

Lake-Sumter State College

**DISTRICT BOARD
OF TRUSTEES**

Board Meeting Packet
February 18, 2026



CALENDAR NOTES:

District Board of Trustees Meeting	Wednesday, February 18, 2026 5:00 pm	Sumter Center
<i>LSSC Foundation, Inc. Scholarship Dinner</i>	<i>Tuesday, February 24, 2026</i>	<i>Leesburg Campus</i>
MARCH		
<i>LSSC Foundation, Inc. Shamrock Shuffle</i>	<i>Saturday, March 7, 2026</i>	<i>South Lake Campus</i>
Strategic Planning Committee	Monday, March 9, 2026 5:00 pm	TBD
Executive Committee	Tuesday, March 10, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, March 10, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, March 11, 2026 3:30 pm	TBD
Student Engagement Committee	<i>To be scheduled</i>	
Finance Committee	Thursday, March 12, 2026 3:00 pm	TBD
District Board of Trustees Meeting	Wednesday, March 25, 2026 5:00 pm	Leesburg Campus
College Closed March 16 - 20, 2026 Spring Break		
APRIL		
Executive Committee	<i>To be scheduled</i>	
Public-Private Partnership Committee	<i>To be scheduled</i>	
Facilities Committee	Wednesday, April 8, 2026 3:30 pm	TBD
Finance Committee	Thursday, April 9, 2026 3:00 pm	TBD
<i>LSSC Foundation, Inc. Gala</i>	<i>Friday, April 10, 2026</i>	<i>The Villages</i>
Strategic Planning Committee	Monday, April 13, 2026 5:00 pm	TBD
Student Engagement Committee	<i>To be scheduled</i>	
District Board of Trustees Meeting	Wednesday, April 15, 2026 5:00 pm	South Lake Campus
MAY		
<i>Spring Nurse Pinning Ceremony</i>	<i>Tuesday, May 5, 2026 5:00 pm</i>	<i>Leesburg Campus</i>
<i>South Lake Commencement Ceremony</i>	<i>Thursday, May 7, 2026 AM & PM</i>	<i>Clermont</i>

<i>North Lake Commencement Ceremony</i>	<i>Friday, May 8, 2026 AM & PM</i>	<i>Leesburg Campus</i>
Executive Committee	Tuesday, May 12, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, May 12, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, May 13, 2026 3:30 pm	TBD
Finance Committee	Thursday, May 14, 2026 3:00 pm	TBD
Strategic Planning Committee	Monday, May 18, 2026 5:00 pm	TBD
Student Engagement Committee	<i>To be scheduled</i>	
District Board of Trustees Meeting	Wednesday, May 20, 2026 5:00 pm	Sumter Center
JUNE		
Executive Committee	Tuesday, June 9, 2026 9:00 am	Clermont
Public-Private Partnership Committee	Tuesday, June 9, 2026 10:00 am	Clermont
Facilities Committee	Wednesday, June 10, 2026 3:30 pm	TBD
Student Engagement Committee	<i>To be scheduled</i>	
Finance Committee	Monday, June 15, 2026 3:00 pm	TBD
Strategic Planning Committee	Monday, June 15, 2026 5:00 pm	TBD
District Board of Trustees Meeting	Wednesday, June 17, 2026 5:00 pm	Leesburg Campus
NO BOARD MEETING IN JULY		
AUGUST		
District Board of Trustees Meeting	Wednesday, August 19, 2026 5:00 pm	Leesburg Campus

Lake-Sumter State College

DISTRICT BOARD OF TRUSTEES



Meeting Agenda

Wednesday, February 18, 2026

Sumter Center

PUBLIC BOARD MEETING AGENDA

CALL TO ORDER – Board Chair

PUBLIC COMMENT

*A Public Comment Card must be submitted to the Recording Secretary at least 10 minutes prior to the start of the meeting.

PRESENTATIONS

Mid-Year Review Financials – Ms. Michelle Matis, Vice President of Finance and Chief Financial Officer

CONSENT CONSIDERATIONS

- 0226-01 Approve: Minutes of January 28, 2026 Regular Board Meeting
- 0226-02 Approve: Minutes of February 11, 2026 Facilities Committee Meeting
- 0226-03 Acknowledge: Personnel Staff Changes
- 0226-03 Approve: Personnel Full-Time Faculty Changes
- 0226-04 Acknowledge: Monthly Fiscal Report for January 2026
- 0226-05 Approve: Purchases Over \$65,000
- 0226-06 Acknowledge: Capital Improvement Projects Report
- 0226-07 Approve: Proposed Curriculum Changes
- 0226-08 Information: Curriculum Updates

PRESIDENT'S REPORT

- 0226-09 Mr. John Temple, LSSC President

VICE PRESIDENT'S REPORTS

- 0226-10

BOARD ATTORNEY'S REPORT

- 0226-11 Ms. Anita Geraci-Carver's Update

BOARD COMMITTEE REPORTS

- 0226-12 Executive Committee – Chair, Bret Jones
- Facilities Committee – Mr. Steve Munz
- Finance Committee – Vice Chair, Tim Morris
- Public-Private Partnerships Committee – Chair, Bret Jones
- Strategic Planning Committee – Mr. David Hidalgo
- Student Engagement Committee – Ms. Ivy Parks
- The LSSC Foundation, Inc. – Ms. Samantha Scott

NEW BUSINESS

- 0226-13 Information: Mid- Year Review 2025-2026 Finances
- 0226-14 Approve: New Program Request – AS in Physical Therapist Assisting
- 0226-15 Approve: Preliminary New Program Request – AS in Agriscience
- 0226-16 Approve: Request for Exploration of Eustis Property Purchase
- 0226-17 Information: First Reading of New Board Rule 7.06
- 0226-18 Approve: Spring 2026 PFX, Inc. Request: Alcohol Sales at Legends Way Ball Fields

ADIJOURNMENT

PRESENTATIONS



Mid-Year Budget Review Fiscal Year 2025-26 February 18, 2026

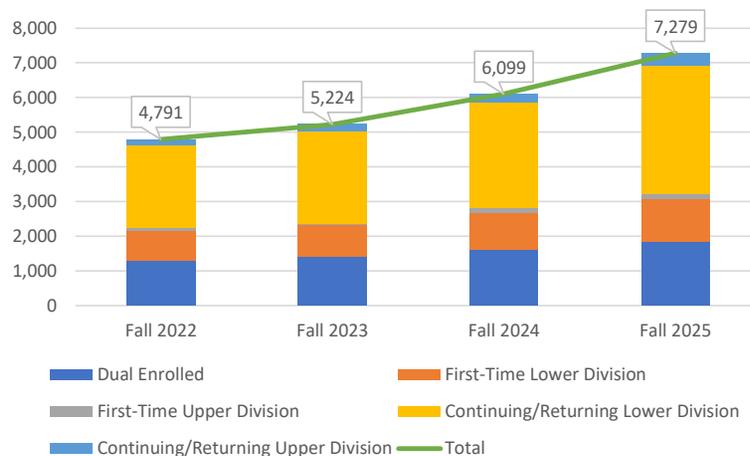
Michelle Matis

Vice President of Finance and Chief Financial Officer



Lake Sumter
State College

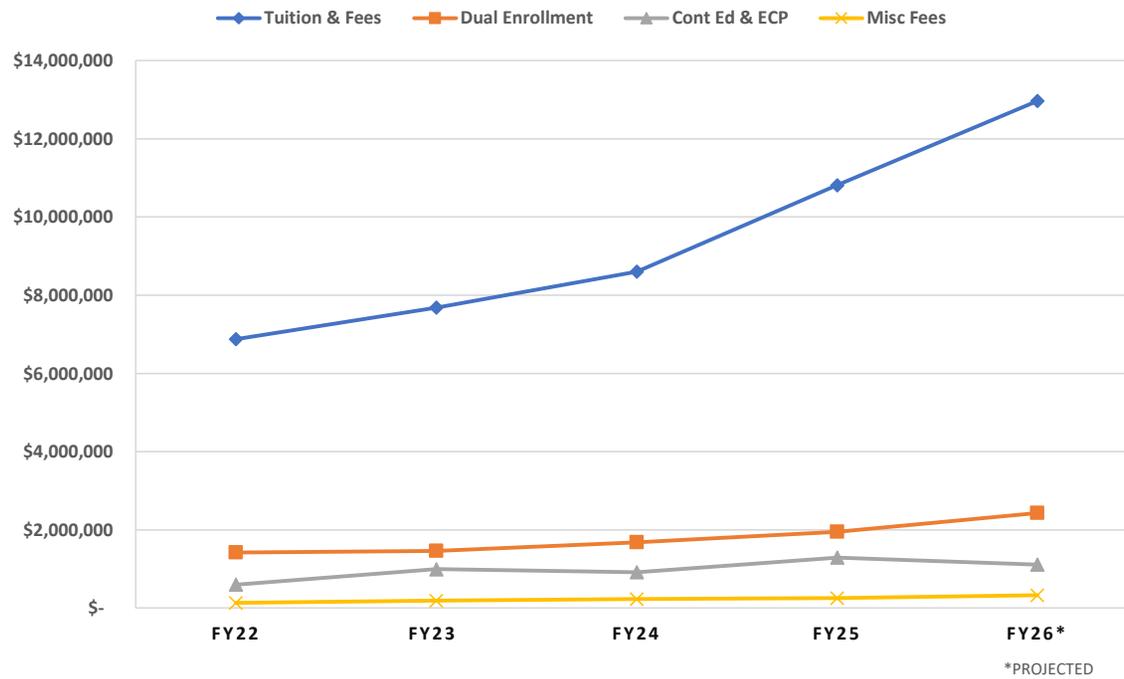
Fall 2022 to Fall 2025 Headcount



Headcount by Student Type	Fall 2022	Fall 2023	Fall 2024	Fall 2025	Fall 2024 vs Fall 2025	
Dual Enrolled	1,290	1,421	1,617	1,843	226	14.0%
First-Time Lower Division	871	891	1,072	1,248	176	16.4%
First-Time Upper Division	62	55	128	117	-11	-8.6%
Continuing/Returning Lower Division	2,410	2,656	3,041	3,724	683	22.5%
Continuing/Returning Upper Division	158	201	241	347	106	44.0%
Total	4,791	5,224	6,099	7,279	1,180	19.3%
YoY Change		9.0%	16.7%	19.3%		



