Lake-Sumter State College District Board of Trustees

Regular Meeting Agenda
Wednesday, November 18, 2026 – 5:00 pm
Leesburg Campus

Call to Order

Public Comment

Presentations: Fall Student Athletes by Dr. Joseph Mews, Vice President of Enrollment and Student Affairs, The LSSC Foundation, Inc. by Dr. Laura Byrd, Executive Director of The LSSC Foundation, Inc.

Consent Considerations:

- 1126-01 Approve: Minutes of October 21, 2026 Regular Board Meeting
- 1126-02 Acknowledge: Personnel Staff Changes
- 1126-03 Acknowledge: Monthly Fiscal Report for October 2026
- 1126-04 Approve: Purchases over $65,000
- 1126-05 Acknowledge: Capital Improvement Projects Report
- 1126-06 Approve: Proposed Curriculum Changes
- 1126-07 Approve: The LSSC Foundation, Inc 990
- 1126-08 Approve: 2027-2028 Early College Agreements
- 1126-09 Approve: UFHealth Leesburg Clinical Simulation Lab Agreement
- 1126-10 Approve: USF Mental Health Awareness Training MOU
- 1126-11 Approve: Contract Renewal for Custodial and Grounds Services with ABM

President's Report

Vice President's Report

Board Attorney's Report

New Business:

- 1126-15 Approve: Second Reading: Board Rule 4.02 Admissions
- 1126-16 Approve: Second Reading: New Board Rule 7.07 Active Assailant Response Plans
- 1126-17 Approve: Second Reading: New Board Rule 7.08 Family Reunification Plans
- 1126-18 Approve: Certification of Active Assailant Response Plan
- 1126-19 Approve: Certification of Family Reunification Plan
- 1126-20 Information: First Reading: Board Rule 1.08 Naming of Facilities
- 1126-21 Information: First Reading: New Board Rule 7.09 Guardian Program
- 1126-22 Information: First Reading: New Boad Rule 7.10 Threat Management Team
- 1126-23 Approve: Annual Recertification DSO & Members – The LSSC Foundation, Inc.
- 1126-24 Acknowledge: The LSSC Foundation, Inc. 2025 Audit
- 1126-25 Approve: The LSSC Foundation, Inc. 2027 Budget including College Support
- 1126-26 Approve: FY27 Budget Amendment Transfers from Fund 1
- 1126-27 Approve: Management Services for Legends Way Softball Complex

CONSENT CONSIDERATIONS

DISTRICT BOARD OF TRUSTEES
LAKE-SUMTER STATE COLLEGE
SUMTERVILLE CENTER
October 21, 2026

PRESENT: Mr. Bret Jones, Board Chair; Dr. Dan Boggus; Mr. Matt Silbernagel; Mr. Roger Croft; Ms. Samantha Scott; Ms. Anita Geraci-Carver, Board Attorney; and Mr. Steve Munz (virtual); and Mr. John Temple, LSSC President.

ABSENT: Mr. Tim Morris, Board member.

CALL-TO-ORDER:

The regular meeting of the District Board of Trustees, Lake-Sumter State College, was called to order by Board Chair Bret Jones at 5:00 p.m. on October 21 at the Sumterville Center.

PRESENTATIONS:

Dr. Joseph Mews, Vice President of Enrollment and Student Affairs, and Dr. Christy Adkins, Executive Director Student and Career Engagement, introduced and presented Student Government Association (SGA) student representatives across each campus. The students shared how SGA involvement and student life activities have shaped their educational and personal experiences.

CONSENT CONSIDERATIONS:

1026-01 Minutes of August 19, 2026 Regular Board Meeting
1026-02 Personnel Staff Changes
1026-03 Personnel Full-Time Faculty Changes
1026-04 Monthly Fiscal Report for September 2026
1026-05 Capital Improvement Projects Report
1026-06 Proposed Curriculum Changes
1026-07 Write-Off of Tangible Personal Property
1026-08 2026-2027 Academic Program Advisory Committees
1026-09 Health Insurance Rates for 2027
1026-10 Elsevier, Inc. Educational Solutions Master Agreement
1026-11 Partnership Agreement with the City of Leesburg
1026-12 Southeast Power Corporation MOU
MOTION to approve consent considerations 1026-01 through 1026-12, Rep. Samantha Scott, SECOND, Dr. Dan Boggus, motion passed unanimously.

PUBLIC COMMENT:

The following individuals provided public comment on items not on the Board agenda:

- Cristy Snellgroves expressed interest in discussing the proposal under consideration to move cross country to the Leesburg Campus.
- Mike Matulia was invited to respond to questions regarding the budget for cross country and track and field, potential program moves or discontinuations, and additional programs.
- Student Gezavier Datilma spoke about what the cross country program means to him and how the program benefits students.
- Student Max Sumner spoke about the importance of the cross country program to students and its benefits.
- Student Issa Issaku shared his experience at LSSC and what the cross country program means to him.

SCHEDULED INFORMATION REPORTS:

PRESIDENT'S REPORT:

LSSC President, Mr. John Temple, presented his report.

- Recognized 16 new full-time faculty members at the College's New Faculty Reception.
- Inducted 49 students into Phi Theta Kappa honors society.
- Recognized 5 Distinguished Alumni and 4 Hall of Fame award recipients
- Raised over $100,000 for student scholarships at Champions for Purpose
- A refreshed Lineworker Skills Day event thanks to our new instructor
- Congressman Webster visited the South Lake Campus for a tour and campus update.
- Hosting upcoming faculty and staff townhalls to provide employees the opportunity to ask any questions.
- Presented at the South Lake Campus to give an update on the College.
- Met with Senator Ralph Massullo and Representative Scott from Sumter County to give them an update on the College.
- Shared the ongoing conversations with COP regarding the State College Funding Model.
- Provided updates on the HSCA Governance Committee that continues to be a great partnership in providing experiential learning for students.
- Held kick off meeting with federal EDA Team for Eustis property
- Received payment of $3.125 million for EBS license. Will bring back to the Board of next steps for allocating funds.
- Shared upcoming AFC Trustees & Presidents meeting in November.
- Shared the upcoming swearing ceremony for Representative Samantha Scott in November.
- Asked Joe Scorci with FLArchitects to provide a brief update on the progress for the Workforce Development Center.
- Requested to close the College for half the day on December 4. Board has no objections to the request.

- Requested an adhoc facilities meeting to discussed upcoming projects for Board discussion. A date will be finalized before the end of the year.

BOARD ATTORNEY'S REPORT:

No additional updates were provided.

TRUSTEE LSSC FOUNDATION REPORT:

Ms. Samantha Scott presented the Foundation report.

NEW BUSINESS:

1026-16 – SECOND READING: NAMING OF WORKFORCE DEVELOPMENT CENTER
Insight Credit Union has agreed to provide $2 million dollars to name the workforce center on the Leesburg Campus as the Insight Credit Union Workforce Center. This gift will be paid over a three-year period and will provide funding to pay for the furniture, fixtures, and equipment. Upon approval of the naming and the agreement, the Lake-Sumter State College Foundation will reimburse the College will for all equipment, furniture and fixtures up to $2 million dollars.
MOTION to approve the naming of Workforce Development Center, Dr. Dan Boggus, SECOND, Rep. Samantha Scott, motion passed unanimously.

1026-17 – FIRST READING: BOARD RULE 4.02 ADMISSIONS
The proposed revision to Board Rule 4.02, Admissions, updates the Board's existing rule to align with amended state requirements, including the requirement for applicants for admission to the College to provide an attestation and documentation of citizenship or lawful presence in the United States prior to admission and enrollment, respectively. Approval will ensure that the College's governing policy accurately reflects the minimum standards for admission applicable to Florida College System institutions required by SBE Rule 6A-10.0240. This item will come back to the next board meeting for a second reading and final approval.
This item was presented for information only.

1026-18 – FIRST READING: NEW BOARD RULE 7.07 ACTIVE ASSAILANT RESPONSE PLANS
New Board Rule 7.07 creates a requirement for an active assailant response plan to be brought to the Board for approval annually, as required by SBE rule, and outlines the required elements of this plan. This new rule also mandates training for faculty, staff, and students consistent with statute and SBE rule. This item will come back to the next board meeting for a second reading and final approval.
This item was presented for information only.

1026-19 – FIRST READING: NEW BOARD RULE 7.08 FAMILY REUNIFICATION

New Board Rule 7.08 creates a requirement for a family reunification and controlled release plan to be brought to the Board for approval annually, as required by SBE rule, and outlines the required elements of this plan. The rule requires the College to coordinate with local law enforcement in developing this plan. This item will come back to the next board meeting for a second reading and final approval.
This item was presented for information only.

1026-20 – PROPOSAL FOR MANAGEMENT SERVICES: LEGENDS WAY SOFTBALL COMPLEX

LSSC, Lake County, and (Orlando Health) South Lake Hospital entered into an Interlocal Agreement in October of 2007 whereby parties entered into a 25-year agreement to fund and develop the softball complex on the LSSC property on the South Lake Campus. If the 2007 Interlocal Agreement is terminated, then it terminates multiple agreements where PFXA, Inc. is a party, including the management and maintenance of the complex it has with SLH. LSSC would then have the ability to directly contract with a sports facility vendor to operate and maintain the complex if it chooses.
DISCUSSION: The Board reviewed management proposals for the Legends Way fields. President Temple stated that the termination process remained incomplete. Once completed, the College would have 90 days to secure a management agreement or assume responsibility for the fields. Mr. Roger Croft requested a performance review and assurances of improved management in the future agreement. He asked about "other activities" in the proposal and the College's right to refuse non-softball activities. Dot Richardson, representing PFX, identified those activities as youth leagues. Rep. Samantha Scott questioned the proposed PFX term, suggesting a shorter agreement to address vendor-performance concerns. Trustees discussed County assistance, Tourist Development Tax (TDT) funds, and Central Florida Sports Association support. They asked whether the College or a management partner could apply for TDT funds and whether the County could provide additional funding. Mr. Steve Munz questioned potential competition with neighboring fields and who would receive tournament profits. President John Temple suggested further review through the facilities committee or a workshop and County funding discussions. Trustees requested a side-by-side proposal comparison, maintenance and upgrade responsibilities, and the implications of tourism funding. Trustees emphasized confirming Lake County's willingness to consider a College-supported proposal before a final management decision. The Board requested review of the proposals and questions at the upcoming ad hoc facilities workshop, without a vote, and an opportunity for President Temple to discuss County funding assistance and report back.
MOTION to continue discussion of Item 1026-20 at the ad hoc facilities meeting for workshop discussion, Mr. Roger Croft; SECOND, Mr. Matt Silbernagel, motion passed unanimously.

