.80	\$ 7,195.80		

New Program Approval: Bachelor of Applied Science in Community Wellness, Sport, and Tourism

Background/References

Per the Florida Statute 1001.64 (6), each Board of Trustees has the responsibility for the establishment and discontinuance of program and course offerings in accordance with law and rule; provision for instructional and noninstructional community services, location of classes, and services provided; and dissemination of information concerning such programs and services. New programs must be approved pursuant to s. 1004.03.

Summary

The College seeks approval to add a Bachelor of Applied Science in Community Wellness, Sport, and Tourism with an anticipated launch fall 2027.

Recommendation

Motion to approve adding a Bachelor of Applied Science in Community Wellness, Sport, and Tourism as written.

New Program Approval Request
Bachelor of Applied Science: Community Sport, Health, and Wellness

NEW PROGRAM APPROVAL REQUEST
Lake-Sumter State College Academic Programs

Credit Program Title:

Bachelor of Applied Science in Community Wellness, Sport, and Tourism

Length:

120 credits

CIP number and title:

31.0504 Sport and Fitness Administration/Management

Program Start Date (upon Board of Trustees approval):

Fall 2027

Program Description:

The Bachelor of Applied Science in Community Wellness, Sport, and Tourism prepares students to become leaders in the community in the areas of wellness, sport, and tourism. Through courses and experiential learning opportunities, students are equipped to formulate meaningful lifestyle change initiatives by helping individuals, athletes, and organizations decrease health risks, promote healthy behaviors, transform total wellness, and strengthen tourism initiatives throughout Lake and Sumter Counties. Graduates will enter the workforce equipped with comprehensive knowledge across diverse aspects of wellness, sport, and tourism, enabling them to strengthen community connections, drive economic growth, and effectively integrate wellness initiatives within sport and tourism sectors. The program provides high-quality didactic, experiential education to develop the knowledge and expertise expected of industry professionals.

Students are prepared to engage in careers that lead and enhance community wellness; monitor data and statistics related to industry trends; educate/coach individuals and the community on enhancing overall health, wellbeing, and sport; and administer/manage programs, facilities, and services in various sport, tourism, and wellness organizations. The program will provide trained professionals to work with and assist Central Florida residents in making informed health decisions that will impact and improve their quality of life. Additionally, the program will produce trained professionals in Community Wellness, Sport, and Tourism who will train, mentor, and positively influence Central Florida adults, students, athletes, and organizations, reducing health risks and improving longevity. Instruction emphasizes industry standards, ethical and legal responsibility, cultural responsiveness, and evidence-informed decision-making.

**New Program Approval Request
Bachelor of Applied Science: Community Sport, Health, and Wellness**

Successful completion of the Bachelor of Applied Science in Community Wellness, Sport, and Tourism qualifies graduates to enter the workforce in the following professions: events and competitions director, recreation director, sport administration, wellness and sport coaching, wellness and coaching manager, amateur and/or professional sports and organizations, health and exercise specialist. The requirement of industry driven certifications prior to graduation will increase employment opportunities in wellness facilities, sports clubs, professional and amateur sport organizations, sporting facilities, high school and collegiate coaching.

The program focuses on providing both in-person and online classroom instruction combined with experiential learning opportunities and practical application projects in each major course. Courses are directly aligned with industry standards and delivered sequentially to increase student knowledge and competency. Additionally, the completion of a 120 hour, 3 credit, practicum, provides valuable field experience that is vital to workforce entrance upon graduation.

Justification:

The establishment of a Bachelor of Applied Science in Community Wellness, Sport, and Tourism degree at Lake-Sumter State College is justified by documented regional workforce demand and barriers to educational access for residents of Lake and Sumter counties. Central Florida, Region 12, employment projections demonstrate significant growth in multiple areas of Wellness, Sport, and Tourism establishing a strong need for a program that encompasses all three areas, preparing students to enter the workforce, following degree completion.

Despite strong demand, no bachelors program in Community Wellness, Sport, and Tourism is located within Lake or Sumter counties. Existing programs in Orlando and Gainesville offer individual Sport Management, Exercise Science, and Hospitality & Tourism degrees; however, no institution in central Florida offers the unique multi-dimensional combination of Wellness, Sport, and Tourism. Additionally, these programs require a significant commute for Lake and Sumter-County students that when combined with higher tuition costs, there represents an access and affordability barrier to student's ability to obtain a degree that will strengthen and support local workforce development.