Student Tuition and Fees

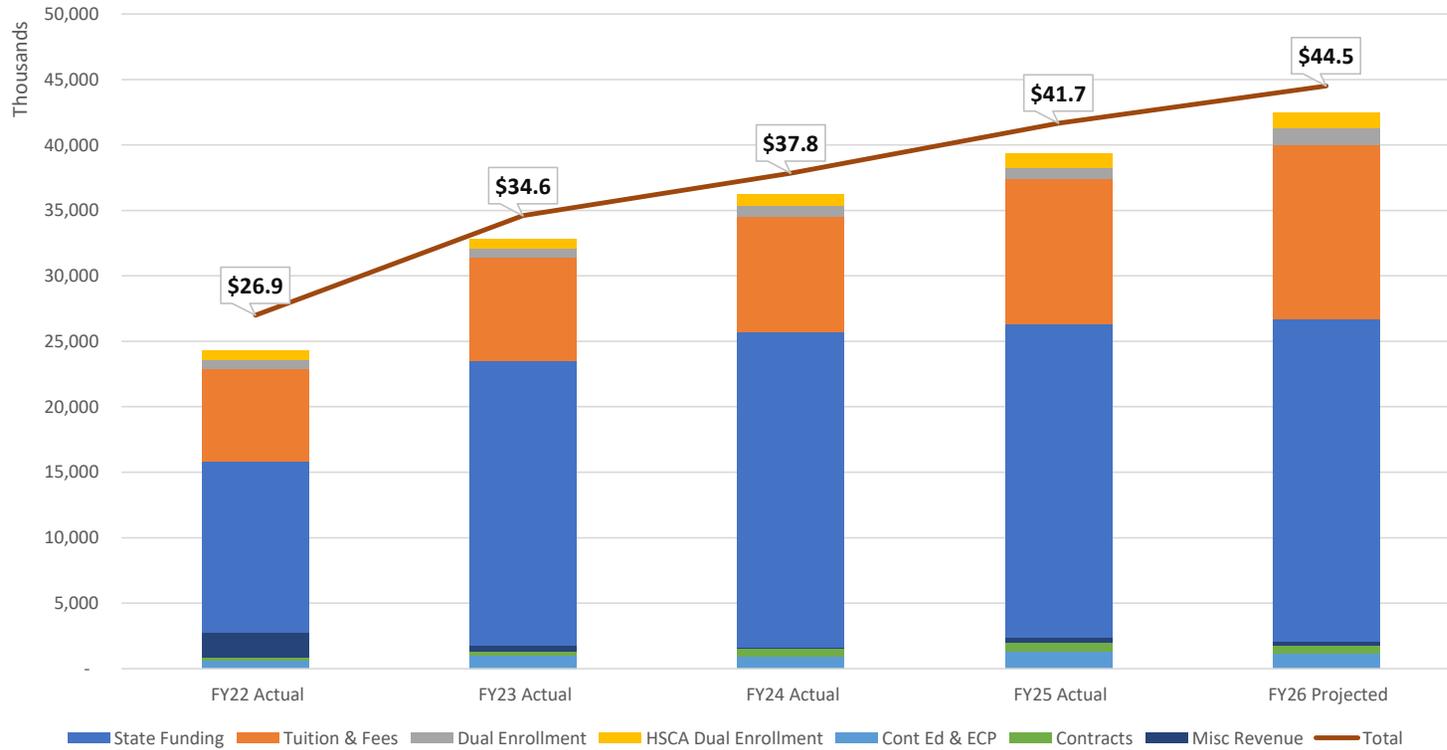


Student Tuition and Fees

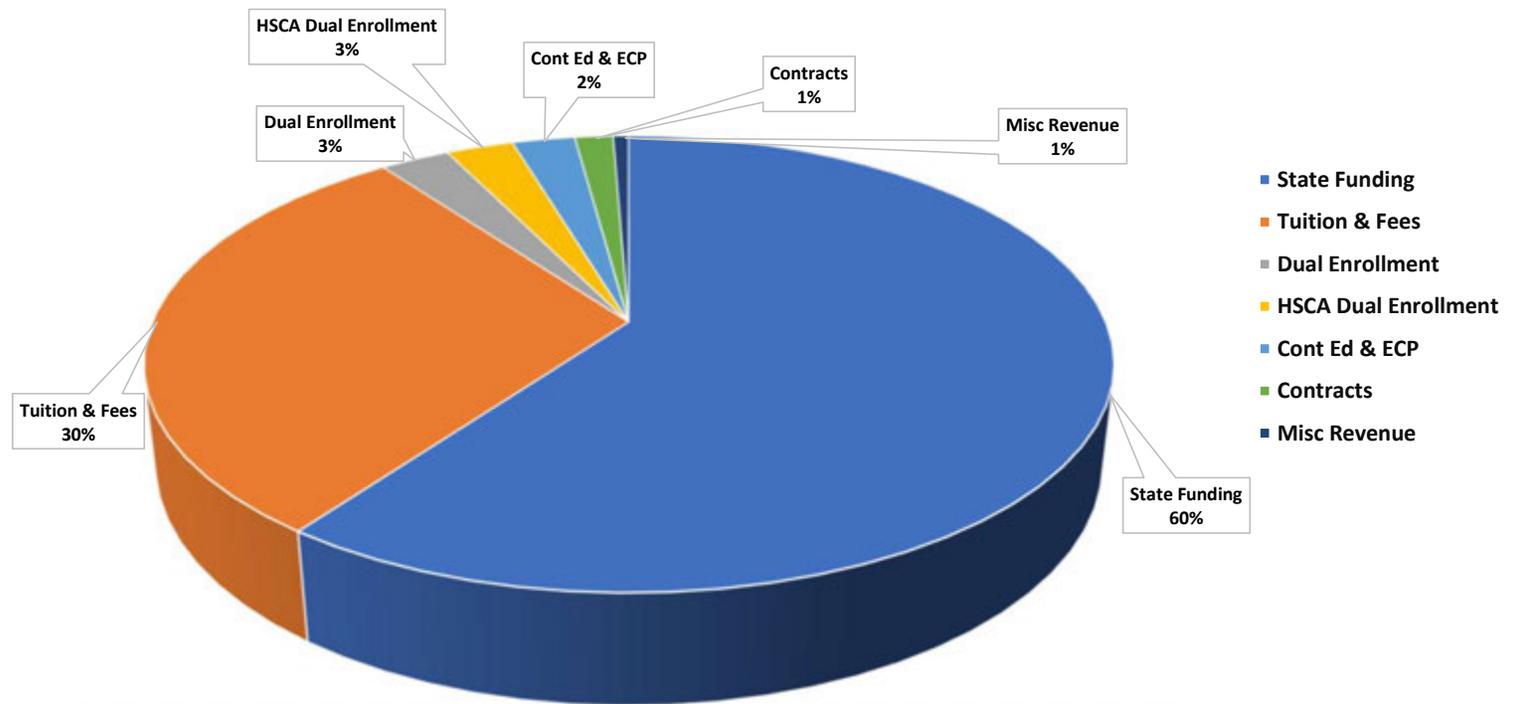
	FY22	FY23	FY24	FY25	FY26*	FY25 vs FY26	
Tuition & Fees	\$ 6,877,864	\$ 7,681,016	\$ 8,602,701	\$ 10,814,652	\$ 12,972,228	\$ 2,157,576	20%
Dual Enrollment	684,674	752,335	808,780	888,559	1,233,985	345,426	39%
HSCA DE	737,380	707,610	870,658	1,057,500	1,193,800	136,300	13%
Cont Ed & ECP	597,825	992,289	916,177	1,292,604	1,110,384	(182,220)	-14%
Misc Fees	134,400	190,616	231,398	256,392	328,022	71,630	28%
Total	\$ 9,032,143	\$ 10,323,866	\$ 11,429,714	\$ 14,309,707	\$ 16,838,419	\$ 2,528,712	18%



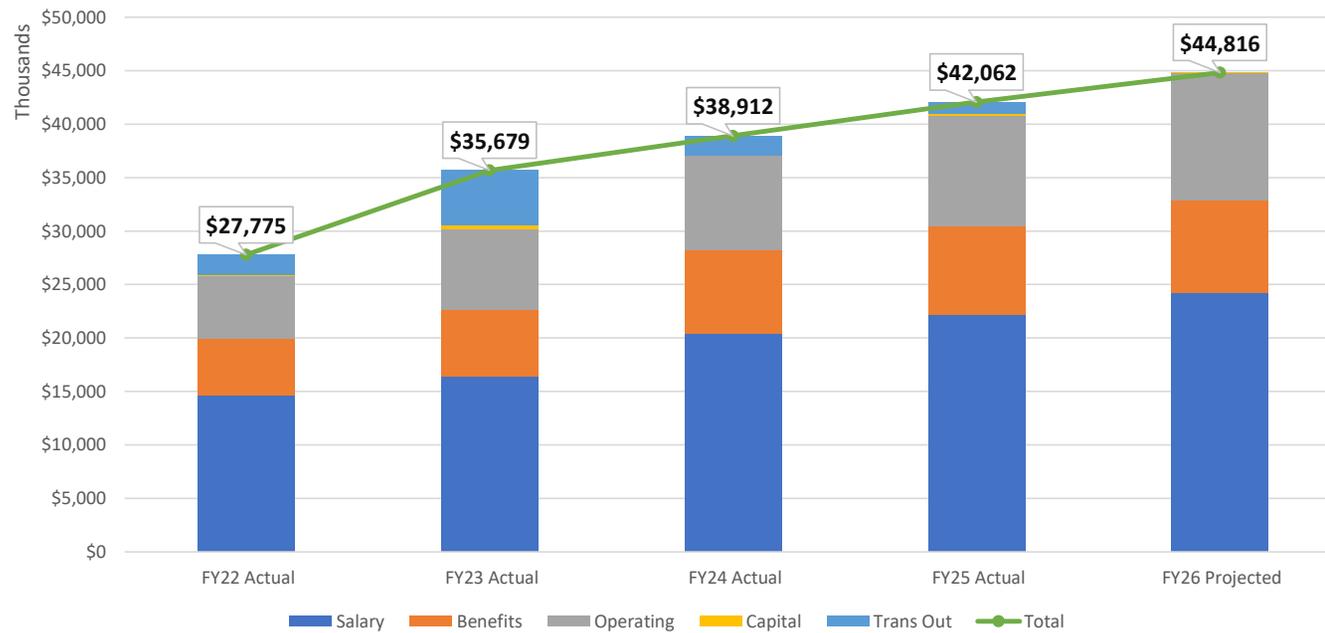
Revenue FY22 – FY26



FY26 Projected Revenue - \$44.5M



Expenditures FY22-FY26



Fund 1 Budget Summary

Source	Budget FY26	Projected FY26	Variance Favorable (Unfavorable)
Revenue	\$ 43,745,455	\$ 44,521,151	\$ 775,696
Transfer in from Restr/Aux	422,000	605,000	183,000
Personnel Expense	(32,288,250)	(32,833,393)	(545,143)
Operating Expense	(11,831,612)	(11,949,928)	(118,316)
Capital Expense	(36,000)	(32,400)	3,600
Net	\$ 11,593	\$ 310,430	\$ 298,837



Fund Balance by Fund

Source	Fund 1	Fund 2	Fund 3	Fund 7	Total
Balance 06/30/25	\$1,660,024	\$802,110	\$1,658,688	\$17,533,428	\$21,654,250
FY26 Projected Net Activity	(\$294,570)	\$352,000	\$130,000	(\$500,000)	(\$312,570)
Budgeted Transfers	\$605,000	(\$200,000)	(\$705,000)	\$300,000	\$0
Projected Reserve 06/30/26	\$1,970,454	\$954,110	\$1,083,688	\$17,333,428	\$21,341,680
Board Designated	\$500,000		\$0	\$0	\$500,000
Undesignated	\$1,470,454	\$954,110	\$1,083,688	\$17,333,428	\$20,841,680

Ending FB as a % of available funds
Fund Balance and Board Reserves **5.8%**



Fiscal Outlook

- Tuition revenue becoming a bigger revenue source, but DE limits full revenue potential
- Enrollment growth should begin to stabilize
- Increased personnel costs from state health insurance switch
- Looking ahead:
 - Increased state support needed
 - Increased cost of benefits will limit our ability to add new positions
 - May have to increase our reserves



CONSENT CONSIDERATIONS



**DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
SOUTH LAKE CAMPUS
January 28, 2026**

PRESENT: Mr. Bret Jones, Board Chair, Board Members: Mr. Roger Croft, Mr. David Hidalgo, Mr. Tim Morris, Mr. Steve Munz, Ms. Ivy Parks, Ms. Samantha Scott, Ms. Anita Geraci-Carver, Board Attorney, Mr. John Temple, LSSC President.

CALL-TO-ORDER:

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Board Chair Bret Jones at 5:00 p.m. on January 28, 2026, at the South Lake Campus.

PUBLIC COMMENT:

No public comment cards were submitted.

CONSENT CONSIDERATIONS:

0126-01 Minutes of November 12, 2025 Facilities Committee Meeting
0126-02 Minutes of November 17, 2025 Finance Committee Meeting
0126-03 Minutes of November 17, 2025 Strategic Planning Committee Meeting
0126-04 Minutes of November 18, 2025 Student Engagement Committee Meeting
0126-05 Minutes of November 19, 2025 Regular Board Meeting
0126-06 Minutes of December 4, 2025 Special Board Meeting
0126-07 Minutes of December 30, 2025 Special Board Meeting
0126-08 Minutes of January 12, 2026 Strategic Planning Committee Meeting
0126-09 Minutes of January 21, 2026 Finance Committee Meeting
0126-10 Personnel Staff Changes
0126-11 Personnel Full-Time Faculty Changes
0126-12 Monthly Fiscal Report for November & December 2025
0126-13 Purchases Over \$65,000
0126-14 Capital Improvement Projects Report
0126-15 Proposed Curriculum Changes
0126-16 Curriculum Updates

MOTION to approve the consent considerations 0126-01 through 0126-16, Ms. Ivy Parks, SECOND, Mr. Steve Munz, motion passed unanimously.

PRESIDENT'S REPORT:

LSSC President, Mr. John Temple, presented his report.

- The College was invited for an interview with the ASPEN Institute by their selection committee to further review the College's application for consideration as one of the 200 community colleges for the Aspen Prize for Community College Excellence that recognizes colleges that achieve high and improving levels of student success.
- Commencement ceremonies were held in early December for Nurse Pinning, Medical Laboratory Technology, and Bachelor's and Associate's degrees.
- The College is developing an updated strategic plan and is on track to present a final draft to the Board in May 2026 for review and approval.
- Spring sports have begun, the Baseball, Men's & Women's Golf, Softball, Men's & Women's Track & Field are competing across the state.
- Met with Withlacoochee River Electric Cooperative representatives to look into future partnership opportunities.
- Discussed the agreement regarding the Legends Way Softball Fields with the hospital and Lake County and will share an update at a future meeting.
- Shared the Department of Education memo related to 2023-24 fixed capital outlay projects and the College's response for the funds with the Workforce Development Center.
- Joining the SGA students traveling to Tallahassee to visit with local delegates and advocate on behalf of the College and student body next month.

