



## Step 1

### Log In and Locate Classes

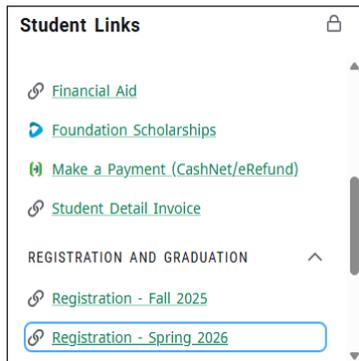
Access the portal and find the courses that fit your needs.



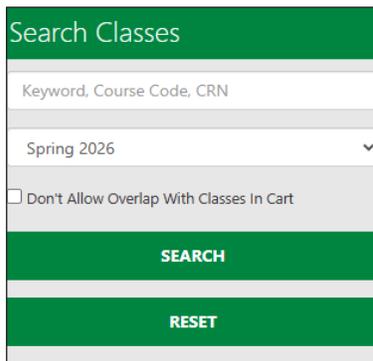
Log in: student's XID (Ex. X00111111)

Password: Date of Birth (MMDDYYYY) *if first time logging in*

Log in to **myLSSC**, navigate to the "Student Links" card, and select "Course Registration."



Use the Class Search panel (left side) to search by keyword, course code, or CRN.



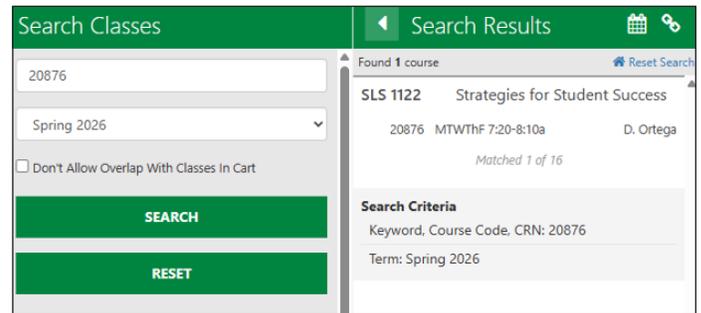
Tip: Use filters like campus, instructor, or modality (Online vs. In-Person) to narrow your results.

## Step 2

### Select Courses and Save to Cart

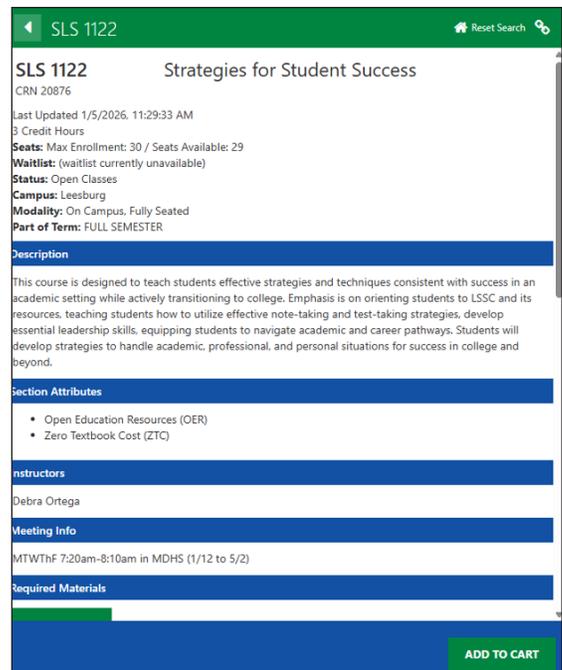
Example: This is an example of Ms. Ortega's class. Search by the CRN for your section.

Click on the course section to the right. Click on a class to view details (seats, syllabus, part of term, etc.).



Click "Add to Cart," select "OK," and then click "Save Changes."

**Tip:** Additional options like swapping classes or waitlisting appear on the screen after adding to the cart.



# AT-A-GLANCE COURSE REGISTRATION

## Step 3

### Review Status and Proceed

Check your cart icons and prepare for final submission.

**Check your status:** A **Blue Cart Icon** means the class is saved but *not* registered.

A **Checkmark** means you are already registered.

Click "**Go to Registration**" to begin finalizing.

**GO TO REGISTRATION**

Read the **Financial Responsibility** statement and click "**Continue.**"

## Step 4

### Submit and Confirm Schedule

Complete the process and verify your enrollment.

Click "**Submit Registration.**"

Look for the "**Registration Results**" message to confirm the class has been officially added.

**Note:** To view your full finalized schedule, go to your Primary Cart.

#### KEY

-  **Registered** – You are officially enrolled in the course
-  **In Shopping Cart** – The course is saved but not yet registered
-  **Drop Initiated** – You have started the process to drop this course
-  **Waitlist Available** – The course is full, but you may join the waitlist
-  **Waitlisted** – You are currently on the waitlist for this course
-  **Closed** – Both the course and waitlist are full

 @lakesumterstatecollege  @school/lsscedu

 @LakeSumterStateCollege  @lsscedu



Lake Sumter  
State College



Learn More  
**HERE!**