Central Florida offers a unique wellness, sport, and tourism environment, with over 40 premier sports venues, 180 youth sports clubs, and an extensive network of dedicated health and wellness facilities, demonstrating significant opportunity for employment. The South Lake County area hosts a wide range of local and national events annually, generating sustained demand for workers in community wellness, sport and tourism. Additionally, 57.2% of Sumter County residents and 26.6% of Lake County residents are 65 years and older, which affords many opportunities for students to impact the aging population, providing quality wellness education and coaching. LSSC has the opportunity to create a program that delivers exceptional education combined with experiential learning, preparing students to meet the needs of the fast-growing Wellness, Sport, and Tourism industry. Florida continues to lead the nation with the highest economic impact generated by sports tourism, demonstrating

**New Program Approval Request
Bachelor of Applied Science: Community Sport, Health, and Wellness**

continued workforce demand and educational need. Moreover, health and exercise specialist, fitness and wellness coordinator, and wellness program manager market analysis demonstrates sustained need and growth in Central Florida. This program will provide a continuous source of trained professionals in Community Wellness, Sport, and Tourism to assist in helping to decrease disease risk, promoting healthy choices, and instill positive change in the Lake and Sumter community. Additionally, through program partnerships, experiential learning opportunities, and industry-recognized certifications, students can transition seamlessly into the workforce with hands-on experience and classroom-based expertise.

The proposed Community Wellness, Sport, and Tourism aligns with LSSC's long-term strategic direction to respond to documented regional workforce needs. The College already possesses foundational instructional and operational infrastructure, technology support, academic services, and interprofessional learning environments, that can effectively support Community Wellness, Sport, and Tourism program development. These institutional strengths position LSSC to deliver a high-quality program that meets accreditation expectations and contributes meaningfully to the region's wellness, sport, and tourism ecosystem.

In summary, the Community Wellness, Sport, and Tourism is justified by workforce demand, accessibility constraints, and LSSC's ability to deliver high-quality education. Development of this program provides students in Central Florida an opportunity to be a part of a pivotal program that will meet an established workforce need in a unique, multi-dimensional way, further advancing the Wellness, Sport, and Tourism in Lake and Sumter counties.

Alignment with LSSC's Mission:

The proposed Bachelor of Applied Science in Community Wellness, Sport, and Tourism cohesively aligns with Lake-Sumter State College's mission of transforming lives and futures throughout our community. The program expands access to a high-demand career pathway where graduates can transform lives by improving individual's health, creating longevity and impacting the community through wellness.

The program prepares graduates for immediate entry into the Community Wellness, Sport, and Tourism field across central Florida. This directly supports regional workforce development and reinforces LSSC's role as a trusted provider of high-quality education.

Additionally, the program represents LSSC's core values-Care, Communicate, Collaborate, and Celebrate. The Community Wellness, Sport, and Tourism education stresses the importance of demonstrating high-quality care and concern for each individual. Communication is vital to successful implementation of care through mentorship of athletes, individuals, and promotion of a healthy lifestyle. Collaboration is strongly encouraged through partnership, advisory board participation, LSSC AA, AS, and BS programs, and community engagement. The program also provides the College opportunities to celebrate the impact and influence graduates will have on the wellness, sport, and tourism community in Central Florida.

**New Program Approval Request
Bachelor of Applied Science: Community Sport, Health, and Wellness**

Overall, the Community Wellness, Sport, and Tourism program is aligned with LSSC's mission, values, and strategic plan through expanding educational access, meeting the needs of the Wellness, Sport, and Tourism community, and strengthening the regional workforce.

Programmatic Advantages:

The proposed Community Wellness, Sport, and Tourism Program affords multiple advantages for Lake-Sumter State College, its students, and the surrounding area. First, the program responds to a well-recognized workforce demand driven by population growth, the expansion of community health and wellness services, rising sport tourism activity, and the increasing prevalence of cardiovascular disease, health-risk factors, and obesity. By developing a Central Florida educational pathway focused on Community Wellness, Sport, and Tourism, LSSC will strengthen its role in the community by promoting healthy living and longevity. This initiative will also establish lasting influence on young athletes while supporting the growth of sport tourism throughout Lake and Sumter counties.

Second, the program strengthens LSSC's presence by offering a unique program that is the first of its kind in Central Florida. Coursework aligns with anatomy and physiology, psychology, and other sport and health courses that are currently offered or have previously been offered by the College. This alignment enhances instructional efficiency and enables the program to make effective use of existing academic support services.

Third, the program also addresses a distinct workforce demand, requiring certification for students entering into the Wellness, Sport, and Tourism industry. Students will be required to obtain one industry certification prior to graduation. State of Florida Coaching Endorsement, USA Soccer Level 1, USATF Level 1, USA Volleyball, Certified Wellness Practitioner or Coach, and Sports Tourism Strategist are just a few examples of industry certifications students can pursue with a BAS in Community Wellness, Sport, and Tourism. In addition to certification, the program also requires over 120 hours of practical, job-related, industry experience through a required practicum course. Students may also choose to complete a final practicum where they will receive 240 hours of practical, job-related, industry experience. As a result, students will be highly marketable upon completion of their BAS degree, allowing seamless entry into the workforce.

Fourth, the program will form partnerships between the College and the regional Wellness, Sport, and Tourism organizations. These partnerships will provide affiliation with current industry trends and expectations required of graduates in the Wellness, Sport, and Tourism landscape. Additionally, community partnerships will strengthen and enhance opportunities for students to enter the workforce through practical, experiential learning experiences, thus increasing employability.