PRESENTATIONS:

Ms. Anita Geraci-Carver presented an overview of Florida Sunshine Law related to individuals serving as a Trustee on the College Board.

SCHEDULED INFORMATION REPORTS:

The Board Attorney shared an update to her report that the discrimination charge has been resolved and will be removed from future reports.

Mr. Bret Jones presented the reports for the Executive Committee and the Public-Private Partnership Committee.

Mr. Steve Munz shared the Facilities Committee meeting was cancelled and no report was provided.

Mr. Tim Morris presented the report for the Finance Committee.

Mr. David Hidalgo presented the report for the Strategic Planning Committee.

Ms. Ivy Parks shared the Student Engagement Committee did not meet this month and no report was provided.

Ms. Samantha Scott presented the report on the LSSC Foundation, Inc. as the Foundation Liaison.

NEW BUSINESS:

0126-21 SECOND READING OF BOARD RULE 2.02 NON-DISCRIMINATION

Board Rule 2.02 needs to be updated to comply with findings from a 2025 On-Site Civil Rights Compliance Review by the Florida Department of Education. This update reflects the updated non-discrimination statement and removes any reference to gender.

Meeting adjourned at 5:15pm per Board Rule 1.01, Florida Statute 120.

Meeting reconvened at 5:15 pm.

MOTION to approve updated Board Rule 2.02 Non-Discrimination to comply with findings from a 2025 On-Site Civil Rights Compliance Review, Mr. Tim Morris, SECOND, Ms. Ivy Parks, motion passed unanimously.

0126-22 RANKING OF DESIGN-BUILD SERVICES PROPOSAL FOR WORKFORCE DEVELOPMENT CENTER

At the 12/30/25 Board meeting, the Board of Trustees received two design-build services proposals of the Workforce Development Center on the Leesburg Campus for evaluation. The Board is required to rank the proposals received in order of preference and direct the President or designee to begin negotiations of a comprehensive agreement for the Board's consideration.

MOTION to rank the two design-build services proposals received for the Workforce Development Center with Nicholas & Associates first and Florida Development Solutions second and direct the President to enter negotiations with the highest ranked firm, Ms. Samantha Scott, SECOND, Mr. Tim Morris, motion passed unanimously.

0126-23 SELECTION CONSTRUCTION MANAGEMENT FIRM – WORKFORCE DEVELOPMENT

It is recommended that the ranked short-list of contractors be approved and authority delegated to the president and president's designees to enter into contract negotiations with the highest ranked contractor for the preconstruction and construction of the Workforce Development Center. This item is being brought back from the September District Board of Trustees meeting for consideration.

MOTION to not approve the ranked short-list of contractors and to not proceed with negotiations and cancel the request in accordance with Section I, Project Overview, paragraph 5, page 4 of the posted RFQ document as the Board determined this request is no longer in the best interest of the College, Mr. Steve Munz, SECOND, Mr. Roger Croft, motion passed unanimously.

OTHER CONSIDERATIONS:

The next regular meeting is scheduled for February 18, 2026 at the Sumter Center.

The meeting was adjourned at 5:20 p.m.

ATTEST:

Mr. Bret Jones, Chair

Mr. John Temple, Secretary/ College President

Recording Secretary: Kailyn Simone

Lake-Sumter State College
FACILITIES COMMITTEE OF THE DISTRICT BOARD OF TRUSTEES
Wednesday, February 11, 2025 Minutes

In attendance: Steve Munz, Chair, President John Temple, Thom Kieft, and Kailyn Simone.

Mr. Steve Munz called the meeting to order at 3:33 pm.

Workforce Development Center Contract

President John Temple shared an update on the status with the company recently approved to enter contract negotiations with for the Workforce Development Center. Due to a Notice of Intent to Protest received from Florida Development Solutions, Inc., the College is putting negotiations for a contract on hold at this time.

Health Building at Clermont Campus

The RFQ for architects and engineers for this building was cancelled in December 2025 due to uncertainty of funding. The College has received a \$1 million dollar pledge from AdventHealth and a \$10 million dollar pledge from the LiveWell Foundation of South Lake that will assist in the funding for the building. The LSSC Foundation, Inc. is working to raise the remaining \$9 million funds needed to support the project. The College has also submitted a \$5 million dollar request with the Job Growth Grant to assist with funding.

Property Damage Due to Cold Weather

The College received damage due to the freezing temperatures between the end of January through the beginning of February 2026. Irrigation wells went down during this time and 75% have been brought back online with minimal repair. The fire safety backflow froze and both Science Health and Health Science labs were not recirculating air as coils froze in the HVAC units. The College is working with the Consortium and file an insurance claim for equipment failure due to weather.

UF Health Simulation Center in Leesburg

The LSSC Foundation, Inc. partnered with UF Health Leesburg to request funds with the LINE matching grant funds. Both the hospital and foundation will have \$1.25 million for assisting with converting the hospital's HR building to serve the purpose of a simulation center for the nursing program. The hospital funds will assist with an architect and construction and the foundation funds will assist with equipment and tools needed.

Other

President John Temple mentioned on this month's board agenda is a request on looking into purchasing property across the street from the Eustis site.

Completing service on the Leesburg Chiller Plant to be prepared for summer weather.

Athletics and Facilities Departments met with vendors to research costs on lights for the beach, softball, and baseball complexes.

Both departments are looking into options to assist with “batter’s eye” that would be constructed near the outfield and researching into quotes for the project.

Mr. Steve Munz adjourned the meeting at 4:00 pm.

Respectfully submitted by Kailyn Simone, Recording Secretary.

Personnel Staff Changes

Agenda Item: 0226-03

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution.

Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

Staff New Hires:

Name	Title	Effective Date
Shannon Purtell	Manager, Health Professions Students	01/05/2026
Nashali Muniz-Ribott	Director, HR Recruitment and Performance Management	01/05/2026
Taryn Almquist	Executive Assistant, Vice President of Enrollment & Student Affairs	01/05/2026
Glorinil Martinez-Quinones	Administrative Assistant	01/05/2026
Laurie Jacobs-Carneiro	Rehire: Coordinator, Student Accessibility Services (SAS)	01/05/2026
Robert Schoepe	Director, Procurement & Auxiliary Services	01/12/2026
Laurie Tecarr	Specialist, Payroll	01/12/2026
Jackson Lloyd	Rehire: Facilities Technician I - South Lake Campus	01/20/2026

Staff Status Changes:

Name	Title	Status	Effective Date
Stephanie Luke	AVP Academic Affairs	Promotion	01/05/2026
Beverly Gibson	Associate Dean, Library & Learning	Reclassification	01/05/2026
Julie Murray	Coordinator, Events	Promotion	01/05/2026
Benjamin Bassett	Specialist I, Technology Support	Promotion	01/26/2026

Departures:

Name	Title	Status	Effective Date
Eric Gentner	Specialist, Financial Aid	Resignation	01/09/2026
Rebecca Nathanson	Executive Director, Campus Safety & Security/Title IX Coordinator	Resignation	01/16/2026
Barbara Munoz	Academic Advisor I	Resignation	01/23/2026
Rudolph Whitlock	Commercial Driver License (CDL) Trainer-Tester	Resignation	01/28/2026
Danielle Smith	Coordinator, Early College Outreach and Programming	Resignation	01/30/2026
Brad Hall	Associate Controller	Resignation	01/31/2026

Recommendation

Motion to acknowledge the Human Resource Staff Changes for January 1 – January 31, 2026 as written.

Personnel Full-Time Faculty Changes

Agenda Item: 0226-04

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution. Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

New Hires:

Name	Title	Status	Effective Date
Sheree Nicol	Instructor, Nursing ASN 9Month	1/6/2026	01/06/2026
Sarah Layland	Instructor, Nursing Skills Lab (9)	1/6/2026	01/06/2026
Henry Osias	Instructor, Nursing Skills Lab (9)	1/6/2026	01/06/2026

Name	Title	Status	Effective Date
Alex Keeler	Instructor, Accounting	Reclassification	01/06/2026
Rosmin Blackshear	Instructor, ASN Nursing (9)	Reclassification	01/06/2026

Recommendation

Motion to approve the Personnel Full-Time Faculty Changes for January 1 – January 30, 2026 as written.

Monthly Fiscal Report for January 2026

Agenda Item: 0226-05

Background/References

Each month a report is provided to the District Board of Trustees accounting for the activity in the major operating fund (Fund 1) of the College. This report is prepared by the Office of the Vice President of Finance, and is intended to keep the District Board of Trustees apprised of the financial condition of the College.

Description

The General Operating Budget Fund 1 Report, is attached to this agenda item.

Recommendation

Motion to acknowledge the Monthly Fiscal Report for January 2026 as written.

**Lake-Sumter State College
Fiscal Status Report - Fund 1
General Current Fund
July 1, 2025 through January 31, 2026**

	FY 2024-25		FY 2025-26			
	Annual Budget	1/31/2025	Annual Budget	1/31/2026	Percent of Budget Earned/Spent	Projected 6/30/2026
REVENUES & BUDGETED FUND BALANCE						
Student Fees						
Fall						
Tuition	\$ 3,451,420	\$ 3,766,333	\$ 4,843,912	\$ 4,496,012	93%	\$ 4,496,012
Technology Fees	166,300	188,332	196,556	224,809	114%	224,809
Distance Learning	340,551	357,105	392,336	451,875	115%	451,875
Dual Enrollment	389,000	432,287	391,287	560,076	143%	560,076
HSCA Dual Enrollment	577,093	587,129	658,000	618,050	94%	618,050
Lab Fees	99,086	94,976	100,000	243,865	244%	243,865
Spring						
Tuition	\$ 3,113,630	\$ 3,573,438	\$ 4,410,782	\$ 4,430,312	100%	4,297,403
Technology Fees	149,300	178,689	184,622	221,539	120%	214,893
Distance Learning	304,208	342,660	374,469	436,290	117%	423,201
Dual Enrollment	480,000	602,257	564,200	694,751	123%	673,908
HSCA Dual Enrollment	546,984	-	587,500	-	0%	575,750
Lab Fees	176,750	202,099	198,500	306,199	154%	297,013
Summer						
Tuition	\$ 1,291,280	\$ (27,609)	\$ 2,005,155	\$ (32,459)	-2%	1,965,052
Technology Fees	62,100	(1,380)	89,263	(1,623)	-2%	87,478
Distance Learning	159,405	(300)	235,851	(2,055)	-1%	231,134
Dual Enrollment	0	(43,485)	-	(1,800)	0%	-
Lab Fees	33,290	(1,560)	40,300	19	0%	39,494
Miscellaneous Fees	302,639	164,371	338,167	230,211	68%	328,022
Youth Development	250,000	7,837	110,000	11,698	11%	107,800
Continuing Education	1,127,788	632,776	1,054,150	475,509	45%	1,002,584
Total Student Tuition and Fees	\$ 13,020,824	\$ 11,055,955	\$ 16,775,050	\$ 13,363,278	80%	\$ 16,838,418
General Revenue Operational Support	\$ 20,958,984	\$ 12,328,820	\$ 21,135,196	\$ 12,727,843	60%	\$ 21,819,237
General Revenue Nursing Support	764,600	899,518	1,004,755	751,052	75%	1,004,755
General Rev. Student Success Incentive Initiative	338,782	215,590	404,104	224,061	55%	484,108
State Dual Enrollment Scholarship Program	400,000	389,068	387,083	264,319	68%	387,083
Educational Enhancement Support	3,231,881	-	3,055,669	-	0%	3,006,439
Miscellaneous State Contracts	26,000	(2,742)	26,000	-	0%	26,000
Federal Support Indirect Cost	75,000	54,282	75,000	6,010	8%	75,000
Foundation Support	-	54,782	75,000	56,542	0%	75,000
Other Contracts	586,868	408,530	683,248	408,267	60%	683,248
Miscellaneous Revenue	24,100	105,850	124,350	61,276	49%	121,863
Total Revenues	\$ 39,427,039	\$ 25,509,653	\$ 43,745,455	\$ 27,862,648	64%	\$ 44,521,151
Transfers In	1,000,000	-	422,000	-	-	605,000
Total Revenues and Transfers In	\$ 40,427,039	\$ 25,509,653	\$ 44,167,455	\$ 27,862,648	63%	\$ 45,126,151
EXPENDITURES						
Personnel Expenditures						
Salaries and Wages	\$ 22,917,640	\$ 11,553,021	\$ 24,742,852	\$ 12,982,831	52%	\$ 24,247,995
Benefits	7,757,893	4,670,310	8,445,398	5,029,322	60%	8,585,398
Lapse Salary and Benefits	(900,000)	-	(900,000)	-	0%	-
Current Operating Expenditures	10,098,417	5,356,397	11,831,612	5,518,456	47%	11,949,928
Capital Outlay Expenditures	40,000	-	36,000	(34,389)	-96%	32,400
Contingency	500,000	-	-	-	-	-
Total Expenditures	\$ 40,413,950	\$ 21,579,728	\$ 44,155,862	\$ 23,496,219	53%	\$ 44,815,721
Transfer to Fund Other Funds	-	-	-	-	-	-
Excess of Revenues over (Expenditures)	\$ 13,089	\$ 3,929,925	\$ 11,593	\$ 4,366,428		\$ 310,430

Purchases Over \$65,000

Agenda Item: 0226-05

Background/References

Each month a report is provided to the District Board of Trustees accounting for any purchases that have been approved by the President which fall between \$65,000 and \$195,000. This report is prepared by the Office of the Vice President of Finance and Chief Financial Officer, and is intended to apprise the Board of purchases that fall under the authority of the President to approve. The authorization requiring the President's approval of such purchases is guided by Board Rule 6.09, Purchasing.