1026-21 – ATHLETICS PROGRAM DISCONTINUATION: TRACK & FIELD

The Lake-Sumter State College Athletics Program currently sponsors Men's and Women's Track and Field as part of its NJCAA intercollegiate athletics offerings. After reviewing operational and administrative costs and the College's strategic priorities, the administration has determined that discontinuing the program is in the best interest of the institution. The College proposes to discontinue the Men's and Women's Track and

Field program effective upon the completion of the spring 2027 season. Current student-athletes will be provided transition support, including scholarship continuation for first-year students who wish to continue their studies next academic year. The College will work to ensure compliance with all applicable conference, association, and institutional requirements related to the program's discontinuation.

PUBLIC COMMENT:

- Cristy Snellgroves expressed concern that the Board was being asked to approve a decision that the College had already made or implemented. She discussed the program's success, student need, and concerns about how students had been treated.
- Student Arwyn Mann, speaking on behalf of the Track & Field team, stated that the team had acted together and was not influenced by the coach. She urged the Board to deny the College's request to discontinue track and field and not to proceed with the master plan of the proposed relocation of cross country. She expressed concern about unequal treatment and the manner in which the news had been delivered.

DISCUSSION:

President John Temple introduced the proposal to discontinue track and field. He referred to the college's funding pressures and previous individual discussions with trustees about reallocating resources. He said the review encompassed academic programs, athletics, and student opportunities, with the goal of directing limited funds toward the college's mission. He explained that athletics might be treated as an institutional program requiring board approval for discontinuation. President Temple said the college sought to make any change with enough notice for affected students to consider transferring if continued participation in the sport was their priority. The college would try to honor the scholarship commitments already made to current freshmen, potentially through another lawful scholarship arrangement, so students who stayed could continue their academic experience. Trustees questioned whether spending on sports helps students pursue higher education or meaningful employment and athletics must be evaluated within real budget constraints. Others discussed the distinct sports ecosystem around Clermont and the South Lake area, including potential education-to-employment opportunities.

Trustees noted that the program's comparatively low claimed per-athlete cost was worth verifying. Trustees shared that participating in sports could promote positive development and academic responsibility. Several Trustees expressed concern that the decision appeared to have been communicated before the board vote, and that the information about the financial situation and alternatives was not yet sufficiently clear. Information requested for a future workshop included: a sport-by-sport and per-athlete financial breakdown, including direct and allocated costs; a comparison of all athletic programs and options for savings; educational continuation and employment outcomes for student athletes versus the broader student population where available; detailed scholarship commitments and options; transfer pathways and realistic openings for affected students; and responses to the specific concerns and materials provided by the coach and students. Trustees also suggested consulting current and former coaches about alumni outcomes, leadership development, community service, and other benefits of intercollegiate athletics.

The Board agreed to continue the discussion at a workshop and request additional financial, student-outcome, scholarship, transfer-opportunity, and program information before making a decision.

MOTION to continue Item 1026-21 to a Trustee workshop for further discussion and review of additional information, Mr. Matt Silbernagel; SECOND, Ms. Samantha Scott, motion passed unanimously.

1026-22 – 2027-2028 PERSONNEL CALENDAR

Each year, the personnel calendar for the upcoming fiscal year is brought to the District Board of Trustees for approval, including the following: 24 paid days when the College is closed and Four-Day Summer Work Week Schedule.

MOTION to approve the 2027-2028 personnel calendar, Rep. Samantha Scott, SECOND, Mr. Roger Croft, motion passed unanimously.

1026-23 – 2028-2029 PERSONNEL CALENDAR

Each year, the personnel calendar for the upcoming fiscal year is brought to the District Board of Trustees for approval, including the following: 24 paid days when the College is closed and Four-Day Summer Work Week Schedule.

MOTION to approve the 2028-2029 personnel calendar, Dr. Dan Boggus, SECOND, Mr. Matt Silbernagel, motion passed unanimously.

ADJOURNMENT:

The meeting was adjourned at 6:56 p.m. The next regular meeting is scheduled for 5:00 p.m. on January 20, 2027 at the South Lake Campus.

ATTEST:

_____ _____

Mr. Bret Jones, Board Chair Mr. John Temple, Secretary/College President

Recording Secretary: Kailyn Simone

ITEM 1026-02

Personnel Staff Changes

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution. Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

New Hires:

- Peter Madriles, Enrollment Counselor & Recruiter I, 10/05/2026
- Tammarie Frese, Director, Clinical Education, Physical Therapist Assistant, 10/12/2026

Staff Status Changes:

- Jose Vazquez, Specialist I, Education Technology Support, 10/19/2026

Departures:

- Reyna Millington, Accountant, Resignation, 10/2/2026
- Matthew Foshee, Developer II, Enterprise Application, Resignation, 10/09/2026
- Shaun Word, Facilities Technician IV, HVAC, Resignation, 10/13/2026
- David Corbin, Navigation Coordinator, Health Professions Students, Resignation, 10/15/2026
- Davis Heister, Video Editor Videographer, Resignation, 10/23/2026

Recommendation

Motion to acknowledge the Human Resource Staff Changes for October 1 – October 31, 2026 as written.

ITEM 1026-03

Monthly Fiscal Report for September 2026

Background/References

Each month a report is provided to the District Board of Trustees accounting for the activity in the major operating fund (Fund 1) of the College. This report is prepared by the Office of the Vice President of Finance, and is intended to keep the District Board of Trustees apprised of the financial condition of the College.

Description

The General Operating Budget Fund 1 Report is attached to this agenda item.

Recommendation

Motion to acknowledge the Monthly Fiscal Report for September 2026 as written.

Lake-Sumter State College
Fiscal Status Report - Fund 1
General Current Fund
July 1, 2026 through October 31, 2026

	FY 2025-26		FY 2026-27			
	Annual Budget	10/31/2025	Annual Budget	10/31/2026	Percent of Budget Earned/ Spent	Projected 6/30/2027
REVENUES & BUDGETED FUND BALANCE						
Student Fees						
Fall						
Tuition	$ 4,843,912	$ 4,631,613	$ 4,794,067	$ 5,350,884	112%	$ 5,170,025
Technology Fees	196,556	231,604	237,736	267,567	113%	258,517
Distance Learning	392,336	459,630	492,306	524,265	106%	514,265
Dual Enrollment	391,287	567,850	635,000	552,015	87%	552,015
HSCA Dual Enrollment	658,000	-	702,000	707,200	101%	707,200
Lab Fees	100,000	246,386	479,420	155,364	32%	143,301
Spring						
Tuition	$ 4,410,782	$ 27,910	$ 4,556,244	$ 47,180	1%	$ 4,556,244
Technology Fees	184,622	1,395	226,939	2,358	1%	226,939
Distance Learning	374,469	-	463,943	-	0%	463,943
Dual Enrollment	564,200	1,728	635,000	-	0%	635,000
HSCA Dual Enrollment	587,500	-	650,000	-	0%	650,000
Lab Fees	198,500	120,547	494,470	246,574	50%	494,470
Summer						
Tuition	$ 2,005,155	$ (32,459)	$ 2,147,582	$ (78,210)	-4%	$ 2,147,582
Technology Fees	89,263	(1,623)	108,324	(3,910)	-4%	108,324
Distance Learning	235,851	(2,055)	308,911	(2,625)	-1%	308,911
Dual Enrollment	0	(3,095)	-	(2,447)	0%	-
Lab Fees	40,300	19	17,380	(22)	0%	17,380
Miscellaneous Fees	338,167	186,718	212,200	353,592	167%	353,592
Youth Development	110,000	10,357	143,750	4,271	3%	143,750
Continuing Education	1,054,150	223,250	1,075,745	189,393	18%	968,171
Total Student Tuition and Fees	**$ 16,775,050**	**$ 6,669,775**	**$ 18,381,017**	**$ 8,313,448**	**45%**	**$ 18,419,628**
General Revenue Operational Support	$ 21,135,196	$ 7,273,061	$ 22,308,723	$ 7,436,223	33%	$ 22,308,723
General Revenue Nursing Support	1,004,755	499,864	1,092,283	543,410	50%	1,092,283
General Rev. Student Success Incentive Initiative	404,104	128,035	543,483	132,494	24%	543,483
State Dual Enrollment Scholarship Program	387,083	136,630	366,000	(47,579)	-13%	366,000
Educational Enhancement Support	3,055,669	-	2,829,107	-	0%	2,829,107
Miscellaneous State Contracts	-	-	-	-	#DIV/0!	-
Federal Support Indirect Cost	75,000	3,208	75,000	6,392	9%	50,000
Foundation Support	75,000	16,317	-	19,964	#DIV/0!	19,964
Other Contracts	709,248	217,685	726,476	268,353	37%	726,476
Miscellaneous Revenue	124,350	62,783	55,500	3,146,037	5669%	3,146,037
Total Revenues	**$ 43,745,455**	**$ 15,007,358**	**$ 46,377,589**	**$ 19,818,741**	**43%**	**$ 49,501,701**
Transfers In from Other Funds	422,000	-	1,077,681	-	-	1,077,681
Total Revenues and Transfers In	**$ 44,167,455**	**$ 15,007,358**	**$ 47,455,270**	**$ 19,818,741**	**42%**	**$ 50,579,382**
EXPENDITURES						
Personnel Expenditures						
Salaries and Wages	$ 24,742,852	$ 7,100,403	$ 26,232,837	$ 7,540,382	29%	$ 25,970,509
Benefits	8,809,898	2,614,938	10,289,192	2,953,569	29%	10,186,300
Health Insurance Refund				*(1,388,445)*		*(1,388,445)*
Lapse Salary and Benefits	(1,264,500)	-	(1,305,000)	-	0%	-
Current Operating Expenditures	11,831,612	3,524,460	11,474,106	3,726,436	32%	11,015,142
Capital Outlay Expenditures	36,000	(34,389)	306,500	1,819	1%	300,370
Contingency	-	-	450,000	-		-
Total Expenditures	**$44,155,862**	**$13,205,412**	**$ 47,447,635**	**$ 12,833,762**	**27%**	**$ 46,083,876**
Transfer Out of Fund 1 to Other Funds		**-**	**-**	**-**	**-**	**-**
Excess of Revenues over (Expenditures)	**$ 11,593**	**$ 1,801,946**	**$ 7,635**	**$ 6,984,979**		**$ 4,495,506**

ITEM 1126-04

Purchases Over $65,000

Background/References

Per the Florida Statute 1001.64 (18), each Board of Trustees shall establish the personnel program for all employees of the Florida College System institution. Human Resources personnel transactions includes New Hires, Resignations, Retirements, and Separations that are presented to the District Board of Trustees for review.