Finally, the Community Wellness, Sport, and Tourism Program enhances the College's

**New Program Approval Request
Bachelor of Applied Science: Community Sport, Health, and Wellness**

strategic position as a regional leader in workforce development. As demand for wellness, sport, and tourism services continues to increase in response to local population growth, aging demographics, increased sport tourism, and decreased health among individuals, the program enables LSSC to respond proactively by preparing graduates who are trained locally and positioned to serve their communities.

Background/References

In accordance with statutory requirements from Sections (ss.) [1007.25](#) and [1007.55](#), Florida Statutes (F.S.), all public postsecondary institutions must annually review their general education course offerings to ensure compliance with the content, principles and standards required for general education courses in the state of Florida. Guidance regarding implementation of the statutes is provided in Florida Administrative Rule 6A-14.0303 General Education Core Course Options. Upon completion of their reviews, each institution's Board of Trustees must approve their institution's general education course list. The revised list along with the certification form signed by the college President and Board Chair must be submitted to the Articulation Coordinating Committee by May 29, 2026.

Summary

At its April 17, 2026, meeting, the State Board of Education voted to remove all lower-division Sociology courses from Florida College System General Education offerings, effective fall 2026. Subsequently, the Chancellor of the Florida College System notified the President of Lake-Sumter State College (LSSC) that the General Education course list previously approved by the Board of Trustees on June 18, 2025, required revision to remove SYG 2000 Introduction to Sociology. No other changes were made. The remaining state core General Education courses continue to align with the requirements outlined in Florida Administrative Rule 6A-14.0303, General Education Core Course Options. LSSC's revised General Education course list is presented for approval by its Board of Trustees.

Recommendation

Motion to approve LSSC's revised 2026-27 General Education course offerings as listed in the attached documentation.

Background/References

Florida Statute 1008.47 governs accreditation requirements for Florida College System institutions. The statute requires each public postsecondary institution to maintain accreditation with an accrediting agency that is recognized by the U.S. Department of Education (USDE). Accreditation serves as the primary state mechanism for assuring academic quality, institutional effectiveness, and continued eligibility for federal student financial aid programs. Prior to 2026, the statute required institutions, in the year following reaffirmation or a fifth-year review, to seek and obtain accreditation from an accrediting agency identified by the State Board of Education or the Board of Governors. This requirement was limited to a one-time accreditation change and was subject to specific reporting and candidacy provisions.

Description

During the 2026 Legislative Session, the Florida Legislature enacted House Bill 1279, which amended multiple sections of the Florida Education Code, including F.S. 1008.47. HB 1279 was signed into law in May 2026 and is effective July 1, 2026.

As amended, the statute extends the timeline for seeking and obtaining a new accrediting agency. Institutions now have up to three years following reaffirmation or submission of the fifth-year report to seek and obtain accreditation from an eligible accreditor, rather than being limited to the single year immediately following those milestones. This change provides institutions with additional flexibility for planning and evaluation while preserving the requirement for continuous accreditation.

Current institutional accreditor:

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Upcoming requirement:

LSSC's Fifth-Year Report is due September 8, 2026

Accreditation status:

LSSC remains fully accredited and in good standing

The statutory changes do not require LSSC to change accreditors at this time. Rather, they establish a longer planning for the Board of Trustees to consider alternative accreditor options.

Recommendation

This item is for information purposes only.

2023-2026 Strategic Plan Update Year 3 Summary

Agenda Item: 0526-22

Background/References

Per Florida Statute 1001.64 (14), each District Board of Trustees shall develop a strategic plan specifying institutional goals and objectives for the College.

Description

The strategic plan identifies the College's priorities and goals over the next three years from 2023-2026. The College's 2023-2026 Strategic Plan was previously approved by the District Board of Trustees in June 2023. The Strategic Plan and Year 3 Summary will be presented at the meeting for review and project progression.

Recommendation

This item is for informational purposes only.

2023-2026 Strategic Plan

ACCESS

Recruitment & Enrollment

- **34.2% increase in student applications** in fall and spring from 24-25 to 25-26 with growth from across Lake and Sumter Counties
- **24.5% credit student enrollment growth** in both 24-25 and 25-26
- Designated as the **fastest growing state college in the Florida College System** for two years in a row
- Two consecutive years of **20%+ growth in FTE**
- **12,000+ total students expected in 25-26** (10,200 credit students and 2,000 non-credit students)

Affordability

- **\$665 is the average out-of-pocket cost** to attend per semester after financial aid and scholarships
- **\$1.8 million in Foundation scholarships** were awarded in 2025
- Since opening in August 2025, the Lakehawks Harvest Food Pantry has served **864 students** and provided **5616 pounds**, equivalent to over 8,400 meals.

Plan In Review

- **Since 2023, credit enrollment has grown by 65.3%** (4000+ students) and **FTE has increased by 70.5%**, meaning current students are taking more classes

WORKFORCE DEVELOPMENT

Job Placement

- **86% job placement rate for AS programs**, which is 6% higher than the state average.