Description

Purchase Orders Over \$65,000 - January 2026

Vendor: Greyson Technologies Inc.
Item Description: Rubrik Software - Year 1
Amount: \$95,154.89
Purchase Order #: P2600370
Vendor Code: GRETEC

Vendor: TargetX.com LLC
Item Description: TargetX Recruitment Software - Renewal
Amount: \$85,000
Purchase Order #: P2600393
Vendor Code: X00140054

Vendor: Automated Logic - Central Florida
Item Description: LE HSC Turnkey Retrofit Controls
Amount: \$107,872.00
Purchase Order #: P2600422
Vendor Code: AUTLOG

Recommendation

Motion to approve the purchases over \$65,000 for the months of January 2026 as written.

Capital Improvement Projects Report

Agenda Item: 0226-06

Background/References

The Facilities Department prepares a monthly report on the status of Capital Improvement Projects.

Description

A report on the status on projects is attached.

Recommendation

Motion to acknowledge the Capital Improvement Projects Report for February 2026 as written.

Capital Improvement Projects FY 2025-2026			
February 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 1/31/26	Progress To Date
Safety			
Fire Safety Upgrades	\$126,000	\$126,469	The existing fire alarm panel and devices were replaced at the Leesburg Campus Health Science Center during the week of Thanksgiving. The fire alarm system upgrade work for the Gym began December 15th and expected to continue through February.
Safety Upgrades	\$100,000	\$94,415	Funds have been expended on door locks, repairing gate valves, and for cabling to expand the emergency speaker system.
Roofs and Building Envelope			
Building Envelope	\$45,000	\$0	Building exterior maintenance and repairs as needed for all Campuses.
Leesburg Campus Building M Exterior Wall Refurbishment	\$30,000	\$10,680	The west exterior wall cleaning, repairs and painting work completed over winter break. The gutter repair completed January.
Leesburg Campus Science-Math Roof Refurbishment	\$5,130	\$5,130	Met with Garland early Aug 2025. A roof scan was performed to verify the condition and confirmed that the roof requires replacement in lieu of refurbishment. This work is delayed at least until the next Fiscal Year due to the unbudgeted cost.
Roof Maintenance and Repairs	\$25,000	\$10,959	Roof maintenance and repairs as needed for all Campuses. Replaced the gutters and downspouts on Sumter Center Bldg. 5 in January.
Paving-Grounds			
Sumter Center Repave, Repair, and Re-stripe Parking	\$230,000	\$220,115	Repaving and modifications to Parking Lots B, C & D completed end of July.
Irrigation Improvements	\$20,000	\$7,705	On going as needed.
Parking Lot Repairs and Sealing/Striping	\$280,000	\$7,000	Several concrete repairs were completed at the Leesburg Campus late Sept., including Lake Hall sidewalk, Science-Math handicap areas and pot-holes. A PO is in process for Paquette to resurface and restripe at the South Lake Campus, primarily around CML and Bldg.1 parking lots. This work is proposed over spring break or June 2026.
South Lake Campus Concrete Slab Refresh	\$8,000	\$3,500	A color coating to match the adjacent basketball court concrete slab was applied and completed January.

Capital Improvement Projects FY 2025-2026			
February 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 1/31/26	Progress To Date
New Structure			
Eustis CDL Pad and Building	\$5,750,000	\$112,002	Design Development at 60% is on hold. The SJRWMD permit application is currently in process to meet a December 2025 deadline. Funding through grant is pending.
Leesburg Campus Workforce Development Center	\$17,070,000	\$1,089,420	Design Development efforts that completed Aug. 13, 2025 are on hold. Design restart is pending. Owner occupancy is currently projected for Fall 2027.
HVAC			
HVAC Controls	\$183,870	\$165,573	Automated Logic (ALC) completed the controls retrofit work for the Leesburg Campus Student Services Building 1st floor in December . A PO was issued to ALC for the Health Science Center ; this work is projected to start early March .
HVAC Projects (exhaust fans, air handler units, coil overhaul, etc.)	\$300,000	\$199,181	On going maintenance, repairs and replacements for all Campuses. At the Leesburg Campus; the Student Center 8 Ton Trane HVAC Sys was replaced in December. The Williams-Johnson Bldg. AHU heating coils replacement work completed January.
South Lake Campus Chiller Pipe Insulation	\$60,000	\$59,881	The South Lake Campus chiller piping and equipment reinsulation project work completed November 25, 2025.
South Lake Campus Bldg. 2 Transformers	\$20,000	\$0	In planning to replace three transformers inside SL Bldg.2. Quotes are currently in review.
General			
Furniture and Equipment (All Campuses)	\$75,000	\$10,011	On going procurement as approved by leadership.
ADA Braille Room Signage	\$30,000	\$23,000	New signs are in procurement and being prioritized across multiple buildings; including Sumter Bldgs. 1&5 and Leesburg Campus SSB & Lake Hall. Some installs have started.
Signage (All Campuses)	\$40,000	\$5,109	In planning and programming.
College Vehicles	\$110,000	\$98,280	Acquired two vans end of July 2025. College logo have been installed on the vans.

Capital Improvement Projects FY 2025-2026			
February 2026 Update			
Project Description	CIP Budget	Expended or PO issued as of 1/31/26	Progress To Date
Building Upgrades			
Athletic Complex Upgrades	\$80,000	\$24,200	New Baseball and Softball Field Scoreboards are operational. In planning to install electrical for Hud1 cameras at the softball complex.
Leesburg Campus Library Demolition	\$375,000	\$7,500	Faden Builders' GMP proposal approval to demo the Library is pending.
Leesburg Campus Safety Office Renovations	\$20,000	\$14,847	New flooring and painting completed in September.
Leesburg Campus Facilities Main Office Renovations	\$15,000	\$12,946	New flooring for the Lobby and Admin offices completed in September.
Leesburg Campus STEM Center Flooring	\$0	\$0	New flooring installed August 2025 with Foundation donation.
Painting Projects	\$20,000	\$0	In planning.
Restroom Refresh	\$55,000	\$41,277	Leesburg Campus Lake Hall and Student Services Building single use restrooms flooring restoration completed early October. Lake Hall's main Men and Women's restroom refresh, including epoxy flooring and recoating of the walls, completed in December. The Student Center Restrooms are scheduled around Spring Break to have the ceiling tiles/grid replaced along with new LED lighting, painting, and the flooring refreshed.
South Lake Campus Building-2, 1st Floor Remodel	\$160,000	\$9,884	Planning to start design services. Some refresh work for the Lobby has started.
South Lake Campus Simulation Lab Cameras and Microphones	\$45,000	\$40,191	In planning with Nursing and IT Teams. The schedule for Elevate Healthcare to install additional cameras and microphones is TBD. The IT cabling work completed January.

Proposed Curriculum Changes

Agenda Item: 0226-07

Background/References

Per Florida Statute 1001.64, each District Board of Trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property. The Curriculum Committee prepares a monthly report on the status of committee business.

Description

A report on the status of Curriculum Committee transactions approved by the Strategic Planning Council and the President's Cabinet is attached.

Recommendation

Motion to approve the proposed curriculum changes as written.



Lake Sumter
State College

Curriculum Committee Proposals

No.	ACTION	COURSE	PROGRAM/COURSE TITLE
39	Credit Program Addition		Real Estate Development & Design
39a	Credit Course Addition	ARC 1005	Anatomy of Place
39b	Credit Course Addition	ARC 1117	Architectural Drawing & Drafting
39c	Credit Course Addition	ARC 1461	Materials and Methods of Design
39d	Credit Course Addition	ARC 2141	Development & Design Studio I: Neighborhood
39e	Credit Course Addition	ARC 2142	Development & Design Studio II: Building
39f	Credit Course Addition	ARC 2143	Development & Design Studio III: Redevelopment
39g	Credit Course Addition	CGN 2005	Introduction to Civil Infrastructure
39h	Credit Course Addition	FIN 2003	Finance & Urban Economics
39i	Credit Course Addition	HIS 2401	Evolution of Cities, Towns, & Villages
39j	Credit Course Addition	LDR 2004	Management & Leadership for Development & Design
39k	Credit Course Addition	REE 2008	Introduction to Real Estate Development
39l	Credit Course Addition	SYG 2015	Sociology of Place & Community
39m	Credit Course Addition	URP 2012	Laws & Codes for the Built Environment
39n	Credit Course Addition	URP 2029	Controversies in Contemporary Development
46	Credit Course Addition	AMS 2010	Civil Discourse and the American Political Order
47	Credit Course Modification	HSA 2940	Internship: Health Services Management
48	Credit Course Deletion	LIN 2740	Applied Linguistics

Background/References

Per Florida Statute 1001.64, each District Board of Trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property. The Curriculum Committee prepares a monthly report on the status of committee business.

Description

A report on the status of curriculum transactions presented to Strategic Planning Council and the President's Cabinet as informational items is attached.

- Due to s. 1000.05, F.S, changes were required for some of the Bachelor of Science in Elementary Education courses.
- Per Florida Department of Education approval of revised mathematics common prerequisites for the Florida College System Bachelor of Science in Nursing Program (Post Licensure), alternative mathematics courses were added as options for entry into the RN-BSN program.
- The creation of the catalog pages for the Specialized Associate in Arts Transfer Degrees for Biology and Health Sciences programs.
- Updated a typo in the CHM 2210C course prerequisite.

Recommendation

This item is for informational purposes only.



Curriculum Updates

ACTION	COURSE	PROGRAM/COURSE TITLE
Credit Course Modification	EDG 4410	Classroom Management and Instruction
Credit Course Modification	EDG 4942	Practicum in Elementary Education II
Credit Course Modification	EDG 4943	Practicum in Elementary Education III
Credit Course Modification	EEX 4070	Curriculum and Instructional Strategies for Exceptional Students
Credit Course Modification	MAE 4326	Practicum for Teaching Mathematics in the Elementary School
Credit Course Modification	RED 4519	Diagnostic and Corrective Reading Strategies
Credit Course Modification	RED 4942	Practicum for Assessment and Instruction of Reading
Credit Course Modification	SCE 3310	Integration of Science and Technology in the Elementary School
Credit Course Modification	SSE 3312	Content Literacy Strategies in Elementary Social Studies
Credit Course Modification	TSL 4080	ESOL Methods, Curriculum, and Assessment
Credit Course Modification	TSL 4240	ESOL Foundations: Second Language Acquisition
Credit Program Modification		RN-BSN
Credit Program Addition		Biology, Specialized Associate in Arts Transfer (SAAT)
Credit Program Addition		Health Sciences, Specialized Associate in Arts Transfer (SAAT)
Credit Course Addition	CHM 2210C	Organic Chemistry I with Lab

PRESIDENT'S REPORT



VICE PRESIDENT'S REPORTS



**Institutional Advancement Division
Update for the President and Board of Trustees
February 2026**

Dr. Laura Byrd, Executive Vice President of Operations

Access

Institutional Advancement

- The Foundation scholarship applications for Summer 2026 will be open from March 1 to March 31. The Foundation plans to award \$400,000 in scholarships.
- The Annual Shamrock Shuffle is scheduled for Saturday, March 7, 2026, on the South Lake Campus. Please help support this event by participating, volunteering, or sponsoring. See a staff member for more info.
- The 40th Annual Gala: *Ruby Ball* will be on Friday, April 10, 2026, at the Brownwood Hotel & Spa. Sponsorships are available but limited! Silent and live auction donations are always welcome.