Description

Vendor: Medco Supply Company

Item Description: Medical Equipment & Supplies/Livewell Grant

Amount: $ 100,555.78

Purchase Order #: P2700268

Vendor Code: MEDSUP

Recommendation

Motion to approve the purchases over $65,000 as written.

ITEM 1026-05

Capital Improvement Projects Report

Background/References

Per the Florida Statute 1001.66, each board of trustees shall administer the facilities program pursuant to chapter 1013, including but not limited to: the construction of public educational and ancillary plants; the acquisition and disposal of property; compliance with building and life safety codes; submission of data and information relating to facilities and construction; use of buildings and grounds; establishment of safety and sanitation programs for the protection of building occupants; and site planning and selection.

The Facilities Department prepares a monthly report on the status of Capital Improvement Projects.

Description

A report on the status on projects.

Recommendation

Motion to acknowledge the Capital Improvement Projects Report for September 2026 as written.

Capital Improvement Projects FY 2026-2027

November 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 10/31/26	Progress To Date
Safety			
Fire Safety Upgrades	$60,000	$18,747	Leesburg Campus Gym Fire Alarm System upgrades completed 7/31/26.
Safety Upgrades	$250,000	$87,625	Digital campus mapping system is progressing. Panic alert badge training and deployment in process for all staff and faculty.
Roofs and Building Envelope			
Building Envelope	$30,000	$0	Building exterior maintenance and repairs as needed for all Campuses.
Roof Maintenance and Repairs	$25,000	$0	Roof maintenance and repairs as needed for all Campuses.
Paving-Grounds			
Irrigation Improvements	$15,000	$0	On going as needed.
Parking Lot Repairs and Sealing/Striping	$150,000	$139,432	Leesburg Campus repairs/paving around Bldg. M., Silver Lake lot, and the Facilities Bldg. parking lot completed in October. A quote is currently in review for repairs and sealcoating the Sumter Center Building 4 parking lot.
New Structure			
Eustis CDL Pad and Building	$5,750,000	$112,002	A $5.2 million federal grant award was announced August 27 for CDL and lineworker training programs. Construction is expected to begin early 2027 and first students in 2028.
Leesburg Campus Workforce Development Center	$16,751,000	$1,155,187	A Design Criteria Package has been developed for a design-build delivery method for the Workforce Development Center. Architectural and Engineering services began late August. The project is at the 30% schematic design status at this time. Owner occupancy is currently projected for 2028.
HVAC			
HVAC Controls	$100,000	$20,000	A meeting was held with ALC this October to improve processes and establish priorities for HVAC Controls at all Campuses.
HVAC Projects (exhaust fans, air handler units, coil overhaul, etc.)	$300,000	$97,709	On going maintenance, repairs and replacements for all Campuses.

Capital Improvement Projects FY 2026-2027

November 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 10/31/26	Progress To Date
South Lake Campus Chiller Pipe Insulation	$60,000	$0	Currently reviewing quotes to replace piping insulation in the South Lake Campus Science-Health Building Mechanical rooms.
General			
Furniture and Equipment (All Campuses)	$75,000	$56,421	On going procurement as approved by leadership.
ADA Braille Room Signage	$12,000	$0	New signs have been prioritized and installed across multiple buildings over the last year at Sumter and Leesburg Campuses. Installations continue.
Signage (All Campuses)	$60,000	$4,866	Two Wayfinding signs by parking Lot B were refurbished this October. New graphics for the Convocation Center Magnolia Room is in planning.
College Vehicles	$125,000	$61,741	A cargo van was purchased end of July for use by various departments in need of transporting larger items between campuses.
Building Upgrades			
Athletic Complex Upgrades	$100,000	$37,166	A build-out of (8) new Gaming Stations at the Leesburg Campus Student Center is near complete. The Batters Eye structure is currently in construction to complete for the fall baseball season uisng donor funds. Demolition of the tennis courts is in planning.
Leesburg Campus - Williams-Johnson Office Renovations	$30,000	$0	In planning to complete this fall.
Flooring	$75,000	$51,771	Flooring repairs and replacements are in planning. The Nursing Sim Lab in HSC 109 had new LVT installed during the renovation project.
Team Challenge Course	$20,000	$0	In planning to complete for spring semester.
Painting Projects	$20,000	$0	In planning for all Campuses.
Restroom Refresh	$50,000	$17,593	Sumter Center Buildings 1, 4, and 5 restrooms to include lighting upgrades, misc. repairs, painting, and flooring refresh scope of work are underway to complete this fall. The flooring work for Bldg-1 RRs and Bldg-4 Unisex RR are scheduled Nov 11 - 13th.
South Lake Campus Building-2, 1st Floor Remodel	$100,000	$0	On hold.
Leesburg Campus Health Sciences Center 109 Simulation Lab Learning Space	$45,000	$29,264	In progress with Nursing, IT, and Elevate Healthcare, to create five (5) Simulation Bays and Control Rm using existing LearningSpace equipment devices and manikins. Additional Simulation equipment was purchased to outfit Bay 5. Minor renovations began early September, including installation of new LVT flooring. The project is on schedule to complete this fall.

Capital Improvement Projects FY 2026-2027

November 2026 Update

Project Description	CIP Budget	Expended or PO issued as of 10/31/26	Progress To Date
South Lake Campus Building-2 Restrooms Sink Counter Repairs	$10,000	$0	In Planning.
Fume Hood Repairs	$50,000	$0	In Planning.
Leesburg Campus Gym Flooring Refurbishment	$40,000	$36,350	A PO was issued to Southeastern Surfaces to refinish the gym wood flooring, including new logos and painting lines. This work will be scheduled to start in December and will take a few weeks to complete.
Elevator Maintenance and Repairs	$70,000	$0	Elevator maintenance and repairs as needed for Leesburg and South Lake Campuses.
Leesburg Campus Fine Arts Center Renovation	$4,500,000	$17,705	Design services for the renovations are in planning with Florida Architects and the CMAR. Most scope of work will be centralized in the Auditorium and surrounding support spaces. Asbestos containing materials testing and a nuclear scan of the roof have taken place so far. Projecting completion fall 2027.

ITEM 1126-06

Proposed Curriculum Changes

Background/References

Per the Florida Statute 1001.66, each board of trustees is specifically authorized to adopt rules, procedures, and policies, consistent with law and rules of the State Board of Education, related to its mission and responsibilities as set forth in s. 1004.65, its governance, personnel, budget and finance, administration, programs, curriculum and instruction, buildings and grounds, travel and purchasing, technology, students, contracts and grants, or college property. The Curriculum Committee prepares a monthly report on the status of committee business.

Description

A report on the status of Curriculum Committee transactions approved by the Strategic Planning Council and the President's Cabinet is attached.

Recommendation

Motion to approve the proposed curriculum changes as written.

Curriculum Proposals

NO.	ACTION	COURSE	PROGRAM/COURSE TITLE
06	Credit Program Modification		Business Administration AS
6a	Credit Program Modification		Business Management CCC
6b	Credit Program Modification		Business Operations CCC
6c	Credit Program Modification		Business Specialist CCC
6d	Credit Course Addition	GEB 2860	Capstone in Business Administration
6e	Credit Course Addition	MNA 2300	Human Resource Management
6g	Credit Course Modification	MAN 2021	Principles of Management
6h	Credit Course Modification	MAN 2949	Internship in Business Administration
6i	Credit Course Modification	MAR 2011	Principles of Marketing
6j	Credit Course Modification	SBM 2000	Small Business Management
6k	Credit Course Modification	GEB 2214	Business Communications
08	Credit Program Modification		Medical Information Coder/Biller CCC
8a	Credit Course Modification	HIM 2653	Medical/Electronic Health Record Systems
8b	Credit Course Modification	HIM 2810	PPE: Revenue Cycle Functions
9	Credit Course Addition	AML 2010	American Literature from Colonial to Reconstruction
9a	Credit Course Addition	AML2020	American Literature from Reconstruction to the Present
9b	Credit Course Addition	ENL 2012	British Literature through the 18th Century
9c	Credit Course Addition	LIT 2120	World Literature 1650 to Present
9d	Credit Course Modification	ENL 2022	British Literature 1600 to Present

ITEM 1126-08

The LSSC Foundation, Inc 990

Background/References

Per Florida Statute 1004. 70, each direct-support organization shall submit to the board of trustees its federal Internal Revenue Service Return of Organization Exempt from Income Tax form (Form 990)

Description

The Lake-Sumter State College Foundation Board accepted the LSSC Foundation audit and the 990 and presents for review by the LSSC District Board of Trustees.
The 990 was previously provided to the Trustees by email.

Recommendation

Motion to acknowledge the LSSC Foundation, Inc. 990 as written.

ITEM 1126-08

2027-2028 Early College Agreements

Background/References

Per the Florida Statute 1001.64 (6), Each Board of Trustees has responsibility for the establishment and discontinuance of program and course offerings in accordance with law and rule.

In accordance with Florida Statute 1007.273 (1), each Florida College System institution shall work with each district school board in its designated service area to establish one or more early college programs. As used in this section, the term "early college program" means a structured high school acceleration program in which a cohort of students is enrolled full time in postsecondary courses toward an associate degree. The contract must be executed by January 1 of each school year for implementation of the program during the next school year.

Description

The 2027-2028 Early College Agreements provide access to students in Lake and Sumter Counties to the following full-time opportunities.

Lake County: Lake County Early College Academy & Health Sciences Collegiate Academy

Sumter County: Sumter County Early College Academy & The Villages Early College Academy

The following changes were implemented between last year and the upcoming year.

- Clarified the 11th grade start year for all academies
- Added language to refer to dual enrollment agreements for full details on application process and requirements
- Added language on lawful presence documentation and annual threat training
- Updated verbiage on withdrawal process
- Clarified that student performance contract must be signed before student can register for classes
- Added an Engineering Track to the HSCA program

The agreements were previously provided to the Trustees by email.

Recommendation

Motion to approve the 2027-2028 Early College Agreements as written.

