



1. ADDENDUM NO. 1	2. EFFECTIVE DATE 10/29/2025	3. SOLICITATION NUMBER RFQ 26-02	4. SOLICITATION DESCRIPTION A-E Services Health & Human Performance Center
5. ISSUED BY: LAKE-SUMTER STATE COLLEGE MICHELLE D. MATIS, VP OF FINANCE 9501 U.S. HWY 441 WILLIAMS-JOHNSON BLDG./ROOM 101 LEESBURG, FLORIDA 34788-3950			

7. TYPE OF ACTION REQUESTED

Check one:

- A. THE CHANGE ORDER IS ISSUED TO INCREASE/DECREASE FUNDING AMOUNT AS SET FORTH IN ITEM 8 BELOW:
- B. THE ABOVE NUMBERED SOLICITATION IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES SET FORTH IN ITEM 8 BELOW:
- C. OTHER (Set forth in Item 8 below)

IMPORTANT: CONTRACTOR IS NOT REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 ORIGINAL SIGNED COPY (IES) TO THE ISSUING OFFICE.
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8. DESCRIPTION OF ADDENDUM:

Question and Answer Addendum

9. AUTHORIZED SIGNATURES REQUIRED

Michelle D. Matis	Vice President of Finance
Name(Print)	Title
<i>Michelle D. Matis</i>	10/29/2025
Signature	Date Signed

Addendum to RFQ 26-02 – Submitted Questions and Answers to those Questions

1. Are the front and back covers, as well as the tabs, included in the 50-page count, or are they excluded?

Answer: The front and back covers as well as the tabs are excluded from the page count.

2. Does the 50-page count refer to single-sided pages, or does a double-sided page count as one?

Answer: A single-sided pages counts as 1-page.

3. Should the submitting Architect include suggested subcontractors (e.g., MEP, Structural, Civil, etc.)?

Answer: Yes, please.

4. If known, what is the anticipated schedule for bidding and construction of this project?

Answer: See below for tentative schedule. Subject to change

January 2026	Board of Trustees approve A&E firm at the Jan. 21, 2026 meeting
February 2026	Visioning and Programming and RFQ for CMAR
March 2026	Schematic Design and DBOT Approval of CMAR
April 2026	Design Development
May-June 2026	Construction Documents
July 2026	Bidding and Permitting
August 2026– July 2027	Construction
July 2027	Substantial Completion
Early August 2027	Punch List
August 2027	Owner Move In – Furniture
Late August	Fall 2027 Classes Begin

5. The RFQ packet states “Due Date: 11/18/2025 2:00 PM Eastern”, however, Demandstar website shows Due Date as “Nov 18, 2025 4:00pm (EST)”. Please confirm this.

Answer: The due date is 11/18/25 at 2 pm Eastern as outlined in the packet. Demandstar is incorrect and we are working to get it updated.

6. When do you anticipate construction will start and end?

Answer: See #4.

7. We would like to know if it would be possible to visit the campus to view the current health training facilities before we submit our proposal.

Answer: A site walkthrough is not scheduled prior to the submission of qualifications.

8. We wanted to confirm that we should include a full consultant team in our Stage 1 response

Answer: Yes, please.

9. Please confirm that all pages, including required forms, count toward the 50-page limit. (With exception of Financial Statements under separate cover.)

Answer: Required forms, except Financial Statements provided under separate cover, count toward the 50-page limit.

10. There is a request for a certificate of insurance and W-9, please confirm this is for the AOR only, and that it is to be included in our 50 pages?

Answer: The certificate of insurance and W-9 should be included and count toward the 50-page limit.

11. One attachment F, the client reference forms, who is to complete the lower portion of the form (Narrative Description, Respective Dates, Relevant Data, and Project Similarities) the submitting firm, or do we leave blank for the client? | Is this form to be completed by the client prior to being included in our package? Or will LSSC send the forms to the named client requesting the reference?

Answer: You may have the client complete it or you may complete it for them. It should be included in the submission. LSSC does not send the forms out.

12. Can you please confirm that this will be a 35,000 SF NEW building (vs. renovation)?

Answer: Yes, this building is new construction.

13. Is there a building site identified on the South Lake Campus?

Answer: A general area on the South Lake Campus, but not an exact location.

14. Has any program been developed, if so, can you please share it?

Answer: The Health and Human Performance Center will house the Nursing department including at least four lecture rooms, skills labs, debriefing room, and simulation lab. The building will also be home to the Physical Therapist Assistant program with a lecture room and large lab spaces as well as Medical Assisting classrooms. There will be student collaboration spaces, faculty offices, Health Programs Administrative spaces, a conference room, an approximately 300 seat-auditorium, etc. Exact square footages for the building program have not been determined.

15. Do you have a schedule in place, can you offer us anticipated milestones and/or you desired occupancy date?

Answer: See #4.

16. Can you share who is on the selection committee?

Answer: The internal selection committee will be comprised of LSSC leadership, including Facilities Planning representation.

17. Will a site walkthrough be provided prior to submission of quals?

Answer: A site walkthrough is not scheduled prior to the submission of qualifications.

18. Does LSSC have a typical Owner/Architect agreement that they can provide for review?

Answer: LSSC typically uses a standard AIA document.