Partnerships

- **Employers have invested over \$3.1 million in LSSC programs and scholarships** since 2023 in industries including health care, energy, engineering, and education

STUDENT LEARNING & SUCCESS

Student Success

- **71% fall-to-fall FTIC retention rate** for full-time students, current state average for fall to fall retention is 64%.
- **Math course pass rates are 61%** for 25-26, a 2% increase from last year
- Since 2023, **math course pass rates have improved 4%**

Completion

- **150% Completion rate is 49.3%** this year, up from 47% in 2023
- Since 2023, the **annual number of graduates has increased 68%**, showing completion rates increasing alongside enrollment growth

LEARNING AND WORK ENVIRONMENT

Employee Engagement

- Hosting regular employee town halls with President and Vice-Presidents
- Conducting annual climate survey & employees provided feedback on the next strategic plan

Professional Development

- Dedicated and ongoing faculty professional development opportunities on an array of topics
- Providing leadership training to support management skills and culture-building

Employee Net Promoter Score

- **+65** based on December 2025 survey, measuring how likely employees are to recommend with anything above +50 being excellent and highly likely.

2026-2031 Strategic Plan

Agenda Item: 0526-23

Background/References

Per Florida Statute 1001.64 (14), each District Board of Trustees shall develop a strategic plan specifying institutional goals and objectives for the College.

Description

The strategic plan identifies the College's priorities and goals over the next five years from 2026-2031. The College's 2026-2031 Strategic Plan will be presented at the meeting.

Recommendation

Motion to approve the 2026-2031 Strategic Plan as written.

Lake-Sumter State College

Strategic Plan 2026–2031

Our Shared Commitment

The 2026–2031 Strategic Plan focuses on expanding opportunity, improving student success, and ensuring education leads to meaningful careers and economic mobility. Together, these priorities ensure students can access our programs, progress to completion, and graduate prepared to make an impact.

STUDENT ACCESS, SUCCESS & CAREER OUTCOMES

When students access our institution and succeed in their learning, they launch rewarding careers, pursue further education and improve their economic mobility.

Priority: ACCESS

Maximize access to programs and services by meeting students where they are—geographically, financially, and operationally.

Strategic Focus

- Explore and expand flexible program modalities (including hyflex)
- Maintain affordability and cost transparency
- Deliver a customer-service-focused enrollment experience
- Provide a strong, data-informed regional presence

How We Measure Success

- Enrollment metrics
- Applicant conversion rate
- Average amount students pay to attend
- Expansion of programs/classes and completion-based ROI

Priority: STUDENT LEARNING & SUCCESS

Engage students in their success and improve learning outcomes through aligned pathways, credentials, and holistic support.

Strategic Focus

- Increase retention and completion rates
- Improve foundational learning, starting with math success

- Expand credentials and industry certifications
- Align learning with student goals and career readiness
- Provide coordinated, holistic student support

How We Measure Success

- Retention and completion rates
- Gateway course pass rates
- Course pass rates, including math courses
- Industry certifications and credentials earned

Priority: WORKFORCE READINESS

Accelerate career placement and economic impact by aligning education with employer demand and community needs.

Strategic Focus

- Strengthen employer and community partnerships
- Develop skills for high-paying, in-demand jobs
- Expand internships and applied learning opportunities
- Improve and accelerate job placement
- Prepare students to contribute to workforce and community impact

How We Measure Success

- Job placement rate
- New programs created to meet local demands
- Improvements to existing programs
- Industry certifications and credentials earned
- Economic impact based on impact studies

LEARNING & WORK ENVIRONMENT

The Foundation for Success in a People-Centered Approach

A strong learning and work environment enables student success, workforce alignment, and institutional excellence. We will be known as a great place to learn and work, grounded in purpose, belonging, and continuous growth.

Priority: LEARNING & WORK ENVIRONMENT

Cultivate a culture of support, service, belonging, and purpose where people are engaged, developed, and excited to contribute.

- Build a strong, purpose-driven culture
- Focus on People, Process, Place, and Program to support excellence
- Foster belonging, engagement, and collaboration
- Support professional and personal growth through development opportunities
- Encourage participation in professional development aligned to career growth

How We Measure Success

- Employee retention
- Professional development plans in place
- Participation in professional development activities
- Improved climate survey results related to strategic focus

Why Environment Matters

- Students experience clear pathways, strong support, and meaningful outcomes
- Employers gain a skilled, prepared workforce
- Communities benefit from increased economic impact and highly engaged graduates
- College employees work in an environment that values purpose, growth, and belonging

SHARED STRATEGIC PROMISE

Access gets you in the driver's seat. Learning fuels the engine. Culture steers the journey.