ITEM 1126-09

UFHealth Leesburg Clinical Simulation Lab Agreement

Background/References

Lake-Sumter State College and UFHealth Central Florida have partnered to create a simulation lab on the UFHealth Leesburg site. The construction of the lab is nearing completion and LSSC Nursing will use the facility starting in January 2027.

According to Florida Statutes 1001.64 (5); Each board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution.

Description

UF Health donated $1.25 million to cover architectural design and building renovations, which unlocked a dollar-for-dollar $1.25 million state match through Florida's Linking Industry to Nursing Education (LINE) grant program. The state matching funds allowed LSSC to purchase $1.25 million in equipment needed in the simulation space including high fidelity manikins, Learning Space replay technology, Pyxis system, sim ventilator, hospital beds, and furniture for the simulation center.

This license agreement between LSSC and UF Health Leesburg Hospital details the facility use by the partners and responsibility for utilities, housekeeping, and maintenance and repairs of equipment among other items in the use of space and equipment in the lab. The sim lab will be used by the LSSC Nursing Department as well as UF Health for training and education.
The agreement was previously provided to the Trustees by email.

Recommendation

Motion to approve the UFHealth Leesburg Clinical Simulation Lab Agreement as written.

ITEM 1126-10

USF State Specific Mental Health Awareness Training Pilot MOU

Background/References

In 2026, the Florida Legislature passed HB 757, the ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education (SBE) created Rule 6A-14.012 to implement the provisions of the law. Each institution must adopt policies and procedures to support student mental health and behavioral health intervention, including required training for faculty to learn how to detect and respond to students exhibiting behavioral health concerns.

Description

The University of South Florida's School Mental Health Collaborative has collaborated with Lake-Sumter State College in a Memo of Understanding (MOU) for a State-Specific Mental Health Awareness Training Pilot Collaboration for higher education faculty and staff. This is a non-monetary collaboration. The 90-minute asynchronous training is intended to strengthen faculty and staff knowledge and capacity related to detecting and responding to student mental health issues and connecting students with relevant campus, community, and state resources.

Participation in this pilot does not obligate either Party to participate in any future agreement, implementation, or fee-based service.
The agreement was previously provided to the Trustees by email.

Recommendation

Motion to approve the USF State Specific Mental Health Awareness Training Pilot MOU as written.

ITEM 1126-11

Contract Renewal for Custodial and Grounds Services with ABM

Background/References

In 2023, a contract was executed between Lake-Sumter State College and ABM to provide Custodial and Grounds Services at the Leesburg Campus, South Lake Campus, Sumter Center, and Four Corners(no Grounds Services at this location) after the college conducted an RFP for these services.

Florida Statute 1001.64, paragraph 5, indicates that each Florida College System institution board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution-controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution.

Description

The term of the contract is for a period of three (3) years with two (2) one-year renewable terms options exercisable by mutual agreement of the parties. At the end of each twelve (12) month period during the Term of this Agreement, the price shall be increased by the greater of a) 3% or b) a percentage equal to the percentage increase in the Consumer Price Index for All Urban Consumers (CPI-U) during the twelve (12) month period immediately prior to the first day of the then current annual period.

The pricing effective Nov. 1, 2026 reflects a 3.4% CPI increase with an annual cost of for Custodial Services of $864,381.02 and annual cost of Grounds Services of $580,997.57. The new total annual cost for Custodial and Grounds Services will be $1,445,358.59 which translates into a monthly cost of $120,446.55.

This contract extension would be for the first year of the allowable two (2) one-year renewable term options.
The contract was previously provided to the Trustees by email.

Recommendation

Motion to approve the contract renewal for Custodial and Grounds Services with ABM as written.

PRESIDENT'S REPORT

VICE PRESIDENT'S REPORTS

Institutional Advancement Division
Update for the President and District Board of Trustees
November 2026
Dr. Laura Byrd, Executive Vice President of Institutional Advancement and Operations

Access

Marketing

- New website hosting secured for under $2,000 annually improves performance, security, and reliability, with automated backups and updates, advanced testing, and 24/7 technical support.
- The College's new ECHO website and mobile app have been launched.
- A new episode of Heart of Lake & Sumter focusing on regional housing has been released.

Foundation

- The Spring 2027 scholarship application, open October 1–31, received 1,368 applications, a 6% increase over last spring. The Foundation plans to award $600,000 in scholarships for the spring semester.
- The Monster Dash 5K/10K, held October 31, 2026, at the Leesburg Campus, sold out for the first time with 417 runners and over 70 volunteers. It exceeded its fundraising goal, raising over $25,000 to support LSSC students.
- The 2027 Annual Campaign has raised $61,700, including $43,000 in gifts and pledges from 35% of faculty and staff.
- The 2027 Bubbles for Brilliance Gala has secured Ernie Morris Enterprises, Inc., a 26-year supporter, as its presenting Golden Visionary sponsor. Sponsorship remains available for the April 9, 2027, event at the Brownwood Hotel & Spa.

Events

- The online events calendar is now live, and estimates for campus reservations can be created in 25Live.

Learning & Work Environment

Human Resources

- A Wellness and Benefits Fair was held on October 14 & 20 on both the Leesburg and the South Lake Campus and was attended by over 250 employees.
- Open enrollment was a success. Sixty percent of employees elected to change benefits, with 40% remaining in their current plans.

Student Learning & Success

Foundation

- Student Emergency Grants provide up to $1,000 to students facing unexpected hardships that threaten academic success. Year to date, 67 students have received $39,475. This assistance eases immediate financial burdens, keeps students focused on their studies, and demonstrates Lake-Sumter State College's care and commitment.

Workforce Readiness

Grants

- The Foundation received $37,000.00 for Respiratory Care from Orlando Health.
- The Foundation was awarded a $75,000 grant from Sunshine Health Works to support health professions, credential exams, scholarships, and training.
- The Florida Theater Association awarded the Foundation $3,000.00 to help support the performing arts program premiere of the Great Gatsby in the Howie in the Hills mansion.

GIFTS AND CONTRIBUTIONS RECEIVED
October 1, 2026 – October 30, 2026 - $144,405.64

Academic Affairs Division
Update for the President and District Board of Trustees
November 2026
Ms. Karen Hogans, Vice President of Academic Affairs

Access

- Health Professions participated in the South Lake Campus Open House, with Respiratory Care students and faculty hosting an open lab to showcase the program's learning environment.
- Spring 2027 Health Professions acceptances: 120 AS Nursing General Track students, 23 AS Nursing Bridge Track students, and 17 Respiratory Care students.

Learning & Work Environment

- Dr. Sargent, Dr. Johnson, and Wendy Berry represented LSSC at the 4th Annual Sumter Workforce Summit in Wildwood, engaging high school students, educational partners, and employers. Employer discussions highlighted ongoing workforce challenges, particularly reaching qualified candidates and identifying applicants with a strong work ethic.
- Wendy Berry attended the 2026 USCCE North American Coach Development Summit in Orlando, connecting with national sport and coaching organizations and exploring the integration of USOPC resources and USCCE National Standards into LSSC's coaching curriculum. The summit also advanced planning for NCACE accreditation, with data collection targeted to begin in Fall 2027 toward full accreditation by 2031.
- Health Professions faculty, staff, and student volunteers supported the LSSC Foundation Monster Dash, strengthening college and community engagement.
- Development of the LSSC/UF Simulation Center, supported by UF Health and LINE grant funding, is underway, with anticipated use beginning in Spring 2027.
- Renovation of the Leesburg HSC 109 simulation space is also underway to expand simulation-based learning beginning in Spring 2027.
- Curriculum Director Caitlin Moore facilitated curriculum alignment meetings between Sumter County high school Career and Technical Education (CTE) teachers and LSSC subject matter experts.

Student Learning & Success

- Dr. Sargent and Cybersecurity student Dexter Graham attended the 4th Annual FCS Cybersecurity Contest in Tallahassee as observers. Graham participated in training and networking, while both engaged with Florida College System institutions and Cyber Ranges. The experience will support LSSC's goal of fielding a student team next year, with Graham serving as team captain.
- The ASN Evidence-Based Nursing Forum showcased student research and provided opportunities for approximately 400 nursing students to share their work with the college and broader community.
- Respiratory Care students earned Advanced Cardiovascular Life Support (ACLS) certification, strengthening their readiness for cardiac and respiratory emergencies and critical-care environments.
- Medical Laboratory Technology students are completing community-based clinical practicums as they prepare to graduate and enter the healthcare workforce.

Workforce Readiness

- The BAS Leadership Speaker Series, "Balancing Safety, Justice and Leadership," engaged 23 attendees in a discussion with leaders from the Clermont City Council, Seminole County Fire, and Leesburg Police Department. The interactive session generated strong student engagement and positive feedback while connecting leadership concepts with real-world public service perspectives.

Enrollment and Student Affairs Division
Update for the President and District Board of Trustees
November 2026

Dr. Joseph Mews, Vice President of Enrollment and Student Affairs

Enrollment Summary:

As of November 6, Fall 2026 enrollment stands at a record 7,902 student headcount, up 8.6% (+626) from the final total last year. Spring 2027 registration opened on October 14, and 4,314 students are enrolled thus far, an increase of 8.6% (+341) compared to this time last year. Admission application windows are open for the Spring 2027, Summer 2027, and Fall 2027 semesters. The Spring 2027 semester starts on January 11.

Access

New Student Recruitment & Enrollment:

- Spring first-time applicant totals and registration conversion rates are even with last year.
- Hosted the South Lake Open House on Oct 24, welcoming 176 attendees, and awarded three $500 scholarships to future students to encourage enrollment and support student success. The Leesburg Open House will be held on Nov 10.

Financial Aid:

- Received 8,419 FAFSA applications for 2026-2027, a 28.9% increase over last year. So far this academic year, 70% of enrolled students receive financial aid, with 47% receiving Pell grants.
- Disbursed $6,702,264 in Pell for Fall 2026, a 9% increase over the previous year.
- Led five financial aid sessions at local schools to support students completing the 2027-28 FAFSA.

Student Learning & Success

Advising, Retention, & Graduation:

- Fall-to-Spring retention is pacing ahead of last year by 0.7 percent.
- Conducted a mid-term survey in late October to gauge student engagement and awareness and use of resources.
- Actively preparing students for graduation this December and Spring 2027 course registration. Over 250 students are expected to participate across the two Commencement ceremonies.