Student Learning & Success

Institutional Advancement

- The Foundation will be hosting the Scholarship Dinner on Tuesday, February 24, 2026. The dinner will celebrate over 200 scholarship recipients and donors.
- The Production team is in post-production on their second episode of “Heart of Lake and Sumter”. This program spotlights work from different non-profits tackling food insecurity in Lake and Sumter counties.
- The Production team has ECHO, Education Community Hub Outreach, up and running with several podcasts being produced, including an Athletics Podcast and a Student Life Podcast.
- The Production team produced a video for the Counselors conference which highlights the work of guidance counselors. They are in pre-production for the BASL Speaker Series, and is in pre-production for the digital media showcase.

Workforce Development

Institutional Advancement

- The Foundation submitted a grant request to Duke Energy for \$50,000 for scholarships.
- The Foundation’s received a grant award from the City of Leesburg for \$16,550 to assist in building a monument sign on the Leesburg Campus.
- SECO Energy awarded the Foundation \$25,000 for line worker scholarships.
- The College is receiving \$29,998 from Perkins in addition to the yearly allotment.
- The Foundation is working on additional requirements for the EDA grant for the \$5M for the Eustis project.

Learning & Work Environment

Human Resources

- Human Resources continues to advance strategic priorities focused on workforce effectiveness, compliance, leadership development, and employee experience.
- HR is conducting an I-9 audit to demonstrate good-faith compliance when audited.
- Transcript audits for all employees are currently being conducted by Human Resources.
- Progress is being made on strategic projects for 2025, such as rolling out automated exit interviews and creating confidentiality and conflict-of-interest agreements.
- The Human Resources department is implementing cohort-based leadership development programs through the Lakehawk Leadership Academy and planning monthly training sessions for managers.
- College leadership will complete the Franklin Covey Change training next week. The training was delivered in three sessions beginning in November.

GIFTS AND CONTRIBUTIONS RECEIVED

RECEIVED December 1, 2025 – December 31, 2025	\$256,204.07
RECEIVED January 1, 2026 – January 31, 2026	\$1,010,538

Division of Academic Affairs
Update for the President and District Board of Trustees
February 2026
Ms. Karen Hogans, Vice President of Academic Affairs

Access

- Academic Program Proposals; Three SAAT-UCF Engineering transfer degree proposals (Civil, Electrical, Mechanical) were submitted to FDOE on January 21, 2026. The Real Estate Development and Design A.S. will be presented by President Temple to the State Board of Education on February 20, 2026, for consideration.

Student Learning & Success

- BSEE & Literacy Engagement: Program Director Marni Kay-Martinez and Adjunct Reading Faculty Emma Fraser accompanied 12 of 24 BSEE students to the Florida Literacy Association Conference. All 24 students are completing paid internships in Lake and Sumter County schools and will form LSSC's first BSEE graduating class (May 2026). During Literacy Week, Kelly Davis, English Lecturer, delivered literacy and student-success presentations to students at Leesburg High School.
- K-12 & HSCA Outreach: Science faculty Alyssa Boatright, Kelly Moore, Chris Leibner, and Juan Betancourt participated in the Spring HSCA Summit, introducing prospective students to LSSC science instruction and labs. Laurie Carneiro and Sonja Sanders (SAS) conducted a learning accommodations workshop at The Villages High School.
- ASN Student Outcomes: On January 21, 2026, the ASN program hosted its inaugural Super Skills Day, enabling 268 students to demonstrate mastery of required competencies in a single Leesburg campus event.

Workforce Development

- Teacher Apprenticeships: Dr. Stephanie Luke and Marni-Kay Martinez attended the National Convening on Registered Teacher Apprenticeship Programs and are convening a workgroup with Lake and Sumter County Schools to launch an Exceptional Student Education-focused RTAP in Fall 2026.
- Health Sciences Outcomes: Six Medical Laboratory Technology A.S. graduates passed advanced national certification exams, earning higher wages statewide; LSSC's average ASCP BOC score exceeds the national average by 122 points.

Learning & Work Environment

- Faculty Scholarship & Achievement: Dr. Michele Rudden earned an M.S. in Instructional Technology/Instructional Design from Fort Hays State University, and Dr. Jordan Droira successfully defended his doctoral dissertation at the University of Oklahoma.
- Recognition & Professional Engagement: Dean Megan Cavanah, Dean Daniel Weber, and adjunct faculty Rosa Sedely and Susan Emrick attended the Lake County Schools InspirED by Excellence Teacher of the Year celebration. Amber Karlins presented at a Lake-Sumter faculty learning summit on instructional strategies that reduced course failure rates by 68%.
- Workforce & Innovation Focus: Jeff Light attended the Touchstone Energy Cooperatives NEXT Conference, highlighting the growing impact of artificial intelligence in electrical utilities, including rural cooperatives.
- Faculty Mentoring & Pathways: Senior faculty Nora Rackley, Elizabeth Terranova, Ana Diamand, Heather Elmatti, Jeremy Norton, Dr. Michele Rudden, James Jackson, Chris Leibner, Toni Upchurch, and Brian Rogers launched mentoring relationships with junior faculty. Caitlin Moore attended the Florida Career Pathways Network Symposium, advancing alignment among K-12, postsecondary education, and workforce partners.

Enrollment & Student Affairs Division Update for the President and Board of Trustees February 2026

Dr. Joseph Mews, Vice President of Enrollment & Student Affairs

Enrollment Summary:

Spring 2026 enrollment stands at 7,375 headcount (as of 2/5), a 23.2% increase (+1,387) over this time last year. We are still enrolling for courses in 10-week and 7-week B-terms, which begin on February 16 and March 2, respectively. Admission application windows are open for upcoming spring, summer, and fall terms.

Access

New Student Recruitment & Enrollment:

- Spring applications are ahead by 62.2% (+1,235); Summer 2026 is ahead by 63.7% (+205); Fall 2026 is ahead by 9.3% (+90). First-time enrollment is up to 1,528 this year, ahead by 21.4%.
- The Recruitment team visited over 40 high schools during the month of January.
- Over 100 high school counselors and staff attended the 2026 Counselors Conference on January 29 in Leesburg. This event included updates on LSSC programs, admissions processes, and partnership initiatives to support student success.

Financial Aid:

- The Fall 2026 High School Senior Scholarship Application is now open. Apps are due March 30.
- Disbursed Spring 2026 Financial Aid the week of Feb. 2. This included \$5,176,058 in Pell Grants, \$1,724,026 in loans, \$197,906 in Institutional Scholarships, and \$390,844 in FL State Aid.

Student Learning & Success

Advising, Retention, & Graduation:

- Fall-to-spring retention of degree-seeking students is up to 75.4%, trailing last year's final total by 0.7%. Students will continue to enroll through the Spring B-terms.
- 82.5% of students from the fall have either graduated or retained to the spring semester, even with the final success rate from last year.
- The Spring 2026 graduation application deadline is Feb. 15. We are holding regular 'Graduation Check' events and promoting graduation planning for students nearing completion of a credential.

Athletics:

- Baseball is off to a strong start at 5-3, and has 16 more games in February (7 home, 9 away).
- Beach Volleyball opened its season at home Feb. 6, going 1-1 against FSCJ (W) and Palm Beach (L).
- Indoor Track recorded multiple top-5 finishes at Celebration Point during their first two weekends of competition and concluded its indoor season Feb. 6 at the Visit Gainesville Indoor Classic.
- Softball is off to a 9-3 start after sweeping Polk State in a doubleheader on February 5.
- Women's Golf begins their spring season at the Florida Gateway Spring Invitational Feb. 9-10.

Student & Career Engagement:

- Members of the Student Government Association (SGA) will attend the Florida College System SGA State Conference February 9-10 in Tallahassee and then meet with state legislators and officials at the Capitol on February 11. The trip will be filled with educational experiences and development.
- Career and Internship Expos are scheduled for South Lake and Leesburg on February 10 and 11, respectively. The Relay Tech Career Fair will be held on the Sumter Campus on February 20.

Student Support & Wellbeing:

- Lakehawks' Harvest Food Pantry completed its required annual monitoring and compliance site visit with Second Harvest Food Bank on February 3. Feedback confirmed that Lakehawks' Harvest operates an excellent market, with no compliance concerns or recommendations identified.
- The Dean of Students will meet with First-Year faculty on February 13 to support classroom-level responses to academic integrity concerns, aligned with College policy and emerging trends. The Dean will also participate in a full-day Title IX Decision-Making in Higher Education training webinar on February 10.

**Facilities Planning and Operations Division
Update for the President and District Board of Trustees
February 2026**

Thom Kieft, Vice President of Facilities Planning and Operations

Learning & Work Environment

Leesburg Campus

- New braille signs have been installed in Lake Hall, the Student Services Building, and the Stearns Library.
- Science-Math offices and common suite area have been painted.
- The parking lot east of Science-Math has had parking stops and lines repainted during Lakehawk Service Day.
- Freeze damage has impacted the bypasses on the Health Sciences Center and Science-Math backflows and the irrigation wells. Chilled water coils for the air handler units for the Science-Math Bldg. labs burst in the recent deep freeze.
- Improvements to electrical panels on the gym have been installed and power is being underground bore to the beach volleyball complex from the gymnasium electrical panels.

UF Health Central Florida – Leesburg

- LSSC and UF Health are partnering to create a Nursing Simulation Center on the UF Health Leesburg Campus. The team visited Elevate Health in Sarasota on Jan. 27 to learn about advances in simulation.
- A tour in Leesburg of UF Health's former Human Resources Building was conducted on Feb. 3 to see the location of the future shared simulation center.
- Weekly meetings are scheduled to advance this project forward.

South Lake Campus

- Freeze damage impacted the domestic water for Cooper Memorial Library (CML), a bypass for a backflow at CML, irrigation well, and a chilled water coil on the 2nd floor of the Science-Health Bldg.
- The concrete pad for the old grounds shed was repaired and painted. New outdoor tables and umbrellas were set on the pad to provide students another outdoor area to utilize.

Sumter Center

- LSSC employees volunteered at our Sumter Center to clean mechanical and storage rooms, lay mulch in beds, and organized Bldg. 6 on Feb. 6.
- New braille room signs were installed in Bldg. 1 and 5. Signs for Bldg. 4 are in the process of being ordered.

**Financial Services Division
Update for the President and Board of Trustees
January 2026**

Michelle Matis, Vice President of Finance and Chief Financial Officer

Learning and Work Environment:

- Payroll implemented new health insurance rates that took effect Jan 1, 2026.
- Finance conducted a Benefits to Salary analysis to review the current 40% of salaries to budget for benefits to determine if the percentage is still appropriate. Analysis confirmed that 45% is now the more appropriate calculation of benefits to salaries.
- Two new staff joined the team, Robert Schoepe as the new Director, Procurement and Auxiliary Services and Laurie Tecarr, Payroll Coordinator.
- Accounting team is working on implementing the new GASB requirements for Revenue Recognition and is restating FY25 AFR under the new requirements.
- Several staff attended the Winter COBA meeting January 14-16 in Orlando.
- CFO was selected by COBA to serve on FCSRMC's Operations Committee. Attended first meeting Feb 5 which was to review renewal premiums for 2026-27.
- Budget development for FY27 is underway.
- Lab and course fees for 2026-27 are currently being compiled and will be ready for the first review by the DBOT at the March meeting.
- Student Accounts is monitoring 260 students from Fall with unpaid balances totaling \$346,267. For Spring, 706 students are being monitored for unpaid balances totaling \$670,906.
- Working on changes to the credit card training course for all cardholders and moving to annual training instead of biennial. Spring rollout anticipated.

Student Learning and Success:

- Submitted request to State for extension of PECO funding for the Workforce Development Center.
- Campus store sales for January were \$17,527.