Access = entry/on-ramp (puts students behind the wheel)

Learning = fuel source (provides the energy to move forward)

Culture = steering/navigation (guides sustained direction and keeps everyone on course)

Continuing Construction Services RFQ 26-03 Most Qualified Firm Selection

Agenda Item: 0526-24

Background/References

Construction management services are needed for miscellaneous projects at the campus locations in both Lake and Sumter Counties. Projects with budgets not exceeding \$7,500,000 can be assigned to contractors qualified and selected under Florida Statute 287.055. Establishing continuous service agreements provides a timely and cost-effective approach to minor construction, rehabilitation, and renovation project completion.

Description

LSSC issued Request for Qualifications 26-03 (RFQ), Continuing Construction Management Services for Projects with Budgets Not Exceeding \$7,500,000. LSSC received 17 responses to the RFQ. The qualification submittal packages were reviewed by a Selection Committee in a two-step process which combined the scores of the written material submitted with the scores from the subsequent presentations/interviews conducted. The ranking of the written submittal packages resulted in a shortlist of the 13 most qualified responses. After the presentations/interviews, the 13 firms were ranked in order of the most qualified. The Selection Committee along with College Administration assessed that the top 8 most qualified firms met the immediate project needs as well as the potential project needs spanning the lifecycle of the resulting agreements. The following firms are listed in the order of most qualified rankings as identified by the Selection Committee:

1. D.E. Scorpio Corporation
2. Charles Perry Partners, Inc. (CPPI)
3. Ajax Building Company, LLC
4. BBI Construction Management, Inc.
5. A.D. Morgan Corporation
6. Foresight Construction Group, Inc.
7. Nicholas & Associates, Inc.
8. SEMCO Construction, Inc.

It is recommended that this list of the most qualified contractors be approved and authority delegated to the President and President's designees to enter into contract negotiations for continuing construction services in accordance with RFQ 26-03.

Recommendation

Motion to approve the Continuing Construction Services RFQ 26-03 Most Qualified Firm Selection as written.

2026-2028 Board Attorney Agreement Amendment

Agenda Item: 0526-25

Background/References

The District Board of Trustees maintains an agreement with the Law Office of Anita Geraci-Carver for legal services.

Description

The term of the agreement will end June 30, 2026. An amendment follows to extend the term of the agreement to June 30, 2028.

Recommendation

Motion to approve the 2026-2028 Board Attorney Agreement Amendment for services with Anita Geraci-Carver, PA. as written.

AMENDMENT TO AGREEMENT

This Agreement is made by and between the **LAW OFFICE OF ANITA GERACI-CARVER, P.A.**, (hereinafter referred to as ATTORNEY), 1560 Bloxam Avenue, Clermont, FL 34711, and the **DISTRICT BOARD OF TRUSTEES OF LAKE-SUMTER STATE COLLEGE** (hereinafter referred to as BOARD).

WHEREAS the Board and the Attorney entered into an agreement on July 1, 2016 (the "Original Agreement") which has been extended by the parties.

WHEREAS, the current term ends June 30, 2026.

WHEREAS the parties hereby agree to extend the term of the agreement in accordance with the terms of the Original Agreement as well as the terms provided herein.

In mutual consideration of the mutual covenants contained herein, each party agrees to the following:

- The term is hereby extended through June 30, 2028.
- The hourly rate for services for the term remains set at \$250 per hour.
- All other terms of the Original Agreement remain in effect.

Law Office of Anita Geraci-Carver, P.A.,
A Florida corporation,

By: _____
Anita Geraci-Carver, Esq. Date
President

Tim Morris, Vice- Chair Date
District Board of Trustees

2026-27 Facility Use and Lease Addendum Pinecrest Academy, Inc

Background/References

Pinecrest Academy Inc. has been leasing space in classrooms in the Cooper Memorial Library and Building 1 on the South Lake Campus for the last six school years and has been paying based on the mutually agreed upon space usage. Pinecrest Lakes Prep currently has about 250 9th-12th grade students on the LSSC South Lake Campus.

Per Florida Statute 1001.64 (37) the Board of Trustees may purchase, acquire, receive, hold, own, manage, lease, sell, dispose of, and convey title to real property, in the bests interests of the Florida College System institution.

Summary

Pinecrest Academy Inc. leadership has approached LSSC to request an extension of the Facility Use and Lease Agreement. Pinecrest would have a similar number of students that are currently on the South Lake Campus next year as 9th-12th grade students. A majority of the senior class are taking dual enrollment courses at LSSC.

The 2026-2027 lease is for 16,796 sq. ft. in Bldg. 1, Cooper Memorial Library, and the outdoor basketball/pickleball court at \$41.00 sq. ft. for a total amount of \$688,636. In addition, if Pinecrest requests other spaces for special events or testing they will pay the public rental rate per ½ day through the Events department.

Recommendation

Motion to approve the 2026-27 Facility Use and Lease Addendum Pinecrest Academy, Inc as written.

2026-2027 School Year
ADDENDUM TO FACILITY USE AND LEASE AGREEMENT
Between
LAKE-SUMTER STATE COLLEGE and PINECREST ACADEMY, INC.