Athletics:

- Men's and Women's Cross Country teams compete at the NJCAA National Championships in Huntsville, AL on Nov 14. The College will host a send-off from the SL Campus on Nov 10.
- Volleyball is ranked 7 in the NJCAA national poll and competes in the Conference/Regional tournament Nov 6-7 in Panama City.
- E-Sports' Modern Rivals team is ranked 1 in the NJCAA E national poll with a record of 9-1.

Student & Career Engagement:

- The Student Engagement led several activities throughout Spirit Week (Oct 12-16), highlighted by Pink Night on Oct. 13 for the home volleyball match vs. St. Johns River.
- The Student Government Association attended FCSAA Fall Conference at Daytona State Nov 5-6.
- Career Development is leading four career expos in November (one at each location).
- The HSCA team led several experiential learning events in Oct & Nov, including an AdventHealth Waterman Hospital Tour, HSCA Nursing Workshop, and HSCA STEM Career Panel, providing opportunities to explore careers and connect classroom learning with professional practice.

Student Support & Wellbeing:

- Student Wellness recent points of emphasis are flu prevention and seasonal wellness, breast cancer awareness, and stress management and healthy coping strategies.
- The two food pantries served a combined 453 students during the month of October (239 in Leesburg, 214 in South Lake), providing 2,504 pounds of food and essential items to students.

Facilities Planning and Operations Division
Update for the President and District Board of Trustees
November 2026

Thom Kieft, Vice President of Facilities Planning and Operations

Learning & Work Environment

College-Wide

- Armoured One installed film on selected windows around campuses to stop or slow down an active shooter.
- Two new Campus Safety Board Rules related to HB 757 were created and submitted to the Board.

Eustis Center

- The U.S. Economic Development Administration (EDA) has approved the LSSC procurement process and contract agreement with the architect assigned to the project.

Leesburg Campus

- Paquette Paving Company resurfaced three parking lots around campus including the Silver Lake lot, HWY 441 Bldg. M lot, and parking lots and driveways around the Facilities Bldg.
- The 570 ton Trane chiller in the Chiller Plant is now operational again.
- The Workforce Development Center is currently completing the Schematic Design phase.
- The Nursing Simulation Lab in Health Sciences Center has been renovated with new flooring, paint, and Elevate Health replay system to record simulation exercises.
- The construction of a batter's eye for the baseball field is almost complete using funds from donors to the program.
- A nuclear scan of the Fine Arts Center roof was conducted to prepare for renovations.

South Lake Campus

- Science-Health Partnership Bldg. hallways received a fresh coat of paint.
- Engineered Cooling Services is taking over the service agreement for the Bldg. 2 chiller.
- Core Roofing is assisting with multiple roof leaks from a recent storm in Bldg. 1 and Cooper Memorial Library.

Sumter Center

- HVAC and controls work has been started on the Bldg. 4 mechanical systems.
- A new vendor has evaluated the Bldg. 5 HVAC system and has made recommendations for improvement to the system.
- The Bldg. 5 restroom vent stacks have been extended to the exterior of the building instead of into the attic space.

UF Health Simulation Lab

- Construction is near completion with LSSC Nursing use beginning in January 2027.

Financial Services Division
Update for the President and District Board of Trustees
November 2026

Michelle Matis, Vice President of Finance and Chief Financial Officer

Learning and Work Environment

- Audit fieldwork continued through October and is mostly wrapped up in early November.
- Exit Meeting held November 4 and no major concerns or issues were identified by the auditors. Expect the full report to be issued late November or early December.
- Next Operational Audit for calendar year 2026 was announced by the auditors. Fieldwork expected to commence in Spring 2027.
- Open positions in Accounting and Payroll were recently filled.
- Staff are preparing for FY28 budget development. This includes shifting the timeline for reviewing course and lab fees to mid-November through mid-December. The first review of FY28 tuition and fees will be presented to the DBOT in January.
- Submitted encumbrance request to state for authorized PECO funding. Once the signed authorization is received, the revenue will be recorded and can begin submitting for reimbursement of eligible expenses.
- Accounts Payable processed 358 invoices for payment in October totaling $1.5M and reconciled 222 individual credit card transactions from the September corporate card statement.
- Procurement issued 77 Purchase Orders for the month of October.
- Student Accounts is monitoring unpaid balances:

Term	Students	Amt
Fall '25	195	$ 275,512
Spring '26	240	$ 314,910
Summer '26	271	$ 370,850
Fall '26	758	$ 891,111
	1,464	$ 1,852,382

Student Learning and Success

- Campus Store sales for October totaled $7,484 with 776 transactions. Food & beverage was the leading sale category with $2,233 in sales followed by clothing at $2,520. Fiscal YTD sales for the store total $19,823 with 2,483 transactions.

Technology Innovation Division
Update for the President and District Board of Trustees
November 2026

Nick Kemp, Vice President of Technology Innovation and Chief Information Officer

Learning and Work Environment

Cybersecurity

- Processed more than 130,000 phishing emails in October, bringing the year-to-date total above 872,000. Responded to compromised accounts and evolving attacks to protect College users and systems.
- Reviewed the Vector Solutions cybersecurity curriculum and developed a Lake-Sumter-specific training component. Incorporated employee responsibilities from Administrative Procedure 7-06 to clarify cybersecurity expectations.

Institutional Effectiveness

- Institutional Effectiveness and Enterprise Systems launched a Daily Enrollment Dashboard comparing daily enrollment with prior-year performance and historical averages. Earlier visibility into changes by program and student population supports timely, targeted outreach and more informed enrollment decisions.
- Reviewed enrollment trends, program capacity, and growth opportunities to assess 2026–27 and five-year enrollment projections. Findings supported retaining the 2026–27 projection of 5,701 FTE.
- Updated the Program Review Dashboard for the 2026–27 review cycle. Consistent, accessible institutional data supports evaluation and planning for selected AA pathways, AS programs, and BS programs.

Education Technology

- Launched VR headset use with VirtualSpeech software in the SL speech lab. Initial participation includes faculty and students.

Enterprise Systems

- Replaced legacy Visual Basic scripts with Python and PowerShell to automate employee directory updates, improve data accuracy, and reduce security risks. Deployed without website disruption, the new process reduces maintenance demands and frees IT staff for other priorities.

Technology Infrastructure

- Integrated Everbridge with InformaCast to automate campuswide emergency notifications, eliminating manual activation and reducing staff effort during emergencies. Coordinated alerts across administrative and student-network desktops, indoor speakers, and outdoor speakers extend the value of existing systems.
- Upgraded PaperCut and deployed new print servers across three campuses. Transitioned printing, scanning, monitoring, and backups to support reliable service and simplify maintenance.
- Deployed a Technology Infrastructure dashboard to track ticket communications, workload, and results. Actionable data strengthens accountability and helps target staff effort toward customer follow-up and completed work.
- Improved clarity across TeamDynamix work-order notifications to help customers understand request updates. Clearer messages aim to reduce follow-up inquiries and staff time spent explaining ticket status; savings have not yet been measured.
- Expanded Rubrik backups across five service areas: faculty and staff OneDrive, Teams, SharePoint, administrative Active Directory, and student Active Directory. Broader coverage strengthens the value of existing backup investments and reduces exposure to data loss and costly recovery efforts.

BOARD ATTORNEY'S REPORT

Anita Geraci-Carver
ESQUIRE
LAW OFFICE OF ANITA GERACI-CARVER, PA

November 9, 2026

District Board of Trustees for
Lake-Sumter State College
9501 U.S. Highway 441
Leesburg, Florida 34474

Re: Board Attorney Report for November 18, 2026

Dear Trustees:

Below is an update on several matters of interest to the Board.

Rebecca Nathanson. Former employee Nathanson hired counsel to represent her in regard to her claims of "age discrimination, failure to promote, wrongful termination of employment, disability discrimination, FMLA interference, intentional infliction of emotional distress and negligent infliction of emotional distress." Her attorneys seek disclosure of College insurance policies pursuant to s. 627.4137, Florida Statutes, and preservation of documents related to her employment with the College. A pre-suit settlement demand has been received from Ms. Nathanson. Attorney Brian Koji is defending the College in this matter.

Ms. Nathanson previously filed an EEOC claim (FCHR 2026118206; EEOC 15D-2026-00602) based on the same allegations. The Florida Commission on Human Relations was unable to conclude the investigation within 180-day statutory timeline therefore they declined to determine whether there was cause or no cause to believe a violation occurred.

Student Claim of Discrimination, OCR Complaint No. 04-26-2263 (formerly 04-25-2645). The student filed a claim of discrimination based on race and disability, and retaliation with the Office for Civil Rights. Pre-investigative mediation was held March 31, 2026; however, a settlement was not reached. OCR issued a new case number and will begin its investigation into the claim. The College has responded to the OCR investigator's request for data.

If you have any questions, please feel free to call me. I look forward to seeing you at the Board meeting.

Respectfully submitted,

Anita Geraci-Carver

Anita Geraci-Carver

cc: John Temple, President

352.243.2801 • Fax 352.243.2768
1560 Bloxam Avenue • Clermont, Florida 34711
anita@agclaw.net

ITEM 1126-15

Second Reading: Board Rule 4.02 Admissions

Background/References

The State Board of Education amended Rule 6A-10.0240, Florida Administrative Code, Minimum Standards for Admission to Florida College System Institutions, in June 2026. The amended rule establishes minimum admissions standards and requires each Florida College System institution's board of trustees to adopt policies consistent with those requirements.

Description

The proposed revision to Board Rule 4.02, Admissions, updates the Board's existing rule to align with amended state requirements, including the requirement for applicants for admission to the College to provide an attestation and documentation of citizenship or lawful presence in the United States prior to admission and enrollment, respectively. Approval will ensure that the College's governing policy accurately reflects the minimum standards for admission applicable to Florida College System institutions required by SBE Rule 6A-10.0240. This item is being brought back for final approval.

Recommendation

Motion to approve updated Board Rule 4.02 Admissions as written.

LAKE-SUMTER STATE COLLEGE

BOARD RULE

TITLE:	Admissions	**NUMBER:**	4.02
AUTHORITY:	Florida Statutes 1001.64, 1002.41, 1006.53, 1007.263; ~~1001.64 (8a)~~ 1007. 264, 1007.271. State Board of Education Rules 6A-10.0240, 6A-14.030, 6A-10-0315, 6A-10.041, 6A-10.044	**PAGE:**	1 of 1
HISTORY:	New - 4/20/88 Amended - 5/19/99; 3/22/05; 10/20/09 , 4/20/10, 11/2025, 11/2026		
DATE ADOPTED:			~~4/20/10~~
REFERS TO PROCEDURE NUMBER:			PRO 4-11 PRO 4-24

1. Lake-Sumter State College is an equal opportunity institution and does not deny admission or provide preferences in admission on the basis of race, color, ethnicity, national origin, sex, disability, marital status, age or religion.