Technology Innovation Division Update for the President and District Board of Trustees February 2026

Nick Kemp, Vice President of Technology Innovation & Chief Information Officer

Learning and Work Environment

- Science Health and Science Math Building adjunct computers are now live in the commons, giving adjuncts easy access to ready-to-use systems in all shared workspaces.
- Coordinated with UF Health IT on required hardware, parts, and rack layout for seamless integration within the main IT room. Both teams confirmed wireless coexistence between UF Health and LSSC access points to prevent RF interference. A mutual statement of understanding is being developed to define installation, configuration, and support responsibilities. LSSC IT is also securing quotes for infrastructure, compute, server, and routing hardware, along with the SOW for network integration tasks.
- All testing lab Windows systems, including CLEP computers, are fully updated to Windows 11 and compliant with Microsoft's end of support requirements. No remediation is needed. Evaluation is underway to expand LockDown Browser to all student computers, ensuring testing readiness in instructional areas not previously designated for assessments.
- The Rubrik backup project has progressed past the prestaging phase, with the kickoff completed, runbook finalized, and the Brik appliance now in shipment. Rack and stack will occur upon arrival, followed by two engagements to update, configure, and fully integrate the system, moving the project into active deployment.
- Health Science Simulation Lab AV and camera upgrades continue at South Lake and Leesburg, coordinating with Facilities, ElevateHealth, Nursing, and Capital Projects to modernize cameras, microphones, and AV systems, with plans for a centralized server and new Observation Room. Progress is now paused pending UF Health project alignment to ensure cohesive system design and network integration.
- Continuing to monitor recently installed classroom technology, with minimal support requests and positive feedback from users. New setups are functioning reliably and meeting instructional needs with few reported issues.
- Implementation of the new campus calendar through 25Live is progressing toward a March 1 go live. End user and administrator training is underway, after which the Events department will begin migrating all events from The Nest into 25Live.
- Beach volleyball camera installation is pending poles and power, while Wi Fi coverage is being extended to the beach courts and audio equipment is on order awaiting delivery.
- Rolling out Salesforce AgentForce to put all student communication in one place, speed up answers, cut manual work, and help staff across departments work together so students get faster, clearer support.
- Finance Self-Service ready for production go live, with a requisition how to guide moving to Marketing for branding and new access that lets users submit requisitions and check PO status without Banner or VPN.
- Workflow cleanup nearing completion, with only Direct Pay and EAR updates remaining; completed changes simplify complex steps and make it easier for requesters and hiring managers to track request status.

BOARD ATTORNEY'S REPORT





February 9, 2026

District Board of Trustees for
Lake-Sumter State College
9501 U.S. Highway 441
Leesburg, Florida 34474

Re: Board Attorney Report for February 18, 2026

Dear Trustees:

Below is an update on several matters of interest to the Board.

Brittany Whittemore as parent and natural guardian of L M, a minor v. PFXA Inc. and Independent Sports Association LLC ISA, Lake County Case No. 35-2024-CA-001404. This case was filed in July of 2024 against PFXA Inc. and Independent Sports Association LLC ISA. The complaint alleges Negligence against PFXA, Inc. for negligently designing, placing, and maintain the practice pitch area without adequate protective measures and alleges as a result L.M. was struck by a wild-practice pitch while walking to a designated spectator area causing L.M. to suffer injuries and damages. Attorney Rick Mitchell of GrayRobinson, P.A. is assigned to defend the College. On December 15th Attorney Mitchell filed an Answer and Affirmative Defenses on behalf of the College to the Plaintiff's Third Amended Complaint. Discovery is ongoing. Depositions are being set by Independent Sports Association LLC ISA.

Kelly McLean v. Lake Sumter State College Foundation, Inc., Board of Trustees, a/k/a Lake-Sumter College. Lake County Case No. 2024-CA-002270. A former employee filed an action under the Florida Civil Rights Act for claims of discrimination based on her disability and retaliation claims of Family Medical Leave Act interference and retaliation. The Consortium assigned attorneys Mark E. Levitt and Howard M. Waldman to represent the College. On July 3, 2025 attorney Levitt filed an Answer and Affirmative Defenses on behalf of the College. Mediation previously scheduled on January 13, 2026 has been cancelled because the parties are not prepared for mediation. Since the last Board meeting Dr. Byrd and I spoke with attorney Levitt to discuss the status of the case. On January 22, 2026 Plaintiff served the College with its answers to Interrogatories and Request to Produce propounded by the College.

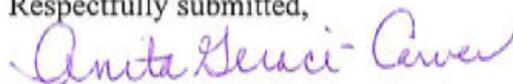
Sheila Williams v. Lake Sumter State College, Lake County Case No. 35-2025-CA-001358-A. A former employee filed a complaint alleging disability discrimination and failure to accommodate, both under the Florida Civil Rights Act of 1992. A Case Management Order was entered on August 26, 2025. The Court entered an Amended Case Management Order on February 3, 2026.

Discovery must be complete no later than September 11, 2026, mediation must be held no later than October 23, 2026, and the project trial term will be set for March 2027 or soon thereafter.

Protest – P3 Workforce Development Center. The College received a Notice of Intent to Protest on January 30, 2026 from Florida Development Solutions, followed by a Formal Written Protest letter on February 9, 2026. Attorney Rick Mitchell of GrayRobinson, P.A. is representing the College in this matter.

If you have any questions, please feel free to call me. I look forward to seeing you at the Board meeting.

Respectfully submitted,



Anita Geraci-Carver

cc: John Temple, President



BOARD COMMITTEE REPORTS



Board Committee Reports

Agenda Item: 0226-12

- I. Executive Committee – Mr. Bret Jones**
- II. Facilities Committee – Mr. Steve Munz**
- III. Finance Committee – Mr. Tim Morris**
- IV. Private-Public Partnerships Committee – Mr. Bret Jones**
- V. Strategic Planning Committee – Mr. David Hidalgo**
- VI. Student Engagement Committee – Ms. Ivy Parks**
- VII. The LSSC Foundation, Inc. Liaison – Ms. Samantha Scott**

NEW BUSINESS



Background/References

Each year, a Mid-Year review is presented to the District Board of Trustees including projections for the Fund 1 Operating Fund Revenue and Expenses up until June 30, as well as Fund Balances for the Operating Fund and, Funds 2, 3, and 7. Other information related to the finances for the College are also included.

Summary

A PowerPoint will be presented.

Recommendation

This item is for informational purposes only.

New Program Proposal: Associate in Science in Physical Therapist Assistant

Agenda Item: 0226-14

Background/References

Per the Florida Statute 1001.64 (6), each Board of Trustees has the responsibility for the establishment and discontinuance of program and course offerings in accordance with law and rule; provision for instructional and noninstructional community services, location of classes, and services provided; and dissemination of information concerning such programs and services. New programs must be approved pursuant to s. 1004.03.

Description

The College seeks approval to move forward with developing and adding an Associate in Science in Physical Therapist Assistant (PTA) program. This program will prepare students to enter the workforce as licensed PTAs under the supervision of a physical therapist. Its creation is supported by strong regional workforce demand, employer endorsement, and limited local access to PTA education. Upon approval, the College will move forward with establishing and seeking program accreditation approval to add the academic program with an anticipated program launch fall 2027.

Recommendation

Motion to approve adding academic program Associate in Science in Physical Therapist Assistant as written.

NEW PROGRAM APPROVAL REQUEST
Lake-Sumter State College
Academic Programs
()

Credit Program Title:

Physical Therapist Assistant

Length:

74 credits OR non-credit contact hours

CIP number and title:

1351080601 Associate in Science (A.S.) Physical Therapist Assistant program

Program Start Date (upon Board of Trustees approval):

August 2027 (pending CAPTE Accreditation approval)

Program Description

PLEASE NOTE: all program dates and enrollment numbers are ultimately determined by the Commission on Accreditation in Physical Therapy Education (CAPTE).

The Physical Therapist Assistant (PTA) Associate in Science degree program at Lake-Sumter State College prepares students to enter the healthcare workforce as licensed physical therapist assistants who practice under the direction and supervision of a physical therapist. The program provides accessible, high-quality didactic, laboratory, and clinical education designed to develop the knowledge, skills, and professional behaviors expected of entry-level clinicians.

Students are prepared to deliver safe, effective, and patient-centered physical therapy interventions; collect and report patient data; educate patients and caregivers; and collaborate with physical therapists and other members of the healthcare team. Instruction emphasizes contemporary practice standards, ethical and legal responsibility, cultural responsiveness, and evidence-informed clinical decision-making.

Successful completion of the PTA Program qualifies graduates to apply for the National Physical Therapy Examination for the Physical Therapist Assistant (NPTE-PTA). Upon successful completion of the NPTE-PTA, graduates are eligible to apply for state licensure as physical therapist assistants. Licensed PTAs are employed across a variety of healthcare settings, including outpatient clinics, hospitals, inpatient rehabilitation facilities, skilled nursing facilities, home health agencies, and school-based or

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specialized rehabilitation programs.

The program integrates classroom instruction, hands-on laboratory experiences, and supervised clinical education in affiliated healthcare facilities. These components are sequenced to ensure progressive development of competence and professional responsibility, preparing graduates to meet the rehabilitation and wellness needs of Central Florida and surrounding communities at the entry level.

Justification

The establishment of a Physical Therapist Assistant Associate in Science degree at Lake–Sumter State College is justified by documented regional workforce demand, strong employer support, and persistent barriers to educational access for residents of Lake and Sumter Counties. Current labor market analysis demonstrates sustained demand for licensed PTAs at the national, state, and regional levels, driven by population growth, an aging population, increased prevalence of chronic and age-related conditions, and expanding rehabilitation services across acute care, outpatient, skilled nursing, and home health settings. Employers throughout Central Florida consistently report persistent vacancies, extended recruitment timelines, and reliance on PRN or traveling clinicians to maintain adequate staffing, indicating an insufficient local supply of entry-level PTAs.

Despite this strong demand, no PTA program is currently located within Lake or Sumter Counties. Existing programs in Orlando, Ocala, and Gainesville require significant commuting distances and, in many cases, higher tuition costs, creating substantial access and affordability barriers for place-bound students, adult learners, and economically disadvantaged populations. These barriers limit local residents' ability to pursue the credential and reduce the likelihood that graduates will remain in the region to meet workforce needs. Establishing a PTA program at LSSC directly addresses these constraints by providing an affordable and geographically accessible educational pathway that strengthens local workforce development.

Healthcare leaders across the region, including hospitals, rehabilitation centers, skilled nursing facilities, outpatient clinics, and home health agencies, have expressed strong support for a local PTA program and a willingness to serve as clinical education partners. Employers consistently indicate that the lack of a nearby educational pipeline limits their ability to maintain stable staffing and expand rehabilitation services in response to population growth. Many organizations have reported capacity to support multiple PTA clinical placements and have expressed interest in recruiting graduates from an LSSC-based program.

The proposed PTA program also aligns with LSSC's long-term strategic direction to expand health sciences offerings and respond to documented regional workforce needs. The College already possesses foundational instructional and operational infrastructure, including simulation resources, technology support, academic services,

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and interprofessional learning environments, that can effectively support PTA program development. These institutional strengths position LSSC to deliver a high-quality program that meets accreditation expectations and contributes meaningfully to the region's healthcare ecosystem.

In summary, the PTA program is justified by demonstrated labor market demand, clear educational access gaps, employer readiness, and LSSC's demonstrated capacity to deliver high-quality allied health education. Establishing this program will expand educational opportunity, strengthen the regional healthcare workforce, and advance the economic and community health priorities of Lake and Sumter Counties.

Alignment with LSSC's Mission

The proposed Physical Therapist Assistant Program aligns directly with Lake–Sumter State College's mission of transforming lives and futures throughout our community. The program expands access to a high-demand healthcare career pathway, particularly for residents who are place-bound, first-generation, or otherwise limited by the geographic distance and higher costs associated with existing PTA programs outside Lake and Sumter Counties. By offering an affordable and locally accessible option, the program strengthens educational equity and supports social and economic mobility for students across the region.

The PTA Program further aligns with the College's vision to be the community's college of choice for quality education and career training. The program prepares graduates for immediate entry into a licensed allied health profession that is essential to the functioning of hospitals, skilled nursing facilities, outpatient clinics, and home health agencies across Central Florida. This directly supports regional workforce development and reinforces LSSC's role as a trusted provider of high-quality health sciences education.

Additionally, the program embodies LSSC's core values—Care, Communicate, Collaborate, and Celebrate. PTA education emphasizes compassionate, ethical, and professional practice, teamwork, and patient-centered communication. The program requires extensive collaboration with local healthcare partners through clinical education, advisory participation, and community engagement. It also positions the College to celebrate student success, workforce impact, and meaningful contributions to community health through a growing cadre of locally trained rehabilitation professionals.

Overall, the PTA Program is well aligned with LSSC's mission, values, and strategic priorities by expanding educational access, advancing health and economic outcomes, and strengthening the regional healthcare workforce.

Programmatic Advantages

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The proposed Physical Therapist Assistant Program offers several distinct advantages for Lake–Sumter State College, its students, and the surrounding region. First, the program addresses a recurring and well-documented workforce need identified by healthcare employers across acute care, skilled nursing, home health, and outpatient rehabilitation settings. By establishing a sustainable local educational and workforce pathway for PTA preparation, the College will help stabilize staffing, reduce reliance on temporary personnel, and support the continued expansion of rehabilitation services throughout Central Florida.