This Addendum is made and entered this _____ day of May, 2026 by and between Pinecrest Academy Inc., a Florida not for profit corporation, (hereafter referred to as "PINECREST") located at 6340 Sunset Dr., Miami, FL 33143 and LAKE-SUMTER STATE COLLEGE ("LSSC") a political subdivision of the State of Florida located at 9501 U.S. Hwy.441, Leesburg, FL 34788.

WHEREAS, the parties entered into an agreement on June 24, 2020. (the "Original Agreement");

WHEREAS, the parties subsequently entered into an Addendum to that Agreement in June 2024, thereby extending the original lease term through the 2024-2025 school year, and in June of 2025 thereby extending the original lease term through the 2025-2026 school year. (Addendum to Facility Use and Lease Agreement);

WHEREAS, the parties hereby agree to extend the term of the Addendum to the Original Agreement in accordance with the terms of the Original Agreement as well as the terms provided herein.

In mutual consideration of the mutual covenants contained herein, each party agrees to the following:

- The 2025-26 School Year Addendum ends on June 1, 2026.
- The leased space would accommodate 9th, 10th, 11th, and 12th grade students for the 2026-2027 school year.
- The term of this Agreement may be extended with the consent of the Board of Trustees on terms mutually agreeable to the parties in the form of a written amendment.
- The square feet of space that LSSC shall make available and lease will be based on usage as listed on Appendix A. PINECREST will lease 16,796 square feet of space located in Cooper Memorial Library, Building 1, and the shared outdoor basketball/pickleball court on the LSSC South Lake Campus as referenced in Appendix A to this Addendum.
- PINECREST will pay an annual school year rental fee of \$41.00 per sq. ft. of the space defined in the above-referenced Appendix A. This includes the space lease plus a loss of revenue fee.
- The term is hereby extended for one (1) academic year through June 1, 2027.
- This agreement is non-renewable, and no extensions will be granted without the express approval of the Board of Trustees and the President.

All other terms of the Original Agreement remain in effect.

Mr. Carlos Alvarez, Chairman
Pinecrest Academy, Inc.

John Temple, President
Lake-Sumter State College

Appendix A: 2025-2026 PLMH Leased Spaces		
South Lake Campus Building	Room #	Sq. Ft.
BLDG 1	107	75
BLDG 1	108	900
BLDG 1	109	79
BLDG 1	110	79
BLDG 1	111	900
BLDG 1	114	929
BLDG 1	116	114
BLDG 1	117	922
BLDG 1	118	1,200
BLDG 1	118A	263
BLDG 1	118B	78
BLDG 1	122	1,107
BLDG 1	123	100
BLDG 1	124	98
BLDG 1 - 450 sq. ft. 50%	125	225
BLDG 1	126	802
BLDG 1	133	115
BLDG 1	134	129
BLDG 1	135	375
BLDG 1	136	440
BLDG 1	137	460
BLDG 1	138	103
BLDG 1	141/142	169
BLDG 1	143/144	169
BLDG 1	145	136
BLDG 1	146	324
BLDG 1	147	68
BLDG 1	148	1,576
CML	118	860
CML	119	860
BLDG 1-Dedicated Corridor	162	688
BLDG 1-Dedicated Corridor	160	272
BLDG 1-Dedicated Corridor	159	321
BLDG 1-Dedicated Corridor	157	563
CML-Dedicated Corridor	Part of 107	532
Basketball Court - 3,060 sq. ft. 25% use		765
Total Allocated Space		16,796
Rate per sq/ft per school year		\$41.00
Rent thru June 1 , 2026		\$688,636.00
Patio is not included since they are not solely used by PLMH.		
Rent of CML 108 A/B or other LSSC spaces per 1/2 day.		

Orlando Health South Lake Hospital Legends Way Complex Agreement Termination Request

Background/References

LSSC, Lake County, and (Orlando Health) South Lake Hospital entered into an Interlocal Agreement in October of 2007 whereby parties entered into a 25-year agreement to fund and develop the softball complex on the LSSC property on the South Lake Campus.

According to Florida Statutes 1001.64 (5); Each board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution. Such authority may include placing restrictions on activities and on access to facilities, firearms, food, tobacco, alcoholic beverages, distribution of printed materials, commercial solicitation, animals, and sound.

Summary

There is interest from Orlando Health South Lake Hospital (SLH) to terminate the 3-party Interlocal Agreement as they have not been heavily involved with the complex in over 5 years yet have management responsibilities of the complex. LSSC initially rejected the SLH termination of the agreement in order to have the LSSC Board of Trustees discuss and take action on the Interlocal Agreement.

There has been discussion of a \$100,000 sponsorship donation from SLH to the LSSC Foundation, Inc. to support the improvements to the complex in exchange for advertising. There is also current litigation against many parties associated with the complex due to an accident at the complex. LSSC would request SLH to continue to be involved with the litigation.