2. LSSC maintains an open-door admissions policy for associate-level degree programs and workforce education programs. ~~is an "open door" college that accepts all students who have reached the age of fifteen (15) years on or before the first day of classes each term, and~~

3. A student seeking admission to any associate degree programs must provide documentation demonstrating that they have ~~who~~ have met one of the following:
   a. Obtained a standard high school diploma
   b. Obtained a State of Florida high school equivalency diploma
   c. Obtained a high school equivalency diploma issued by another state which is recognized as equivalent based on an assessment recognized by the United States Department of Education
   d. Previously demonstrated competency in postsecondary college credit work
   e. Completed a home school program pursuant to the requirements of s. 1002.41,F.S. ~~Florida Statutes~~
   f. Enrollment in a dual enrollment or early admission program pursuant to s. 1007.271, F.S.
   ~~g. Completed all high school course requirements but have not passed the Florida Comprehensive Assessment Test (FCAT)~~

   and have demonstrated a level of readiness to perform college-level communication and computation skills in accordance with Rule 6A-10.0315,F.A.C., except that an exempt student as defined in Rule 6A-10.0315, F.A.C. is not required to be assessed for readiness.

   ~~Admission to credit or non-credit programs/courses at Lake-Sumter State College is based upon differentiated criteria and ability to benefit as defined by applicable federal, state and local statutes/rules and District Board Rules.~~

4. Effective for Spring 2027 semester enrollment, in addition to any other admissions criteria, students admitted to the College must be citizens of the United States or lawfully present in the United States. Applicants must provide at the time of application for admission to the College an attestation that he or she is a citizen of the United States or lawfully present in the United States

prior to being granted admission to the College in addition to providing documentation of such citizenship or lawful presence prior to enrollment at the College.

a. The attestation must be in writing, under penalty of perjury, on a form prescribed by the president.
b. Acceptable documentary evidence of citizenship or lawful presence in the United States include:
    - A U.S. passport issued without a limitation.
    - A certificate of naturalization (Forms N-550 or N-570).
    - A certificate of U.S. citizenship (Forms N-560 or N-561).
    - A valid Florida Driver's License/State ID with REAL ID symbol.
    - A valid State-issued driver's license, but only if the State issuing the license requires proof of U.S. citizenship before issuance or obtains a social security number from the applicant and verifies before certification that such number is valid and assigned to the applicant who is a citizen.
    - Consular Report of Birth Abroad issued by a U.S. Embassy or Consulate (Form FS-240)
    - Certification of Report of Birth Abroad issued by the U.S. Department of State (Form DS-1350)
    - Valid U.S. Permanent Resident Card (USCIS form I-151 or I-551)
    - A U.S. public birth certificate showing birth in one of the 50 States and District of Columbia.
    - Verification from the U.S. Department of Education through FAFSA. If a U.S. citizen, permanent resident or eligible non-citizen (this does not apply to international students on a visa) who has completed and submitted a FAFSA, the U.S. Department of Education will verify lawful presence.
    - In addition to the listed documents, the College will evaluate and may accept other documentation presented by an applicant for the purpose of establishing an individual's U.S. citizenship or lawful presence in the U.S.

5. For admission to career certificate programs as defined in s. 1004.02(20), F.S. or advance technical diploma programs as defined in Rule 6A-10.024(6), F.A.C. requiring 450 hours or more, students must meet the requirements of Rule 6A-10.040, F.A.C.

6. All students, including native associate degree graduates, seeking baccalaureate admission must apply through a separate admissions process in order to be admitted into an upper division program at the College.

7. The District Board of Trustees directs the President to implement the requirements of this rule for students enrolling in the lineworker training and/or commercial driver training programs.

8. ~~Specific and detailed definitions of~~ Rules for admission of students to the College, as approved by the District Board, ~~is published in the College Catalog and Student Handbook and~~ ~~is~~ are administered by the College's admissions staff.

9. Admission criteria for selective admission programs ~~is~~ shall be developed under the authority of the President or designee and approved by the Board of Trustees.

10. ~~The President or designee reserves the right to grant provisional admission, or to deny admission, to any applicant. In making a decision, the President/designee may consider, but is not limited to the following:~~
    ~~a. Scores from nationally recognized tests~~
    ~~b. Exceptional documented academic achievement and/or~~
    ~~c. An interview with the prospective student to determine readiness and ability to benefit by being admitted to the College.~~

11. The President or designee The District Board of Trustees may consider the past actions of any person applying for admission or enrollment and may deny admission or enrollment to an applicant because of misconduct if determined to be in the best interest of the College in accordance with s. 1001.64(8)(a), F.S. Admission shall be denied a student expelled from an institution in accordance with s.1009.23(22), F.S.

12. Admissions counseling shall be provided by the College to all students entering the college or career credit programs. For students not otherwise exempt from testing under s. 1008.30, F.S., counseling shall use the tests or alternative methods, if any, established by the State Board of Education under s. 1008.30, F.S. to measure achievement of college-level communication and computation competencies by students entering college credit programs. Counseling must measure achievement of basic skills for career education programs under s. 1004.91. F.S. Counseling shall include providing development education options for students whose results, determined under s. 1008.30, F.S., indicate that they need to improve communication or computation skills that are essential to perform college-level work.

13. Upon receipt of a valid request from a student seeking admission, the College will reasonably accommodate the religious observance, practice and belief of individuals students in regard to admission. A student who believes that he or she has been unreasonably denied an accommodation regarding admission due to his or her religious beliefs or practice may grieve the decision by following the grievance procedure set forth in Pro 4-14. This portion of the board rule must be made known to faculty and students annually by publishing in the LSSC Catalog and Student Handbook.

14. A student with a disability who is otherwise eligible for admission shall be eligible for reasonable substitution for any requirement for admission where documentation can be provided that the person's failure to meet the admission requirement is related to the disability. The President shall develop procedures to include at a minimum, (a) a mechanism to inform persons eligible for reasonable substitutions due to a disability, (b) a mechanism for identifying reasonable substitutions for criteria for admission to the College, admission to a program of study, entry to upper division, or graduation related to disability, (c) a mechanism for making the designated substitutions known to affected persons, (d) a mechanism for making substitution decisions on an individual basis, and (e) a mechanism for a student to appeal denial of a substitution or a determination of eligibility. Articulation with other state institutions shall include, at a minimum, acceptance of all substitutions previously granted by a Florida public postsecondary institution. Admitted students who are assessed for readiness for college-level computation and communication, and whose assessment results indicate a need for developmental education may be exempt from developmental education coursework if they qualify for a course substitution.

15. Participation in community service, recreation, leisure, or continuing education programs for which participation does not result in credit or articulated credit and which do not train for a specific occupation, does not constitute admission for purposes of this rule.

16. Policies and procedures concerning the admission process, including the process for admission decision notification and the appeal process for an admission decision, shall be posted on the College's website and in the College Catalog and Student Handbook.

17. Admission criteria and requirements for all programs, including additional criteria or prerequisites beyond admission to the College, shall be posted on the College's website and in the College Catalog and Student Handbook. Any additional admissions criteria shall be included in the dual enrollment articulation agreement developed according to s. 1007.271(21), F.S.

ITEM 1126-16

Second Reading: Board Rule 7.07 Active Assailant Response Plans

Background/References

In 2026, the Florida Legislature passed HB 757, The ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education created Rule 6A-14.012 to implement the provisions of the law. The SBE Rule requires the District Board of Trustees to adopt a rule regarding the creation of active assailant response plans by the College.

Description

New Board Rule 7.07 creates a requirement for an active assailant response plan to be brought to the Board for approval annually, as required by SBE rule, and outlines the required elements of this plan. This new rule also mandates training for faculty, staff, and students consistent with statute and SBE rule. This item is being brought back for final approval.

Recommendation

Motion to approve new Board Rule 7.07 Active Assailant Response Plans as written.

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: Active Assailant Response Plan **NUMBER:** 7.07

AUTHORITY: 20 U.S.C. § 1092(f)(3), Florida Statute 1006.601, and State Board of Education Rule 6A-14.012

DATE ADOPTED: *11/18/2026*

HISTORY: NEW - *11/18/2026*

Lake-Sumter State College shall maintain an active assailant response plan in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. § 1092(f)(3)), Section 1006.601, Florida Statutes, and State Board of Education Rule 6A-14.012.

The College shall create and maintain an active assailant response plan which establishes procedures for immediate response to an active assailant incident. This plan must be approved annually by the District Board of Trustees no later than its September meeting of each year. This plan must include:

1. Requires all faculty, staff, and students to annually complete active assailant preparedness training appropriate for their role;
2. Identifies by position title the personnel authorized to issue emergency alerts;
3. Provides procedures for evacuation, lockdown, shelter-in-place, incident command, communication, and post-incident recovery; and
4. Includes an emergency notification process that describes methods for issuing emergency notifications to the campus community concerning active threats and crimes considered to be a threat to students, faculty, and staff, as required by 20 U.S.C. § 1092(f)(3).

In accordance with State Board of Education Rule 6A-14.012, all faculty, staff, and students shall annually complete active assailant preparedness training appropriate for their role. The President or designee shall create procedures to ensure compliance with these training requirements.

Commencing in 2027, by October 1 of each year, the President or designee shall submit to the Division of Florida Colleges (DFC) the approved active assailant response plan and certifications required by Rule 6A-14.012, F.A.C., including:

1. Annual certification that all employees and students have completed active assailant preparedness training; and
2. Annual certification that the College has reviewed and the Board of Trustees has approved the College's active assailant response plan.

For the 2026–2027 academic year, the College shall submit the approved active assailant response plan and annual certifications prior to December 18, 2026.

ITEM 1126-17

Second Reading: Board Rule 7.08 Family Reunification and Controlled Release Plans

Background/References

In 2026, the Florida Legislature passed HB 757, The ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education created Rule 6A-14.012 to implement the provisions of the law. The SBE Rule requires the District Board of Trustees to adopt a rule regarding the creation of family reunification and controlled release plans by the College.

Description

New Board Rule 7.08 creates a requirement for a family reunification and controlled release plan to be brought to the Board for approval annually, as required by SBE rule, and outlines the required elements of this plan. The rule requires the College to coordinate with local law enforcement in developing this plan. This item is being brought back for final approval.