Second, the program complements and strengthens LSSC’s existing portfolio of health sciences offerings. The PTA curriculum aligns with anatomy and physiology, psychology, and other foundational courses already offered by the College, while enhancing interprofessional learning opportunities with nursing, respiratory care, and other allied health programs. This alignment promotes instructional efficiency and allows the program to leverage existing simulation, laboratory, and academic support resources without unnecessary duplication of infrastructure.

Third, the PTA Program provides significant advantages for students by offering an affordable and locally accessible pathway into a licensed healthcare profession with strong employment prospects and opportunities for career advancement. The associate degree structure allows graduates to enter the workforce efficiently while maintaining pathways to continued education, including bachelor’s and master’s programs in related fields. This supports long-term employability and aligns with LSSC’s goals for student success and regional impact.

Fourth, the program strengthens partnerships between the College and the regional healthcare community. Clinical education placements, advisory committee participation, ongoing employer engagement, and collaborative workforce planning reinforce LSSC’s role as a trusted partner in healthcare education and workforce development. These partnerships support continuous program improvement and ensure alignment with current practice expectations.

Finally, the PTA Program enhances the College’s strategic position as a regional leader in workforce development. As demand for rehabilitation services increases in response to population growth and aging demographics, the program enables LSSC to respond proactively by preparing graduates who are trained locally and positioned to serve their communities.

Labor Market Demand

(Confer with LSSC Institutional Effectiveness Office for data)

SOC Title	2024	2032	Growth	Percent Growth	Total Job Openings
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31-2021	1,119	1,244	125	11.2	1,407
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According to Florida Commerce projections, statewide employment for Physical Therapist Assistants (SOC 31-2021) is expected to increase from 1,119 positions in 2024 to 1,244 positions in 2032, representing 125 new jobs and an 11.2 percent growth rate. When retirements and turnover are included, the state is projected to have 1,407 total job openings for PTAs during this period.

DRAFT Program Course List (if available)

Physical Therapist Assistant Pathway (27 credits)

Pre-Requisite:

- BSC 2085 A&P I w/ Lab 4 credit
- BSC 2086 A&P II w/ Lab 4 credit
- Civic Literacy General Education 3 credit
- DEP 2004 Psychology of Human Develop. 3 credit
- ENC 1101 English Composition 1 3 credit
- Humanities General Education 3 credit
- Math General Education 3 credit
- PSY 2012 Introduction to Psychology 3 credit
- PHT 1930 Special Topics: Becoming a Physical Therapist Assistant 1 credit

Physical Therapist Assistant Technical Program (47 credits)

Semester 1 - Foundations of Physical Therapy Practice (9 credits)

- PHT 1000C Foundations of Physical Therapy 4 credit (3/2 – 5 contact)
- PHT 1120C Kinesiology and Functional Anatomy 3 credit (2/2 – 4 contact)
- PHT 1020 Therapeutic Communication for PTA 2 credit (2 – 2 contact)

Semester 2 - Applied Therapeutic Principles (9 credits)

- PHT 1211C Modalities & Physical Agents 2 credit (2/2 – 4 contact)
- PHT 1252C Orthopedic Rehabilitation 4 credit (3/2 – 5 contact)
- PHT 1080 Principles of Practice 2 credit (2 – 2 contact)
- PHT 1800L Introduction to Clinical Education 1 credit (1 – 1 contact)

Semester 3 - Specialty Practice & Health Promotion (6 credits)

- PHT 2289C Cardiovascular & Pulmonary Rehabilitation 3 credit (2/2 – 4 contact)
- PHT 2501C Health & Wellness for Physical Therapy 3 credit (2/2 – 4 contact)

Semester 4 - Complex Physical Therapy Practice (9 credits)

- PHT 2162C Neurological Rehabilitation 5 credit (4/3 – 7 contact)
- PHT 2601 Evidence Based Practice 2 credit (2 – 2 contact)
- PHT 2810L Clinical Education I (Part-Time) 2 credit (2 – 2 contact)

Semester 5 - Transition to Professional Practice (14 credits)

- PHT 2931 Special Topics: Transition to Professional Practice 2 credit
- PHT 2820L Clinical Education II (Full-Time) 6 credit (6 – 6 contact)
- PHT 2830L Clinical Education III (Full-Time) 6 credit (6 – 6 contact)

Marketing and Recruitment Plan

Marketing

Key Marketing Objectives

1. **Build Awareness:** Introduce the PTA program to Lake and Sumter County residents and surrounding areas.
2. **Drive Engagement:** Encourage prospective students to attend info sessions and start prerequisites.
3. **Generate Applications:** Convert interest into completed applications during the admission window.

Budget Allocation Overview

Channel	% of Budget	Dollar Amount
Social Media & Digital Ads	40%	\$20,000
Website & SEO	10%	\$5,000
Print Collateral	15%	\$7,500
Radio Advertising	15%	\$7,500
Newspaper & Magazine	20%	\$10,000

Channel Breakdown & Tactics

1. Social Media & Digital Ads (\$20,000)

- **Platforms:** Facebook, Instagram, , LinkedIn (target healthcare career seekers).
- **Targeting:** Lake & Sumter Counties + surrounding areas; age 18–45; interests in healthcare careers.
- **Tactics:**
 - Paid ads promoting program benefits, salary potential, and local accessibility.
 - Video testimonials from healthcare employers and current students in similar programs.
 - Countdown campaigns for application deadlines.
- **Budget Split:**
 - Paid Ads: \$15,000
 - Content Creation (video, graphics): \$5,000

2. Website & SEO (\$5,000)

- Create a **dedicated PTA program landing page** with:

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- Program overview, prerequisites, application timeline.
- Employer testimonials and career outlook stats.
- Lead capture form for inquiries.
- Optimize for **Google search**: “PTA program near me,” “Physical Therapist Assistant degree Florida.”
- Add **blog content** on PTA career benefits and local workforce demand.

3. Print Collateral (\$7,500)

- **Materials:**
 - Program brochures for campus tours, advising sessions, and healthcare partner sites.
 - Posters for high schools, hospitals, and community centers.
- **Distribution:**
 - High schools (guidance offices).
 - Healthcare facilities (waiting rooms, HR departments).
 - Community events and college fairs.

4. Radio Advertising (\$7,500)

- **Stations:** Local stations with strong reach in Lake & Sumter Counties.
- **Messaging:**
 - “Start your career in healthcare without leaving home—PTA program at LSSC begins August 2027.”
- **Schedule:**
 - Drive-time slots (morning and evening).
 - 30-second spots for 3 months leading up to application deadline.

5. Newspaper & Magazine (\$10,000)

- **Local Newspapers:** Daily Commercial, Orlando Sentinel regional editions.
- **Community Magazines:** Lake & Sumter Lifestyle, Health & Wellness publications.
- **Ad Types:**
 - Half-page ads highlighting affordability, local access, and career opportunities.
 - Feature stories on workforce demand and employer partnerships.

Timeline

- **Phase 1 (12–18 months before launch):** Awareness → Digital ads, print collateral, website updates.
- **Phase 2 (6–12 months before launch):** Engagement → Info sessions, social media campaigns, radio ads.

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- **Phase 3 (3–6 months before application deadline):** Conversion → Retargeting ads, newspaper/magazine push, email campaigns.

Recruitment

Below is the general recruitment plan used across Health Professions AS programs. This approach has been highly effective for AS Nursing, AS Medical Laboratory Technology, and AS Respiratory Care, and it provides a reliable framework that can be tailored to meet the unique needs and opportunities of the new PTA Program.

AA (Prerequisite) Recruitment

- High school and community events
- On-campus open house and quick-enroll events
- Campus tours
- Digital and social marketing
- Hospital and healthcare visits
- Prospective student outreach and communication plans for inquiries and applicants, including program-specific information

Advising

- Students are required to attend New Student Advising & Registration to receive orientation and confirm academic plans
- Advisors guide students to take the required prerequisites appropriate to their intended health pathway

AS–PTA Recruitment

- Classroom visits to key prerequisite courses to promote the program, application windows, and admissions requirements
- Targeted outreach and communication plans for students who have met or are actively completing prerequisites, emphasizing key application steps
- Program-specific online and in-person information sessions
- Workshops with HSCA high school students pursuing the AA pathway
- Digital and social marketing that highlights PTA deadlines and program milestones

This model ensures consistent visibility, effective student engagement, and strong applicant pools across multiple health programs, and it will be adapted to support successful recruitment for the PTA Program.

3-year Estimated Program Budget

(confer with VP of Enrollment and VP of Finance):

Enrollment Forecast (*see next page*)

The enrollment forecast for the Physical Therapist Assistant (PTA) program is based on

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admitting one cohort per year with an initial cohort size of 30 students matriculating in Fall 2027. Using an estimated 80 percent program completion rate, enrollment builds gradually as cohorts progress through the curriculum and overlap across academic years. During the early implementation phase, headcount reflects a single active cohort, increasing to two concurrent cohorts as the program matures. By 2028–29, total program headcount stabilizes in the mid-50s, reflecting steady enrollment across sequential cohorts. Corresponding semester credit hour production increases proportionally as additional cohorts enter credit-dense phases of the curriculum, growing from minimal activity during the pre-launch year to over 1,000 credit hours once the program reaches steady-state operation. These projections reflect realistic cohort progression, conservative completion assumptions, and the structured sequencing of PTA coursework, and demonstrate the program’s sustained contribution to enrollment and credit hour generation within the Health Professions division.

Estimated Budget (*see PDF attachment*)

The estimated budget for the Physical Therapist Assistant (PTA) program is presented to reflect three years of instructional activity, consistent with institutional planning requirements and the initial delivery of the curriculum. Given the program’s readiness for implementation, limited pre-matriculation activity is anticipated, with primary expenditures focused on instructional delivery, faculty support, and ongoing resource needs. To ensure the accuracy and reliability of these projections, the financial model was developed across a five-year period to account for curriculum sequencing, phased staffing, and the transition to steady-state operation as cohorts overlap across academic years. The three-year budget presented reflects conservative assumptions and enrollment-responsive cost structures typical of cohort-based allied health programs, while the extended internal projections support long-term financial sustainability and responsible program planning within the Health Professions division.

Enrollment Forecast, tentative 30 student enrollment cap

Cohort	Measure	2026-27			2027-28			2028-29			2029-30			2030-31		
		FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU
Cohort 1	Headcount				30	28	26	25	24							
	Credit Hours / HC				9	10	6	9	14							
	Total Credit Hours				270	280	156	225	336							
Cohort 2	Headcount							30	28	27	25	24				
	Credit Hours / HC							9	10	6	12	14				
	Total Credit Hours							270	280	162	300	336				
Cohort 3	Headcount										30	28	27	25	24	
	Credit Hours / HC										9	10	3	12	14	
	Total Credit Hours										270	280	81	300	336	
Cohort 4	Headcount													30	28	27
	Credit Hours / HC													9	10	3
	Total Credit Hours													270	280	81
Total	Headcount				30	28	26	55	52	27	55	52	27	55	52	27
	Credit Hours				270	280	156	495	616	162	570	616	81	570	616	81
Total Annual Credit Hours		0			706			1273			1267			1267		

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NOTE: All revenue and expense values are shown as positive figures. Net position reflects total revenue minus total expenses.