If the 2007 Interlocal Agreement is terminated, then it terminates multiple agreements where PFXA, Inc. is a party, including the management and maintenance of the complex it has with SLH. LSSC would then have the ability to directly contract with a sports facility vendor to operate and maintain the complex if it chooses.

Recommendation

It is recommended that the District Board of Trustees take action on this item.

VIA Email

March 30, 2026

Board of Lake County Commissioners
Jennifer Barker, Lake County Manager
Jennifer.barker@lakecounty.fl.gov

Board of Trustees, Lake-Sumter Community College
John Temple, President
templej@lssc.edu

Re: Interlocal Agreement dated October 2, 2007 (the "Agreement")

To Whom It May Concern,

There is currently an agreement between Board of Lake County Commissioners ("County"), Board of Trustees, Lake-Sumter Community College ("Lake-Sumter") and South Lake Hospital, Inc. ("SLH") whereby the parties entered into a 25-year arrangement to fund and develop the softball complex on Lake-Sumter's college campus.

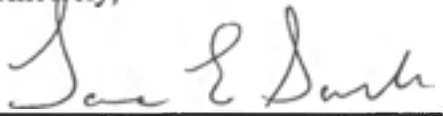
As you well know, the parties originally intended SLH to be involved in the management and maintenance of the softball complex, however, in 2014 SLH entered into a management agreement whereby PFXA, Inc. ("PFX") assumed essentially all of the day-to-day management and maintenance of the softball complex. PFX has been maintaining the softball fields to this day. SLH has had little to no involvement with the parties as it relates to the softball complex and this arrangement. There is still an outstanding term of approximately six (6) years on the Agreement.

The purpose of this letter is to formally provide SLH's termination as a party to the Agreement. Informal discussions for such termination have been ongoing, however, subsequent discussions have left us still with no resolution. With no express right for SLH to unilaterally terminate their involvement, the parties (i.e. County, Lake-Sumter, and SLH) must agree to terminate the Agreement or in the alternative, amend the Agreement to remove any and all mention and liability from SLH. I am formally providing a written notice of SLH's termination of the Agreement as a whole.

Unless the remaining parties (i.e. County or Lake-Sumter) reject the termination of the Agreement, and provide written notice to SLH within ten (10) calendar days from the date of this letter, SLH will consider the Agreement, and all related agreements, to terminate effective April 9, 2026.

Please do not hesitate to reach out if there is a request for SLH to support the softball complex and participate in future growth in the future.

Sincerely,



Lance Sewell
President, Orlando Health South Lake Hospital
SVP, Orlando Health

With a copy to:
Patrick Burns, Esquire
president@pfxathletics.com



April 2, 2026

Lance Sewell, President
Orlando Health South Lake Hospital
1414 Kuhl Avenue, MP 2
Orlando, Florida 32806

Via Email and Regular Mail

RE: Interlocal Agreement dated October 2, 2007

Dear Mr. Sewell:

Lake-Sumter State College is in receipt of your letter of March 30, 2026, requesting the termination of the interlocal agreement between Orlando Health, South Lake Hospital, Lake County, Florida, and Lake-Sumter State College. Because you gave a timeline of ten (10) days to respond to your request, we must reject your request to terminate the agreement. This matter will have to be taken to the District Board of Trustees for their consideration and final determination. This cannot be accomplished within the provided deadline.

Please do not consider this letter a final decision of your request to terminate the agreement.

The next District Board of Trustees meeting is April 15, 2026. We welcome your attendance at that meeting to address the Board and further explain your reasons for seeking termination of the agreement.

Please call if you would like to discuss this matter further.

Sincerely,

John Temple
President
Lake-Sumter State College

Legends Way Softball Complex Management Services

Agenda Item: 0526-28

Background/References

LSSC, Lake County, and (Orlando Health) South Lake Hospital entered into an Interlocal Agreement in October of 2007 whereby parties entered into a 25-year agreement to fund and develop the softball complex on the LSSC property on the South Lake Campus.

According to Florida Statutes 1001.64 (5); Each board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution. Such authority may include placing restrictions on activities and on access to facilities, firearms, food, tobacco, alcoholic beverages, distribution of printed materials, commercial solicitation, animals, and sound.

Summary

If the 2007 Interlocal Agreement is terminated, then it terminates multiple agreements where PFXA, Inc. is a party, including the management and maintenance of the complex it has with SLH. LSSC would then have the ability to directly contract with a sports facility vendor to operate and maintain the complex if it chooses.

Recommendation

It is recommended that the District Board of Trustees take action on this item.

South Lake Campus Parking Lots

Agenda Item: 0526-29

Background/References

The South Lake Campus was initially developed and opened for the Fall 1999 semester. The parking lots around Bldg. 1 have not been resurfaced, only resealed one time, in over 25 years. The Cooper Memorial Library lot was created around 2008 and is heavily use by library patrons and LSSC students.

Florida Statute 1001.64, paragraph 5, indicates that each Florida College System institution board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution-controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution.