Recommendation

Motion to approve new Board Rule 7.08 Family Reunification and Controlled Release Plans as written.

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: Family Reunification and Controlled Release Plan **NUMBER:** 7.08

AUTHORITY: Florida Statute 1006.601, State Board of Education Rule 6A-14.012

DATE ADOPTED: *11/18/2026*

HISTORY: NEW - *11/18/2026*

Lake-Sumter State College shall maintain a family reunification plan to support the safe and orderly reunification of students and employees with their families when the College is closed or unexpectedly evacuated due to a natural or manmade disaster, as required by Florida Statute 1006.601 and State Board of Education Rule 6A-14.012.

The College shall create and maintain a family reunification plan in cooperation with appropriate local law enforcement agencies and local government. This plan must be approved annually by the District Board of Trustees no later than its September meeting of each year.

The College's family reunification plan shall:

- Address the reunification of students and employees with their families following a qualifying emergency;
- Be incorporated into, or coordinated with, the College's emergency preparedness planning;
- Establish the specific procedures, responsibilities, locations, communications, accountability processes, documentation, coordination requirements, and other operational details necessary to implement the plan;
- Be reviewed annually and updated as necessary

The College shall coordinate family reunification activities with appropriate public safety agencies and local government consistent with their respective legal authorities.

Commencing in 2027, by October 1 of each year, the President or designee shall submit to the Division of Florida Colleges (DFC) the approved family reunification plan and certification required by Rule 6A-14.012, F.A.C., including:

1. Annual certification that the College has reviewed and the Board of Trustees has approved the College's family reunification plan.

For the 2026–2027 academic year, the College shall submit the approved family reunification plan and annual certification prior to December 18, 2026.

ITEM 1126-18

Active Assailant Response Plan

Background/References

In 2026, the Florida Legislature passed HB 757, the ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education (SBE) created Rule 6A-14.012 to implement the provisions of the law.

Board Rule 7.07 (*proposed*) and SBE Rule 6A-14.012 state that there will be annual certification that the College has reviewed and the Board of Trustees has approved the College's active assailant response plan. This includes annual certification that all employees and students have completed active assailant preparedness training

Description

The College has created an active assailant response plan which establishes procedures for immediate response to an active assailant incident. This plan must be approved annually by the District Board of Trustees.

For 2026-2027, the President or designee shall submit the College's approved active assailant response plan and annual certification prior to December 18, 2026. In future years, this plan must be approved by the District Board of Trustees no later than its September meeting with the submission deadline of October 1.
The response plan was previously provided to the Trustees by email and is exempt from public disclosure per Fla. Stat. § 119.071(a)1 (2026).

Recommendation

Motion to approve the Active Assailant Response Plan as written.

ITEM 1126-19

Family Reunification Plan

Background/References

In 2026, the Florida Legislature passed HB 757, the ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education (SBE) created Rule 6A-14.012 to implement the provisions of the law.

Board Rule 7.08 (proposed) and SBE Rule 6A-14.012 state that there will be annual certification that the College has reviewed and the Board of Trustees has approved the College's family reunification plan.

Description

The College has created a family reunification plan in cooperation with local law enforcement agencies and local government. This plan must be approved annually by the District Board of Trustees. For 2026-2027, the President or designee shall submit the approved family reunification plan and annual certification prior to December 18, 2026. In future years, the deadline will be October 1.
The reunification plan was previously provided to the Trustees by email and is exempt from public disclosure per Fla. Stat. § 119.071(a)1 (2026).

Recommendation

Motion to approve the Family Reunification Plan as written.

ITEM 1126-20

First Reading of Board Rule 1.08 Naming of Facilities

Background/References

The District Board of Trustees is authorized to establish rules in accordance with the Administrative Procedures Act (Florida Statutes 1001.64) that insure proper operation, improvement, and management of the College consistent with the rules adopted by the State Board of Education.

Description

The College is requesting Board Rule 1.08 be updated for modernization that allows for a naming to be changed or removed in the event a naming falls into disrepute at the discretion of the Board.

Recommendation

This item is for informational purposes only and will be brought back to the next meeting for final vote.

LAKE-SUMTER STATE COLLEGE BOARD
RULE

TITLE: Naming of Facilities NUMBER: 1.08

AUTHORITY: Florida Statutes 1001.64 PAGE 1 of 2

HISTORY: New - 10/18/00
~~DATE ADOPTED: 10/18/00~~
REVISED: 01/20/27

I. GENERAL

In order to recognize gifts to Lake-Sumter State College and the Lake-Sumter State College Foundation, Inc. ~~given for college facilities, scholarships, endowed chairs and any other part or program of LSCC,~~ the donor's name may be added to College Facilities (as hereafter defined) or portions thereof ~~used on the entity for which the gift was given.~~

Naming must be done in accordance with guidelines adopted by the District Board, ~~and~~ must be approved by the District Board, and have the consent of the donor.

a. Campuses/centers shall bear the name of the geographic area wherein they are located. Campuses/centers shall not bear the name of any person, living or deceased, or an organization.

b. College buildings, auditoriums, rooms, roads, walkways, recreational complexes, or similar facilities (collectively "Facilities") may, with the approval of the District Board, be named for living or deceased individual(s), a family, or an organization who has ~~have~~ made a significant contribution to the community and/or the college.

c. Criteria for naming Facilities ~~facilities, scholarships or endowed chairs~~ shall include, but are not limited to:
    1. The ~~individual's~~ donor's significant contribution to education within the nation, state, and/or local community;
    2. The ~~individual's~~ donor's years of meritorious service to the college;
    3. The ~~individual's~~ donor's long-standing and dedicated commitment to the improvement of the quality of life within the college service district;
    4. The ~~individual's~~ donor's monetary contribution to the college, following guidelines ~~for which have been~~ approved by the District Board and developed in conjunction with the Lake-Sumter State College Foundation, Inc.

d. The decision to name a Facility ~~facility~~ (or portion thereof~~), scholarship or endowed chair~~ shall be made only after the proposal has been ~~lodged~~ filed with and presented to the District Board at a regularly scheduled meeting and brought back to the next regularly scheduled meeting for further consideration and a vote. The District Board may designate

a committee ~~ask its Facilities Committee or other committee~~ to study the matter before it is proposed for acceptance by the District Board.

e. It is the intent of the District Board that ~~, once naming~~ a naming of a Facility ~~facility~~ (or portion thereof), shall remain in place for the remaining useful life of the Facility, except as otherwise provided herein or provided for in a written agreement with the donor and approved by the District Board. ~~the name shall be permanently attached to the facility.~~

f. If an individual or organization (or an organization's executives, officers or management staff) for whom a Facility (or portion thereof) has been named comes into disrepute in the institution or in the community at large, the District Board of Trustees may vote to discontinue the use of the name on the Facility (or portion thereof).

g. The District Board may, by majority vote at a regular meeting, make case-by-case exceptions to naming requirements upon the recommendation of the College President and the Foundation Board of Directors.

h. This Rule 1.08 applies only to the naming of ~~college~~ College Facilities ~~facilities~~ (or portions thereof~~), scholarships or endowed chairs~~ named after ~~October 18, 2000~~ January 20, 2027.

ITEM 1126-21

First Reading of New Board Rule 7.09 Guardian Program

Background/References

In 2026, the Florida Legislature passed HB 757, the ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education (SBE) created Rule 6A-14.012 to implement the provisions of the law. The SBE Rule allows a Florida College System institution to participate in the Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program.

Description

New Board Rule 7.09 outlines that requirements for the College to participate in the Guardian Program. As HB 757 states, it gives the President the authority to implement a guardian program and the implementation and operational details of such program shall be detailed in a corresponding administrative procedure.

This item will come back to the next board meeting for a second reading and final approval.

Recommendation

This item is for informational purposes only.

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: GUARDIAN PROGRAM **NUMBER**: 7.09

AUTHORITY: Florida Statute 1006.601, State Board of Education Rule 6A-14.012

DATE ADOPTED: *1/xx/2027*

HISTORY: NEW - *1/xx/2027*

Lake-Sumter State College (College) elects to ~~may~~ participate in the Chris Hixon, Coach Aaron Feis, and Coach Scott Beigel Guardian Program as authorized by and in accordance with ~~accordance with~~ sections 30.15(1)(k) and 1006.601, Florida Statutes, and Rule 6A-14.012, Florida Administrative Code.

The President shall ~~have the authority to~~ adopt policies in a corresponding administrative procedure governing the implementation of ~~implement~~ a guardian program, which shall include appointment, supervision, and deployment of certified school guardians. ~~and the implementation and operational details of such program shall be detailed in a corresponding administrative procedure as outlined below.~~

An employee or faculty member of the College who is not a student may serve as a school guardian in support of school-sanctioned activities for purposes of section 790.115, Florida Statutes upon:

1. Satisfactory completion of the requirements of section 30.15(1)(k), Florida Statutes; and
2. Certification by a sheriff as required by law.

Each school guardian shall only be appointed by the College President. Prior to making an appointment, the President shall ensure each guardian is certified in accordance with section 30.15(1)(k), Florida Statutes;

~~If the College participates in the Guardian Program, the~~

The College shall:

~~1. Adopt policies governing the appointment, supervision, and deployment of certified school guardians;~~

~~2.~~1. ~~Ensure each guardian is certified in accordance with section 30.15(1)(k), Florida Statutes;~~

~~3. Ensure each guardian is appointed by the College President;~~

~~4.~~2. Maintain documentation of each guardian's appointment, certification, annual qualification, and separation;

~~5.~~3. Report required guardian data in the manner and within the time prescribed by the Florida Department of Law Enforcement; and

~~6.~~4. If the College contracts with a law enforcement agency for guardian training, provide the required notice to the sheriff in the county where the College is located before executing the contract.

ITEM 1126-22

First Reading of Board Rule 7.10 Threat Management Team

Background/References

In 2026, the Florida Legislature passed HB 757, the ARMOR Act (Active Response and Mitigation of On-Campus Risk Act) and was signed into law by Governor DeSantis. In September, the State Board of Education (SBE) created Rule 6A-14.012 to implement the provisions of the law. Each Florida College Institution must create a Threat Management Team (TMT) and adopt policies and procedures for a threat management process.

Description

New Board Rule 7.10 outlines the requirements of a Threat Management Team as well as the composition of its members, including at a minimum, Core Four members who are identified in the rule.

This item will come back to the next board meeting for a second reading and final approval.

Recommendation

This item is for informational purposes only.