*Enrollment cap is set by CAPTE

	Projected 2026-27			Projected 2027-28			Projected 2028-29			Projected 2029-30			Projected 2030-31		
	FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU	FA	SP	SU
Enrollment	0	0	0	30	28	26	55	52	27	55	52	27	55	52	27
Projected PTA Credit Hours	0	0	0	216	220	126	180	486	0	456	0	63	0	486	0
Projected Gen Ed Credit Hours	0	0	0	312	336	0	312	336	0	312	336	0	312	336	0
REVENUE:															
Projected Tuition Revenue	\$ -	\$ -	\$ -	\$ 21,924.00	\$ 20,462.40	\$ 12,667.20	\$ 80,388.00	\$ 97,115.20	\$ 13,154.40	\$ 80,388.00	\$ 97,115.20	\$ 13,154.40	\$ 80,388.00	\$ 97,115.20	\$ 13,154.40
PTA Laboratory Fee	\$ -	\$ -	\$ -	\$ 7,776.00	\$ 7,776.00	\$ 2,208.00	\$ 11,832.00	\$ 9,432.00	\$ 6,912.00	\$ 11,832.00	\$ 9,432.00	\$ 6,912.00	\$ 11,832.00	\$ 9,432.00	\$ 6,912.00
Grant Funds	\$		284,640.00	\$		0.00	\$		0.00	\$		0.00	\$		0.00
GenEd per Credit (\$8.40)	\$ -	\$ -	\$ -	\$ 2,620.80	\$ 2,822.40	\$ -	\$ 2,620.80	\$ 2,822.40	\$ -	\$ 2,620.80	\$ 2,822.40	\$ -	\$ 2,620.80	\$ 2,822.40	\$ -
Subtotal per Semester	\$ 284,640.00	\$ -	\$ -	\$ 32,320.80	\$ 31,060.80	\$ 14,875.20	\$ 94,840.80	\$ 109,369.60	\$ 20,066.40	\$ 94,840.80	\$ 109,369.60	\$ 20,066.40	\$ 94,840.80	\$ 109,369.60	\$ 20,066.40
PTA Subtotal	\$	\$	284,640.00	\$	\$	78,256.80	\$	\$	224,276.80	\$	\$	224,276.80	\$	\$	224,276.80

EXPENSES															
Program Director, FT															
Base Salary	\$		82,400.00	\$		84,872.00	\$		87,418.16	\$		90,040.70	\$		92,741.93
Benefits	\$		32,960.00	\$		33,948.80	\$		34,967.26	\$		36,016.28	\$		37,096.77
Teaching Load Overages	\$		-	\$		-	\$		-	\$		-	\$		-
Total	\$	\$	115,360.00	\$	\$	118,820.80	\$	\$	122,385.42	\$	\$	126,056.99	\$	\$	129,838.70
Director of Clinical Educator, FT															
Base Salary	\$		70,000.00	\$		72,100.00	\$		74,263.00	\$		76,490.89	\$		78,785.62
Benefits	\$		28,000.00	\$		28,840.00	\$		29,705.20	\$		30,616.28	\$		31,527.36
Teaching Load Overages	\$		-	\$		-	\$		-	\$		-	\$		-
Total	\$	\$	98,000.00	\$	\$	100,940.00	\$	\$	103,968.20	\$	\$	107,087.25	\$	\$	110,299.86
Instructor, FT															
Base Salary	\$		-	\$		-	\$		-	\$		-	\$		-
Benefits	\$		-	\$		-	\$		-	\$		-	\$		-
Total	\$	\$	-	\$	\$	-	\$	\$	-	\$	\$	-	\$	\$	-
Adjunct Faculty - Core (PT)	\$ 7,188.00	\$ 7,188.00	\$ 2,538.00	\$ 7,188.00	\$ 7,188.00	\$ 900.00	\$ 4,500.00	\$ 4,500.00	\$ 900.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 900.00	\$ 4,500.00	\$ 4,500.00
Adjunct - Core (PT) Hourly	\$ 2,699.00	\$ 2,688.00	\$ 1,638.00	\$ -	\$ 2,688.00	\$ 1,638.00	\$ 2,688.00	\$ 2,688.00	\$ 1,638.00	\$ 2,688.00	\$ 2,688.00	\$ 1,638.00	\$ 2,688.00	\$ 2,688.00	\$ 1,638.00
Adjunct Faculty	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -
Adjunct Faculty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal per Semester	\$ 10,787.00	\$ 9,876.00	\$ 4,176.00	\$ 8,088.00	\$ 9,876.00	\$ 2,538.00	\$ 8,088.00	\$ 7,188.00	\$ 2,538.00	\$ 8,088.00	\$ 7,188.00	\$ 6,138.00	\$ 4,488.00	\$ 7,188.00	\$ 6,138.00
Total	\$	\$	24,839.00	\$	\$	20,502.00	\$	\$	21,117.06	\$	\$	21,750.57	\$	\$	22,403.09
PTA Program Build Out															
Fees	\$		15,585.00	\$		37,279.99	\$		17,779.99	\$		17,779.99	\$		17,779.99
Memberships/Subscriptions	\$		1,230.00	\$		2,523.00	\$		2,523.00	\$		2,523.00	\$		2,523.00
Travel	\$		7,500.00	\$		7,725.00	\$		7,956.75	\$		8,195.45	\$		8,441.32
Marketing	\$		50,000.00	\$		15,000.00	\$		15,000.00	\$		15,000.00	\$		15,000.00
Library Services	\$		10,000.00	\$		10,000.00	\$		10,000.00	\$		10,000.00	\$		10,000.00
Events	\$		5,000.00	\$		5,150.00	\$		5,304.50	\$		5,463.64	\$		5,627.54
Equipment	\$		-	\$		4,000.00	\$		4,000.00	\$		4,000.00	\$		4,000.00
Ed/Office Materials/Supplies	\$		15,000.00	\$		15,000.00	\$		15,000.00	\$		15,000.00	\$		15,000.00
Subtotal	\$	\$	627,154.00	\$	\$	336,940.79	\$	\$	325,034.92	\$	\$	332,856.88	\$	\$	340,913.50
Net Margin	\$	\$	(342,514.00)	\$	\$	(258,683.99)	\$	\$	(100,758.12)	\$	\$	(108,580.08)	\$	\$	(116,636.70)

Preliminary New Program Proposal: Associate of Science in Agriscience

Agenda Item: 0226-15

Background/References

Per the Florida Statute 1001.64 (6), each Board of Trustees has the responsibility for the establishment and discontinuance of program and course offerings in accordance with law and rule; provision for instructional and noninstructional community services, location of classes, and services provided; and dissemination of information concerning such programs and services. New programs must be approved pursuant to s. 1004.03.

Description

The College seeks approval to move forward with exploring, developing, and adding an Associate in Science (or other applicable academic program) focused on Agriscience or related fields. Upon approval, the College will move forward with establishing and seeking state and accreditor approval, as needed, to add the academic program with an anticipated program launch fall 2027.

Recommendation

Motion to approve exploring, developing, and adding an Associate in Science (or other applicable academic program) focused on Agriscience or related fields.

Request for Exploration of Eustis Property Purchase

Background/References

The District Board of Trustees is vested with the responsibility for cost-effective policy decisions appropriate to the Florida College System institution's mission and the implementation and maintenance of high-quality education programs within law and rules of the State Board of Education.

Per Florida Statutes 1001.64, each District Board of Trustees may purchase, acquire, receive, hold, own, manage, lease, sell, dispose of, and convey title to real property, in the best interests of the Florida College System institution.

Summary

The owners of Cobb Tractor in Eustis approached staff and President Temple about the possibility of purchasing the land and the building upon which their business is located. The parcel is directly across from the 8 acres of land donated to the College for the expansion of our Lineman and CDL programs into the City of Eustis. President Temple and staff toured the facility with the owners on January 24, 2026. There are merits to considering purchasing the property. An appraisal would be required, and the Board needs to direct the President and staff if they would like to explore the option of buying the property.

Recommendation

Motion to grant the College to further explore the possibility of purchasing the Eustis property as written.

First Reading of New Board Rule 7.06 Submission & Consideration of Offers to Purchase College Property

Agenda Item: 0226-17

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

At a previous District Board of Trustees meeting in November 2025 the College received an unsolicited inquiry regarding the potential purchase of a parcel of property located within the Leesburg Campus. At this meeting, it was suggested the Board Attorney develop language for a new board rule regarding offers to purchase college property and bring back to a future meeting.

Recommendation

This item is for informational purposes only.

**LAKE-SUMTER STATE COLLEGE
BOARD RULE**

TITLE: Submission and Consideration of Offers to Purchase College Property NUMBER: 7.06

AUTHORITY: s. 1001.64(34), Florida Statutes; 1013.28(1), Florida Statutes PAGE: 1 of 1

HISTORY: NEW – 2/18/26

To establish a formal, transparent process for the submission of offers to purchase college-owned real estate ensuring that the Board of Trustees only reviews serious, binding proposals.

Submission Procedure

- All offers to purchase college property must be submitted in writing directly to the Office of the President.
- Offers sent to other departments, faculty, or individual board members will not be considered "submitted" for the purposes of this policy and are invalid.

Requirements for Consideration

- **Formal Contract Required:** To be considered by the Board of Trustees, an offer must be in the form of a formal, executed contract to purchase.
- **Definition of Executed Contract:** The contract to purchase must be signed by the proposed buyer, detailing essential terms including the property description, parcel identification number, purchase price, payment terms, closing date, and any contingencies. The contract to purchase must also provide for an earnest money deposit equal to 10% of the offered purchase price.
- **Ineligibility of Informal Offers:** Letters of intent, memoranda of understanding, letters of interest, or verbal offers will not be presented to the Board of Trustees for consideration.

Board of Trustees Review

- Upon receipt of a valid, executed contract, the President will acknowledge the offer within five business days and will submit the proposal to the Board of Trustees. The President will include consideration of the proposal on the next available agenda of the Board of Trustees. The Board may provide direction on the offer to the President at a meeting of the Board of Trustees. If the College's educational plant survey does not already determine the real property is to be unnecessary for educational purposes, the Board of Trustees may direct an updated educational plant survey be prepared. Board direction may also include obtaining an appraisal.
- The Board reserves the right to reject any offer.

Spring 2026 PFX, Inc. Request for Alcohol Sales at Legends Way Softball Complex

Agenda Item: 0226-18

Background/References

LSSC Board Rule (BR) 2.14 states that “the sale, possession, serving or consumption of alcoholic beverages on College property or at College sponsored student-oriented functions are prohibited. Section 3 of BR 2.14 states certain exceptions to the rule.

3a) The President may waive this rule in writing, on special occasions and on a case-by-case basis, with regard to the serving or wine and beer on College property by organizations or individuals

3b) The District Board may waive this rule on special occasions and on a case-by-case basis, with regard to the serving of all other forms of alcoholic beverages on College property by organizations or individuals.

According to Florida Statutes 1001.64 (5); Each board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution. Such authority may include placing restrictions on activities and on access to facilities, firearms, food, tobacco, alcoholic beverages, distribution of printed materials, commercial solicitation, animals, and sound.

Summary

PFX Athletics manages the Legends Way Softball Complex on the LSSC South Lake Campus. Each year they host The Spring Games bringing dozens of women’s college softball teams to the complex to compete. PFX Athletics would like to subcontract concessions and alcohol sales to Lake Catherine Catering and Events. According to BR 2.14, the DBOT must approve the sale and serving of alcohol on college property. Lake Catherine Catering provides a COI with LSSC listed on the insurance form.

It is recommended that PFX Athletics, through Lake Catherine Catering and Events, be allowed to sell and serve beer, wine, and alcohol at Legends Way Softball Complex during the 2026 Spring Games starting Feb. 27, 2026 and ending by April 1, 2026.

Recommendation

Motion to approve the request from PFX, Inc. to serve beer, wine, and alcohol at Legends Way Softball Complex for Spring 2026 games as written.



PFX ATHLETICS

Opening the doors of opportunity for women and girls through sport since 1996

Dear Sir or Madam:

I am writing to formally request permission to include the service of beer, wine, and cocktails as part of the spectator amenities at Legends Way during THE Spring Games. The event is scheduled to run from Saturday, February 28, 2026, through Saturday, March 28, 2026.

As we prepare to host this premier collegiate softball event, which attracts a significant number of alumni, families, and adult fans to the Clermont area, we aim to provide a guest experience consistent with top-tier athletic venues.

To ensure the highest standards of safety, liability protection, and service quality, we have secured a returning partner to manage these operations.

Vendor & Safety Protocols

We are pleased to confirm that Lake Catherine Farms will be returning for their fifth consecutive year to manage alcohol service for this event. Lake Catherine Farms has established a strong track record of operational excellence at this facility, providing a highly professional and well-trained staff familiar with the venue's specific protocols.

We are confident that Lake Catherine Farms' experience and familiarity with the Legends Way complex will ensure a safe and successful operation. We look forward to finalizing this approval.

Thank you for your consideration.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Corey Warner', with a long horizontal flourish extending to the right.

Corey Warner
President

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: Alcoholic Beverages **NUMBER:** 2.14

AUTHORITY: Florida Statutes 1001.64 (5) **PAGE:** 1 of 1

DATE ADOPTED: 6/19/96

1. For purposes of this rule, alcoholic beverages shall be defined as wine, beer, wine coolers, distilled spirits, or any other beverage which contains alcohol.
2. The sale, possession, serving or consumption of alcoholic beverages on College property or at College-sponsored student-oriented functions are prohibited.
3. Certain exceptions to this rule may be authorized as follows:
 - a. The President may waive this rule in writing, on special occasions and on a case by case basis, with regard to the serving of wine or beer on College property by organizations or individuals;
 - b. The District Board may waive this rule on special occasions and on a case by case basis, with regard to the serving of all other forms of alcoholic beverages on College property by organizations or individuals.
4. These exceptions shall not be interpreted as modification or relaxation of standards of conduct for students or staff relative to alcoholic beverages as set forth in this rule.

History: New - 8/1/62
Amended - 8/1/65; 6/19/96
Authority Updated - 1/16/08

Lake-Sumter State College DISTRICT BOARD OF TRUSTEES

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