Description

The oldest parking lot on campus, Lot B, around Bldg. 1 needs to have a new 1.5 inch asphalt surface overlaid on the current lot. Paquette will edge mill so there is a smooth transition to current sidewalks. They will also have to remove some roots from parking spaces prior to the overlay.

Parking lots C, D, E, and F will need to have two layers of sealcoat and be re-striped. There is a section of the lot near Cooper Memorial Library handicap parking that will need to be removed and patched since hot liquids from vehicles have deteriorated the asphalt in those parking spaces.

The total proposal for the asphalt overlay of Lot B and reseal and re-stripe in Lots C, D, E, and F totals \$266,308.75. The funds have been budgeted in the '25-26 CIP budget for this project. Paquette has a Lake County government contract that will be used for pricing.

LSSC staff recommend awarding this project to Paquette Company.

Recommendation

Motion to approve awarding Paquette Company to update the South Lake Campus parking lots as written.



PAQUETTE COMPANY

101 WEBER AVENUE
LEESBURG, FL 34748
PH. #(352) 365-0006 / FX. #(352) 315-0500

[Back to agenda](#)
ITEM: 0526-29

LAKE SUMTER STATE COLLEGE - PARKING LOT - CLERMONT CAMPUS

TO: MR. THOM KIEFT
[LSSC](#)

PAQCO, Inc. proposes to furnish the following work, including all labor, materials and equipment - complete in accordance with the following:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1	EDGE MILLING AND PREP WORK PRIOR TO ASPHALT OVERLAY (TREE ROOT GRINDING IN ASPHALT)	1	LS	\$5,800.00	\$5,800.00
2	TACK AND PAVE WITH 1 1/2" SP-9.5	11,455	SY	\$15.75	\$180,416.25
3	SIGNS, STRIPING & BUMPERS PER PLANS (REMOVE AND RESET EXISTING BUMPERS)	1	LS	\$22,570.00	\$22,570.00
4	MOBILIZATION / SUPERVISOR / PREP WORK / GENERAL CONDITIONS	1	LS	\$3,750.00	\$3,750.00
***	ALTERNATE (EAST PARKING LOTS AND NORTH DRIVE)				
	FURNISH SEALCOATING (2 COATS) OF WEST PARKING LOT AND NORTH DRIVE	18,270	SY	\$1.75	\$31,972.50
	FURNISH RE STRIPING OF WEST PARKING LOT PER EXISTING LAYOUT (PATCH AND PREP WORK INCLUDED)	1	LS	\$21,800.00	\$21,800.00
***	PARKING LOT TO BE CLOSED DURING CONSTRUCTION ACTIVITIES				
BASE BID					\$266,308.75

TERMS:

Net cash upon receipt of invoice, no retainage to be held. Subject to credit approval. All monies not paid when due shall bear interest at the maximum rate allowed by law at the place of the project and any cost incurred in collection said monies, including Attorney fees and court cost will be due under this contract.

ESTIMATE EXPIRATION: THIS PROPOSAL IS VALID FOR 45 DAYS

NOTES:

- * EXISTING CRACKS MAY REFLECT THROUGH NEW ASPHALT
- * VARIATIONS IN TEXTURE TO BE EXPECTED DUE TO MACHINE, TYPE OF MATERIAL AND HAND WORK
- * DENSITY AND THICKNESS CAN VARY DUE TO THE LEVEL AND CONDITION OF THE EXISTING CONDITIONS

*** SCUFFING AND SCARING OF ASPHALT IS COMMON DURING THE CURING PROCESS WHICH IS TYPICALLY 1 YEAR MOST PREVELANT IN THE HOTTER MONTHS OF THE YEAR**

- * NOT RESPONSIBLE FOR EXISTING SUB BASE AND BASE CONDITIONS
- * ASPHALT OVERLAY CANNOT GUARANTEE TO CORRECT EXISTING DRAINAGE ISSUES

- * PAVING FABRICS ARE AVAILABLE AND MAY HELP AREAS THAT HAVE EXISTING CRACKS BUT MAY STILL REFLECT THROUGH NEW ASPHALT
- * TACK COAT WILL BE APPLIED AT THE DISCRETION OF PAQCO, INC.
- * A MIX DESIGN WILL BE PROVIDED PRIOR TO WORK BEING CONSTRUCTED
- * ALL WORK PROVIDED BY PAQCO, INC. WILL BE WARRANTED FOR 1 YEAR FROM DATE OF ACCEPTANCE

PROPOSED BY:
PAQCO, INC.

ACCEPTED BY:

DATE

DATE

Lake-Sumter State College DISTRICT BOARD OF TRUSTEES

Mr. Bret Jones, Chair

Mr. Roger Croft

Ms. Anita Geraci-Carver, Board Attorney

Mr. David Hidalgo

Mr. Timothy Morris, Vice Chair

Mr. Steven Munz

Ms. Ivy Parks

Ms. Samantha Scott

Mr. John Temple, LSSC President

Transforming **lives** and **futures**
throughout our community