LAKE-SUMTER STATE COLLEGE
BOARD RULE

TITLE: THREAT MANAGEMENT TEAM **NUMBER:** 7.10

AUTHORITY: Federal and Florida Law and regulations including Section 1006.601, Florida Statutes, Rule 6A-14.012, Administrative Procedures Act (Florida Statute 1001.64), Florida Administrative Code, when effective, the Florida Postsecondary Threat Management Protocol, Family Educational Rights and Privacy Act (FERPA).

DATE ADOPTED: *1/xx/2027*

HISTORY: NEW - *1/xx/2027*

Lake-Sumter State College shall establish and maintain a threat management process in accordance with Section 1006.601, Florida Statutes, and Rule 6A-14.012, Florida Administrative Code.

The President shall establish one or more Threat Management Teams (TMTs) as appropriate for the College and shall appoint the members of each team.

Each TMT shall include, at a minimum, Core Four members:

1. An administrator;
2. A sworn law enforcement officer;
3. A student services or counseling team member; and
4. A member with expertise in instruction, which may be a faculty member, dean, or department head.

The TMT shall coordinate resources and conduct assessment and intervention for students whose behavior may pose a threat to the safety of the College, College employees, or students.

If no TMT member is familiar with the student of concern, the TMT shall attempt to consult with an individual who is familiar with the student. A person consulted for this purpose shall not participate in the TMT's decision-making process.

If the student of concern is a dual enrollment student from a Florida public school, and the reported behavior occurs on College property or in a College class, the TMT must conduct the threat assessment and manage the student, in consultation with the student's K-12 school's threat management team, including when the College determines if the student may no longer participate in dual enrollment. If the reported behavior does not occur on College property or in a College class, and the College is notified first of the incident, the

College shall refer the matter to the student's K-12 school to conduct the threat assessment and, manage the student in consultation with the College's TMT.

The President shall designate an Institutional Triager or Triage Team to receive, review, document, and triage all reports of concerning behavior, concerning communications, or threats, regardless of how the report is received.

The Triager or Triage Team shall document basic information concerning the report, determine whether the report has a factual basis, and determine whether the matter should be referred to the TMT or another appropriate College team.

The President shall also designate an administrator who is not a member of the TMT to review and approve completed threat management documentation, including the final level of concern and disposition of the case.

The TMT shall use the Florida Postsecondary Threat Management Protocol and the required forms incorporated by reference in Rule 6A-14.012.

All reported threats, concerning behaviors, and concerning communications, including reports determined to be unfounded, shall be documented along with any resulting action using the required Florida Postsecondary Threat Management Protocol documentation.

The Core Four members of each TMT shall meet as often as necessary to fulfill the team's duties, but no less than monthly. The College shall maintain documentation of TMT meetings, including meeting dates, members in attendance, matters discussed, and actions taken.

TMT members, persons responsible for triage, and administrators responsible for final administrative review shall complete the training required by Rule 6A-14.012 and the Florida Postsecondary Threat Management Protocol.

Threat management records shall be maintained and handled in accordance with Rule 6A-14.012 and applicable requirements governing education records.

The President or designee shall establish and maintain an administrative procedure, which shall contain the explicit operational details for implementation of the College's threat management process, including responsibilities, reporting and triage processes, assessment and intervention procedures, required documentation and forms, training, meetings, records management, transfer of records, case review and disposition, and required reporting and certifications.

ITEM 1126-23

Annual Recertification of DSO and Approval of Officers and Directors

Background/References

Per Florida Statue 1004.70, a "Florida College System institution direct-support organization" is an organization that is:

1. A Florida corporation not for profit, incorporated under the provisions of chapter 617 and approved by the Department of State.
2. Organized and operated exclusively to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, a Florida College System institution in this state.
3. An organization that the Florida College System institution board of trustees, after review, has certified to be operating in a manner consistent with the goals of the Florida College System institution and in the best interest of the state.

LSSC Board Rule 1.07 states the District Board of Trustees shall annually approve all direct support organizations (DSO).

Description

Annual re-certification of The LSSC Foundation, Inc. as a direct support organization for Lake-Sumter State College.

At the July 22, 2026 Lake-Sumter State College Foundation Quarterly Board meeting, the Board approved and recommends to the District Board of Trustees the 2027 slate of Foundation Officers and Directors:

Officers:

- Michelle Michnoff, Past President
- Deputy Chief Michael McMaster, President
- Alise Morris, President-Elect
- Leslie Rotarius, Vice President
- Carl Specci, Treasurer
- Dr. Laura Byrd, Secretary
- Representative Samantha Scott, Trustee Liaison
- Dr. Michele Rudden, Faculty Liaison
- John Temple, LSSC College President

Directors:

- Cheryl Chestnut
- Andrew LoFaro
- Andrea Nacaxi
- Joanna Oswalt
- Heather Own
- Leslie Rotarius
- Lance Sewell

Recommendation

Motion to approve the re-certification of The LSSC Foundation, Inc. and 2027 Foundation Board Officers and Directors as written.

ITEM 1126-24

The LSSC Foundation, Inc. Audit 2025

Background/References

Per Florida Statue 1004.70, each direct-support organization shall provide for an annual financial audit in accordance with rules adopted by the Auditor General pursuant to s. 11.45(8). The annual audit report must be submitted, within 9 months after the end of the fiscal year, to the Auditor General, the State Board of Education, and the board of trustees for review.

Description

The Lake-Sumter State College Foundation Board accepted the 2025 LSSC Foundation audit and is presented to the LSSC District Board of Trustees for review.

The audit was provided to the District Board of Trustees by email.

Recommendation

Motion to acknowledge the LSSC Foundation, Inc. Audit 2025 as written.

ITEM 1126-25

The LSSC Foundation, Inc. 2027 Budget

Background/References

Per Florida Statue 1004.70, each district board of trustees is authorized to manage and oversee direct support organizations that are organized and operated exclusively to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, a Florida College System institution in this state.

Description

The Lake-Sumter State College Foundation, Inc. Board approved the 2027 budget to include in-kind contributions from the College. It is now being presented to the LSSC District Board of Trustees for approval.

Recommendation

Motion to approve the LSSC Foundation, Inc. 2027 Budget as written.

Lake-Sumter State College Foundation
2027 Operating Budget

General Operating Budget

	2026	2027
Revenues		
Contributions	$50,000.00	$ 50,000
Fundraising Activities (Transfer at year-end)	100,000	100,000
In-Kind Support	758,589	769,794
Administrative Fees (Transfer at year-end)	5,000	5,000
Bank and Investment Income	14,000	14,000
Total Revenues	$927,589.00	**$ 938,794**
Expenditures		
Bank Fees	$10,000.00	$ 10,000
Travel Expenses	3,000	5,000
Special Events Expenses	6,500	6,500
Fund Raising Expenses	-	-
Food and Food Products	25,000	30,000
Staff Development	3,500	5,000
Contractual Services	160,500	160,500
Other Services and Expenses	9,500	9,500
Community Relation Expenses	12,000	12,000
College Program Support	-	-
Materials and Supplies	8,500	8,500
Postage and Printing	8,000	10,000
Software Agreements	15,000	17,000
Alumni Event Expense	10,000	10,000
Alumni Operating Expense	5,000	5,000
Alumni Materials and Supplies	2,000	2,000
Alumni Postage and Printing	2,000	2,000
Shared Finance Personnel		73,225
In-Kind Support Personnel	730,434	739,028
In-Kind Support Facility Use	28,155	30,766
Total Expenditures	$1,039,089.00	$ 1,136,019
Investment Activity		
Bank and Investment Income	$30,000.00	$ 30,000
Realized Market Gain (Loss)	-	-
Unrealized Market Gain (Loss)	-	-
Management Fees	(15,000)	(15,000)
Total Investment Activity	**$15,000.00**	**$ 15,000**
Surplus/(Deficit)	**-$96,500.00**	**-$ 182,225**

ITEM 1126-26

FY27 Budget Amendment Transfers from Fund 1

Background/References

Pursuant to state Rule 6A-14.0716, the College must prepare and submit a budget for the Current Unrestricted Fund to the Chancellor of the Florida College System as designee of the Commissioner of Education. In accordance with Florida Statutes 1011.30, the operating budget must be approved by the College's District Board of Trustees prior to submission to the Department of Education.

The Board is authorized to amend budgets in accordance with laws, rules and accepted educational and fiscal principles. Upon authorization from the Board of Trustees, transfer of funds from the Current Unrestricted Fund (Fund 1) to other funds also require approval by the Department of Education.

Description

The President recommends the proposed FY27 budget amendments transferring funds from the Current Unrestricted Fund (Fund 1) to the Unexpended Plant Fund (Fund 7), and to the LSSC Foundation as follows:

Source	Amount	From	To	Purpose
Health insurance refund	$ 1,300,000	Fund 1	Fund 7	New Eustis site
EBS license sale proceeds	$ 3,125,000	Fund 1	LSSC Foundation	Establish perpetual funding source for College projects

Recommendation

Motion to approve the FY27 budget amendment transfer from Fund 1 as written.

ITEM 1126-27

Management Services for Legends Way Softball Complex

Background/References

According to Florida Statutes 1001.64 (5); Each board of trustees shall have responsibility for the use, maintenance, protection, and control of Florida College System institution owned or Florida College System institution controlled buildings and grounds, property and equipment, name, trademarks and other proprietary marks, and the financial and other resources of the Florida College System institution. Such authority may include placing restrictions on activities and on access to facilities, firearms, food, tobacco, alcoholic beverages, distribution of printed materials, commercial solicitation, animals, and sound.

Description

LSSC, Lake County, and (Orlando Health) South Lake Hospital entered into an Interlocal Agreement in October of 2007 whereby parties entered into a 25-year agreement to fund and develop the softball complex on the LSSC property on the South Lake Campus. If the 2007 Interlocal Agreement is terminated, then it terminates multiple agreements where PFXA, Inc. is a party, including the management and maintenance of the complex it has with SLH. LSSC would then have the ability to directly contract with a sports facility vendor to operate and maintain the complex if it chooses.

Recommendation

It is recommended that the District Board of Trustees take action on this item.

Lake-Sumter State College District Board of Trustees

Mr. Bret Jones, Chair

Dr. Dan Boggus

Mr. Roger Croft

Ms. Anita Geraci-Carver, Board Attorney

Mr. Timothy Morris, Vice Chair

Mr. Steven Munz

Rep. Samantha Scott

Mr. Matt Silbernagel

Mr. John Temple, LSSC President